



THE URBAN LEAGUE OF PORTLAND

MAIN OFFICE • 404 COMMUNITY SERVICE CENTER • 718 WEST BURNSIDE • PORTLAND, OREGON 97209 • 224-0151
FIELD OFFICE • 202 WALNUT PARK BLDG. • 5329 N. E. UNION • PORTLAND, OREGON 97211 • 288-6517

OFFICERS

John A. Mills
President

Mrs. Geri Ward
Vice President

Robert L. Racouillat
Vice President

Fred Flowers, Jr.
Treasurer

Mrs. Conrad McConnell
Secretary

Dr. Ernest Hartzog
Member at Large

John Hansen
Member at Large

DIRECTORS

Herbert L. Amerson
David Baugh

Mrs. Marlene Bayless

Mrs. Allison Belcher

Melvin Broadus

Frank Cox

Gerard K. Drummond

Miss Shireen Duke

Father Joseph Haley, C.S.C.

Rev. A. Lee Henderson

Mrs. Martha Jordan

James Lee

Victor Levy

Charles Moss

William Odom, Jr.

Fred Rosenbaum

Mrs. Betty Schedeen

Roy Schnaible

Oliver Smith, Jr.

C. Don Vann

Ms. Beverly Williams

Harold Williams

Miss Leslie Williams

STAFF

James O. Brooks
Executive Director

Nathan W. Nickerson
Deputy Director
Field Operations

Mrs. Gertrude Rae
Associate Deputy Director
Program and Fiscal Operations

George Rankins
Director of Economic
Development and Employment

Vernon V. Chatman
Director of Education and
Youth Incentives

Ms. Pamela Howard
Bookkeeper and Secretary
to Executive Director

Ms. Linda Biggs
Secretary/Receptionist

Ms. Janice Moore
Field Office Secretary

PLEASE NOTE DATE CORRECTION

MEMORANDUM

TO: Urban League Board Members

FROM: Fred Flowers, President

DATE: January 8, 1976

The Urban League Board of Directors will meet Thursday, January 15, 1976, at 7:30 p.m. in the Community Service Center, 718 West Burnside, Room 217.

This will be a very important meeting. Officers for the 1976-77 year will be elected and final plans for the Annual Meeting will be discussed, so please make every effort to attend.



URBAN LEAGUE OF PORTLAND
January 15, 1976

Agenda

1. Roll Call
2. Approval of Minutes.....Action
3. President's Message
4. Executive Report
 - a. CETA
 - b. Senior Adult Center
 - c. Projects (LEAP; Road Builders)
 - d. Los Angeles Conference --- OMDT; Delegate Assembly Commission
5. Board Meetings.....Action
6. Annual Meeting.....Action
7. Committee Reports
 - a. Nominating.....Geraldine Christian
 - b. Education.....Christine Poole
 - c. Annual Meeting.....Mike Jordan
 - d. Public Relations.....George Rankins
 - e. Finance.....Charles Moss
 - f. Membership.....John Hansen
 - g. Economic Development and Employment.....George Rankins
 - h. Police-Community Relations.....Leslie Williams
 - i. Guild.....Geri Ward
8. Unfinished Business
9. New Business

URBAN LEAGUE OF PORTLAND, INC.
Board of Directors Meeting
January 15, 1976

The meeting was called to order at 7:30 p.m., in the second floor conference room of the Community Service Center, 718 West Burnside, by President Fred Flowers.

Roll was called and directors in attendance were: David Baugh, Marlene Bayless, Allison Belcher, John Hansen, Ernest Hartzog, Mike Jordan, Stan Kiyokawa, James Lee, Charles Moss, Geraldine Christian, Ted Runstein, C. Don Vann, Geri Ward, Joe White and Leslie Williams. Staff was represented by James O. Brooks, Gertrude Rae, George Rankins and Pam Howard. Also present were Christine Poole representing the Education Committee and Bill Hilliard.

Dr. Hartzog made a motion that minutes of the November 20, 1975, Board meeting be approved as mailed. Motion seconded by Mr. Hansen and carried.

The Executive Director reported:

1. Our CETA II contract expired December 31st. To date we have received no response re our application to CETA VI for four positions.
2. Effective February 1st, we will serve as the umbrella agency for the Senior Adult Service Center. The Center is funded by the Older American Citizens Act (OACA). The League hopes to obtain supplementary funds for the Center in order to expand its services. Nathan Nickerson will assume a major portion of the responsibilities for supervision of the Center. George Rankins will assume responsibility for all Urban League manpower programs.
3. Project LEAP was refunded and the new contract includes a Women's Component.
4. Road Builders Service Project continues to be handicapped by financial problems caused by inadequate cash flow to meet current expenditures. The necessity for dismissal of the Project Director effective December 15, 1975, has further hampered the program. George Rankins, Economic Development and Employment Director, has been and will continue to devote considerable time to the Project.
5. George Rankins, Nathan Nickerson and the Executive Director attended an OMDT conference concerning revenue sharing in Los Angeles January 5 - 8, 1976. Every Urban League represented at the conference reported funding problems with CETA.
6. The NUL Delegate Assembly Commission met following the OMDT conference.

After Board discussion, Mrs. Belcher made a motion that the Board resume monthly Board meeting. Motion seconded by Mrs. Ward and carried.

Following discussion concerning the time of year to schedule future Annual Meetings, Mr. Moss made a motion that discussion on this item be deferred until after the 1976 Annual Meeting. Motion seconded by Mrs. Bayless and carried.

COMMITTEE REPORTS

Nominating - Geraldine Christian, Chairwoman, reported the following recommendations of the committee:

1. The current officers be re-elected.

2. Jan Batiste be nominated to serve a one-year unexpired term which is presently vacant.
3. Gene Walter be nominated to replace retiring Board member C. Don Vann.
4. Luis Alvarez be nominated to replace retiring Board member James Lee.
5. Letters will be sent to Board members whose attendance has been poor asking them if they wish to continue on the Board. If they can no longer serve, the following is recommended:
 - a. C. Don Vann, Jr. replace Gerard Drummond
 - b. Fred Markey replace Ed Butcher. (The committee urges that every effort be made to encourage Ed Butcher to be active.)
6. Allison Belcher, Fred Flowers, Father Joseph Haley, John Hansen, Ernest Hartzog, Bob Racouillat, Roy Schnaible and Joe White be re-elected for additional three-year terms.

Mrs. Christian made a motion that the Board accept her report and vote on each item individually. Motion seconded by Mr. Moss and carried.

Miss Williams made a motion that the current officers be re-elected. Motion seconded by Mrs. Belcher and carried. Mr. White made a motion that officers whose Board terms expire in 1976 be re-elected. Motion seconded by Mrs. Belcher and carried. Mr. White made a motion that Jan Batiste be nominated to fill the one-year unexpired term. Motion seconded by Mr. Moss and carried. Mr. Jordan made a motion that Gene Walter be nominated to replace C. Don Vann and Luis Alvarez be nominated to replace James Lee. Motion seconded by Mrs. Ward and carried.

Mr. Moss made a motion that all retiring Board members eligible for re-election be nominated for an additional three-year term. Motion seconded by Mrs. Bayless and carried.

President Flowers reported that a Nominating Committee will be appointed at the Board meeting following the Annual Meeting.

Mr. Jordan made a motion that James Lee and C. Don Vann be co-receipients of the Urban League Dr. Alexander Levy Award. Motion seconded by Mrs. Christian and carried.

Education - Christine Poole, member of the committee, reported that pre-SAT classes were sponsored by the committee in November to aid high school students planning to take SAT tests. She read examples-responses from the questionnaires the students later completed concerning the classes.

Annual Meeting - Mike Jordan, Co-Chairman, reported:

1. Mercedes Deiz has been selected to emcee the program.
2. Head table guests have been selected as have persons who will be acknowledged in the audience.
3. Invitations have been mailed to members and other community individuals and organizations.
4. George Rankins has done a good job on the public relations.

ter Board discussion, Mr. Vann made a motion that the Annual Meeting Committee provide Mr. Lee with as many tickets as he requests for sale. Motion seconded by Mrs. Ward and carried.

Board members were asked to support the Annual Meeting by each selling 10 tickets, if possible.

Guild - Geri Ward, President, reported:

1. The Guild's Mad Hatter's "Bicentennial" Ball will be held May 29th at the Sheraton.
2. A luncheon and fashion show will be sponsored in March.
3. Attempts are being made to increase and integrate the membership of the Guild.

She urged lady Board members to join the Guild and attend the meetings held the second Wednesday of each month.

George Rankins, staff coordinator for the Public Relations and the Economic Development and Employment committees, reported:

1. KPTV is airing a spot which urges viewers to join the Urban League.
2. Press releases concerning the Annual Meeting have been sent to radio, television and other news media.
3. \$1,100 has been received (\$1,000 from Arco and \$100 from Union Pacific) for a Portland Skills Bank. Bob Racouillat has recommended that the Xerox corporate headquarters be contacted for an additional contribution.

Finance - Charles Moss, Chairman, presented the proposed 1975-76 and 1976-77 budgets to the Board. He made a motion that the Board approve the 1975-76 budget as presented. Motion seconded by Mr. Lee and carried. Mr. Hansen made a motion that the Board approve the 1976-77 budget as presented. Motion seconded by Mr. Vann and carried. (Copy of budgets attached to file copy of minutes.)

Membership - John Hansen, Co-Chairman, reported that the committee has sent a letter to delinquent members. Some response has been received to date. He requested each Board member to submit three names of businesses to be contacted as new members. The names should be sent to Mr. Lee in care of the Urban League Main Office.

Police-Community Relations - Leslie Williams, Chairwoman, reported that an emergency meeting of the committee was held with Police Chief Bruce Baker and Lt. Daggett to discuss various incidents between police and citizens which occurred in the community. She suggested that Chief Baker be invited to one of the Urban League Board meetings.

Mr. Jordan asked is any Board members were aware of a school district policy which limits the hiring of Black teachers because of quotas. Mrs. Belcher reported that it concerns regulations from ESAA - Title VII. President Flowers reported that additional information will be obtained prior to the next Board meeting.

Mr. Lee and Mrs. Vann both expressed their pleasure in serving as Urban League Board members and indicated their continued support.

Meeting adjourned at 9:35 p.m.

LW:ph

LaChuson for Leslie Williams
Leslie Williams, Secretary



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to Executive Director

Ms. Linda Biggs
Secretary/Receptionist

Ms. Janice Moore
Field Office Secretary

MEMORANDUM

TO: Urban League Board Members

FROM: Fred Flowers, President

DATE: February 12, 1976

The Urban League Board of Directors will meet Thursday, February 19, 1976, at 7:30 p.m. in the Community Service Center, 718 West Burnside, Room 217.

cc: Urban League offices



URBAN LEAGUE OF PORTLAND
February 19, 1976

Agenda

1. Roll Call
2. Approval of Minutes.....Action
3. President's Message
4. Executive Report
 - a. CETA - Introduction of Lee Tilander and Barney Hicks
 - b. Senior Adult Service Center
5. Election of Delegate and Alternate to National Conference.....Action
6. Committee Reports
 - a. Nominating Committee.....Geraldine Christian
 - b. Annual Meeting Committee.....Geri Ward
 - c. Finance Committee.....Charles Moss
7. Unfinished Business
8. New Business

May, 1975 - April, 1976 ATTENDANCE RECORD -- Urban League Board of Directors

	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April
David Baugh		E	No. meetings		P				P			
Marlene Bayless		P	"	"	A				P			
Allison Belcher		E	"	"	P		P		P			
Ed Butcher		A	"	"	A				A			
Paul Cook		P	"	"	P				A			
Gerard Drummond		E	"	"	E				E			
Shireen Duke		P	"	"	A				E			
Fred Flowers, Jr.		P	"	"	P				P			
Father Joseph Haley		A	"	"	P		P		E			
John Hansen		P	"	"	P		E		P			
Ernest Hartzog		P	"	"	E				P			
Rev. A. Lee Henderson		E	"	"	A		P		E			
Mike Jordan		P	"	"	P		P		P			
Andrew Kerr		P	"	"	A		P		E			
Stan Kiyokawa		P	"	"	P		P		P			
James Lee		P	"	"	P		P		P			
Charles Moss		A	"	"	P		P		P			
Christian Geraldine McConnell		E	"	"	E		P		P			
William Odom, Jr.		E	"	"	A				A			
Robert Racouillat		P	"	"	A				E			
Fred Rosenbaum		E	"	"	E				E			
Ted Runstein		E	"	"	P				P			
Betty Schedeen		P	"	"	E				E			
Roy Schnaible		P	"	"	P				E			
Darla Taylor		P	"	"	P				E			
C. Don Vann		P	"	"	P		P		P			
Geri Ward		P	"	"	P		E		P			
Joe White		P	"	"	E		E		P			
Leslie Williams		P	"	"	P				P			
William Hilliard NUL Trustee		E	"	"	E				P			

P = Present

E = Excused

A = Absent

URBAN LEAGUE OF PORTLAND
Board of Directors Meeting
February 19, 1976

The meeting was called to order at 7:40 p.m. in the second floor conference room of the Community Service Center, 718 West Burnside, by President Fred Flowers.

