

OSU's Lonnie B. Harris Black Cultural Center, 1974-1980*

Table of Contents

- Cover, Spine, and Inside Flap of Binder
- Advisory Board and Contract
- Meeting Minutes 1974-1975 and House Agreement
- Meeting Minutes 1975-1976
- Meeting Minutes 1976-1977
- Meeting Minutes 1977-1978
- Work Schedules
- Weekly Usage Reports (blank file)
- Inventory Reports (includes building policy)
- Budgets 1974-1980
- Reports/Proposals
- Position Description
- Correspondence and miscellaneous, 1974-1975
- Correspondence, 1975-1977
- Correspondence, 1977-1978
- Past Information

Memorial Union Records, Folder "Black Cultural Center", 1975-1984**

Table of Contents

- Related to all Centers, 1977-1983
- Asian Cultural Center's Establishment, 1980
- Multicultural Advisory Board Meeting Minutes, 1980
- BCC Lonnie B. Harris Name Change, 1980-1984
- Black Youth of American, 1976
- BCC Vandalism, 1976-1979
- BCC Events, 1975-1982
- BCC Budget, 1980-1981
- BCC Position Description, 1981-1982
- BCC Meeting Minutes, 1981-1982
- Agreements, 1982

*The original binder and physical display binder accessible to the public are with the OSU BCC

**The original materials within the MU Records BCC folder and housed in the OSU archives

PHOTOGRAPHED BY

**OREGON STATE
UNIVERSITY**

BLACK CULTURAL CENTER ADVISORY

1974 - 1980

BLACK CULTURAL CENTER

- 60-J SALARIES
- 62-J STUDENT & IRREGULAR WAGES
- 63-J PAYROLL ASSESSMENT
- 65-J OFFICE SUPPLIES
- 66-J TELEPHONE, TELEGRAPH & POSTAGE
- 68-J EQUIPMENT MAINTENANCE
- 73-J CUSTODIAL SUPPLIES
- 74-J BUILDING MAINTENANCE
- 75-J ELECTRICITY
- 76-J WATER
- 77-J HEAT
- 78-J WASTE DISPOSAL
- 79-J BUILDING REPAIRS
- 80-J GROUNDS CARE

Advisory Board
Contract

GENERAL RESPONSIBILITIES OF ADVISORY BOARDS

1. To assist in developing the various policies and by-laws (as specified by the University Student Activities Committee) for governing the respective centers.
2. To assume the responsibility for approving and implementing the various policies.
3. To approve building usage and hours.
4. To assist in programming educational, cultural, recreational and social events.
5. To be responsible for developing a budget in conjunction with the other Minority Centers to be presented in a composite form to the ASOSU Executive Committee. It would then be considered as part of ASOSU's budget. (There is another alternative and that would be to have the Centers submit their budgets directly to Educational Activities for review-- any reaction?)
6. To be responsible for appointing a treasurer. The individual will have the power to authorize expenditures. *Chairman of Board also to sign.*

PURPOSE & OBJECTIVES OF THE

MINORITY CENTERS

The three American Minority Centers (Black, Chicano, Native American) will be established to provide separate locations and facilities for programming various academic, cultural, recreational, and social events related to the respective minority group. Not only should such centers bring together the many aspects of the individual minorities, but it should also provide an opportunity for inter-group mixing among the various segments of our university and local communities. Such programs should also promote a greater understanding and awareness of the various minorities and their racial situation, life styles, cultural traits and history. Together, students, faculty and administrators will work to develop programs to obtain these desired objectives.

PROPOSED MEMBERSHIPS OF ADVISORY BOARDS

FOR MINORITY CENTERS

Black Center

Members:

- 1 Black representative from ASOSU Minority Council
- 1 B.S.U. member
- 1 ASOSU representative (Senator, Executive member) *2nd Vice Pres.*
- 2 Black students-at-large (1 grad student if possible)
- * 1 MU Minority Programming representative *MUPC pres. recommendation*
- * Assistant Director of Educational Activities
- 3 OSU Faculty members (at least 1 full time teaching faculty if possible)

Chicano Center

Members:

- 1 Chicano representative from ASOSU Minority Council
- 1 C.S.U. member
- 1 ASOSU representative (Senator, Executive member) *2nd Vice Pres.*
- 2 Chicano students-at-large (1 grad student if possible)
- * 1 MU Minority Programming representative
- * Assistant Director of Educational Activities
- 3 OSU Faculty members (at least 1 full time teaching faculty if possible)

Native American Center

Members:

- 1 Native American from ASOSU Minority Council
- 1 Indian Club member
- 1 ASOSU representative (Senator, Executive member) *2nd VP.*
- 2 Native American students-at-large (1 grad student if possible)
- * 1 MU Minority Programming representative *MUPC pres. recommendation*
- * Assistant Director of Educational Activities
- 3 OSU Faculty members (at least 1 full time teaching faculty if possible)

NOTE: An attempt should be made to balance board membership between men and women.

* Ex officio -- non-voting member

GENERAL RESPONSIBILITIES OF ADVISORY BOARDS

1. To assist in developing the various policies and by-laws (as specified by the University Student Activities Committee) for governing the respective centers.
2. To assume the responsibility for approving and implementing the various policies.
3. To approve building usage and hours.
4. To assist in programming educational, cultural, recreational and social events.
5. To be responsible for developing a budget in conjunction with the other Minority Centers to be presented in a composite form to the ASOSU Executive Committee. It would then be considered as part of ASOSU's budget. (There is another alternative and that would be to have the Centers submit their budgets directly to Educational Activities for review-- any reaction?)
6. To be responsible for appointing a treasurer. The individual will have the power to authorize expenditures. *Chairman of Board also co-sign.*

PURPOSE & OBJECTIVES OF THE
MINORITY CENTERS

The three American Minority Centers (Black, Chicano, Native American) will be established to provide separate locations and facilities for programming various academic, cultural, recreational, and social events related to the respective minority group. Not only should such centers bring together the many aspects of the individual minorities, but it should also provide an opportunity for inter-group mixing among the various segments of our university and local communities. Such programs should also promote a greater understanding and awareness of the various minorities and their racial situation, life styles, cultural traits and history. Together, students, faculty and administrators will work to develop programs to obtain these desired objectives.

VOLUNTEERS FOR APPOINTMENT BY THE VICE-PRESIDENT
STUDENT SERVICES

BLACK CULTURAL CENTER ADVISORY BOARD

FIRST PREFERENCE OF

NAME..... SQG.SEC.E DEPT RANK..... Y C BEF S C

LOWERY ESTER H 587070593 COUN INSTRUCTOR 3 Y
RIGGS KEITH D 518607249 INFO INSTRUCTOR 2

SECOND PREFERENCE OF

CARLSON DAVID H 545485753 MTH PROFESSOR 15
SHAW FRANCIS H 560261782 HST PROFESSOR 20 Y

THIRD PREFERENCE OF

LAHEY JAMES F 392184057 GEOG PROFESSOR 8

December 10, 1974

To: Black Cultural Center Advisory Committee

Bobby R. Hill - Black Student Union - *co chairperson*
Joseph T. Smith - Minority Council
Robert P. Kingzett - ASOSU
Annette NMN Turner - At Large *West Hall 319*
Lawrence F. Griggs - Graduate Student
Betty NMN Griffin - Faculty 1977 - *co-chairperson*
Wilbert NMN Gamble - Faculty 1976
Lonnie B. Harris - Faculty 1975
✓ Bernard J. Pitts, Ex Officio - Memorial Union

From: Robert W. Chick, Dean of Students *RWC*

Subject: Membership for 1974-75

This memorandum confirms the appointment of members of the Black Cultural Center Advisory Committee for 1974-75. The last year of service on the committee is indicated after each faculty member's name. Student appointments are for one year.

The established procedures for appointing committee members were not followed in this instance because of the need to appoint the committee as soon as possible. In the future student members must be recommended through ASOSU and faculty through this office. It is requested that student and faculty co-chairpersons be selected at the first meeting.

The University depends very heavily on the support and contributions of its committee members. Their service is essential to the functioning and continuing development of the various student programs. The Office of the Dean of Students appreciates your willingness to serve and is always ready to assist your committee in any way possible.

/lb

cc: S. E. Knapp
G. F. Stevens
D. B. Nicodemus
C. D. McDow

BLACK CULTURAL CENTER ADVISORY COMMITTEE
1975

ROSTER

<u>FACULTY</u>	<u>Phone</u>	<u>Address</u>
Betty Griffen	754- 3738 3648	Education
Wilbert Gamble	754-1523	Biochem & BioPhys.
Lonnie B. Harris	754-3628	Educational Opportunities
Bernard J. Pitts, Ex Officio	754-2101	Activities Center

STUDENTS

Bobby R. Hill	752-1223	331 NW 47th
Joseph T. Smith	752-5670	
Robert P. Kingzett	753-2745	155 NW Kings Blvd.
Annette Turner	754-2185	West Hall
Larry Briggs		

Mail MINUTES to:

Dean Robert Chick	Student Services
Dean George Stevens	Memorial Union

OREGON STATE UNIVERSITY
Office of Student Services

Corvallis, Oregon 97331
Administrative Services Building

July 25, 1975

To: Black Cultural Center Advisory Committee

Betty NMN Griffin '77 Co-Chairman Education
Wilbert NMN Gamble '76 Biochemistry & Biophysics
Harrison NMN Branch '78 Art
Larry Gregg *Grand Student*
✓ Ex Officio: Bernard J. Pitts, Student Services
Lonnie B. Harris, Educational Opportunities

5 Students TBA

Bob Hill - 965 Nebot '76

From: Robert W. Chick, Dean of Students *RWC*

Subject: Membership for 1975-76

This memorandum confirms the continuing appointment of all members of the 1974-75 Black Cultural Center Advisory Committee for 1975-76 and the appointment of one new member whose name is underlined above. The last year of service on the committee is indicated after each committee member's name.

Student Services depends very heavily on the support and contributions of its committee members. Their service is essential to the functioning and continuing development of the various student programs. The Office of the Dean of Students appreciates your willingness to serve and is always ready to assist your committee in any way possible.

RWC:1b

cc: Milosh Popovich
David B. Nicodemus
George F. Stevens

BLACK CULTURAL CENTER ADVISORY BOARD

1975-76

<u>Faculty:</u>	<u>Phone</u>	<u>Department</u>
<i>Betty</i> Betsy Griffith	754-3648	Education
Wilbert Gamble	754-1523	Bio-Chemistry
Harrison Branch	754-1743	Art
Lonnie Harris	754-3628	Educ. Opportunity Prog.
Bernard J. Pitts	754-2101	Student Services

<u>Students:</u>	<u>Phone</u>	<u>Address</u>
Bobby Hill	7	965 Hobart #6
J. C. Smith	752-9831	978 NW Cleaveland #1
Ann Daneke	754-2101	Activities Center
Larry Griggs	754-3628	Educ. Opportunity Prog.

Manager of Cultural Center:

Reggie Simmons	754-1372	2320 Monroe
<i>At Large Students</i> Arnold Tucker ✓ Jack Williams	752-0088	309 NW 7 th <i>W. O. Brown</i>
Dean Robert Chick		Administration Bldg. 2nd floor
George Stevens		M. U.

