

Putland Aug. 15th 1856.

I have directed Mr. Metcalf to
turn over to you all the public property
in his hands - not request for such amount
as he is obliged to - You will present
to him for such articles as may be
needed being particular and enumerating
each article - and so arrange the memoranda
as to enable you to know precisely every article
transmitted belonging to the Government -

You will also take charge of the entire
business of that agency - turning over to
the respective Mechanics and fairs the
tools which they may require for
official service taking their receipts for
the same - all property should be called
in and an inventory of each article turned
over to the respective employees taken so
that you can show at any time in whose
hands the ~~last article~~ ^{same may be} may be

Any property not required for the use
of the respective Mechanics fairs - Privates
dependent of fairs - tools &c you will
retain by retaining in your custody - and may

It only for the benefit of the service
Each employee should be held to a
strict accountability, and required to perform
the services for which he may have been
engaged - and a failure in the due should
be reported to the sup^r office with the facts
connected therewith.

There will be in the service the following
employees:

- one blacksmith for the millwright's files
- one cooper
- one superintendent of ferry operations
- one foreman for millwright's files
- one blacksmith for bridge and employees
- Little (w/ry in same shop with millwright's files)
- one foreman for bridge piers
- one foreman for employees
- one foreman for all the piers, south
- one Physician
- one ^{man} ^{man} ^{man} for the agency in charge of Texas

To what can we be required, getting material &c
one carpenter for employees - and one for
bridge piers - and two carpenters for
the agency - The Physician will be allowed
a hospital street. The sup^r foreman of millwright's files will be allowed to employ
and have under his control four Indians

and each of the other firms will be allowed two
judges the immediate fee he can secure
will be at least 150 per day - Each smith,
tinsmith and carpenter will be allowed ten dollars
and apprentices an Indian boy, and the time
two - each one to be clothed and rationed
at the expense of the Yicks to which he belongs
the articles being furnished by the person in whose
charge they are on the approval of the agent,
and at the end of each quarter obtaining a certificate
of the head chief of the Yicks for the articles furnished.

The salary of Indian employees to be paid
out of the annuity fund for whose benefit they
labor - there will be an inventory
and an agreement between the agency
and the chief will be taken and ratios
out the provisions to be issued with the interests
of the agent - The Indians who are engaged in
labor for themselves are employed in the pens
and are to be with rations as a ration one lb of
flour - one lb of fat by fresh mutton or 3/4 lb salt
meat - 1/2 lb sugar - 1/2 lb sugar or 1/2 lb
rice and 2 quarts salt in the 100 ratios or 1/2 lb
coffee - 1/2 lb tea to the 100 ratios - Those who
do not labor - will receive one lb of flour and one
of rice only and no sugar or coffee - but salt

as in other cases - all above the age of 12 years are
to be considered as entitled to full rations - below
that age ^{the} proportion to size

of rations, tools & money ⁱⁿ ~~implies~~ ⁱⁿ ~~will be~~ ⁱⁿ ~~issued~~ ⁱⁿ ~~to~~ ⁱⁿ ~~the~~ ⁱⁿ ~~respective~~ ⁱⁿ ~~persons~~ ⁱⁿ ~~and~~ ⁱⁿ ~~they~~ ⁱⁿ ~~will~~ ⁱⁿ ~~be~~ ⁱⁿ ~~held~~ ⁱⁿ ~~essential~~ ⁱⁿ ~~for~~ ⁱⁿ ~~the~~ ⁱⁿ ~~proper~~ ⁱⁿ ~~application~~ ⁱⁿ ~~and~~ ⁱⁿ ~~security~~ ⁱⁿ ~~of~~ ⁱⁿ ~~the~~ ⁱⁿ ~~same~~ - The clerk in the Dept
office will furnish from the Dept books a copy
of each tract under which employees are
in service - to the agent in charge -

The agent will encourage the Indians to select
a tract of land upon which to erect his dwelling
and commence cultivating the soil - and when
tracts are ^{to be} designated ~~from the~~ ~~willow~~ ~~tracts~~
the agent and Dept of money appropriate shall
act in conjunction - and from other tracts the
agent and funds - but each tract designated
before regarded as permanent shall be approved by
the Dept and office - but temporary locations
may be approved by the agent and Dept of money and funds
as above - It will be the duty of the farmer,
to open each Indian who wishes to cultivate the soil
to in selecting suitable ground, in erecting his building
in making his fence - cultivating his land - & in
devoting his services & labor to the benefit of
the tribe for whom he is employed - To secure the

cultivation of crops for the joint benefit of
old & young and indigent persons, by means
of his own labour and contribution of the
members of the village generally in proportion to
their ability to labour - applying to them
the necessity of this as a certain result
but requiring individual action so as to secure
support for their respective families.

The farms will assist in ploughing their fields
preparing their tools and have a general super-
vision of the farms around us.

The carpenters for the respective villages will assist
in erecting their houses making furniture and
do any other work that may be required to promote the
general welfare and prosperity of the villages.

The Smiths and tinsmiths will assist the farmers
especially in the repairs of the villages upon
the preservation - and shall furnish to the
individual members necessary articles in their line
upon the requisition of the agent in charge - as
such articles as may be required by the mechanics
and farmers &c.

The agent in charge will have a general
superintendance over all the various departments and the
that each person performs faithfully his part

Monthly reports will be made by name to the left
office giving in detail the condition of the
schools of employees - the manner in which they
discharge their duties - amount of labor performed
improvements made - health of the people - &c

There will be one school teacher for ~~two~~
thousand miles and one for the negro towns
and negroes' joints. The teachers will
have the direction of these schools & selection
of books &c and make requisitions upon the
agent for such things as may be necessary to
completely ~~and~~ ~~completely~~ clothe the pupils

They shall allow such awards for merit
in schools as will insure attendance, and ^{distribute} ~~distributed~~
~~awards~~ ~~and~~ ~~prizes~~ ~~to~~ ~~encourage~~ ~~the~~ ~~children~~
in ~~attendance~~ ~~at~~ ~~school~~

At the end of each month a settlement will
be made with certificates for families kept
and paid and the agent in charge will give
a certificate for the amount furnished.

The agent will settle with and pay for
all Indian labor performed on the reservation
but mechanics, farmers and salaried employees
will be paid at the superintendent's office upon
a certificate of the agent showing the time of service
date of commencement and ending and rate of pay
requisitions for supplies will be made on the

and forwarded to meet the ~~requirements~~ ^{requirements} of the
Supt's office, in time ~~to meet the requirements of the~~
materials needed. The person entrusted with
to meet buildings, the plan land &c will be required
to perform faithfully and in a well known & known manner - that
they have been agreed upon and it is the duty of the
agent in charge to supervise such work - giving
a certificate of service &c

The major number will perform materials
in advance to be discussed first for use - and perform
whatever duties may be required in his time, making an
inventory, receipts - plus bonuses, &c &c

The Merchant, General, and other persons having
charge of any branch of business will report to the
agent the condition of the respective ~~branches~~ ^{branches}
departments, monthly

After inspection, when there may be
found revenues in deficit, will be given subsequently

I am Sir very respectfully
Yours Obedt Servt
Jesse Palmer
Supt Fuel Dept

W. P. Raymond Esq
Sub Sec Agent
Grand Mound
D. C.

102.
May 13th / 56

Wm. W. Raymond Esq
Grand Juror

[Faint, mostly illegible handwritten text, likely bleed-through from the reverse side of the page.]