Roll was called and directors in attendance were: Luis Alvarez, Jan Batiste, Marlene Bayless, Geraldine Christian, John Hansen, Ernest Hartzog, Charles Moss, Roy Schnaible, Geri Ward and Leslie Williams. Staff was represented by James O. Brooks, Barney Hicks, Lee Tilander and Pam Howard.

Mr. Moss made a motion that minutes of the January 15, 1976, Board meeting be approved as mailed. Motion seconded by Mrs. Christian and carried.

President Flowers reported:

1. Mike Jordan was recently named Principal of Hollyrood School by Portland Public Schools District #1.
2. A committee to investigate fundraising had been established in December and members include Andrew Kerr, Paul Cook, C. Don Vann and Joe White. The committee hopes to meet in the near future and begin pulling in some resources from the community.

President Flowers introduced new Board members, Luis Alvarez, employed by Financial Advisory Company, and Jan Batiste, Assistant to City Commissioner Charles Jordan. In addition to Mr. Alvarez and Ms. Batiste, Mr. Gene Walter, Northwest Area Manager for Alcoa was elected to the Board at the Annual Meeting.

The Executive Director expressed his appreciation to the Board members for their interest and vitality, both supportively and financially. He introduced Ms. Lee Tilander, Recruiter with Urban League LEAP - Women's Component, and Mr. Barney Hicks, Assistant to the Director of Economic Development and Employment. Both were recently hired as a result of funding under CETA VI. Richard Norwood who was previously Assistant to the Director of ED & E, is now directing the Road Builders Service Program.

The Executive Director reported:

1. Effective February 4, 1976, the Urban League became the sponsoring agency for the Senior Adult Service Center located at 3904 N.E. Union Avenue. There are five months remaining on the present contract with an operating budget of approximately \$49,000. The budget and the Center's staff, five full-time and four half-time employees, are too small to provide the total services needed. Board persons who are interested in providing assistance to the Center should contact Nathan Nickerson.
2. The building the Center is housed in is for sale for \$48,000.

In response to Mr. Alvarez' comment that the Seattle and Tacoma Urban Leagues own their own buildings, the Executive Director reported that the Portland Urban League is familiar with the mechanics of obtaining a building of our own through an EDA grant and that a recommendation for the EDA from the Mayor and Commissioners is needed in order to achieve this. If the Urban League owned its own building, it would benefit the total community.

The Executive Director reported :

1. A Delegate and Alternate Delegate must be elected to attend the National Urban League Conference scheduled for August 1 - 4, 1976 in Boston.
2. Because of our financial position, we will probably be able to finance the trip for only the Delegate. It is possible that there will be no funds available to even send staff.
3. The Delegate is usually one of the Board officers and the Alternate is usually selected from the general Board membership. If the Delegate cannot attend the Conference, the Alternate attends as representative of the affiliate Board.

Dr. Hartzog reported that he was planning to attend the Conference as an individual participant and would volunteer his services as the Alternate. Mr. Moss made a motion that the Board elect President Flowers as the Delegate and Dr. Hartzog as the Alternate Delegate. Motion seconded by Mr. Schnaible and carried. Mr. Hansen urged the resource committee to come up with the funds to send the Executive Director.

COMMITTEE REPORTS

Nominating Committee - Geraldine Christian, Chairwoman, reported that the Nominating Committee recommends:

1. The Board appoint Mary Wright to fill a three-year term vacant by resignation of Robert Racouillat, and C. Don Vann, Jr. fill a one-year term vacant by resignation of Gerard Drummond.
2. The Board elect John Hansen as Second Vice President to replace Robert Racouillat and elect Roy Schnaible as Treasurer to replace John Hansen.

Mr. Hansen made a motion that the Board appoint Mary Wright to a three-year term and C. Don Vann, Jr. to a one-year term. Motion seconded by Miss Williams and carried. Mrs. Christian made a motion that the Board elect John Hansen as Second Vice President and Roy Schnaible as Treasurer. Motion seconded by Mr. Moss and carried.

President Flowers reported that there are still two vacancies on the Board (positions previously held by Ed Butcher and William Odom) but no persons will be appointed to fill these vacancies until the new Nominating Committee convenes. He reported the new committee will be appointed in the near future and new guidelines and criteria for selection of Board members will be established. Geraldine Christian will continue to serve as Chairwoman.

Annual Meeting Committee - Geri Ward, Chairwoman, thanked the Board for their assistance with the Annual Meeting and reported that the Committee would like to present observations on the Annual Meeting at the next Board meeting. She presented the financial report which indicated the profit from the Annual Meeting totalled \$1,462.38.

The Secretary read a congratulatory letter from Herb Cawthorne, member of the National Urban League Board of Trustees, regarding the Annual Meeting, and a thank you letter from Bert Behrendt, General Manager of the Sheraton.

President Flowers expressed his thanks to the Board for their support of the Annual Meeting and commended Geri Ward and Mike Jordan, Co-Chairpersons, on an excellent job.

He further commented that he appreciated the letter from Mr. Cawthorne and informed the Board that Vernon Jordan had indicated at the Annual Meeting that Oregon was very lucky to have two representatives on the National Urban League Board of Trustees.

Finance Committee - Charles Moss, Chairman, reported that the League continues to have financial problems. He and Mr. Schnaible emphasized that assistance is needed from the Board to increase our revenue.

Mrs. Ward reported that the "Mad Hatters' Bicentennial Ball", which is scheduled for May 29th, will provide the League with another potential source of revenue. Support is needed from the Board and the community in order to promote it.

President Flowers reported that there would be more concrete information presented at the next Board meeting regarding our financial status.

In response to Mrs. Bayless' earlier inquiry concerning the section in the minutes of the January 15, 1976 Board meeting regarding the hiring policies of Portland Public Schools, Dr. Hartzog reported:

1. There is no Portland Public School District policy which limits the hiring of minority teachers. As a matter of fact, there is a special employment task force aimed at increasing minority teachers.
2. The HEW "Singleton Rule" does not concern hiring of teachers, but rather assignment of teachers. It was found that 54 teachers had to be re-assigned in order to bring Portland Public Schools into compliance. The policy insures that the teaching staff will not be racially segregated.
3. Portland was one of sixty school districts affected by this ruling.

In response to Mrs. Bayless' inquiry regarding the Police-Community Relations Committee Report at the January 15, 1976 Board meeting, the Executive Director reported that citizens have been encouraged to document incidents of harassment by the police and send these documents to the Urban League. At present there are seven cases on file. Several are under litigation by the Police Department and cannot be discussed. Two have been completely whitewashed. If two or three more cases are received, it is felt the Justice Department in Seattle should be called in. The incidents are things a person cannot be indicted for (threats, racial slurs). There are even incidents happening in the squad room with Black officers present.

Mr. Moss suggested inviting Stan Peters, representative of the Portland Police Association, to a Police-Community Relations Committee meeting.

The Executive Director reported that Mary Edwards, Executive Director of the National Conference of Christians and Jews, would like to coordinate the efforts of Police-Community Relations Committees operated by the Urban League, the National Conference of Christians and Jews and others in the community. The Board will be kept informed regarding the work of the committee.

Meeting adjourned at 9:00 p.m.



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Field Office Secretary

MEMORANDUM

TO: Urban League Board Members

FROM: Fred Flowers, President

DATE: March 11, 1976

There will be a very important Urban League Board of Directors meeting Thursday, March 18, 1976, at 7:30 p.m. in the Community Service Center, 718 West Burnside, Room 217.

Please call the Urban League office (224-0151) to let us know whether or not you will be in attendance. Please make every effort to be there.



URBAN LEAGUE OF PORTLAND

March 18, 1976

Agenda

1. Roll Call
2. Approval of Minutes
3. President's Message
 - a. Nominating Committee
 - b. Annual Meeting Committee
 - c. Fundraising Resource Committee
 - d. Board-Staff Seminar
 - e. Amendment to By-Laws (petty cash)
4. Executive Report
 - a. Otto Rutherford
 - b. Senior Adult Service Center
 - c. Project LEAP
 - d. Ebony Fashion Fair
5. Committee Reports
 - a. Police-Community Relations.....James O. Brooks
 - b. Housing.....James O. Brooks
 - c. Membership.....John Hansen
 - d. Guild.....James O. Brooks
6. Unfinished Business
7. New Business

URBAN LEAGUE OF PORTLAND
Board of Directors Meeting

March 18, 1976

The meeting was called to order at 7:40 p.m. in the second floor conference room of the Community Service Center, 718 West Burnside, by President Fred Flowers.

Roll was called and directors in attendance were: Luis Alvarez, Allison Belcher, Father Joseph Haley, John Hansen, Mike Jordan, Andrew Kerr, Stan Kiyokawa, Roy Schnaible, C. Don Vann, Jr., Leslie Williams and Mary Wright. Staff was represented by James O. Brooks, Otto Rutherford, Mary Nero, Myrtle Carr and Pam Howard. Also present was William Hilliard, NUL Trustee.

President Flowers noted that Ted Runstein was present at the February 19, 1976, Board meeting, but his name was left out of the minutes of that meeting. Mr. Hansen made a motion that the minutes of the February 19, 1976, Board meeting be approved as mailed with the addition of Ted Runstein's name to the list of those in attendance. Motion seconded by Mr. Jordan and carried.

President Flowers reported:

1. Geri Ward has accepted the chairmanship of the 1977 Annual Meeting Committee.
2. The Fundraising Resource Committee has been established to investigate new, innovative means of raising additional funds and boosting the economics of the Urban League. Members include Luis Alvarez, Paul Cook, Andrew Kerr, Fred Rosenbaum, Ted Runstein, and C. Don Vann, Sr. A committee chairman will be selected in the near future.
3. Planning has begun for a Board-Staff seminar. Clarence Coleman, NUL Deputy Director in charge of Field Operations, will be in Portland May 27-29, 1976 to participate in the Urban League Guild's "Mad Hatters' Ball" and a special Guild meeting. Hopefully, the Board-Staff seminar will be held during his stay in Portland so he may participate in it. The committee to plan the seminar will include two Board persons and two staff persons.

The Executive Director reported that Clarence Coleman has recently established new guidelines for Urban League Guilds and he felt it would be beneficial for the Guild to meet with Mr. Coleman. Mr. Coleman is now working on a booklet regarding the relationship of Board to staff.

Mike Jordan and Allison Belcher volunteered to serve on the committee to plan the Board-Staff seminar. The Executive Director reported that the staff persons will be assigned at a later date.