BLACK CULTURAL CENTER ADVISORY BOARD

1975-76

<u>Faculty</u>	<u>Phone</u>	<u>Department</u>
Betty Griffen	3648	Education
Wilbert Gamble	1523	Bio-Chemistry
Harrison Branch	1743	Art
Lonnie Harris	3628	E.O.P.
Bernard J. Pitts	2101	Activities Center

<u>Students</u>	<u>Phone</u>	<u>Address</u>
Bobby Hill		965 Hobart #6
J. C. Smith	752-9831	978 NW Cleaveland #1
Ann Daneke	754-2101	Activities Center
Larry Griggs	754-3628	E.O.P.

Manager of Cultural Center

Reggie Simmons	754-1372	2320 Monroe
----------------	----------	-------------

BLACK CULTURAL CENTER ADVISORY COMMITTEE
1976-77

FACULTY

Lawrence F. Griggs, Co-Chairperson	Educational Opportunities
Betty Aikin <i>Pend Gray</i>	Education
Harrison Branch <i>78</i>	Art
Lonnie B. Harris <i>1980</i>	Financial Aid
Ester L. Lowery <i>79</i>	Counseling Center
J. Marshall Jennings <i>79</i>	Financial Aid
Ex Officio: Bernard J. Pitts	Student Activities

STUDENTS (5)

~~Marcus Irving---4540 NW Beta Place #1---Corvallis, OR, 97330~~
~~Donna Evans-----1335 NW Kings Apt. B-9--Corvallis, OR, 97330~~
~~Ron Slaughter---2840 Newton Place, Bldg. E, Apt. 4--Corvallis~~
~~Sam Pierce-----124 NE Conifer #10-----Corvallis~~
~~J.C. Smith-----935 NW Hobart #46-----Corvallis~~

Kerby Barthelme

*Alberts Clay
Education*

BLACK CULTURAL CENTER ADVISORY BOARD - 1977-78

Faculty:

Harrison Branch	Art	754-4745
Pearl Spears-Gray	Affirmative Action	754-3556
Lonnie B. Harris	Educational Opportunities	754-3628
J. Marshall Jennings	Financial Aid	754-2241
Ester H. Lowery	Counseling Center	754-2131

Ex-Officio:

Bernard J. Pitts	Student Activities	754-2101
------------------	--------------------	----------

Students:

Zachary Marsh	Black Cultural Center Mgr.	754-4372
David Pitney	224 NW 26th St.	754-3521
Marcianne Jackson	620 NW 21st St. #4	753-5293
Paul Emerson	2550 NW Fillmore	754-0534
Reggie Simmons	Dixon Recreation Center	754-3736
William Lee	Weatherford 314	754-4617

Minutes - 1914-15

House Agreement

BLACK CULTURAL CENTER
Agreement

Oregon State University hereby assigns the "Young House," 2320 W. Monroe Street to the Memorial Union for use as a Black Cultural Center. This assignment is for the 1974-75 academic year, with the option of extending it through the 1975-76 academic year, subject to the mutual agreement of the Black Cultural Center Advisory Committee and the University, and subject to satisfactory performance of its purpose.

The Black Cultural Center at Oregon State University exists for the purpose of providing various academic, cultural, recreational and social events for Oregon State University students. As participants of the Black Cultural Center, students should be made more aware of the many aspects of differing ethnic groups and opportunities should be provided for inter-group mixing among the various segments of the university and the community.

1. Budget requests from the Black Student Union shall be reviewed by the Advisory Committee prior to being submitted annually to the Memorial Union for inclusion in its budget for the matters relating to operation of the Center and to A.S.O.S.U. for inclusion in its budget for matters relating to program.
2. Employees of the Cultural Center shall become staff members of the Memorial Union.

Their employment shall be by mutual agreement of the Cultural Center Advisory Committee and the Director of the Memorial Union and in accordance with university employment procedures. This shall apply to staff members who are hired to perform specific tasks, as well as those selected to live on the premises in exchange for administrative services.

3. Donated furniture and equipment shall become the property of Oregon State University Foundation and shall be included in the inventories of the Memorial Union.
4. The Black Student Union shall maintain program funds in a separate account in the Memorial Union Business Office to be expended as authorized by the Advisory Committee and/or its duly appointed representatives.

5. The Black Student Union shall maintain the facilities and grounds in a manner acceptable to the standards of the university and shall agree to abide by university policies related to the use of university property and relative to the conduct of university programs.

The undersigned agree to accept the conditions of this assignment on the 20th day of DECEMBER 1974.

Bobby R. Hill Date 12/17/74
President Black Student Union

[Signature] Date 12/20/74
Director-Memorial Union

Beth C. Hill Date 12/17/74
Chairperson-Black Cultural Center
Advisory Committee

[Signature] Date Dec 20, 1974
Dean of Administration

Robert King Date 12/20/74
ASOSU President

BLACK CULTURAL CENTER
Agreement

Oregon State University hereby assigns the "Young House," 2320 W. Monroe Street to the Memorial Union for use as a Black Cultural Center. This assignment is for the 1976-77 academic year, with the option of extending it through the 1977-78 academic year, subject to availability of the property, the mutual agreement of the Black Cultural Center Advisory Committee and the University, and satisfactory performance of its purpose.

The Black Cultural Center at Oregon State University exists for the purpose of providing various academic, cultural, recreational and social events for Oregon State University students. As participants of the Black Cultural Center, students should be made more aware of the many aspects of differing ethnic groups and opportunities should be provided for inter-group mixing among the various segments of the university and the community.

1. Budget requests from the Black Student Union shall be reviewed by the Advisory Committee prior to being submitted annually to the Memorial Union for inclusion in its budget for the matters relating to operation of the Center and to A.S.O.S.U. for inclusion in its budget for matters relating to program.
2. Employees of the Cultural Center shall become staff members of the Memorial Union.

Their employment shall be mutual agreement of the Cultural Center Advisory Committee and the Director of the Memorial Union and in accordance with university employment procedures. This shall apply to staff members who are hired to perform specific tasks, as well as those selected to live on the premises in exchange for administrative services.

3. Donated furniture and equipment shall become the property of Oregon State University Foundation and shall be included in the inventories of the Memorial Union.
4. The Black Student Union shall maintain program funds in a separate account in the Memorial Union Business Office to be expended as authorized by the Advisory Committee and/or its duly appointed representatives.

5. The Black Student Union shall maintain the facilities and grounds in a manner acceptable to the standards of the university and shall agree to abide by university policies related to the use of university property and relative to the conduct of university programs.

The undersigned agree to accept the conditions of this assignment on the 10 day of January 1977.

[Signature] Date 1-6-77
President Black Student Union

[Signature] Date 11/30/76
Director-Memorial Union

[Signature] Date 1-10-77
Chairperson-Black Cultural Center
Advisory Committee

[Signature] Date 1/10/77
Dean of Administration

[Signature] Date 7 Dec 76
ASOSU President

5. The Native American Students shall maintain the facilities and grounds in a manner acceptable to the standards of the university and shall agree to abide by university policies related to the use of university property and relative to the conduct of university programs.

The undersigned agree to accept the conditions of this assignment on the 10 day of January 1978 int

Vernon J. Schmidt Date 12-2-76
President-Native American Students

Steve T. Miller Date 11/30/76
Director-Memorial Union

Roger K. Weaver Date 12-6-76
Chairperson-Native American
Cultural Center Advisory
Committee

W. DePoull Date 4/10/77
Vice President-Administration

David Gooding Date 7 Dec 76
AASU PRESIDENT

5. The Chicano Student Union shall maintain the facilities and grounds in a manner acceptable to the standards of the university and shall agree to abide by university policies related to the use of university property and relative to the conduct of university programs.

The undersigned agree to accept the conditions of this assignment on the 10 day of January 1978. *7 ms*

Eva Mejia
President-Chicano Student Union

[Signature] 11/30/76
Director-Memorial Union

Rico Garcia
Chairperson-Chicano Cultural Center
Advisory Committee

[Signature] 11/10/77
Vice President-Administration

David Gonzalez 1 Dec 76
ASCSU President

Oregon State University
Black Cultural Center Advisory Committee
December 17, 1974

In attendance: Bobby Hill, Joe Smith, Bob Kingzett, Larry Griggs, Betty Griffin,
Wilbert Gamble, Lonnie Harris, Bernard Pitts

The first meeting of the Black Cultural Center Advisory Committee was called to order at 10:00 a.m. by acting Chairperson Pitts. All appointed members were in attendance except for Annette Turner, who was out of town.

It was the committee consensus to name Miss Betty Griffin and Mr. Bobby Hill as co-chairpersons for the 1975 academic year. The rough draft of the Black Cultural Center agreement, prepared by Dean Stevens, was reviewed. The committee adopted the agreement with the following changes and insertions:

A. In addition to the preamble the following statement is to be included:

"The Black Cultural Center at Oregon State University exists for the purpose of providing various academic, cultural, recreational and social events for Oregon State University students. As participants of the Black Cultural Center, students should be made more aware of the many aspects of differing ethnic groups and opportunities should be provided for inter-group mixing among the various segments of the university and the community."

B. Incorporate the first stipulation to read:

" Budget requests from the Black Student Union shall be reviewed by the Advisory Committee prior to being submitted annually to the Memorial Union for inclusion in its budget for the matters relating to operation of the Center and to ASOSU fo inclusion in its budget for matters relating to program."

Stipulation No. 2 should read:

" Employees of the Culture Center shall become staff members of the Memorial Union."

The committee toured the Young House and approved the blue print drawings for the proposed second floor alterations.

Members of the committee felt it essential to meet early winter term in order to develop and establish the functional aspects for the center's operation.

Respectfully submitted,

Bernard J. Pitts
Assistant Director
Educational Activities
and Physical Recreation

Oregon State University
BLACK CULTURAL CENTER ADVISORY COMMITTEE
January 13, 1975

In attendance: Bobby Hill, Annette Turner, J. C. Smith, Lonnie Harris, Bob Kingzett, Will Gamble, Betty Griffen, B. J. Pitts, Larry Griggs.

The committee attempted to identify possible candidates for the proposed live-in resident. Also a description of responsibilities were discussed. It was decided that additional available information was needed before declaring a definite status for this position. The committee requests that the co-chairpersons meet with Dean Chick and Mr. Stevens for clarification and possible direction in establishing the live-in resident position.

The basic rules for house governance has been developed by the BSU. These preliminary policies will be reviewed by the committee at the next meeting.

X The committee defined its scope as providing advice, assistance and support to the Black Student Union in all matters relating to the Cultural Center. However, it was discussed that a wider encompassing approach could be achieved once the center is established.

Mr. Harris raised the question whether this committee should be involved in the proposed recruiting program, co-sponsored through the Athletic Department and the EOP. This program has been done in the past during the UCLA-USC basketball weekend. This effort involves a campus visitation of prospective black students. The committee expressed that its immediate attention should be directed to the opening of the Cultural Center.

Mr. Pitts proposed arranging for a feature story in the Barometer on the Cultural Center and announcing a general meeting to all interested in providing support. This recommendation will be discussed at the next meeting.

The next scheduled meeting is Monday, January 20, 1975, 3:30 pm - 5:00 pm in MU 103.