President Flowers reported that a recommendation is being made to increase the petty cash fund amount to \$50.00. The recommendation is as follows:

That Article 7, Section 2, first sentence of the By-Laws of the Urban League of Portland, which reads:

"All funds of the organization except a petty cash fund of not to exceed \$20.00 shall be deposited in a recognized financial institution to the account of the organization or to special fund accounts as appropriate."

be amended to delete \$20.00 and insert \$50.00. This recommendation will be voted on at the April Board meeting.

President Flowers introduced new Board members Mary Wright and C. Don Vann, Jr. He also reported that the Executive Director, James O. Brooks, will be honored by B'nai B'rith and will be presented their "Brotherhood Award" at a ceremony March 28th at the Hilton Hotel.

The Executive Director reported that Geraldine Christian will serve as the Nominating Committee chairman. Selection of other committee members is in progress.

The Executive Director introduced Otto Rutherford and Mary Nero of the Senior Adult Service Center. Mr. Rutherford and Mrs. Nero gave presentations on the Center and emphasized the need for additional funds and more volunteers.

The Executive Director reported there have been internal problems with LEAP. Individual interviews were held March 17th with each staff member in the presence of the Board President and the supervisor of manpower programs in an attempt to resolve the conflicts. A review will be conducted in 30 days to establish the progress made. President Flowers reported that he supported the action of the Executive Director and thought the Executive Director exercised good administrative judgement.

Secretary Williams read a memo from Geraldine Christian regarding the Ebony Fashion Fair which will be held Friday, April 9, 1976 at the Portland Civic Auditorium. Tickets to the event may be obtained from Mrs. Christian.

COMMITTEE REPORTS

Police-Community Relations - The Executive Director reported that he and Leslie Williams, Committee Chairman, have invited Stan Peters, President of the Portland Police Association, to attend a Police-Community Relations Committee meeting. Hopefully, the meeting will be held prior to the next Board meeting.

Housing - The Executive Director reported:

1. The HCDA monitoring committee held a meeting with Mayor Goldschmidt regarding the assignment of money to social service programs.
2. A sub-committee of the HCDA committee has been formed for the purpose of establishing priorities for various kinds of social service programs. The committee is asking that 20% of the \$8.7 million HCDA budget be set aside for social service programs.

Membership - John Hansen, Co-Chairman, reported:

1. Since January 1, 1976, the Urban League has received 50 new individual memberships (\$258.00) and 3 new business or group memberships (\$175.00).
2. During the same period, 58 delinquent members have renewed memberships (\$427.50).
3. These amounts (\$860.50 total) are in addition to memberships which were renewed at the time they became due.

4. More letters will be sent out in the near future by the committee to increase our memberships.

Guild - The Executive Director reported that the Guild's "Mad Hatters' Ball" will be held May 29th at the Sheraton Motor Inn in Lloyd Center, and will feature a hat contest. There will be a special Guild meeting with Clarence Coleman the morning of May 29th for members from the Seattle, Tacoma and Portland chapters.

Meeting adjourned at 9:15 p.m.

GACristina for Leslie Williams
Leslie Williams, Secretary

LW:ph

2/23/76

3-15-76
7:30p
Room 217

URBAN LEAGUE OF PORTLAND

BOARD OF DIRECTORS
1976 - 1977

OFFICERS

FRED FLOWERS, JR. - PRESIDENT
 MRS. GERALDINE CHRISTIAN - VICE-PRESIDENT ROY SCHNAIBLE - TREASURER
 JOHN S. HANSEN - VICE-PRESIDENT MISS LESLIE WILLIAMS - SECRETARY
 MRS. GERI WARD - MEMBER AT LARGE
 DR. ERNEST HARTZOG - MEMBER AT LARGE

YES Alvarez, Luis A.	Financial Advisory Company 4520 S.W. Water Avenue 97201 (w)* (h)	226-1255 245-5261
NO Batiste, Ms. Jan	404 City Hall 97204 (w)* (h)	248-4682 238-1536
Baugh, David	5701 Arizona Dr., Vanc. WA 98661 (h)*(206) Crown Zellerbach, Central Research (w) (206)	695-5972 834-4444
NO Bayless, Marlene	6044 S.E. Reed College PL., 97202 (h) Portland Public Schools 631 N.E. Clackamas 97208 (w)*	771-6633 234-3392
YES Belcher, Ms. Allison	1533 N.E. Stanton 97212 (h)*	287-4935
NO Christian, Mrs. Geraldine	3640 N. Winchell 97217 (h)* 426 S.W. Stark (w)	289-7976 221-2594
maybe Cook, Paul	1932 N.E. Stanton 97212 (h) First National Bank - Gateway Branch 10401 N.E. Halsey St. 97220 (w)*	287-0268 255-5816
NO Duke, Miss Shireen	6076 E. Burnside 97215 (h)* (h)* Leeds Dept. Store-Lloyd Center (w)	232-0485 281-7356
YES Flowers, Jr., Fred	105 N. Ainsworth 97217 (h) 222 S.W. Morrison, #423 97204 (w)*	289-8133 221-2067
YES Haley, Father Joseph (C.S.C.)	University of Portland 5000 N. Willamette Blvd. 97203 (w)*	283-7367
YES Hansen, John S.	3530 S.W. 55th Dr. 97221 (h) KPTV, P.O. Box 3401 97208 (w)*	292-3863 222-9921

*Indicates Mailing Address

(28)
 Yes - 13
 No - 1
 Maybe - 4

BOARD OF DIRECTORS

Page 2

<i>no</i>	<i>out of town</i> Hartzog, Dr. Ernest	624 S.W. Burlingame 97201 (h) Portland Public Schools 631 N.E. Clackamas 97208 (w)*	246-0995 234-3392
	Henderson, Rev. A. Lee	2737 N.E. 10th Ave. 97212 (h) 5828 N.E. 8th Ave. 97211 (w)*	282-0067 288-5429
<i>Yes</i>	<i>Mike</i> Jordan, Mike	6900 S.W. Merry Lane, Beaverton 97005 (h)* Hollyrood School 3560 N.E. Hollyrood Ct. 97212 (w)	646-6900 284-6766
<i>Yes</i>	<i>Andrew</i> Kerr, Andrew	4140 S.W. Green Hills Way 97221 (h) 1100 Yeon Bldg. 522 S.W. 5th Ave. 97204 (w)*	297-3095 221-1772
<i>Yes</i>	<i>Stan</i> Kiyokawa, Stan	9109 S.E. Holgate 97266 (h) Japanese American Citizens League 327 N.W. Couch 97209 (w)*	775-7862 223-4051
<i>Yes</i>	Moss, Charles	4840 N.E. Garfield 97212 (h)* (w)	287-1506 248-4878
<i>no</i>	<i>out of town</i> Rosenbaum, Fred M.	5359 S.W. Dover Ct. 97225 (h) Standard Insurance Company 975 S.E. Sandy Blvd. 97214 (w)*	244-1397 234-6551
<i>Yes</i>	Runstein, Ted	2861 N.W. Westover (h) 1107 Commonwealth Bldg. 97204 (w)*	222-5622 222-3531
<i>NO</i>	Schedeen, Mrs. Betty	1612 W. Division, Gresham 97030 (h) Schedeen Personnel Main Ofc. 2324 S.E. 122nd 97233 (w)* Downtown Ofc. 417 S.W. Taylor 97201	665-4730 255-1790 221-0204
<i>Yes</i>	<i>yes</i> Schnaube, Roy	4 S.W. Touchstone, #144 Lake Oswego (h) Pacific Northwest Bell 421 S.W. Oak 97204 (w)*	636-5541 242-5162
<i>ill no</i>	Taylor, Ms. Darla	918 N.E. Killingsworth 97211 (h)* 400 S.W. 6th 97204 (w)	248-4403
<i>(Yes)</i>	<i>yes</i> Vann, Jr. Don	5211 N. Williams 97217 (w)*	282-5486
<i>Please excuse</i> <i>out of town</i>	<i>no</i> Walter, Gene H.	ALCOA P.O.Box 120 Vanc. WA 98660 (w)* (206)	693-2581
<i>NO</i>	<i>(ill)</i> Ward, Mrs. Geri	6225 N.E. 42nd 97218 (h)* 721 S.W. Broadway 97205 (w)	281-5209 228-8422

BOARD OF DIRECTORS

Page 3

<i>No</i> White, Joe	2464 N.E. 50th Avenue 97213 (h) (evenings)	287-1540 771-1141
Williams, <i>Miss</i> Leslie	51 N.E. Cook 97212 (h)* (w) ext. 36	284-8973 286-4411
<i>Yes</i> Wright, <i>Ms.</i> Mary	Allis-Chalmers P.O.Box 23385 97223 (w)*	639-4181

GUILD MEMBER

Ward, Mrs. Geri See Page 2

NUL TRUSTEES

Cawthorne, Herb	Center for Self-Development University of Oregon Eugene, Oregon 97403	686-3232
Hilliard, <i>Yes</i> William	The Oregonian 1320 S.W. Broadway 97201 (w)* 2550 S.W. Montgomery Dr. 97201	221-8147 227-6933



THE URBAN LEAGUE OF PORTLAND

WORKING TO IMPROVE THE TOTAL COMMUNITY IN THE AREA OF INTERGROUP RELATIONS

MAIN OFFICE • 404 COMMUNITY SERVICE CENTER • 718 WEST BURNSIDE • PORTLAND, OREGON 97209 • 224-0151
FIELD OFFICE • 202 WALNUT PARK BLDG. • 5329 N. E. UNION • PORTLAND, OREGON 97211 • 288-6517

OFFICERS

Fred Flowers, Jr.
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Mrs. Geraldine Christian
Vice President
John S. Hansen
Vice President
Roy Schnaible
Treasurer
Ms. Leslie Williams
Secretary
Mrs. Geri Ward
Member at Large
Dr. Ernest Hartzog
Member at Large

DIRECTORS

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Ms. Jan Bafiste
David Baugh
Marlene Bayless
Ms. Allison Belcher
Paul Cook
Miss Shireen Duke
Father Joseph Haley, C.S.C.
Rev. A. Lee Henderson
Michael Jordan
Andrew Kerr
Stan Kiyokawa
Charles Moss
Fred Rosenbaum
Ted Runstein
Betty Schedeen
Miss Darla Taylor
C. Don Vann, Jr.
Gene H. Walter
W. Joe White
Ms. Mary Wright

STAFF

James O. Brooks
Executive Director
Nathan W. Nickerson
Deputy Director
Field Operations
Mrs. Gertrude M. Rae
Associate Deputy Director
Program and Fiscal Operations
George Rankins
Director of Manpower Operations
Vernon V. Chatman
Director of Education and
Youth Incentives
Ms. Pamela Howard
Bookkeeper and Secretary
to Executive Director
Ms. Velma Jones
Secretary/Receptionist
Ms. Janice Moore
Field Office Secretary

MEMORANDUM

TO: Urban League Board Members
FROM: James O. Brooks, Executive Director
DATE: April 8, 1976

The Urban League Board of Directors will meet Thursday, April 15, 1976, at 7:30 p.m. in the Community Service Center, 718 West Burnside, Room 217.

The agenda will include a vote on the following recommendation for a change in the By-Laws of the agency:

That Article 7, Section 2, first sentence of the By-Laws of the Urban League of Portland, which reads:

"All funds of the organization except a petty cash fund of not to exceed \$20.00 shall be deposited in a recognized financial institution to the account of the organization or to special fund accounts as appropriate."

be amended to delete \$20.00 and insert \$50.00.

Please call the Urban League office (224-0151) to let us know whether or not you will be in attendance. Please make every effort to be there.

A NATIONAL
URBAN LEAGUE
AFFILIATE



A United Way Agency

URBAN LEAGUE OF PORTLAND

April 15, 1976

Agenda

1. Roll Call
2. Approval of Minutes
3. Announcement from new President and Message
4. Appointment of Secretary
5. Executive Report
 - a. CETA Workers
 - b. Projects (School-Community) (LEAP) (RBSP) (SASC)
 - c. Proposals (Lewis & Clark) (LEAA) (Youth Manpower)
(Senior Citizens) (PIPE)
 - d. Board-Staff Seminar (Jeanne Hartzog-Staff Coordinator)
6. Election of Delegate to replace Fred Flowers.....Action
7. Reading for Change in By-Laws, Article 7, Section 2.....Action
8. Bicentennial.....Action
9. Committee Reports
 - a. Nominating Committee (appoint)
 - b. Police-Community Relations.....James O. Brooks
 - c. Housing.....James O. Brooks
 - d. Guild.....Geri Ward
 - e. Finance.....Charles Moss
10. Unfinished Business
11. New Business

URBAN LEAGUE OF PORTLAND
Board of Directors Meeting

April 15, 1976

The meeting was called to order at 7:50 pm in the second floor conference room of the Community Service Center, 718 West Burnside, by Mrs. Geraldine A. Christian.

Directors in attendance were: Luis Alvarez, Allison Belcher, Father Joseph Haley, John Hansen, Ernest Hartzog, Mike Jordan, Ted Runstein, Roy Schnaible, C. Don Vann, and Geri Ward. Staff was represented by James Brooks and Pam Howard.

Mr. Schnaible made a motion that minutes of the March 18, 1976 Board meeting be approved as mailed. Motion seconded by Ms. Belcher and carried.

Mrs. Christian reported that Fred Flowers had resigned as President and from the Board of Directors and that she would succeed him as President for the remainder of his term. Mr. Flowers' letter of resignation was read for Board information.

The appointment of a secretary to replace Leslie Williams (who left the city) was discussed but no action was taken.

The Executive Director reported:

1. John Hansen has been selected as the recipient of Concordia College's "Citizenship Award" and will be honored at a dinner April 24, 1976.
2. The two CETA VI employees, Barney Hicks and Lee Tilander, are excellent in their work assignments with the Urban League. He would like to hire them both as permanent employees.
3. All projects are doing well with the exception of Road Builders. Only two checks have been received for the Road Builders project since July.
4. A proposal has been submitted to the State House Aging Committee for funding in the amount of \$45,000 for the Senior Adult Service Center. The Board is urged to support passage of this proposal.
5. Presently, proposals are being researched and prepared for:
 - (a) Two interns from Lewis and Clark's "University Year for Action" program.
 - (b) A program for ex-offenders funded by LEAA.
 - (c) The Youth Manpower Services program.
 - (d) The PIPE program, a national program which sponsors seminars for students in engineering.

6. The Board/Staff Seminar is scheduled for May 28 and is in the process of being planned by co-chairpersons, Mike Jordan and Allison Belcher and Staff Coordinator, Jeanne Hartzog. Clarence Coleman, NUL Deputy Director in charge of Field Programs, will be a participant in the seminar.

Ms. Belcher made a motion that Mrs. Christian be elected as Delegate to the 1976 NUL Conference to replace Fred Flowers. Motion seconded by Dr. Hartzog and carried.

Mrs. Christian reported that the proposed amendment to the By-Laws, which was read and discussed at the March 18, 1976 Board meeting and mailed to Board members prior to tonight's meeting, would be voted on at this time. The recommendation is to amend the first sentence of Article 7, Section 2, of the By-Laws of the Urban League of Portland which reads:

"All funds of the organization except a petty cash fund of not to exceed \$20.00 shall be deposited in a recognized financial institution to the account of the organization or to special fund accounts as appropriate."

by deleting the figure, \$20.00, and substituting the figure \$50.00, so that it reads:

"All funds of the organization except a petty cash fund of not to exceed \$50.00 shall be deposited in a recognized financial institution to the account of the organization or to special fund accounts as appropriate."

Mrs. Christian made a motion that the Board approve the amendment. Motion seconded by Ms. Belcher and carried.

The Executive Director reported that the Institute of Cultural Affairs, the sponsoring organization for "Town Meeting 1976", a Bicentennial Program, contacted the Urban League regarding our sponsorship for the Portland program. The local sponsoring organization, in coordination with the city, must raise \$1,000 in order to put on the program. The program must not be for profit. The Executive Director had discussed this program with Mrs. Christian and their feeling was that, if money is raised by the Urban League, it should be used for the Urban League program. Their recommendation to the Board was that the Urban League should not participate in "Town Meeting 1976." Mr. Jordan moved that the Urban League should not participate in "Town Meeting 1976." Motion seconded by Mr. Schnaible and carried.

COMMITTEE REPORTS

Nominating

Mrs. Christian asked Ms. Belcher to chair the Nominating Committee and reported that Rev. Henderson would like to remain on the Board. She requested the Board to inform Ms. Belcher regarding nominees.

Police-
Community
Relations

The Executive Director reported that Stan Peters, President of the Portland Police Assn., had not yet returned a call to the Urban League regarding a meeting date with the committee. Further efforts will be made to set up a meeting with Mr. Peters.

Housing

The Executive Director reported that the HCDA monitoring committee had held individual meetings with Mayor Goldschmidt and Commissioners Jordan, McCready, Ivancie and Schwab. The committee would like a percentage of the city budget to be set aside for social programs, with individual neighborhoods establishing their own priorities for use of the funds.

Guild

Geri Ward, President, reported:

1. The Guild Seminar will be held Saturday, May 29, beginning at 9:00 am, with Clarence Coleman presiding. At 12:00 noon, there will be a luncheon and fashion show.
2. The Guild Mad Hatter's Ball will be held that evening beginning at 10:00 pm, and will be preceded by a cocktail hour beginning at 9:00 pm. Tickets are available at \$4.76 each.

Mrs. Ward urged all Board members to attend the Ball and support the Guild by selling tickets to others.

Finance

Roy Schnaible, committee member, reported:

The 1976-77 Urban League budget will be presented to the United Way budget panel Wednesday, April 21. The budget request is for \$190,000, which is about \$70,000 more than our allocation for 1975-76. The budget items include two additional staff persons and salary increases for current staff in addition to other requests.

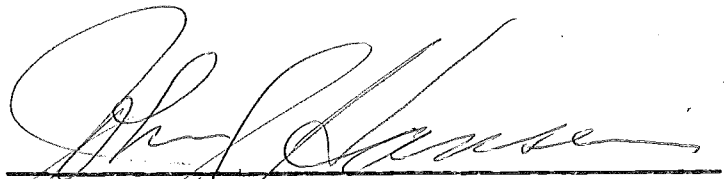
and Raising Luis Alvarez, committee member, reported that the committee is
Resource is in the process of exploring ideas to raise additional funds for the agency. The Executive Director reported that other means of fund raising are being considered.

Membership John Hansen, co-chairman, reported that letters are being sent to small businesses in the Portland area inviting them to become members of the Urban League.

The Executive Director reported that Johnnie Mae Moore, the Field Office Secretary, has resigned. A new secretary, Willa Mae James, has been hired through the Portland Opportunities Industrialization Center. POIC will pay her salary for the first three months of her employment with the Urban League as placement is the final phase of her training program through POIC.

He also reported that interviews will begin in the near future to hire an additional clerical worker for the main office.

Meeting adjourned at 9:30 pm.



Secretary pro tem



THE URBAN LEAGUE OF PORTLAND

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to Executive Director

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Secretary/Receptionist

Ms. Janice Moore
Field Office Secretary

A NATIONAL
URBAN LEAGUE
AFFILIATE



A United Way Agency

MEMORANDUM

TO: Urban League Board Members

FROM: Geraldine A. Christian, President

DATE: May 13, 1976

There will be an Urban League Board of Directors meeting Thursday, May 20, 1976 at 7:30 p.m. in the Community Service Center, 718 W. Burnside, Room 217.

Please call the Urban League office (224-0151) to let us know whether or not you will be in attendance. Please make every effort to be there.

cc: Urban League Offices

URBAN LEAGUE OF PORTLAND

May 20, 1976

Agenda

1. Roll Call
2. Approval of Minutes
3. Executive Report
 - a. National LEAP Conference
 - b. Youth Service Center
 - c. Projects
4. Committee Reports
 - a. Nominating.....James O. Brooks
 - b. Board-Staff Seminar.....James O. Brooks
 - c. Education.....Mary Wright
 - d. Police-Community Relations.....Linda Torrence
 - e. Housing.....James O. Brooks
 - f. Finance.....Charles Moss
 - g. Fundraising Resource.....Paul Cook
 - h. Building.....Luis Alvarez
5. Unfinished Business
6. New Business

URBAN LEAGUE OF PORTLAND
Board of Directors Meeting
May 20, 1976

The meeting was called to order at 7:50 p.m. in the second floor conference room of the Community Service Center, 718 West Burnside, by President Geraldine Christian.

Directors in attendance were: Luis Alvarez, Jan Batiste, David Baugh, Paul Cook, Father Joseph Haley, John Hansen, Ernest Hartzog, Mike Jordan, Stan Kiyokawa, Geri Ward and Mary Wright. Staff was represented by James O. Brooks and Pam Howard. Also present was Linda Torrence, Chairperson of the Police-Community Relations Committee.

Father Haley made a motion that minutes of the April 15, 1976, Board meeting be approved as mailed. Motion seconded by Mr. Baugh and carried.

The Executive Director reported:

1. The National Urban League LEAP Conference which was held May 10-13 in Miami, was excellent. 37 projects were represented (14 of them had Women's Components) with a total of over 500 participants. He asked Napoleon Johnson, National Director of LEAP to consider Portland as the host city for the 1977 LEAP conference and received a favorable response.

Mr. Jordan made a motion that Portland be the host city for the 1977 LEAP conference. Motion seconded by Dr. Hartzog and carried. The Executive Director reported that, with the Board's permission, he would like to appoint a committee from the LEAP Advisory Board to coordinate the conference.

2. The Urban League is being considered as the umbrella agency for the Youth Services Center. The purpose of the Center, which services the Northwest Portland area and is presently a City of Portland agency, is to work toward deterring youth from entering the field of crime. If a youth is picked up, he or she will be taken to the Youth Services Center rather than the Juvenile Detention Home. The League must let the City know in the near future, whether or not we will take it over. If the League takes over the Youth Services Center, we will also take over the Youth Manpower Services Program. This program cannot be contracted out to any agency other than the one who has the contract for the Youth Services Center.
3. On the projects:
 - a. LEAP is doing very well.
 - b. The School-Community Program is doing well also, but we recently received a letter from the Region X office in Seattle, informing us that our application for future funding had been put on fiscal hold until they receive word from HEW in Washington regarding funding.
 - c. Richard Norwood, the Field Representative for Road Builders, has been doing a good job. The Executive Director and George Rankins will meet with the State Highway Division in the near future to investigate the possibility of a direct contract between the State and the Urban League of Portland.
4. Registration packets to the 1976 NUL Conference in Boston are available and may be picked up after tonight's meeting.

COMMITTEE REPORTS

Nominating - The Executive Director reported that the committee has held one meeting and is still accepting nominations to fill the seven vacancies on the Board. The committee has nominated Jan Batiste as Secretary.

Mr. Hansen made a motion that the nomination be accepted. Motion seconded by Mr. Jordan and carried.

Board-Staff Seminar - Mike Jordan, Co-Chairman, reported:

1. The Seminar will be held Friday, May 28th at the Sheraton Motor Inn in Lloyd Center.
2. A general session will be held first and will include reports from President Christian and the Executive Director as well as staff reports.
3. Following the general session the group will divide into three discussion groups: Education (moderated by Vernon Chatman and Ernest Hartzog), Employment (moderated by George Rankins and John Hansen) and Funding (moderated by James Brooks and Charles Moss). Following this portion of the seminar, all participants will return to the larger group to present short reports.
4. There will be a no-host cocktail hour at 4:15 p.m. and dinner will begin at 5:30, with Clarence Coleman, NUL Deputy Director for Field Operations as guest speaker.