Respectfully submitted

Bernard J. Pitts
Assistant Director
Educational Activities
and Physical Recreation

BLACK CULTURAL CENTER
Advisory Committee
Jan. 22, 1975

Present: Betty Griffin - chairman
Bobby Hill
J. C. Smith
Robbye Bowles
Robert Kingzett
Lawrence Griggs
Bernard Pitts - ex-officio
Lonnie Harris - Secretary

Guests: Ronald McClain
Affirmative Action Director

The meeting was called to order at 3 p.m. by the chairman Betty Griffin.

Lonnie Harris was nominated as Secretary for the Board - approved.

Discussion of activity budgets for the BSU was discussed by the board. Bobby Hill will meet with Bernie Pitts and Robert Kingzett to submit a budget for the approval by the Board.

Job description for the Live-in resident was discussed and set aside until we had more information concerning hiring and application procedures.

It was brought out that the MU Director is the hiring agency, and the resident should report directly to him or his designated agent. This also includes time cards and work-study personnel.

Our guest, Ron McClain, Affirmative Action Director, enlightened the committee on the following:

- Weekends - responsibility of keeping the house open
- Security operations
- Live-in resident should be a reliable person

Discussion followed.

It was decided to place "interim" position on the job application.

Resident hall forms were discussed for the interviews. Standard personnel forms should be filled out and turned in to the Affirmative Action office. Ron McClain offered to assist in filling out these forms.

Position announcements is the first step and should be completed as soon as possible. Letters of recommendations and resume should accompany the application. Three references are required. Information sheet attached to the application should include the following:

- Job description
- Resume
- References
- Application
- Interim appointment

The Committee was divided into two groups to work on the following items:
Job description and Information-Budgets.

Meeting adjourned at 6:45 p.m.

Next meeting: Jan 24, 1975, 2:30 p.m., MU 102.

Lonnie Harris, Secretary

BLACK CULTURAL CENTER
Advisory Board
Jan. 24, 1975

Present: Betty Griffin
Larry Griggs
Lonnie Harris
Bob Hill
Bernie Pitts
J. C. Smith
Absent: Will Gamble
Annette Turner

Meeting called to order by the Chairman at 3 p.m. in Room 102.

Job Description for the custodian and receptionist was discussed.

Responsibilities: (Work-study student)

14 hours/week: Custodian - 8 a.m.-10 a.m. Mon Thurs.Fri.
\$2,50/hour

20 hours/week: Receptionist - 1 p.m.-5 p.m. Five days/week
\$2.00/hour

Larry suggested that we should omit the times and have the Resident confer with the custodian.

Live-in resident will be paid \$50/week. \$1050 for the remainder of the year - FTE .30, about 15 hours/week. He is responsible for the house whether or not he is there. Larry suggested that we have a resident assistant. If necessary, one of the Board members should take up the slack if the resident is off.

A total of \$270 for expenses (i.e. lights, heat, garbage, water and grounds care) for the remainder of the year. (June)

Motion was passed to have included in the budget for an assistant resident - approximately \$420.

BSU will contact members who have donated equipment. This will be done by Monday. Also, a letter of thank-you will go out by the BSU president.

Miscellaneous items were discussed by Bernie Pitts to be included in the budget.

Coffee and donuts will be furnished by EOP for the next meeting.

Motion for approval of the budget request and job description passed.

Meeting adjourned at 4:30 p.m.

Next meeting - Wednesday, 2:30 p.m. Memorial Union room.

BLACK CULTURAL CENTER
Advisory Board

MINUTES
Jan. 29, 1975

Present: Robbye Bowles, Will Gamble, Betty Griffin, Larry Griggs,
Lonnie Harris, Bob Hill, Bernie Pitts, Annette Turner.

Absent: Robert Kingzett

Meeting was called to order by the chairman, Betty Griffin, at 2:30 p.m.,
MU 102. Minutes of Jan. 22 and Jan. 24 were read; corrections noted:

Jan. 22 meeting - (corrections) Black Cultural Center Advisory Board
instead of Committee.

Jan 24 meeting - (correction) Approximately \$420 should be included
for the remainder of the academic year.

Minutes approved.

Bernie Pitts presented the budget requests which will be presented to the
MU Board. Discussion followed.

We don't have to ask for program money for the remainder of the year.

Office equipment for \$50.00 was discussed with the idea of receiving
donations.

After funds approved, it will be in the MU budget.

Robert Kingzett will be contacted to see about a special meeting through
ASOSU to approve the budgets.

Bernie Pitts should be commended for doing a good job in preparing the
budget. (So noted)

Telephones were discussed, and cost will be at a minimum. The BSU will
have their own billing number and will be responsible for this number.

Resident assistant was discussed again by Larry Griggs concerning the
time spent working in the house.

Applications were run in the Barometer on Wednesday through Friday and
Monday, and advertised by posters in the MU.

Application deadline is Feb. 3rd, with a meeting to consider the applicants
on Feb. 5th, Wednesday, at 2:30 p.m. MU.

Criteria for selecting an applicant was discussed at great lengths.
(Evaluation sheet).

(Jan. 29 minutes, cont.)

Motion made to accept the rating form, which is similar to the one used in resident halls. Second, motion passed.

Rating form - things to be excluded in the form.

Motion was made to interview all applicants and decide as a board their strengths and weaknesses. Second, motion passed.

A copy of all minutes should go to Dean Chick and George Stevens.

Next meeting - Wednesday, February 5, 2:30 p.m.

Meeting adjourned 4:25 p.m.

Lonnie Harris
Secretary

THE BLACK CULTURAL CENTER
ADVISORY BOARD

Special Meeting
Feb. 5, 1975

Present: Will Gamble, Betty Griffin, Larry Griggs, Lonnie Harris,
Bobby Hill, J.C. Smith, Annette Turner, Robert Kingzett.
Absent: Bernard Pitts

The meeting was called to order by the chairperson, Betty Griffin, in MU 106.

Minutes of Jan 29th were read and approved.

Chairperson Griffin informed the Board that this was a special meeting to screen the applicants for the live-in resident.

The following names filed their applications for the job:

Roosevelt Thomas
525 NW Monroe #210
Corvallis

Williard Green
226 Snell Hall
Corvallis

Carl Parker
750 NW 21st #3
Corvallis

In reviewing the applications, the Board felt that each applicant met the requirements and it would be very hard to pick one because they all looked good. This was going to be a tough decision.

Chairperson Griffin instructed the secretary to set up appointments for personal interviews next week, Feb. 12, 1975 starting at 2:45 p.m.. The Board will convene at 2:30 p.m. to smooth over any rough edges and to hear the report of the secretary on the references of each applicant. The interviews were set up with a 15 minute interval between interviews.

Bobby Hill reported that the "Y" Roundtable had offered their assistance to help in the cleaning of the house the following weekend. Will Gamble assured the Board that they ("Y" Roundtable) would come out in force and you could rely on them.

Robert Kingzett went over the budgets and what we could expect in our presentation to the Senate. He also suggested that we have more than one representative from the Board to attend the meeting. Betty Griffin and Bobby Hill will present the budget and why we need the Black Cultural Center.

Meeting adjourned.

Next meeting to have applicants appear for a personal interview, Wed.,
Feb. 12, 2:30 p.m., MU 106.

Lonnie Harris
Secretary

BLACK CULTURAL CENTER
ADVISORY BOARD

Minutes
Feb. 19, 1975

Present: Betty Griffin, Larry Griggs, J.C. Smith, Bernie Pitts, Bobby Hill, Annette Turner, Lonnie Harris, Robert Kingzett.

Absent: Will Gamble

The meeting was called to order by co-chairman Bobby Hill. Minutes were approved as read.

"Y" Roundtable will be contacted when their assistance would be needed.

Bobby Hill related the meeting on the Senate and expressed his feelings on the possible outcome.

Chairperson Betty Griffin reported to the Senate on the Black Cultural Center Advisory Board. As a whole, the presentation went over in a favorable fashion.

Tomorrow at 3:30 p.m., MU 103, the Senate will meet to review the bill, and we should have a representative there. Larry Griggs, Bobby Hill, and Bernard Pitts will attend.

The budget total, \$1995.00, was presented to the Senate.

Motion was made and seconded to include an operational budget for the secretary; motion passed. The operational budget is for supplies, coffee, etc., and will be contributed by the EOP, MU and the Education Dept.

Roosevelt Thomas will send a letter to the Advisory Board stating his reasons for withdrawing his application.

The Chairperson emphasized that no candidate will hold up the committee in the future on their applications.

The Committee agreed to consider the following in picking the candidates:

- References
- Experience
- Interview

The actual decision regarding the budget will be made at a meeting on Tuesday at 7:30 p.m., MU 105.

Carl Parker was selected as the live-in resident (Will Gamble was absent). The live-in resident will recommend to the Board his preference for the assistant.

Ron McClain will be contacted regarding the format for filling out forms for the resident.

Bobby Hill related that they plan to have a work party on Saturday, Feb. 22 at 10 a.m.. Members of the Board will also be present.

Larry Griggs suggested that we should plan to open after Spring vacation. Discussion followed - no decision.

There will be a BSU meeting on Wed. at 6 p.m. in the MU. Chairperson Griffin will be the main speaker.

A barber was found to cut hair for Black students. She's now working on Monroe St. at the Orange "O". Discussion followed. Betty Griffin will contact her regarding this venture and the needs of the Black students.

The chairman and secretary will draft a letter to George Stevens recommending Carl Parker for the position of live-in resident. Mr. Parker will be invited to attend our next meeting, to review the student handbook on Rules and Regulations.

The minutes should go out, without fail, the next day to all of the members, Dean Chick and George Stevens (very important).

Both applicants will be contacted by letter to express our appreciation for filing for the position.

Meeting was adjourned at 4 p.m.

Next meeting: Wed. at 3 p.m., MU 106.

Lonnie Harris
Secretary

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER
ADVISORY BOARD

Minutes
Feb. 26, 1975

Present: Bobby Hill, Will Gamble, Robert Kingzett, J.C. Smith, Bernard Pitts, Lonnie Harris, Annette Turner, Larry Griggs.

Absent: Betty Griffin

Meeting called to order by Co-chairman Bobby Hill. Secretary was late.

Rules and regulations for Cultural Center were discussed. Bernie Pitts suggested that a committee be appointed to review the rules and regulations and report back to the Board. Co-chairman Hill appointed Robert Kingzett, Bernie Pitts, Larry Griggs and J.C. Smith. Bernie Pitts will act as chairman of this committee.

Will Gamble suggested that each candidate receive information on the status of their case.

Motion seconded and passed.

Will Gamble was not notified of the meeting on Feb. 19, 1975.

Correction of minutes of Feb. 19, 1975: Operational budget should read: Departments should be contacted and a request be made for donations.

Discussion followed on the minutes and how they should be distributed. Minutes should be approved by the Board before they are sent out. Motion by Bernie Pitts that minutes of the previous meetings will not be sent out until they are approved. Seconded and passed.

The Secretary read the letter from Roosevelt Thomas stating his reasons for withdrawing his application.

Robert Kingzett reported that the budget was passed 22-6, from March 1 to June 10th.

It was suggested that the live-in resident be invited to attend our next meeting on rules and regulations. If he has received his announcement concerning his appointment, then an invitation will be extended to him.

Bobby Hill reported on the work-party on Saturday, and everyone was pleased on the outcome, which was successful.