After Board discussion, it was decided that the moderators for each discussion group topic would rotate to another group every 20 - 30 minutes, thus enabling each group to cover all three topics.

President Christian and Mr. Jordan urged all Board members to attend and participate in the seminar. Board members were also encouraged to donate the cost of their dinners (\$6.50) to the League in order to help pay the expenses.

Education - Mary Wright, committee member, reported:

1. A meeting was held March 23rd at the University of Portland with guest speaker Marjorie Brown Wright, Associate Director for the School of Communications and Public Affairs at the University of Oregon. She outlined the legislative process and also reported on 20 people from the Northwest who were nominated for White House Fellowships (16 were chosen from "Black Potential"). None of the 20 made the semi-finals and follow-up calls are being made to the White House to determine the reason.
2. At the April 27th committee meeting, Vernon Chatman distributed tickets to the Mad Hatters Ball and each committee member is committed to selling five.
3. "Black Potential" is at the printers and should be available for distribution within the next few weeks.
4. Two video tapes were cut at KGW-TV and are being aired as public service announcements. Inquiries regarding the Urban League program have been coming into the Urban League office as a result of the announcements. The United Way logo was inadvertently left out of the tapes, however, and as a result, the tapes must be re-done.

5. New committee officers for the 1976-77 year are:

Anne Dillon - Co-Chairperson
George Tribble - Co-Chairperson
Keith Wright - Secretary

6. Other activities of the committee include providing tickets and transportation to the American Continental Circus sponsored by the Police Association on Saturday, May 22nd and planning a social activity for the total committee to wind up the year. The tentative date is June 19th.

Police-Community Relations - Linda Torrence, who was recently elected as Chairperson of the committee, reported that the committee met April 27, 1976, with Officer Stan Peters, President of the Portland Police Association. Discussion centered around behavior and attitudes of police in relation to minority citizens. The point was made that training or lack of training in areas of human behavior was a crucial factor. At present, there is no such training program for the department. The committee suggested they draw up a proposal for training to be presented to the Police Chief and the Mayor. Officer Peters concurred.

Finance - In the absence of Charles Moss, committee Chairman, no report was given.

Fundraising Resource - Paul Cook temporary Chairman, reported:

1. The committee has held three meetings. Discussion has involved theory and speculation. The committee does not have the official authority to take action but would like to affect other committees by suggestion.
2. Discussion items have included:
 - a. The feeling that the Urban League story is not being told. The Board and committees need to be better informed regarding the work of the Urban League. The work of the League in the field of employment needs to be emphasized and people need to be made more aware of the accomplishments of the League.
 - b. Priorities need to be set and met.
 - c. When members are billed for their dues, additional information should be included. Mr. Hansen will assist with a letter to be included with the renewal slips. Solicitation of business memberships was discussed also.
 - d. The Nominating Committee needs to select interested persons who will be an asset to the Board and the League.
 - e. Methods of fundraising were discussed and included such items as an auction or art sale.
3. The committee is not ready to recommend anything to the Board at this time but wished to provide the above data for information only.
4. A permanent committee chairman must be selected.

President Christian reiterated that it is imperative for Board members to attend the Board-Staff Seminar to find out what the League is about.

Board discussion included:

1. Holding more Board-Staff Seminars.
2. Having staff persons attend Board meetings and give presentations.
3. Including written staff reports with Board minutes to inform the Board regarding a specific department or project prior to a presentation.

The Executive Director agreed to compile brief project and department staff reports and distribute them to the Board prior to the Board-Staff Seminar.

Building - Luis Alvarez, committee member, reported that the committee has held its first meeting to discuss the purchase of a building to house all the Urban League department and projects. Information is being requested from the Tacoma and Seattle Urban Leagues regarding the procedure. It is hoped a building will be obtained within the next six or seven months. He urged the Board to let the committee know if they are aware of available buildings.

The Executive Director reported that Wes Korman, Gertrude Rae and he will be inspecting the Urban League offices next week and checking the square footage of each.

Guild - Geri Ward, President, reported:

1. A Guild Seminar will be held Saturday, May 29th, with Clarence Coleman as guest speaker. The topic will be "Guidelines for Urban League Guilds". At noon, there will be a luncheon and fashion show.
2. The Board is invited to a reception Saturday evening honoring the Tacoma Guild.

She urged Board members to attend the Mad Hatters Ball Saturday evening, May 29th.

Meeting adjourned 9:15 p.m.



Jan Batiste, Secretary

JB:ph



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Ms. Janice Moore
Field Office Secretary

A NATIONAL
URBAN LEAGUE
AFFILIATE



A United Way Agency

MEMORANDUM

TO: Urban League Board Members

FROM: Geraldine A. Christian, President

DATE: June 10, 1976

There will be an Urban League Board of Directors meeting Thursday, June 17, 1976 at 7:30 p.m. in the Community Service Center, 718 W. Burnside, Room 217.

Please call the Urban League office (224-0151) to let us know whether or not you will be in attendance. Please make every effort to be there.

cc: Urban League Offices

6/11/75

*Bd Meeting
1-15-76
7:30
Room 217*

URBAN LEAGUE OF PORTLAND

BOARD OF DIRECTORS
1975 - 1976

OFFICERS

FRED FLOWERS, JR. - PRESIDENT

MRS. GERALDINE Christian - VICE-PRESIDENT JOHN S. HANSEN - TREASURER
ROBERT L. RACOUILLAT - VICE-PRESIDENT MISS LESLIE WILLIAMS - SECRETARY
MRS. GERY WARD - MEMBER AT LARGE
DR. ERNEST HARTZOG - MEMBER AT LARGE

	Baugh, David	5701 Arizona Dr., Vanc. WA 98661 (h)* Crown Zellerbach, Central Research (w)	695-5972 834-4444
<i>(yes)</i>	Bayless, Mrs. Marlene	6044 SE Reed College Pl., 97202 (h) Portland Public Schools 631 NE Clackamas 97208 (w)*	771-6633 234-3392
<i>(m)</i>	Belcher, Mrs. Allison	1533 N.E. Stanton 97212 (h)*	287-4935
	Butcher, Ed	26566 S. Elijah, Canby 97013 (h)* Triangle Milling Company 665 N. Tillamook St. 97227 (w)	266-7779 281-1293
	<i>Call</i> Cook, Paul	1932 NE Stanton 97212 (h) First National Bank - Gateway Branch 10401 N.E. Halsey St. (20) (w)*	287-0268 255-5816
<i>NO</i>	Drummond, Gerard K.	Rt. 1, Box 525A, West Linn 97068 (h) 1400 Public Service Bldg. 97204 (w)*	638-5904 224-3920
<i>NO</i>	Duke, Miss Shireen	5010 N.E. 19th Ave., Apt. 19 97211 (h)* Leeds Dept. Store-Lloyd Center (w)	287-8974 281-7356
<i>no</i>	Flowers, Fred Jr.	105 N. Ainsworth 97217 (h) 222 SW Morrison, #423 97204 (w)*	221-2067
<i>NO</i>	Haley, Father Joseph (C.S.C.)	University of Portland 5000 N. Willamette Blvd. 97203 (w)*	283-7367
<i>is</i>	Hansen, John S.	3530 SW 55th Dr. 97221 (h) KPTV, P.O. Box 3401 97208 (w)*	292-3863 222-9921

*Yes - 13
No - 11
Not Contacted - 5*

BOARD OF DIRECTOR (con'd)

	Hartzog, Dr. Ernest	624 SW Burlingame 97201 (h) Portland Public Schools	246-0995
		631 NE Clackamas 97208 (w)*	234-3392
<i>no</i>	<i>(other meeting)</i> Henderson, Rev. A. Lee	2737 NE 10th Ave. 97212 (h) 5828 NE 8th Ave. 97211 (w)*	282-0067 288-5429
<i>yes</i>	<i>yes</i> Jordan, Mike	6900 SW Merry Lane, Beaverton 97005 (h)* Peninsula School, 8125 N. Emerald (w)	646-6900 285-4695
<i>no</i>	Kerr, Andrew	4140 SW Green Hills Way 97221 (h) 1100 Yeon Bldg. 522 SW 5th Ave. 97204 (w)*	297-3095 221-1772
<i>yes</i>	<i>yes</i> Kiyokawa, Stan	9109 SE Holgate 97266 (h) Japanese American Citizens League 327 N W Couch 97209 (w)*	775-7862 223-4051
<i>yes</i>	Lee, James	609 NE Simpson 97211 (h)*	287-6425
<i>yes</i>	Moss, Charles	4840 NE Garfield 97212 (h)* (w)	287-1506 248-4878
<i>yes</i>	<i>yes</i> Christian, Mrs. Geraldine	3640 N. Winchell 97217 (h)* 426 SW Stark (w)	289-7976 221-2594
<i>will try</i>	Wdom, William Jr.	3233 NE 13th Ave. 97212 (h)*	282-6937
	Racouillat, Robert L.	1608 N.W.143 rd 97229 (h)* Xerox Corporation, Suite 250 (PSU - 229-3731 or 229-3711) 1800 S.W.1st 97201 (w)	645-2501 221-1850
<i>no</i>	Rosenbaum, Fred M.	5359 SW Dover Ct. 97225 (h) Standard Insurance Company 975 S.E.Sandy Blvd. 97214 (w)*	244-1307 234-6551
<i>yes</i>	<i>yes</i> Runstein, Ted	2861 N.W. Westover (h) 1107 Commonwealth Bldg. 97204 (w)*	222-5622 222-3531
<i>no</i>	Schedeen, Mrs. Betty	1612 W. Division, Gresham 97030 (h) Schedeen Personnel Main Ofc. 2324 SE 122nd 97233 (w)* Downtown Ofc. 417 S.W. Taylor 97201	665-4730 255-1790 221-0204
<i>no</i>	Schnaible, Roy	4 S.W. Touchstone, #144 Lake Oswego (h) Pacific Northwest Bell 421 S.W. Oak 97204 (w)*	636-5541 242-5162
<i>no</i>	Taylor, Ms. Darla	918 N.E. Killingsworth 97211 (h)* 400 S.W. 6 th 97204 (w)	248-4403

BOARD OF DIRECTORS (con'd)

<i>yes</i> Vann, C. Don	5211 N. Williams 97217 (w)*	284-2210 281-2836
<i>yes</i> Ward, Mrs. Geri	6225 NE 42nd 97218 (h)* 721 SW Broadway 97205 (w)	281-5209 228-8422
<i>yes</i> White, Joe	2464 N.E. 50th Avenue 97213 (h)	(evenings) 287-1540 <u>771-1141</u>
<i>yes</i> Williams, Miss Leslie	51 N.E. Cook 97212	(h)* 284-8973 (w) ext.36 286-4411

GUILD MEMBER

Ward, Mrs. Geri See above

NUL TRUSTEES

Hilliard, William	The OREGONIAN 1320 SW Broadway 97201 (w)* 2315 NW Aspen 97210 (h)	221-8195 222-2057
Cawthorne, Herb	Center for Self-Development University of Oregon Eugene, Oregon 97403	686-3232

URBAN LEAGUE OF PORTLAND

June 17, 1976

Agenda

1. Roll Call
2. Approval of Minutes
3. President's Message
4. Executive Report
 - a. Projects
 1. Road Builders
 2. CETA
 3. STAR
 - b. Tacoma Annual Meeting
5. Metropolitan Human Relations Commission.....Action
6. Summer Board Meetings.....Action
7. Special Report.....Ernie Hartzog
8. Committee Reports
 - a. Nominating.....Allison Belcher
 - b. Board-Staff Seminar.....James O. Brooks
 - c. Finance.....Charles Moss
 - d. Membership.....John Hansen
 - e. Guild.....Geri Ward
 - f. Building.....Luis Alvarez
9. Unfinished Business
10. New Business

URBAN LEAGUE OF PORTLAND
Board of Directors Meeting
June 17, 1976

The meeting was called to order at 8:00 P.M. in the second floor conference room of the Community Service Center, 718 West Burnside, by President Geraldine Christian.

Directors in attendance were Jan Batiste, Allison Belcher, John Hansen, and Roy Schnaible. Staff was represented by James O. Brooks and Pam Howard.

Due to lack of a Board quorum, no action was taken regarding the approval of minutes for the May 20, 1976 Board Meeting.

The Executive Director reported:

1. The Road Builders contract is due to expire June 30th, but will probably receive a four-month extension. There will be no funds available for appropriation on a new contract until December. At that time, if funds are available, the Urban League will apply for a contract with the State.
2. June 15th, the Urban League signed a contract with the City for an additional six-month period with CETA. The League's two CETA employees, Lee Tilander and Barney Hicks, will now be employed under CETA II instead of CETA VI.
3. There is a State and City program similar to STAR, a program for the mentally retarded which the League previously operated for a three-year period, which needs an umbrella agency. The League has given a tentative "yes" to sponsoring the program.
4. Four members of the Portland Urban League staff recently attended the dedication of the Tacoma Urban League's new office building and their Annual Meeting. The Tacoma Urban League received funds from EDA, private foundations and Model Cities to construct the building and incurred no additional indebtedness. Tacoma is the only Urban League, of 105 affiliates, which has a totally new building. In addition to the building dedication and Annual Meeting, a Western Regional Executive Directors' meeting was held with Vernon Jordan. The emphasis was on the 1976 NUL Conference in Boston.

June 17, 1976

5. The Board - Staff Seminar was very interesting, but it was disappointing that so few Board members attended. Clarence Coleman gave some very good points in Board - Staff relationships. It is hoped that next year a better date will be selected for the Board - Staff Seminar in order to encourage better Board attendance.

In order for the Board to be better informed regarding the work of the Urban League, members suggested Board review of proposals submitted by the League and distribution to the Board of organized notebooks with divider pages for minutes, programs, Board list, etc.

At this point, in the absence of a quorum of the Board, the President declared the meeting an Executive Committee session.

The Executive Director reported that the City and County will drastically cut funding for the Metropolitan Human Relations Commission as of June 30, 1976. He suggested the Urban League write a letter to the City and County protesting this action. He would also like to involve all social-service community agencies in the protest. After Committee discussion, it was decided that a draft of the letter would be sent to all Board members for approval, with follow-up by telephone. If approved, the letter will be signed by the Executive Director and the President.

After Committee discussion re holding Board meetings during the summer, Mr. Hansen made a motion that no Board meetings be held in July or August. Motion seconded by Mr. Schnaible and carried.

Committee Reports

Nominating - Allison Belcher, Committee Chairwoman, reported that to date the committee had held two meetings and was submitting the following recommendations:

1. Police Chief Bruce Baker be elected to the Board of Directors, and
2. John Hansen be elected as 1st Vice-President and Mike Jordan be elected as 2nd Vice-President.

Mr. Schnaible made a motion for adoption of the Nominating Committee recommendations, parts 1 and 2. Motion seconded by Ms. Batiste and carried.

Building - James O. Brooks, Staff Coordinator, reported that an architect inspected the Senior Adult Service Center building, the Youth Service Center building and the Walnut Park Building (which houses the Urban League Field Office and other projects). He reported that the Walnut Park Building could be modernized at a reasonable cost, but recommended the Urban League give no consideration to acquiring the Senior Adult Service Center or Youth Service Center buildings.

Meeting adjourned at 8:45 P.M.


Jan Batiste, Secretary

JB:ph

EXECUTIVE COMMITTEE MEETING

The Executive Committee of the Urban League of Portland met Thursday, July 15th, 1976 at 5:30 P.M. in the Urban League Office at 718 W. Burnside, #404.

Present were: Geraldine Christian, Board President
John Hansen, First Vice-President
Michael Jordan, Second Vice-President
Roy Schnaible, Treasurer
James Brooks, Executive Director

The Executive Committee unanimously agreed to sign the Statement of Agreement with the United Way of the Columbia-Willamette. This was the only action taken.

Agency self-evaluation and Executive Director's evaluation was discussed.

Meeting adjourned at 6:15 P.M.

Prepared by James O. Brooks

EXECUTIVE COMMITTEE MEETING

The Executive Committee of the Urban League of Portland met Monday, August 16, 1976 at 12:00 noon in the Urban League office at 718 W. Burnside, #404.

Present were:

Geraldine Christian, President
John Hansen
Roy Schnaible
Charles Moss, Finance Committee Chairman

Mr. Hansen made a motion that the Executive Committee approve and authorize the following recommendations submitted by the Personnel Committee:

1. New salary ranges be established as follows:

Executive Director	\$19,500 - \$35,000
Deputy Directors	\$14,500 - \$20,000
Department Directors	\$13,000 - \$18,000

2. Associate Deputy Director, Program and Fiscal Operations be promoted to Deputy Director, Program and Fiscal Operations.

3. 1976-77 salaries for program staff be as follows:

Executive Director	\$25,000
Deputy Director, Program and Fiscal Operations	\$16,500
Deputy Director, Field Operations	\$16,240
Director of Education & Youth Incentives	\$15,876
Director of Manpower Operations	\$15,523

4. Necessary funds be allocated from the Memorial Fund Account to defray these costs if income for 1976-77 Fiscal Year is insufficient to cover increments.

Motion seconded by Mr. Schnaible and carried.

Mr. Schnaible made a motion that the Executive Committee approve the 1976-77 budget as attached. Motion seconded by Mr. Hansen and carried.

President Christian announced that there will be a meeting of the Personnel and Executive Committees Monday, August 23, 1976 at 12:00 noon in the Urban League office. Agenda items include the Urban League program and Executive Director evaluation.

Geraldine A. Christian, President



THE URBAN LEAGUE OF PORTLAND

WORKING TO IMPROVE THE TOTAL COMMUNITY IN THE AREA OF INTERGROUP RELATIONS

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Vice President

John S. Hansen
Vice President

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Ms. Leslie Williams
Secretary

Mrs. Geri Ward
Member at Large

Dr. Ernest Hartzog
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Ms. Jan Batiste

David Baugh

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Paul Cook

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Rev. A. Lee Henderson

Michael Jordan

Andrew Kerr

Stan Kiyokawa

Charles Moss

Fred Rosenbaum

Ted Runstein

Betty Schedeen

Miss Darla Taylor

C. Don Vann, Jr.

Gene H. Walter

W. Joe White

Ms. Mary Wright

STAFF

James O. Brooks
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Nathan W. Nickerson
Deputy Director
Field Operations

Mrs. Gertrude M. Rae
Associate Deputy Director
Program and Fiscal Operations

George Rankins
Director of Manpower Operations

Vernon V. Chatman
Director of Education and
Youth Incentives

Ms. Pamela Howard
Bookkeeper and Secretary
to Executive Director

Ms. Velma Jones
Secretary/Receptionist

Ms. Janice Moore
Field Office Secretary

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A United Way Agency

MEMORANDUM

TO: Urban League Board Members

FROM: Geraldine A. Christian, President

DATE: September 9, 1976

The first meeting of the Urban League of Portland's new fiscal year will be held at 7:30 p.m., September 16, 1976, at 718 West Burnside, #217.

We hope every Board member will be present to learn of new projections and some of the exciting events that have occurred since our last Board meeting.

New Board members will be recommended for positions vacated by those who have moved from the city or otherwise become disassociated with the Board.

Let's count at least 99% attendance for the first Board meeting. The second of the season promises to be a real treat.

Please call 224-0151 to confirm your attendance.

P.S. Please review the enclosed materials prior to the meeting. They will be included on the agenda.

URBAN LEAGUE OF PORTLAND

September 16, 1976

Agenda

1. Roll Call
2. Approval of Minutes
3. Correspondence
4. Committee Reports
 - a. Education.....Mary Wright
 - b. Building.....James O. Brooks
 - c. Finance.....Charles Moss
 - d. Nominating.....Allison Belcher
 - e. Membership.....
 - f. Public Relations.....Linda Torrence
 - g. Annual Meeting.....James O. Brooks
5. President's Remarks
6. Executive's Remarks
 - a. NUL Conference
 - b. Audit
 - c. Extension of Road Builders Service Project
 - d. Northeast Youth Service Center
7. School Board.....Action
8. Equal Opportunity Day.....Action
9. Affirmative Action.....Action
10. Unfinished Business
11. New Business
12. Adjournment

URBAN LEAGUE OF PORTLAND
Board of Directors Meeting
September 16, 1976

The meeting was called to order at 8:00 p.m. in the second floor conference room of the Community Service Center, 713 W. Burnside, by President Geraldine Christian.

Directors in attendance were: Allison Belcher, Paul Cook, Father Joseph Haley, Ernest Hartzog, Mike Jordan, Roy Schnaible, and Mary Wright. Staff was represented by James O. Brooks and Pam Howard. Also present were William Hilliard, NUL Trustee, and Linda Torrence.

Dr. Hartzog made a motion that minutes of the May 20, 1976, and June 17, 1976, Board meetings be approved as mailed. Motion seconded by Mr. Schnaible and carried.

President Christian read a letter from Henry Talbert, Director of the Western Regional Office of the National Urban League, regarding a non-financial audit of the Portland Urban League which will be conducted by his office within the next few months.

COMMITTEE REPORTS

Education Committee - Mary Wright, member of the committee, reported:

1. Anne Dillon was recently elected as chairman of the Education Committee, replacing Evelyn Kelsaw who resigned in June.
2. Mrs. Dillon established a committee to judge essays submitted for the Liggett Essay Contest entitled "How Does Higher Education Contribute to My Opportunities for Employment and Personal Enrichment?" The committee selected the top three entries and submitted them to the NUL Western Regional Office for further consideration.
3. The Career Awareness Seminar, conducted by the Education Department, will be held November 6, 1976, at the University of Portland and will be attended by students from Portland-area high schools.
4. September 11th and 12th, the Urban League participated in the United Way display at Washington Square.

Building Committee - James O. Brooks, Staff Coordinator, reported:

1. Representatives of the committee have met with Lloyd Corporation administrators to discuss acquiring the Walnut Park Building.
2. The committee is also working on a proposal to submit to the Economic Development Administration to acquire funds which may be used to refurbish the building if it is acquired.

Finance Committee - In the absence of the Committee Chairman, no report was given.

Nominating Committee - Allison Belcher, Committee Chairman, reported that the committee recommended the following persons be elected to the Board of Directors of the Urban League of Portland:

Trish Morgan
H. J. Belton Hamilton, Jr.
Dr. Walter Reynolds

Ms. Belcher made a motion that the Board elect Ms. Morgan, Mr. Hamilton and Dr. Reynolds to the Board of Directors. Motion seconded by Dr. Hartzog and carried.

Membership Committee - In the absence of the Committee Chairman, no report was given.

Public Relations Committee - Linda Torrence, Committee Chairman, reported that the committee has held several meetings to discuss and establish the public relations needs of the Urban League.

Annual Meeting Committee - Ernest Hartzog, Committee Co-Chairman, reported that the committee has held three planning meetings for the Annual Meeting, which will be held in January at the Hilton Hotel or the Sheraton Motor Inn.

President Christian reported that she is concerned about the poor attendance at Board meetings and would like to determine the interests and goals of the Board. Ms. Belcher volunteered the services of the Nominating Committee to work with President Christian on this matter.