Motion made to send a letter of commendation to ROTC for their participation. Seconded and passed.

Will Gamble stated that the chairperson and co-chairman be commended for their participation in presenting the budget to the senate. (So noted).

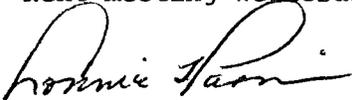
Robert Kingzett suggested that we should have a member or the chairperson or co-chairman available for contact by the media. Discussion followed and so moved.

The Black Cultural Center Advisory Board meetings are open to the public. There have been people inquiring about the possibility of attending the meetings except when we are interviewing, etc.

Members will be contacted by telephone to remind them of our next regular meeting.

Meeting adjourned 4:25 p.m.

Next meeting Wednesday, March 5, 3 p.m., MU 106.



Lonnie Harris
Secretary

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes

April 2, 1975

Present: Bobby Hill, Betty Griffin, Larry Griggs, Will Gamble, Bernie Pitts, Annette Turner, J.C. Smith, Lonnie Harris, Carl Parker

The meeting of the Black Advisory Committee was called to order by Co-Chairperson Bobby Hill.

Minutes of the previous meeting, March 5, 1975, was read and approved with corrections noted.

Bernie Pitts read a statement prepared by Robbye Bowles thanking the different people and organizations for their assistance and contributions to the house.

Discussions on students who have shown an interest in applying for the position of receptionist and custodian was discussed at great lengths.

The notice for the work-study positions should be filed in the Financial Aid office.

Applications will be placed in the Student Activities office for anyone who wishes to apply for the positions. After the applications are filled out and referral forms are picked up from the Financial Aid office, the Board will interview all applicants for the job.

A motion by Will Gamble to follow the format used by Student Activities in hiring of the custodian and receptionist was seconded and the motion was approved.

Discussion of the Assistant Live-In Resident was discussed, and the Chairperson suggested that we contact Williard about his status and if he is eligible for work-study. Carl Parker was appointed to contact Williard on the above statement and report back to the committee at our next scheduled meeting.

Larry Griggs agreed to contact the different stores in town on furniture for the house. A list of things was furnished to Larry which included sofas, desks, chairs, coffee tables, end tables, lamps, etc.

Bernie reported back to the committee on the expenses spent to get the house in order. Cleaning of the rug - \$43.46, paint - \$80.60, total of \$124.06.

Bernie asked the Rules Committee to meet tomorrow, April 3, at 3 p.m., Waldo Hall 327, Larry Griggs' office.

Through the courtesy of Robbye Bowles, five women have offered to help make curtains this weekend.

The interview committee was composed of Bernie Pitts, Bobby Hill, and Carl Parker.

Next scheduled meeting - Wednesday, April 9, 3:30 p.m. at the "Young" house.

Meeting adjourned at 4:25 p.m.

Lonnie Harris, Secretary

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes

April 9, 1975

Present: Bobby Hill, J.C. Smith, Betty Griffin, Larry Griggs, Lonnie Harris,
Bernie Pitts, and Carl Parker

Absent: Will Gamble, Annette Turner

The meeting of the Black Cultural Advisory Board was called to order by the chairperson Betty Griffin.

Minutes of April 2, 1975, was approved as read. 1

Carl Parker reported to the board that Williard had moved from campus and was living in an apartment, Carl tried to contact him but was unable to. He left a message for Williard to contact the chairperson or co-chairman.

Larry Griggs reported on his contacts with the furniture stores for furniture to equip the house. One problem was the time element involved. Larry said that the furniture would not be available for our open house. He also suggested that a letter be sent to the stores from the chairman and co-chairman in order to have more clout. It was moved and seconded that Betty and Bobby would pay a visit to the stores.

Robbye Bowles and her staff of women will work on the drapes and curtains this week-end. J.C. Smith will contact Robbye about the schedule and when they are needed. If possible by next Wednesday April 16th.

Bernie Pitts reported that it was possible to secure some funds from the Alumni Association. He will follow-up on this assignment and report back to the board at our next meeting.

The NAACP contacted Bobby Hill and inquired if they needed any assistance from their organization. Bobby will explain our program to the NAACP. Betty reported that the Urban League has been contacted and asked for their assistance.

Carl Parker reported that a stereo to be donated by Les Dunigan will be picked up by Carl and Bobby.

Betty will accompany Mrs. Gathercoal on a tour of the stores on Saturday.

The Rules and Regulation committee didn't have a chance to meet last week because of schedule conflicts. The meeting was re-scheduled for Friday 11:30 a.m. at the young house. Anyone that can attend please do so.

One telephone is located in the B.S.U. Office. Discussion followed on a billing number for the house. Bernie will check to find out the possibility of having a Tye and Watts line.

Bernie attained a motion that the live-in-resident should have a telephone ext. and utilize the B.S.U. billing number with any calls made by him will be charged to the live-in resident. Motion seconded and passed. (Question) Under who's name will the number be placed in? It was the decision of the board that it should be

under the Black Cultural Center.

The one person who applied for the Custodian position will be recommended to George Stevens to hire.

Roberta Hovsen and Lucy Warren will be recommended to George Stevens as receptionist.

A form letter will be sent to all applying applicants concerning the decision of the board.

The B.S.U. will hold it's first scheduled meeting at the young house one Tuesday, night at 6:00 p.m.

Date for the "Open House" was set on April 26th.

A meeting with George Stevens will be arranged for the purpose of the house.

Next meeting Tuesday, 3:30 p.m. Days and Times was changed in order for board members to meet without conflicts.

Lonnie Harris, Secretary

CC: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes

April 15, 1975

Present: Bobby Hill, Bernie Pitts, Larry Griggs, Lonnie Harris, J. C. Smith,
and Carl Parker

Absent: Will Gamble, Annette Turner

The meeting of the Black Cultural Center Advisory Board was called to order
by the co-chairman, Bobby Hill.

The minutes of the previous meeting were read and corrected.

The chairman turned the meeting over to Bernie Pitts.

Williard had accepted the position of Ass't Live-In-Resident at \$2.50/hr.

The billing number was given to the co-chairperson, Betty Griffin, Bernie
Pitts, Bobby Hill, and Carl Parker. It is impossible to connect the phones
to the tie or wats line, although it's much cheaper to have one of these lines.

Signs for the house were discussed with tentative signs passed out to the
Board for approval. It was suggested that we explore with George Stevens
the idea of having O.S.U. across the top instead of the Memorial Union.
Motion passed. Lonnie Harris, Bobby Hill and Carl Parker were appointed
to meet with Mr. Stevens.

Tentative plans for the "Open House" were discussed. Schedule of times
for the house to be open was presented by Bernie Pitts.

Motion made by Bernie Pitts that we accept the plans for Open House during
spring term. Motion seconded and passed.

The Rules Committee presented to the Board their recommendations. It was
suggested that we follow all rules stated in the O.S.U. Handbook, pages
A-2 thru A-4. In addition, there will be no overnight or weekend occupants
other than the live-in-resident in the Center.

Building hours designated for following use:

Open House - 3:00 - 5:00 p.m.
Recreation - 5:00 - 8:00 p.m.
Closing - 8:00 - (Quiet hours) except Friday and Saturday nights

Motion was made to accept the House Rules as presented by the committee,
seconded and passed.

It was decided to combine a "Ribbon Cutting" ceremony with a small reception.

Larry Griggs agreed to order the invitations.

The co-chairman and chairperson will visit with George Stevens concerning a progress report.

Meeting adjourned at 5:00 p.m.

Lonnie Harris, Secretary

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes

April 22, 1975

Present: R. Kingszett, Bobby Hill, Larry Griggs, J.C. Smith, Bernie Pitts,
and Carl Parker

Absent: Betty Griffin, Will Gamble, Annette Turner

The meeting of the Black Cultural Center Advisory Board was called to order by the co-chairman, Bobby Hill.

Bernie Pitts reported that the Alumni Association has contributed \$200 to the B.S.U. It was suggested that this money be used to help supplement Williard's salary.

Larry suggested that we have slipcovers for the couches until such time that we are able to have the sofas upholstered. Motion seconded and passed. This will have to be completed before Saturday.

Bobby Hill, Bernie Pitts, along with a female student, were appointed to see about purchasing slipcovers.

Discussion on the purchase of drapes and where the funds for paying for them was held. Motion seconded and passed that we use the Program fund.

Floral arrangements for the Open House were tabled. Punch and cookies will be served at the price of \$49.50, which will come from the B.S.U. Program money. Bernie will make arrangements with the catering service.

It was suggested that the Ambassadors, a service organization, take an active part in the opening ceremony and ribbon cutting. Motion was seconded and passed.

Motion made by Larry Griggs to have the chairman and co-chairperson take part in the Ribbon Cutting ceremony along with President MacVicar. Motion seconded and passed.

The clean-up committee will be handled by the live-in-resident.

Financial report by Bernie:

\$ 140.00 + \$200.00 to be added - Foundation
1,995.00 - Cultural Center budget
65.40 - Office supplies
43.16 - Equipment
84.06 - Building maintenance
21.00 - Water

Motion that we accept the sign with the black background of the Memorial Union - Black Cultural Center. Motion seconded and passed.

The wording of the sign will be discussed with George Stevens on 4-23-75 at 10:30 a.m. The chairperson appointed Lonnie Harris, Bobby Hill and Carl Parker to meet with Mr. Stevens.

The chairman and co-chairman will work on the brochures to be handed out at the Open House.

\$7.80 will be taken out of the office and supplies to have the posters laminated.

Next meeting - Tuesday, 3:30 p.m. to discuss the Open House weekend.

Meeting adjourned - 5:00 p.m.

Lonnie Harris, Secretary

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes

April 29, 1975

Present: Betty Griffin, Annette Turner, J. C. Smith, Larry Griggs, Bernie Pitts, Bobby Hill, Lonnie Harris

Absent: Robert Kingzett, Will Gamble

Meeting of the Black Cultural Center was called to order by the chairperson, Betty Griffin.

Minutes of the previous meeting were read and corrected. (Correction - the cost of the pictures came to \$15.00 instead of \$7.80).

Motion by Bobby Hill to have a bike rack installed in front of the house. Bernie will check with the physical plant. Motion passed.

Lights for the sign on the outside were discussed with a possibility of a change to have this completed. Bobby Hill was appointed to check on the bike rack and lights.

Meeting times for the Board were discussed. Motion was made to have the Board meetings every two weeks. If a special meeting is required, then the chairman will call the members. Motion passed.

Carl Parker reported on equipment which is needed for his apartment. He would like to have a bookcase, dresser, and a desk. It was suggested that Carl contact Blackledge Furniture and see what's available in equipment.

At the next scheduled meeting the live-in-resident will turn in a list of equipment that's needed for his apartment.

It was agreed by the committee that the apartment for the live-in-resident should be treated the same as the remainder of the house.

The schedule for the resident was discussed at great lengths and clarified.

Carl Parker requested to be off this weekend. Larry Griggs offered to fill in on Friday from 7:00 to 8:00 p.m. and J. C. on Thursday, 6:00 to 8:00 p.m.

Motion from the floor to okay the request was seconded and passed. Vote, 3 yes, 1 no, 2 abstained. (For the records, Bernie disagreed with the motion).

Motion was made that in the event we can't find someone to fill in the remainder of the days, the house will be closed. (Vote, 3 yes, 1 no, 1 abstained). Motion passed.

We are lacking a custodian, because of work-study, some students are not eligible. One of our receptionists requested to fill in for the position and will be notified if we can't find another student.

The committee approved Betty Griffin's request to hold classes on Wednesday from 5:30 p.m. to 7:00 p.m.

Larry and Betty were appointed to investigate the possibility of securing money through the O.S.U. Foundation for recreational activities. The meeting will take place in Mr. Dunn's office (University Development).

It was suggested that Bobby Hill make up a list of recreation materials for our next meeting.

Motion to adjourn - seconded and passed.

Lonnie Harris, Secretary

cc: Dean Chick
George Stevens

MINUTES

Black Cultural Center
Advisory Board

May 13, 1975

Present: Bernie Pitts, J.C. Smith, Annette Turner, Larry Griggs, Betty Griffin, Bobby Hill, Carl Parker, Ann Danere

Absent: Will Gamble

The meeting of the Black Cultural Center Committee was called to order by the chairperson, Betty Griffin.

Minutes of April 29 were read and approved.

Bernie introduced Ann Danere, second Vice President of ASOSU, who will take over for Robert Kingzett.

Bobby Hill reported that the physical plant will come over this week to check out the place for the Bike rack. The physical plant had suggested that the bike rack be placed in the rear of the house.

Roberta was offered the position of custodian along with her other duties.

Payroll and student wages were discussed. Bernie was appointed to find out exactly how much money we have in the budget, and report back to the committee at our next meeting.

Larry reported on his meeting with Mr. Dunn, OSU Foundation Director.

Willard's salary will come directly from the foundation in the amount of \$375.00.

The Black Student Union has decided to have a skating party, picnic and Sunday meals out of the program budget.

Table, file cabinets have been taken care of through the Memorial Union and the Bookstore.

Showcase and information blackboard will be discussed at our next meeting. Bernie suggested that we have it built by the maintenance department with a minimal charge.

The committee authorized the BSU to purchase pots and pans and utensils, with the money coming from the Foundation account.

It was moved and seconded to have the BSU purchase games from the Foundation account.

Sunday meals were discussed. It was agreed to have Sunday meals open to the public with the first meals served on June 1st. Because of the lack of time and arrangements, it was decided to postpone the meals until a later date.

Bobby Hill checked on the times for the skating party. The designated times are: 6 to 10 p.m. or 11 to 1:30 p.m. with the cost of \$1 per person. Tentative plans are Saturday, May 17, 1975 from 11 to 1:30 p.m. There will be a sign-up sheet posted for students who wish to attend. Also, transportation will be provided for those students who do not have a ride.

The Center will be opened next week (Memorial Day) at the regular scheduled times.

Motion to adjourn passed.

Next Meeting: Tuesday, May 27 at 3:30 p.m.

Lonnie Harris
Secretary

cc: Dean Chick
George Stevens

Our next meeting which will be the last meeting of this academic year will be next Tuesday, June 3, 1975 at 3:30 p.m.

It was agreed that the BSU will hold their picnic at the house this Saturday, May 31st.

Meeting adjourned 4:45 p.m.

Lonnie Harris
Secretary

cc: Dean Chick
George Stevens

MINUTES

Black Cultural Center
Advisory Board

June 3, 1975

Present: Betty Griffin, Will Gamble, J.C. Smith, Annette Turner, Bobby Hill, Larry Griggs, Ann Daneke, Lonnie Harris, Carl Parker.

Absent: Bernie Pitts

Guest: Don Sanderson

Meeting called to order by the chairperson, Betty Griffin.

Minutes of May 27, 1975 were read and approved with correction noted.

The Secretary read a letter from Carl Parker, the Live-In-Resident, requesting permission to live in the house for this summer. Discussion followed. The chairperson had contacted George Stevens regarding this request with the following information: in the summer, the house would rent from \$200 to \$250 per month. The utilities would be another added expense. After considering these facts, Carl Parker withdrew his request. The house will be painted this summer and the floors finished on the second floor.

Campus Security will be checking throughout the summer on the house. Don Sanderson suggested that we recommend to George Stevens that Bernie Pitts check on the house periodically.

Larry Griggs suggested that we have the house open the year round, due to the number of students attending summer school. This idea was rejected because of the operational budget, which is for academic year only.

Motion made to contact George Stevens to recommend consideration of opening the Center year round for next year; seconded and passed.

The Live-In-Resident, along with the BSU students will inventory all equipment, furniture and games with the list being turned in to the Activity Center under Bernie Pitts.

Williard's salary was approved.

The over-draft of funds for the picnic was discussed and clarified. A report was made concerning the picnic. The week-end was very successful with the picnic and dance. We estimated that about 60 to 70 students attended the picnic. The money requested to reimburse the BSU will be left in the foundation account.

The chairperson and co-chairperson were authorized to sign for the funds coming from the OSU Foundation without going through the MU Activities Assistant Director.

Motion made that we purchase a refrigerator and stove for the Center.
Seconded and passed.

It was moved and seconded that we reimburse Roberta for purchasing pots and dirt for our plants. The amount is \$2.77.

It was moved and seconded that the meeting be adjourned.

Lonnie Harris
Secretary

cc: Dean Chick
George Stevens

MINUTES 1915-16

Beckie

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, October 2, 1975

Present were: Griffin, Branch, Harris, J.C. Smith, Gamble, Pitts

The meeting was called to order at 5:00 p.m. by Pitts.

Individual members presented their schedules to help determine a meeting time convenient for all members. It was a general observation that the house needed custodial attention before it would be available for operation. The board suggested that the Black Student Union and any employed Cultural Center staff should assume the responsibility for cleaning this facility.

* Gamble moved that the Black Cultural Center Advisory Board seek candidates for the responsibility of the day to day management of the center as established in the job description spring term, 1975. Applicants will not be limited to graduate students. Residency in the center will not be an absolute prerequisite for the position. Seconded, passed.

Pitts stated that the Affirmative Action Office indicated that an ad in the Barometer would be a sufficient announcement outlet. Pitts will prepare the announcement and place it in the Barometer. Deadline for applications will be Friday, October 10, 1975.

J. C. Smith moved that the center hours be as follows:

Monday through Friday	11 a.m. through 1 p.m.
	7 p.m. through 10 p.m.

Seconded & passed.

It was also indicated by Smith that the BSU will make recommendations to the Board concerning weekend hours at the next scheduled meeting.

Gamble moved that Lonnie Harris be a voting member to the Advisory Board for the Academic Year 75-76. Seconded and passed.

Programming in the facility was a concern to all the board members. It was of general consensus that the board should provide stronger support in this area. The board approved the Black Student Union request for usage of the center for the first BSU meeting Monday, October 6, at 7:30 p.m.

Griffin recommended that a suggestion box be installed in the center, Seconded, passed.

THE NEXT BOARD MEETING IS SCHEDULED FOR WEDNESDAY, OCTOBER 8, AT 11:30 A.M. AT THE CULTURAL CENTER.

cc: George Stevens
Dean Chick

Berne

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, October 8, 1975, 11:30 a.m.,

Present were: Griggs, Harris, Daneke, Gamble, Smith, Pitts, Griffin

The Meeting was called to order by the chairperson at 11:40 a.m.
Minutes of the last meeting were read and approved.

It was reported that Mr. Willard Green and other concerned graduate students wish to contribute \$5.00 each to be used to purchase a display case for the Center.

Applications for the Center Manager's position were reviewed by the attending committee members. It was agreed to invite all the applicants for a personal interview with the committee. It was also agreed to limit the interviews to 15 minutes per applicant.

Interviews will be held at the Black Cultural Center Wednesday, October 15, beginning at 11:30 a.m.

It is hopeful to appoint the manager and open the center by Monday, October 20.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, October 23, 1975

Present were: Harris, Simmons, Daneke, Gamble, Branch, Griffin, Smith, Pitts

The meeting was called to order by co-chairperson Griffin at 11:40 a.m.

Pitts reported that Bobby Hill, President of B.S.U. is not available this term to meet during this time interval. J. C. Smith, Vice-President of B.S.U. indicated that he will be attending these meetings and will represent Mr. Hill and express his opinions at the Board meetings. After reviewing all of the Board members schedules, 11:30 a.m. Wednesday is the only free time for the majority of the Board.

It was recommended that Pitts purchase a large faced clock for the living room.

It was on motion to establish a \$2.50 per hour salary for the Center's manager. A maximum of 120 hours per month was also designated. This level of salary is supplemented with additional benefits. Seconded and passed.

Pitts indicated that last year the manager was permitted one weekend per month off duty. A weekend begins Friday evening and concludes Sunday evening. The Board moved to continue this policy. Seconded and passed.

Mr. Simmons indicated that during fall term he is scheduled for a class 7 p.m. to 10 p.m. Tuesday and will not be available at the Center. Several Board members felt that this time coverage could be accomplished by B.S.U. or Board member volunteers. Mr. Gamble pointed out the problems of relying on volunteers.

The Board decided that a paid employee be sought to assist the Manager in Center coverage.

Specific assignment would include:

1. supervision during big events at Center
2. supervision during one weekend per month
3. supervision during times the manager is not available

Several Center usage policies were established:

A. Tentative weekend hours: Friday 7 p.m. - 10 p.m. -
 Saturday 7 p.m. - 10 p.m.
 Sunday 7 p.m. - 10 p.m.

B. Food and beverage will be permitted in all areas of the Center except the main living room.

Game night is set for October 24, Friday 7 p.m. - 10 p.m. It will be advertised in the Barometer. Refreshments will be provided.

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, October 29, 1975

Present were: Harris, Simmons, Daneke, Gamble, Branch, Smith, Griggs

The meeting was called to order by co-chairperson Smith at 11:45 a.m.

Simmons reported that to date there are no applicants for the three student jobs available. The deadline for application is November 1, 1975.

Harris asked if Simmons was still receiving financial aid. Simmons indicated that he is now being paid for his managerial position and his potential income is greater than the financial aid allotted. He mutually agreed to discontinue his financial aid.

It was reported that "game night" was not successful. Only three people participated. Harris and Smith attributed this poor showing to several parties and concerts in the immediate area which were attended.

x Gamble suggested that a student orientation program be developed for the first of winter term. Sessions could cover areas of importance such as "how to register," "student services" and available resources in the community and on campus.

Griggs mentioned that classes could be tutored at the Center and he indicated that Psychology 111 would like to begin meeting at the Center. The Board approved the Psychology 111 class use of the Center.

Griggs stated the idea that class seminars and experimental college classes use the Center.

Harris indicated that he had not received payment for the silverware sold to the Center last spring term. He was directed to the B.S.U. treasurer for reimbursement.

Harris indicated that the Upward Bound Program had a table tennis table. He said he would contact them and determine if the Center could use it.

Smith indicated that the B.S.U. officers will establish office hours and post them in the Center.

Griggs moved that the possibility of having vending machines in the Center be investigated. Seconded. Passed. Harris indicated he would look into this possibility.

Next meeting is scheduled for Wednesday, November 5, 1975.