President Christian also reported on the 1976 NUL Conference which has held in Boston. She has various materials from the Conference which are available for review if the Board wishes to do so.

r. Hartzog reported that Geri Ward had volunteered the use of her house for the October Board meeting. He made a motion that the Board hold their October meeting at Geri Ward's. Motion seconded by Mr. Jordan and carried.

The Executive Director reported:

1. The National Urban League Conference was excellent.
2. The U.S. Department of Labor has been authorized to audit all Urban Leagues who receive any federal funds. The National Urban League has informed us that if any affiliate is found to have an overabundance of unallowable expenses, that affiliate is held accountable. Prior to these audits, the National Urban League is willing to provide assistance to affiliates by sending out two teams of NUL representatives. The first team will conduct an audit of the affiliate in the same manner as the DOL audit and the second team will assist the affiliate in "putting its house in order".
3. The Road Builders Service Project contract, which was due to expire June 30, 1976, has been extended to October 31, 1976, or until the available funds are depleted.
4. July 1, 1976, the Urban League of Portland became the umbrella agency for the Northeast Youth Service Center. It has a staff of nine.
5. The reins have been loosened regarding the political status of Urban Leagues without affecting their 501 (c) (3) tax-exempt status. An Urban League may now spend 5% of its time in political activity. However, an Urban League can lobby for issues only, not candidates. A staff member may work for a political candidate on his own time if he states that he is working for himself and not for the Urban League. When the law is signed, the Urban League

of Portland will receive a copy of it from the NUL Washington Bureau and will distribute copies to the Board.

The Executive Director also reported that he had received a telephone call regarding whether or not the Urban League would support Ballot Measure #7, which will appear on the November ballot. No Board action was taken at this time.

Mr. Schnaible made a motion that the Board support the recommendation by the Legislative Committee of the Board of Education of Portland Public Schools that a tax base increase measure be placed on the November general election ballot. (Information packets regarding this matter were mailed to all Board members with the notice for tonight's meeting.) Motion seconded by Ms. Belcher and carried.

Dr. Hartzog made a motion that the Board approve an Equal Opportunity - Affirmative Action luncheon or dinner. (Information packets regarding this matter were mailed to all Board members with the notice for tonight's meeting.) Motion seconded by Mr. Cook and carried. Mr. Schnaible made a motion that President Christian appoint a working committee for this luncheon or dinner. Motion seconded by Mr. Jordan and carried. President Christian appointed Dr. Hartzog to serve as Committee Chairman for this event. Other committee members will be selected at a later date. (Mary Wright will join the committee after January 1st.)

Action regarding the Urban League of Portland's Affirmative Action Plan was postponed until the next Board meeting.

Meeting adjourned at 9:35 p.m.



Jean Batiste, Secretary



THE URBAN LEAGUE OF PORTLAND

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A United Way Agency

MEMORANDUM

TO: Urban League Board Members
FROM: Geraldine A. Christian, President
DATE: October 13, 1976
RE: Change in Date and Place for October Board Meeting

For the October Board meeting, we are combining a business and social meeting. Please note that the date has been changed to Wednesday, October 20th. The meeting will be held at the home of Geri Ward, 6225 N.E. 42nd Avenue, beginning at 7:30 p.m. I urge everyone to be prompt so the business meeting can be brief and we can then enjoy the barbeque and refreshments which will be furnished.

URBAN LEAGUE OF PORTLAND

October 20, 1976

Agenda

1. Roll Call
2. Approval of Minutes
3. Introduction of New Board Members.....Geraldine Christian
4. Introduction of Guests.....James O. Brooks
5. Special Report.....Waverly Davis
6. Committee Reports
 - a. Membership.....John Hansen
 - b. Annual Meeting.....Ernest Hartzog
 - c. Other Committee Reports
7. Correspondence
8. Executive Director's Remarks
9. Affirmative Action.....Action
10. Unfinished Business
11. New Business
12. Adjournment

URBAN LEAGUE OF PORTLAND
Board of Directors Meeting
October 20, 1976

The meeting was called to order at 8:00 p.m. at the home of Geri Ward, 6225 N.E. 42nd, by President Geraldine A. Christian.

Directors in attendance were: Luis Alvarez, Bruce Baker, Marlene Bayless, Allison Belcher, Paul Cook, Father Joseph Haley, Belton Hamilton, John Hansen, Ernest Hartzog, Andrew Kerr, Trish Morgan, Fred Rosenbaum, Roy Schnaible and Geri Ward. Staff was represented by James O. Brooks, Jeanne Hartzog, Pam Howard, Marilyn Hinton, Paul Tegenfeldt, Lorenzo Poe, Rosie Taylor and Terry Tims. Also present were Waverly Davis, representative of Ebony Liquors, Gil Cruder of Denver Colorado Public Schools, James Lee and Linda Torrence.

Mrs. Belcher made a motion that minutes of the September 16, 1976 Board meeting be approved as mailed. Motion seconded by Father Haley. Ms. Bayless called to the Board's attention the tax base increase measure which was mentioned in the minutes of the September meeting will be voted on in a special levy election in January. Motion carried.

President Christian introduced new Board members Trish Morgan, Belton Hamilton and Bruce Baker.

The Executive Director introduced new staff members Marilyn Hinton, Lorenzo Poe, Rosie Taylor, Terry Tims and Paul Tegenfeldt.

The Executive Director introduced Waverly Davis who presented a report on Ebony Liquors Co., which is minority owned. The head office is in Tacoma, Washington.

COMMITTEE REPORTS

Membership - John Hansen, Committee Chairman, handed out samples of the membership billing statements which were recently designed by the committee. Ms. Bayless suggested billings be done on a fiscal year basis instead of a monthly basis.

Annual Meeting - Ernest Hartzog, Committee Co-Chairman, reported:

1. It appears the date of the Annual Meeting will be February 3, 1977.
2. Guest speaker will be Arthur Flemming, Chairman of the U.S. Commission on Civil Rights and former President of the University of Oregon.
3. The meeting will be held at the Hilton Hotel.
4. Tickets will be \$12.50 per person.

Dr. Hartzog read a written Annual Meeting Committee report to the Board

regarding additional plans of the committee. (Copy attached to these minutes and mailed to all Board members.) Dr. Hartzog made a motion for Board acceptance of the report. Motion seconded by Mrs. Ward and carried.

Pam Howard read the following correspondence:

1. A letter of resignation from Stan Kiyokawa which was addressed to President Christian. (President Christian reported that this letter had already been answered.)
2. A letter addressed to the Executive Director from Anne Greenfield, thanking the Urban League for its support of Ballot Measure #7.
3. A letter addressed to President Christian inviting nominations from the Urban League for "Oregon Mother of the Year."
No action was taken.

The Executive Director reported:

1. The main office should have a new secretary within the next week. Her duties will include various Board and committee assignments as well as other secretarial duties.
2. The Annual Meeting Committee will be assisted by a volunteer secretary.
3. The Road Builders contract expires October 31st. There are additional State funds available in the amount of \$17,000. The Urban League is considering submitting a proposal for use of these funds as an extension of the current contract. Future refunding will depend on the Federal Government.
4. The Urban League of Portland received a commendation from the National Urban League regarding the LEAP program. With only 2/3 of the year completed, the Portland LEAP program is 108% of its goal. The Portland program was chosen as one of the top five in the country for placing applicants in the industrial force. The Project Director, Charles Ganter, will serve on a panel in New York October 26-28, to discuss these experiences. The Portland program is almost assured of refunding.
5. He is very unhappy in with the City's low funding of the Senior Adult Service Center.

President Christian reported that the Urban League of Portland Affirmative Action Plan needed Board approval. (Copies of the Plan were mailed with notices for tonight's meeting.) Mr. Schnaible recom-

mended the following changes in the document:

1. The last sentence in paragraph 5, Page 3, which reads " No males have applied" be deleted.
2. The sentence in paragraph 4, Page 9 which reads " Two have been clerical; we received no male applicants", be amended by deleting " we received no male applicants". The sentence would read " Two have been clerical."
3. The percentages in Appendix C regarding male and female professional employees be corrected to reflect a total of 100%.

Mr. Rosenbaum made a motion for Board approval of the Urban League of Portland Affirmative Action Plan with the recommended changes. Motion seconded by Dr. Hartzog and carried.

The Executive Director distributed to Board Members copies of the report from Ron Brown, Director of the NUL Washington Bureau, regarding the revision of the 501 (c) (3) tax provision.

Meeting adjourned at 8:50 p.m.



Jan Batiste, Secretary



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A NATIONAL
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AFFILIATE



A United Way Agency

MEMORANDUM

TO: Urban League Board Members

FROM: Geraldine A. Christian, President

DATE: November 10, 1976

RE: Change in Date and Place for November Board Meeting

The November Board of Directors meeting for the Urban League of Portland will be held Wednesday, November 17, 1976, at 7:30 p.m. in the King Neighborhood Facility at 4815 N.E. 7th.

Please call Martha at 224-0151 to confirm your attendance.

URBAN LEAGUE OF PORTLAND

November 17, 1976

Agenda

1. Roll Call
2. Approval of Minutes
3. December Meeting.....Action
4. Election of Delegate to 1977 NUL Conference.....Action
5. Committee Reports
 - a. Education.....Florice Walker
 - b. Nominating.....Allison Belcher
 - c. Building.....Luis Alvarez
 - d. Membership.....John Hansen
 - e. Affirmative Action Luncheon.....Ernie Hartzog
 - f. Annual Meeting.....Ernie Hartzog
 - g. Guild.....Geri Ward
6. Staff Changes
 - a. Mary Daniels - Senior Adult Service Center
 - b. Gloria McWilliams - Economic Development & Employment Department
 - c. Martha Stephen - Main Office
 - d. Lilian Stapper - Northeast Youth Service Center
7. President's Remarks
8. Executive Director's Remarks
 - a. Road Builders Service Project
 - b. Urban League LEAP
 - c. Senior Adult Service Center
 - d. Northeast Youth Service Center
9. Unfinished Business
10. New Business
11. Adjournment

URBAN LEAGUE OF PORTLAND
Board of Directors Meeting
November 17, 1976

The meeting was called to order at 7:45 p.m., at the King Neighborhood Facility, 4815 N.E. 7th, by President Geraldine A. Christian.

Directors in attendance were: Bruce Baker, Allison Belcher, Paul Cook, Father Joseph Haley, John S. Hansen, Ernest Hartzog, Charles Moss, Walter Reynolds, Ted Runstein and Geri Ward. Staff was represented by James O. Brooks, Martha Stephen, Pam Howard, Gloria McWilliams and Lilian Stapper. Also present were Herb Cawthorne, NUL Trustee, and Florice Walker.

The Executive Director introduced new staff members Lilian Stapper, Secretary at the Youth Service Center, Gloria McWilliams, Assistant to The Director of Economic Development and Employment, and Martha Stephen, who is now Secretary to the Executive Director. He reported that Pam Howard will be working in a new position in the Fiscal Department.

Mr. Moss made a motion that minutes of the October 20, 1976 Board meeting be approved as mailed. Motion seconded by Ms. Belcher and carried.

Martha Stephen read a letter from Colegio Cesar Chavez, requesting assistance in the form of letters to Oregon's Senators and Representatives in Washington, D.C. urging their support of the college in its efforts to acquire ownership of the campus from HUD. The consensus of the Board was that no action would be taken on this request.

President Christian asked the Board if they would like to hold a December Board meeting. Mr. Hansen made a motion that the Board dispense with the December Board meeting because there has traditionally been poor attendance. Motion seconded by Mr. Moss and carried. The next Board meeting will be held in January.

President Christian informed the Board that the Delegate to the National Urban League Conference must be elected. Mr. Moss made a motion that the President and his or her Alternate attend the 1977 National Urban League Conference. Motion seconded by Dr. Hartzog and carried.

Mr. Hansen made a motion that Ernie Hartzog be named the Alternate Delegate to the 1977 National Urban League Conference unless he is elected President, in which case he would go as the Delegate. Motion seconded by Mr. Moss and carried.