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, November 4, 1975

Present: Gamble, J.C. Smith, Simmons, Griffen, Turner, Harris, Pitts
Guest: Charles Tatum, representing Creative Jazz Ensemble

The minutes of October 29 were read and approved. Co-chairperson Griffen called the meeting to order at 11:45 a.m.

Mr. Charles Tatum from the Albina Art Center in Portland was introduced. He represents the Creative Jazz Ensemble. His presentation included information about three musical groups that he sponsors. The Board suggested the B.S.U. may be interested in one of the groups for a proposed fashion show. A tape of the performers was made available to the B.S.U. for their review. The Board also indicated a desire to look at the possibility of doing a workshop on Jazz at a later date.

Simmons recommended to the Board the following student employees for employment at the Center:

Karen Jackson -receptionist
Edna Mayes - receptionist
Janet Maxwell -custodian
Clyde Jenkins -assistant manager

The Board accepted the recommended employees. They will begin work November 10.

Annette Turner was introduced as the at-large student representative.

A sub-committee was named to begin developing an orientation program at the Center beginning winter term. Members include: Griffen, Turner, Simmons, Gamble and Pitts.

Pitts was asked to follow up on the following items:

- a) table tennis table
- b) possibility of getting vending machines in the Center

× It was on motion to increase the number of at-large student positions to two members. These positions are recommended through the 2nd Vice-President of ASOSU. Seconded. Passed.

The Black Student Union office schedule for fall term is as stated:
Monday, Wednesday and Friday 12:45 - 4:00 p.m.

NEXT MEETING WEDNESDAY, NOVEMBER 12, 11:30 A.M.

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, November 12, 1975

Present: Harris, Daneke, Simmons, Smith, Turner, Williams, Gamble, Branch, Pitts

Co-chairperson J.C. Smith called the meeting to order at 11:35 a.m. Minutes of the November 5th meeting were read and approved.

Jaci Williams was introduced as the additional at-large member. This position was approved at the November 5 meeting.

Pitts reported that a Pepsi vending machine will be installed in the Center. This will be on a trial basis. It will be located in the kitchen area. Gamble asked the question if the bottle deposit is included in the price of the refreshment. It was concluded that this would be the most reasonable approach and that this should be arranged. It was also indicated that a table tennis table has been located and will be brought to the Center.

Simmons reported that participation at the Center has increased remarkably, and is very encouraging. The week's activities included:

B.S.U. general meeting, B.S.U. activities committee, B.S.U. dance team tryouts, Mississippi Delta Blues group reception/workshop, cultural center board meeting.

Simmons also reported that he held his first staff meeting with the Center's student employees.

J.C. Smith indicated that the B.S.U. activities committee would like to schedule a party at the Center Friday, November 14, 10:30 p.m. to 2:00 a.m. It was moved by the Board unanimously to authorize the party, November 14, 10:30 p.m. to 2:00 a.m.

There was concern over the 2:00 a.m. ending time. It was decided that board members will be available during the event to assist the manager with any problems.

Simmons asked if anyone will be allowed to use the kitchen for preparing cooked food. It was moved that cooking will be limited to only approved Cultural Center activities by the Board. Seconded. Passed.

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting December 3, 1975

Present were: Simmons, Gamble, Harris, Griffen, Daneke, Smith, Griggs, Pitts

Co-chairperson Griffen called meeting to order at 11:45 a.m. Minutes of November 12 were approved. It was noted that Harris and Griffen did not receive copies of the November 12 minutes.

Pitts reported that a Table Tennis table has been obtained. Currently the second floor meeting room is doubling as a meeting/table tennis room. Also a Pepsi vending machine has been installed in the kitchen area. Cost per bottle of beverage is 25¢ which includes bottle deposit. It was suggested a sign be made to indicate the availability of the vending machine to cultural center participants.

Pitts recommended two house improvements: (1) The garage be renovated into a table tennis room. It was observed that insulation of heat, lighting and the removal of several wall obstacles would make it an adequate facility for table tennis. An estimate cost for this renovation will be pursued. (2) A wall-to-wall carpet be purchased for the T.V. room. The board agreed that this would improve the room's appearance. It was approved to purchase a rug not to exceed \$50.00. It was also recommended that the color be a dark earth color. Reggie Simmons was asked to look for a rug and report back to Pitts for authorization to make the purchase. The expenditure will be made from the foundation account.

Building Hours for the Center during the Christmas Vacation were adopted by the Board: Close December 19th, 4:30 p.m., Open January 6th, 10:30 a.m.

A Christmas tree has been ordered for the Center and will be delivered by December 5th. The B.S.U. Activities Committee and other interested persons are invited to decorate the tree. J.C. Smith indicated he would pass the word around to BSU members.

Griffen stated that several individuals have requested to host private events at the Center. After discussion the Board unanimously voted the following policy: Only public events will be authorized to be held at the Cultural Center.

The question concerning role and relationship of the Board to the BSU was discussed. It was suggested that the BSU officers meet with the Board beginning of Winter Term and discuss this issue.

Simmons requested the authorization to purchase paint and molding for the managers' living area. The Board authorized the expenditure not to exceed \$10.00.

Simmons reported that the building usage is continuing to increase with the peak usage between 11:30 a.m. and 3:00 p.m. Several meetings were scheduled during the week of 11-26 to 12-5 including: Memorial Union Program Council, Student Services Dean and Directors meeting and ED507 seminar.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, January 14, 1976

Present: Bobby Hill, Betty Griffen, Harrison Branch, Reggie Simmons, Will Gamble, Bernard Pitts.

Co-chairperson Griffen called meeting to order at 2:30.

✓ The water bill for the month of November was discussed. This bill was in excess of forty dollars. The Board felt that this was extremely high considering there is only one occupant of the Center using water to any great extent. It was recommended that a letter be sent to the Corvallis Water Department requesting information on the rates used in determining the bill in question. Copies of the letter to be sent to the Dean of Students and to the Physical Plant. Griffen and Pitts will develop this letter.

The Cultural Center Winter Term operation schedule was approved. These hours are the same as last term: 10:30 a.m. - 4:00 p.m. and 7:00 p.m. - 10:00 p.m. weekdays and 7:00 p.m. - 10:00 p.m. weekends. It was reported that two new students were employed: Vern Uyetake, assistant manager and Neil Bassilgame, receptionist. Presently a two hour period on Tuesday 11:30 a.m. - 1:30 p.m. the Center is closed due to lack of supervision.

Board members Winter Term schedules were received and it appears that the majority of the members can meet on Tuesdays 10:30 a.m. - 11:30 a.m. Each member will be notified when a meeting is scheduled.

Bobby Hill reported that the Activities Committee is working on various programs for this term. Included is a proposed dance during Black History Week, second week of February.

Program budgets requests to ASOSU are due January 19th. Hill, Griffen and Pitts will develop this budget request.

cc: Dean Chick
George Stevens

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes of Meeting, February 10, 1976, 10:30 a.m. - 11:30 a.m.

Present were: Griffen, Hill, Gamble, Simmons, Branch, Pitts

Guest: Craig Lewis

1. Co-Chairperson Hill called the meeting to order at 11:40 a.m.. Minutes of the last meeting were read and approved.
2. Hill reported that the Black Student Union program budget request for \$800.00 was submitted to ASOSU. He indicated ASOSU has recommended a cut back in the budget. It was the general consensus that any cut back of programming funds would eliminate any possible attempt to fulfill the Black Student Union program endeavors. Hill indicated he will discuss this concern with the ASOSU President.
3. Simmons reported that the Center is still being used heavily during 11:30 a.m. - 2:30 p.m. daily. It was reported earlier that the Center would be closed Tuesdays 11:30 a.m. - 1:30 p.m. due to lack of supervision. Simmons has developed a schedule that now allows adequate coverage during this time. Present hours include Tuesdays 10:30 a.m. - 4:00 p.m.
4. It was noted that Black History Week is February 9-13. The BSU will present an Black Appreciation Program, Tuesday evening February 10th at 7:00 p.m. in the MU Lounge. Wednesday the 11th Mr. Charles Tatum will present a lecture on African Art, 11:30 a.m. at the Cultural Center. A reception will follow. Mr. Tatum is a Black Artist and African Historian based at the Portland Albino Arts Center.
5. Craig Lewis presented a proposal to provide space in the Cultural Center for classes. He has been in contact with Mr. Marty Freeman, Instructor of LS 306A, who has shown interest in holding this class section at the Center. The course is offered Spring Term, Tuesday and Thursday, 1:30 p.m. - 3:00 p.m. Approximately 12 students will be enrolled.
- × It was moved to authorize the LS 306A class room space in the Cultural Center during Spring Term, 1976 on Tuesday and Thursday, 1:30 p.m. - 3:00 p.m. Seconded and passed.
6. Ms. Barbara Bowman and Mr. Freeman, instructors for PS 111 for Fall and Winter 1976-77 have also indicated a desire to hold this course at the center.
- × A motion was made to authorize PSY111 to be held in the center Fall and Winter terms, 1976-77. The days and time are to be arranged with the Cultural Center manager. Seconded and Passed.
- &. Craig Lewis indicated that interest has also been expressed by the English Department to have the course titled "Literature of the Black Man" taught at the Center. The board is favorable to this tentative idea. Confirmation and authorization will be pending receiving official request from the English Department.

Paul Onafeko
1905 Humanities

Bernie

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, March 2, 1976

Present: Griffen, Gamble, Pitts, Simmons, Daneke, Hill, J.C. Smith, Griggs.

Guests: Craig Lewis, Annette Turner.

Chairperson Griffen opened meeting at 10:40 a.m. Minutes of February 10, 1976 meeting were read. Correction was noted - Change PS 111 to PSY 111 - with change minutes were approved.

Ms. Annette Turner, coordinator of the B.S.U. Fashion Show, discussed the fashion show with the Board. It was reported that the event will be held May 8, 1976 at 7:00 p.m. in the M.U. Ballroom. The program will include evening wear, casual wear, poetry reading and skits. Admission is tentatively set at \$1.75 single and \$3.00 for couples. Various stores in the Corvallis community will provide clothing articles. They also will provide security for their merchandise. It was indicated that model tryouts were announced in the Barometer. There will be 7 female and 5 male models. Practice sessions will begin March 11th for the show. All proceeds will go into the B.S.U. earned money account. It was mentioned that the event must be registered in the Student Activities Center and comply with the regulations in the Student Handbook on fund-raising events.

Mr. Griggs indicated that the E.O.P. visitation weekend is being planned for April 2nd and he will be contacting the Advisory Board for some assistance.

Mr. Craig Lewis presented a request to hold an Experimental College Class in the Center Spring Term. The class titled "African Social and Political Institutions" will be coordinated by Paul Onafeko, OSU graduate student. Onafeko did his undergraduate work in Political Science at Rutgers. The class is scheduled for Friday 2:30 - 4:00 p.m. weekly during Spring Term, 1976. It was moved to authorize the Experimental College class "African Social and Political Institutions" to be held Fridays 2:30 - 4:00 p.m. at the Cultural Center - seconded - passed.

A letter confirming the decision will be sent to the class coordinator.

Mr. Pitts reported that \$183.61 is the current balance in the Cultural Center Foundation account. Pitts recommended that this money be used to purchase lounge furniture for the Television Room. It was moved that before releasing any funds, furniture style and cost be identified and reported back at next meeting - seconded - passed.

It was suggested that Ms. Pearl Grey, newly appointed Affirmative Action Director, be asked to serve on the Board next year. This action will be directed to the Dean of Students office for consideration.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, April 15, 1976

Bernie

Present: Hill, J.C. Smith, Cleo Adams, Griggs, Harris, Gamble, Simmons, Pitts

The minutes of March 2nd were read and approved. Co-chairperson Hill called the meeting to order at 1:15 p.m.

It was noted that the dates for the BSU Fashion Show as mentioned in the March 2nd minutes have been altered. It was indicated that the student chairpersons were not in school this term and other students are coordinating the event.

Simmons and Smith reported that they went to various Corvallis furniture stores to price furniture articles for the T.V. area. Bean bags were priced from \$15-\$30. Gamble suggested that other types of leisure furnishings be sought and to consider room placement of furniture before making purchase.

It was moved to purchase a large bean bag and three types of single leisure chairs. Seconded. Passed.

Color scheme and feasible price for furnishings will be at the discretion of Pitts and Simmons. Money from the Cultural Center Foundation account will be used to make purchase.

The African Student Association requested kitchen privilege May 22-23 at the Center to prepare food for African Day program.

It was moved to authorize the African Student Association kitchen privileges on May 22-23 under the following guidelines:

- a) Kitchen usage instructions be obtained from Center manager.
- b) Clean kitchen appliances and kitchen area immediately after use.
- c) Provide own cooking utensils, etc.
- d) Use kitchen only during scheduled Center hours or when the manager is present.

Simmons presented the spring term Center hours:

10 a.m.-4 p.m., 7 p.m.-10 p.m. weekdays
7 p.m.-10 p.m. weekends

New employee - Craig Lewis, student custodian

Hill indicated that the 1st anniversary for the Cultural Center is April 26. Discussion was in order for a possible anniversary program.

It was moved that an informal open house program be planned for April 26th. Individuals who donated articles to the Center and who were instrumental in the establishment of the Center should be sent invitations. No structured program planned except for a few remarks on the 1st year's accomplishments, Cultural Center improvements and future plans. Cake and refreshment will be served for a two hour period. Time to be established at later date. Seconded. Passed.

Simmons was assigned to coordinate this activity. It was requested that an article be placed in the GT and Barometer about the anniversary event. Special individuals to include on the invitation list include: Buzzy Poe, Bob Kingzett, John Gartland, Deans Stevens and Chick.

Bernie

Black Cultural Center Advisory Board
Minutes of Meeting, June 2, 1976

Present were: Aikens (Griffen), J.C. Smith, Hill, Branche, Gamble, Griggs, Harris, Simmons, Bartholomew, Pitts.

The Co-chairperson, Aiken, called the meeting to order at 11:45 am. Minutes of April 15 were read and approved.

The newly elected B.S.U. officers were announced: President, Ron Slaughter; Vice-President, Sam Pierce; Treasurer, Phyllis Tate; Secretary, Hazel Smith; Publications, Therese Hewey; Activities Chairperson, Kathy Leverett.

Pitts recommended the center close for the summer June 10th and reopen the week of September 16. Seconded - passed.

x In the meeting of December 3, Pitts suggested the renovation of the garage into a recreation area. An estimate has been provided by Physical Plant of \$500.00. It was moved to authorize this work to be done during the summer term.

x There has been apparent misuse of the Cultural Center telephone privileges during this year. It was moved that only the Cultural Center manager have the billing number and will be responsible for any toll calls made. Seconded - passed.

It was pointed out that the B.S.U. officers may place toll calls by going to the Student Activities Center.

Simmons reported the following:

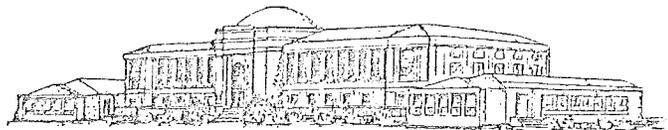
- A. The African Student Association who received kitchen privileges for May 22 and 23 did not use the facility. Unfortunately, the Chairperson for the African Dinner Program did not make contact with the Center manager.
- B. Various forms of vandalism has accrued throughout the term: Center's sign was removed, trash cans dumped and general harrassment. Some of the incidents may be done by various fraternities. A meeting with the I.F.C. President, Assistant Dean and the Center Manager was called. Both the I.F.C. President and the Assistant Dean indicated they would look into this immediately.
- C. Approximately 50 people attended the 1st Year Anniversary Reception April 26. Refreshments were served and tours were offered throughout the day.
- D. The B.S.U. from Pacific University accepted an invitation to participate in a softball game/picnic May 15. There was good attendance.
- E. The Experimental College Class in Africa Social and Political Institutions held weekly meetings throughout the Spring term.

x Pitts recommended that Reggie Simmons be reappointed as the Cultural Center Manager for the upcoming 1976-77 school year. Seconded - passed.

x Dr. Wilbert Gamble will be on sabbatical the entire 1976-77 academic year. It was recommended that Ms. Pearl Grey be asked to serve on the Board. It is also requested that Lonnie Harris be extended a one year appointment. Other possible faculty members include Ester Lowery and Marshall Jennings. Pitts was directed to contact Dean Chick and inquire if an additional faculty member could be appointed. This would bring the board composition to five students, five faculty, two ex officio.

Mr. Larry Griggs was named the 1976-77 co-chairperson of the Board. The B.S.U. President, Ron Slaughter, will serve as the other co-chairperson.

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



June 14, 1976

MEMORANDUM

TO: Robert Chick, Dean of Students

FROM: Bernard J. Pitts, Assistant Director Educational Activities

SUBJECT: Black Cultural Center Board

In the June 2nd Black Cultural Center Advisory Board meeting, it was recommended that one additional faculty member be appointed for the 1976-77 academic year. The Board composition would include: five faculty, five students, 2 ex-officio.

Existing Board Members

Betty Aikens, Education
Harrison Branch, Art
Larry Griggs, EOP

Recommendations

Ester Lowery, Counseling
Marshall Jenning, Financial Aid

Dr. Wilbert Gamble completed his term on the Board this year. We all are indebted to his insight and continuous support.

Mr. Larry Griggs is the appointed co-chairperson along with Ron Slaughter, BSU President. Also, the Board reappointed Reggie Simmons as center manager.

Ms. Pearl Gray, Affirmative Action Director, was considered highly by the Board. However, it is my understanding she has other committee appointments, including the Convocations and Lectures Committee.

With the installment of the new BSU officers, the return of Reggie Simmons as manager, and a conscientious Board, we are optimistic toward the 1976-77 year.

BJP:db

cc: George Stevens ✓
Betty Aikens
Larry Griggs

Minutes

1976-77

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, October 19, 1976

Present were: Lonnie Harris, Donna Evans, Larry Griggs, Ester Lowery, J.C. Smith, Reggie Simmons, Ron Slaughter, Betty Aikin, and B.J. Pitts.

1. Co-chairperson Griggs opened the meeting at 11:35 a.m.. New members of the Advisory Board were introduced and briefly explained their role at the University. Pitts reviewed the historical background on the development of the Center and the role of the Advisory Board.
2. Pitts indicated that all of the board members schedules have been summarized on a master sheet. There is no particular day or time indicated that all members are available. It was suggested that a evening meeting be arranged. Pitts was directed to survey the members for evening times. If all members are not available for an evening meeting, a time during the week day with the minimum absentees will be selected as the regular Fall term meeting time. The full board will meet once a month.
- x 3. The concept of establishing an Executive Committee was discussed. The prime advantages for having an Executive Committee included the expediency of getting several opinions on administering emergency situations and/or possible unusual day to day occurrences at the Center. It was moved to establish an Executive Board. Second passed unanimously.
The Executive Committee will consist of: Student Co-chairperson, Faculty Co-chairperson, Manager of Center, Assistant Director of Student Activities, one faculty and student at large.
The Executive Committee will meet as frequently as needed to assist in the management decisions for the Center.
4. Simmons reviewed the first two weeks of activities at the Center. (See activities sheets) Simmons reported that on October 18, approximately 8 p.m. a group of people erected and burned a wooden cross in front of the Cultural Center. Simmons was directed to inform both Deans Chick and Stevens. Security is involved and will keep Simmons and Pitts apprised of the investigation.
5. Ron Slaughter, Black Student Union President, identified the activities plan for Fall term. These activities include:
BSU magazine, Booster Club, Dominoes Tournament, Halloween Party, Oldies but Goodies dance, movies.

BLACK CULTURAL CENTER ADVISORY BOARD - EXECUTIVE COMMITTEE
Minutes of meeting - October 27, 1976

Present were: Simmons, Slaughter, Griggs, Jennings, Irving and Pitts.
Guest: Kathy Leverett

1. Co-chairperson Griggs called meeting to order at 4:00 p.m.
2. Kathy Leverett, Black Student Union Activities Chairperson explained Halloween Dance/Party is planned for the Cultural Center, Friday-October 29, 10:00 p.m. thru 2:00 a.m. Ms. Leverett indicated the following:
 - a- event advertised in Barometer
 - b- open to the general community
 - c- no admission
 - d- candy will be only food provided
 - e- Black Student Union members will be responsible for decorations and clean-up
 - f- records will be used for entertainment

After discussion a motion was made to authorize the party with the extended building hours pending the following conditions:

- a- the event be registered at the Activities Center
- b- officers be present during the event
- c- campus security be informed
- d- all living room furniture be removed either to the office area or garage
- e- the Cultural Center Manager and members of the Advisory Board be available to assist in any concerns
- f- all policies pertaining to the usage of state properties be adhered

Motion passed.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of meeting, November 12, 1976

Present were: Griggs, Slaughter, Aiken, Branch, Harris, Lowery, Jennings, Simmons, Irving, Smith, Bartholomew, and Pitts.

1. Co-chairperson Slaughter called the meeting to order at 1:35 p.m. Minutes of the October 19th and 27th meetings were read and approved.
2. Slaughter reported on the following Black Student Union sponsored activities:
 - Car Wash - net profit \$103.00
 - Dominoes Party - 20 students participated, low turn-out attributed to other activities on campus
 - Halloween Party - approximately 75 students attended - no problems

Future activities include: Oldies but Goodies Dance
Study Party
Goodwill Drive

3. Marcus Irving has been appointed as a B.S.U. Executive Officer to assist with Vice President's responsibilities.
4. The development of the library at the Center was discussed. Griggs reported that according to Pete Smith, Manager of the Bookstore, complementary books are frequently provided. These books would be saved for the Black Cultural Center's use. Aiken reported that some of the students have donated books to the Center. It was general consensus to work towards establishment of a library.
- ✓ 5. A representative of the Bahai Club presented two requests to the Advisory Board.
 - a. request to hold Club meetings at the Cultural Center
 - b. request to meet with students at the next B.S.U. meeting to discuss the Bahai faith

It was the general consensus not to authorize the Bahai Club continual meeting space in the Center. No sectarian groups request would be approved. The Advisory Board felt that it could not speak on behalf B.S.U. Therefore, their request to discuss the Bahai faith at the B.S.U. meeting should be directed to the B.S.U. constituency.