Committee Reports

Education - Florice Walker, committee member, reported on:

1. SAT classes which are conducted by the Education Department for high school students from the Portland area.

These classes help the students prepare for the SAT tests by improving their verbal and mathematics skills. The classes help give the students a feeling of the basic areas of the examinations.

2. The Career Awareness Seminar which is also conducted by the Education Department. Through the seminar, students learn about various types of careers.

Nominating - Allison Belcher, Committee Chairwoman, reported that the committee has held no meetings since the last Board meeting.

Building - James O. Brooks, staff coordinator for the committee, reported that the Lloyd Corporation is hesitant about selling the Walnut Park Building. The committee has about six other buildings under consideration. The last option to be considered would be the building of a new facility.

Membership - John Hansen, Committee Chairman, reported that the next committee meeting would be held December 6th at 4:00 p.m.

Affirmative Action Luncheon - Ernie Hartzog, reported that he met November 16, 1976 with representatives from various Urban League standing committees to begin planning the luncheon. Betty Schedeem and Mary Wright agreed to Co-Chair the committee and carry out the Board's wishes. Plans are to hold the luncheon in early May, 1977. A committee report will be presented in January.

The Executive Director reported that he is extremely pleased with the work of the committee thus far. He urged the participation of all staff members and the members of the standing committees. He reported that the Deputy Executive Director of the National Urban League said the NUL will assist in financing the luncheon for the first year.

Annual Meeting - Ernie Hartzog, Co-Chairman, reported:

1. February 3, 1977 has been confirmed as the Annual Meeting date, with Dr. Arthur Flemming as the guest speaker. The dinner will be held at the Hilton Hotel.
2. Tables, seat 10 and may be reserved in groups of 10 only.
3. Publicity will be handled by John Hansen and Linda Torrence.

4. Constance Brown will serve as Annual Meeting Secretary and will coordinate ticket sales. She will work out of the downtown Urban League office.
5. Nathan Nickerson will look into firms who will donate the printing for our Annual Reports.

Dr. Hartzog urged a meeting in December of key Board people to discuss the Annual Meeting, even though the total Board will not meet.

Guild - Geri Ward, President, reported:

1. The Guild is in the process of establishing new committees and appointing new chairmen to existing committees. The Guild hopes to assign at least one Guild committee person to most of the Urban League committees.
2. The Guild is initiating new programs in hopes of boosting their membership.

President Christian thanked Mrs. Ward for the \$1,000 which the Guild contributed to the Urban League last Spring.

President Christian reported on the results of the recent questionnaire sent to Board members. Responses included suggestions for an agenda where written information is circulated prior to Board meetings and Fred Rosenbaum volunteered the use of his home for future Board meetings. President Christian and the Executive Director will discuss how to make Board meetings more interesting and meaningful.

The Executive Director reported:

1. The Urban League now has a professional Publicity Committee which will work with all committees and departments to publicize all Urban League happenings which are newsworthy.
2. A Black person has been named to sit on the Steamfitters Joint Apprenticeship Council. This is a first in Portland. The National Urban League is checking to see if it is a first in the nation.

3. Portland has applied to the NUL to hold the 1977 LEAP Conference in Portland, however, it appears that the NUL will select Washington, D.C. as the site.
4. The Road Builders Service Projects contract expired October 31, 1976. The Portland Urban League will submit a bid to the State of Oregon Highway Department requesting funds for a 15-month contract.
5. Contract hearings for the Senior Adult Service Center and the Youth Service Center were held two weeks ago.
6. The Urban League is interested in expanding the LEAP program, and acquiring permanent staff persons for the positions of Assistant to the Economic Development and Employment Director and Recruiter for the Women's Component. These additions would not be for some time, but the Board should be advised of the possibilities.
7. The Urban League is considering contracting for the total manpower services program with the City of Portland. The City wants one agency to be accountable for the total program, even if the components of the program are subcontracted out.

The Executive Director expressed concern about the Urban League being the umbrella agency for the total program, but is interested in subcontracting for certain portions of the program.

The Executive Director distributed copies of a proposal to formulate a corporation to be entitled Minorities Enterprises, Inc. One of the authors of this proposal has requested endorsement by the Urban League. Mr. Moss made a motion that this matter be tabled until the next Board meeting. Motion seconded by Mrs. Belcher and carried. Board members expressed concern about the Urban League endorsing a matter such as this and recommended it be studied by a lawyer.

Meeting adjourned at 9:10 p.m.



Jan Batiste, Secretary



THE URBAN LEAGUE OF PORTLAND

WORKING TO IMPROVE THE TOTAL COMMUNITY IN THE AREA OF INTERGROUP RELATIONS

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to Executive Director
Ms. Velma Jones
Secretary/Receptionist
Ms. Janice Moore
Field Office Secretary

A NATIONAL
URBAN LEAGUE
AFFILIATE



A United Way Agency

MEMORANDUM

TO: All Board Members
FROM: Geraldine Christian, President
DATE: December 9, 1976

At the November Urban League Board Meeting, members of the board voted not to have a December meeting.

The next board meeting will be held the third week in January-1977.

GC:ms

December 16, 1976

The Urban League of Portland
404 Community Service Center
718 West Burnside
Portland, Oregon 97209

Attention: James O. Brooks, Executive Director

Dear Mr. Brooks:

We, the Education & Labor sub-committee of the Education Committee, has completed a review and analysis of House Bill 12553, "National Educational Opportunities Act of 1976". As per your request, we have detailed below our opinion of this bill and our recommendation on a position stand for the Urban League of Portland.

The committee agrees with the thrust of the bill to provide equal educational opportunity and with the general conclusion that "fundamental changes in educational policy and practice must be institutionalized in the basic planning of the state and local educational agencies for effective implementation of quality education." We also believe that crosstown transportation plans are only a partial solution to segregated schools. However, even though it is a controversial solution, it is the most effective means of assuring some semblance of quality education, to date.

We are in disagreement with the solution this bill provides for two basic reasons:

1. Local educational agencies and government have historically failed to take the initiative to develop a vehicle which would provide quality education for all students regardless of race, color or national origin.
2. It is only under court order or agency mandate that local educational systems have desegregated.

Given these facts it seems risky to rely on these same local educational systems for implementation of equal educational opportunity for all students on a national basis.

At the present time each state has an educational system that answers to the needs of the citizens of that state. For example, the educational system in Oregon might be quite different from the educational system in New York. And too, differences will occur between communities within a state. In Portland we elect our Superintendent of Schools as we do state-wide. In other states or communities they may be appointed by the governor. At the present

time the school system in Portland, for the most part, appears to handle the educational needs of the minority community equitably and a system such as the one proposed in House Bill 12558 might work here. In Boston however, we feel its success would be dismal.

In responding to this bill each minority community across the U. S. must assess their respective school systems in order to determine if this bill would meet their needs or not.

The above are our general impressions. The committee has analyzed each section of House Bill 12558 and we would like to point out to you some of the major drawbacks we see in a more specific way. The following is an overview of each section and our comments concerning same:

SECTION 103 (a)

All States and local educational agencies shall provide to any student the right, at the beginning of each school year, to transfer from a school they have been assigned in which they are a majority to a school within the same district in which their race is in the minority.....

and (b) The local educational agency may postpone a student's transfer for a reasonable time while the most feasible effective measures are taken to alleviate overcrowding.

COMMENT: The guarantees provided in Section 103 are currently being practiced in the Portland school system. We see a problem with this transfer provision in that a school system is given the option of denying a student's transfer rights if overcrowding exists at the school the student has made a request to attend. This provision has the potential for abuse along with the fact that the "most rapid feasible effective measures to alleviate overcrowding" are not defined.

SECTION 106

Any person, or the Attorney General, may bring a civil action if they feel the state or local educational agency has violated sections 101, 102, 103, or 104 of this bill.

COMMENT: This section is the safeguard set forth to ensure that local educational agencies do not violate the spirit of the bill. These safeguards are judiciary remedies which are not unlike the present remedies for persons who feel their rights have been violated relative to equal educational opportunities and quality education. A person bringing this action would first have to follow the grievance procedures adopted in the state plan and then go through the courts if not satisfied. It would appear that this could create lengthy delays along with doubling the costs involved.

SECTION 201

Outlines the methodology for assuring equal and quality education by each state adopting a plan to carry out the purpose of this bill and.....

SECTION 202

This plan shall provide for a State Advisory Council appointed by the Governor.

COMMENTS: We see several problems here.

- (1) Who will have the responsibility for preparing each state's "Equal Educational Opportunities Plan"? Minority groups such as the NAACP, Urban League, etc., or its representatives should assist in the construction of any state governed desegregation plan. Only then can we be assured that the needs of the people (other than policy makers) are met. Under House Bill 12553 no provision is established to guarantee this minority community input.
- (2) In Oregon the State Superintendent of Schools is elected by the citizens of Oregon. We feel a conflict of interest could arise if the watchdog of this bill is politically appointed by the Governor.
- (3) Although there are stipulations as to who will comprise the "advisory council", there are still no safeguards to insure that the members of this council will adequately represent the needs and aspirations of those communities which have historically been denied an equal and quality educational experience.
- (4) States are open to choose from various options for achieving desegregation and quality education in the provisions of this bill. This is not unlike the present situation on a national level. The differences between what we presently have and this proposed legislation are:
 - a. a mandatory plan which will be submitted on an annual basis to the Secretary of HEW and monitored through reports from the local educational agencies.
 - b. a relief for school districts across the nation which have been in litigation over busing and other desegregation issues for some time now.
 - c. a detailed plan of how funding will be distributed among school districts for those schools participating in transfer programs and enrichment programs for socio-economic disadvantaged children.

SECTION 204, 205, 206 and 207

These sections deal with school funding from the Federal government under title I and III of the Elementary and Secondary Education Act of 1965. Specifically Section 207 which cuts off these funds to any state not found in compliance with the plan.

COMMENT: The Secretary of HEW proposes to cut off funds to school districts who do not comply with this plan. Cutting off of funds would more than likely lead to school closures. Under the present desegregation program funds can be withheld from school districts who have been found to be discriminating in their practices. We are not aware of any situation where funds have actually been cut off until school districts have come into compliance. We have therefore no reason to believe that this would occur under the proposed legislation.

SECTION 208

If any state is dissatisfied with the Secretary's final action with respect to the approval of its State Plan or his action to cut off funds the state may appeal to the U.S. Court of Appeals.

COMMENT: School districts are again left with the final recourse of court action if they disagree with the Secretary relative to state action plans. The bill appears to set up a bureaucracy that ultimately does not provide many more safeguards or benefits than are presently available to most school districts across the nation. The final burden of settling disputes or conflicts still rests with the courts.

For those school districts which oppose basic alterations of the status quo-- they are given an umbrella and an extension of time to continue to discriminate in the educational arena until it can be substantiated that they are, in fact, delivering educational services that have disparate results for a certain group of students.

Mr Brooks, to summarize the above, this committee feels that the House Bill 12558, "National Educational Opportunities Act of 1976" does not create what we feel is an adequate and viable alternative to the present desegregation program. We are not schooled in the fine points of the educational systems in the United States and can only speak from the experiences we have had with our local educational system. A bill such as this could provide a equal and quality education here in Portland but we must deal with a broader perspective. We feel that it would be unwise to transfer ultimate responsibility for assuring an equal and quality education for all students from the court room to the local educational agencies at this time. Therefore, our recommendation on this bill is a negative one.

If you have any questions regarding our comments please do not hesitate to contact us.

Sincerely,

The Education and Labor Sub-Committee

Jeana Woolley
Bernadette Artharee
Baruti Artharee
Ann Daniels

cc: Vernon Chatman, Director, Education & Youth Incentives
Anne Dillon, Chairperson, Education Committee