- ✓ 6. Psychology 111 class requested to meet at the Cultural Center during Winter term, 1977. It was moved to authorize Psychology 111 class during Winter term. Second/passed.
7. The question of extending the Cultural Center to the N.A.A.C.P. for their monthly meetings was presented. It was suggested that N.A.A.C.P. officers be invited to attend the Black Cultural Center Advisory Board meetings.
8. Simmons requested to purchase several decor items for the Center. Aiken suggested that several of the items on the request list could possibly be obtained through individual donations.

Page 2
Minutes of meeting

9. Due to the length of the meeting and several members having to leave for other commitments the Center's manager report was omitted. It was moved to include the manager's report as a priority item on all meetings agenda. Second/passed.

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes of meeting, January 27, 1977

Present were: Branch, Lowery, Harris, Slaughter, J.C. Smith, Simmons, Aiken, and Pitts.

1. Meeting was called to order by Co-chairperson Slaughter at 11:20 am.
2. The proposed schedule for Black History Week was outlined:

Monday, February 7th -	French Braiding Exercise Ali's Greatest Fights
Tuesday, February 8th -	Movie "The Man"
Wednesday, February 9th -	Lecture "Big Black" Reception-Black Cultural Center
Thursday, February 10th -	Ala Carte Music of Black Composers Domino Tournament
Friday, February 11th -	Jazz Group (to be announced)
Saturday, February 12th -	Black Student Union Dinner/Fashion Show

In regards to the Saturday dinner, Mr. Harris suggested that students living in dormitories be able to use their meal passes. Pitts indicated he would contact Mr. Ed Bryan, Director of Housing and discuss this arrangement.

3. Simmons, Black Cultural Center reported:
 - a. the Center is fully staff, a new employee Mr. Dave Patillo will resume custodial duties
 - b. the sixteen to twenty persons per day is average walk-in usage
 - c. Psychology 111 class is meeting Monday and Wednesday 3-4:20 p.m.
 - d. Experimental College class "Panorama of Africa" is meeting every Wednesday from 3-5:00 p.m.
 - e. evening usage is sporadic (building hours 7-10:00 p.m.) suggested these hours be reviewed for next years operation
 - f. Several books have been donated to the Center. A library check-out system will be incorporated beginning next week. Check out period will be for one week at a time.
 - g. It appears that several established building policies are out dated. Suggested revision will be offered at next meeting.
4. Slaughter, Black Student Union President, reported:
 - a. two executive Black Student Union officers resigned at the end of Fall term (secretary, activities coordinator)
 - b. The Black Student Union newspaper lay-out will be ready for review by February 1st. The first edition will be out during the early part of February. It is hopeful three editions will be offered the remaining of this school year.

- c. Mr. Alex Haley will be on campus May 25th
 - d. Several clothing shops including Lipman's Department Store of Corvallis, were contacted for possible assistance or support in the Black Student Union fashion show during Black History Week. The general and sometimes obvious disconcern and abruptness of attitudes made it apparent of their lack of support. A letter will be outlined by Aiken and Smith and to be reviewed and authorized by the Executive Committee and sent to Vice President Chick informing him of this lack of Community support.
5. The next Black Cultural Center Advisory Board meeting is scheduled for Wednesday, February 9th, at 11:00 am.

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes of meeting, February 9, 1977

Present were: Simmons, Jennings, Aiken, Slaughter, Lowery, J.C. Smith, and Pitts.

1. Co-chairperson Slaughter called the meeting to order at 11:20 am. Minutes of January 27th meeting were read and approved.
2. Smith reported the library is functioning. Nineteen books of assorted subjects can be checked out for a 1 week period.
3. Lowery indicated the Ebony Circle has books available through its membership to be used at the center. These books will be available pending a book case be used to expose and secure the books. Presently, books are being stored in a closet. Lowery also suggested a "Book Tea Party" coordinated with the Ebony Circle be programmed during the month of May for hopeful community book contribution.
4. Aiken reminded the board of the commitment that several graduate students made several years ago regarding a book cabinet.
5. Slaughter reported that the Black Student Union magazine edition has been delayed due to nonacceptable photographic material.
6. The fashion show dress rehearsal is scheduled for Saturday morning, February 12th. The evening show will consist of casual and formal attire and African wardrobe.
7. Miracle 88 and Pants Alley have donated some apparel.
8. In the meeting of January 27th, it was directed that a letter be drafted by Aiken and Smith concerning the lack of support illustrated by several area clothing stores. After discussion the board viewed this letter being sent to the N.A.A.C.P., Ebony Circle, President MacVicar and Dean Chick.

BLACK CULTURAL CENTER

Minutes of Meeting, February 23, 1977

Present: Aikin, Slaughter, J. C. Smith, Pierce, Simmons, Branch, Lowery, Pitts

1. Co-Chairperson Slaughter called the meeting to order at 11:35 a.m. Minutes of February 9 meeting were read and approved.
2. A letter of resignation from Mr. Larry Griggs, Faculty Co-Chairperson, addressed to Dr. Chick, was read to the committee. Mr. Griggs indicated increased work responsibilities and current health concerns warrant this decision. The Advisory Board extends its appreciation to Mr. Griggs for his involvement during the initial years of the Black Cultural Center.
3. The advisory board discussed the filling of the vacated faculty co-chairpersonship. It was the consensus to table this decision until the next scheduled meeting, when, hopefully, more board members will be present.
4. Pitts reported that the Memorial Union maintenance staff is constructing a temporary book case, utilizing the shelves in the 2nd floor meeting room. This should be completed in the next two weeks. The 1977-78 Black Cultural Center budget request is \$6,475. This reflects a 5% inflationary factor, plus \$200 increase in student wages. The Black Cultural Center budget is a line item in the total Memorial Union budget. Open hearings for the MU budget will be Friday, February 25.
5. Several board members expressed concern of the procedures used to conduct business agenda items at the advisory board meetings.

It was ruled by the advisory board that Roberts Rules of Order will be used in conducting all Black Cultural Center meetings. Passed unanimously.

6. Manager's report:
 - A. Reception for speaker "Big Black" - approximately 20 people; Elizabeth Cotton was also scheduled to appear at this reception, however, was unable to attend. Several community people did come to the center particularly to see Miss Cotton.
 - B. Reception for Gwendolyn Brooks - approximately 40 people.
 - C. Average daily usage - 20 people - there is indication that more students are becoming aware of the center and are beginning to make use of the center.
 - D. A record album collection is started. Anyone who has albums to donate please contact the center manager.

7. BSU President's report:

- A. Indicated that he felt that the dinner/fashion show was a success and extended his thanks to everyone who assisted with the overall program.
- B. Indicated that the Black Student Union has received many letters of congratulations and appreciation concerning the dinner/fashion show.

8. Announcements:

Spring Term 1977-Mrs. Betty Aikin indicated she would be teaching Ed. 111 B-Foundation in Education and Ed. 311 - Theory of Education.

On March 6, 1977 the Chamber of Commerce will be presenting a panel discussion entitled "Women of America." This discussion will take place at the Benton Hotel.

Black Cultural Center Advisory Board

Minutes of Meeting---April 11, 1977

Present were: Slaughter, Simmons, Branch, Harris, Jennings, Bartholomew and Pitts.

1. Co-chairperson Slaughter called the meeting to order at 10:40 a.m. Minutes of February 23rd were read and approved. It was noted that Lonnie Harris did not receive his February 23rd copy of the minutes.
2. Manager's report:
 - a. New employee Kathy Leverett, student receptionist
 - b. Daily drop-in usage is low primarily due to the sunny weather
 - c. The library is functional - Memorial Union maintenance staff constructed a book case with a lockable glass front door. Anyone who has books or magazines to donate please contact the Center manager.
3. Black Student Union President's report:
 - a. B.S.U. election for officers will be held the week of April 24th through the 28th.
4. A third anniversary for the Black Cultural Center is scheduled for Tuesday, April 26th. Open house will be between 2:30 and 4:30 p.m. Activities include: keynote message by Ron Slaughter, Reggie Simmons and Kirby Bartholomew; displays of painting and sculpture; tours of Center; refreshments.
5. Pitts shared information with the committee concerning books and tapes available for purchase about black history and black leaders. Slaughter and Pitts will meet concerning funding for these materials.
6. The major discussion item for the next Advisory Board meeting will concern the advantages and disadvantages of the "live-in" manager.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, October 19, 1977

Present: Harrison Branch, Pearl Gray, Lonnie Harris, Marshall Jennings, Zachary Marsh, Dave Pitney, Marcianne Jackson, Paul Emerson, Reggie Simmons, William Lee, Bernard Pitts.

Absent: Ester Lowery

1. The meeting opened with Board Member introductions and a brief summarization of the Advisory Board's responsibility and the Cultural Center developmental history.
2. Zachary Marsh, Manager of the Black Cultural Center, was introduced to the full Board.
3. Marcie Jackson, President of the BSU, reported that the Black Student Union had an open house Saturday, Oct. 8 at the Cultural Center. She indicated a good turnout of Black students and they were enthusiastic at having an opportunity to meet each other and provide insight on the direction for the Black Student Union for this year.
4. Jackson recommended the following schedule for the Black Cultural Center hours:

10:30 a.m. - 6:00 p.m. Monday through Friday
No scheduled weekend hours, however, special weekend activity can occur by placing a request to the Advisory Board.

Motion - it was moved to adopt the recommended schedule for the 1977-78 academic year for the Black Cultural Center operation. Seconded, passed.

Zachary Marsh was directed to have the Cultural Center hours posted and listed in the next Barometer issue.

5. Pitts reported that a bed was purchased for a live-in resident's apartment. Pitts requested that the dollars in the OSU Foundation account be used for this purpose. The amount in the account is \$62.42. After discussion a motion was entertained.

It was moved to authorize the expenditure of the Foundation account dollars toward the purchase of the bed for the live-in manager's apartment area. Seconded, passed. Vote 5-4.

6. Reggie Simmons informed the Advisory Board of his work accomplished at the Center during the summer. This primarily involved general maintenance and thorough clean-up.
7. Steve Lee, Vice President of the Brotherhood, Inc., made a request on behalf of his organization to use the Cultural Center for meetings each Sunday during fall term from 1:00 p.m. - 4:00 p.m.

It was moved to authorize the Brotherhood, Inc. to use the Center on Sundays from 1:00 p.m. to 4:00 p.m. during fall term. The Committee also indicated that the Faculty Advisor of this organization will be responsible for the security of the Center and overall coordination with the Manager of the Center. Seconded, passed.

8. It was the general concensus to hold regular Advisory Board meetings on the first Wednesday of each month. Special meetings will be called by Pitts as necessary.

Next scheduled meeting: November 2, 1977.

BJP:db

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, Nov. 2, 1977

Present: Pearl Gray, Zachary Marsh, Marcia Jackson, Reggie Simmons, Steve Lee, Harrison Branch, Bernard Pitts.

Absent: Lonnie Harris, Ester Lowery, Dave Pitney, Paul Emerson

1. Minutes of Oct. 19, 1977 were read. Correction to be made - Theresa Huey - was in attendance at that meeting. Minutes approved with the inclusion of the addition.
2. Due to the lack of committee members attending the Board meeting, Chairperson Gray called the Executive Committee into session.
3. Pitts re-emphasized the necessity of Board members responding if they are unable to attend the meeting.
4. Manager's Report:

Marsh indicated that the dance on Oct. 15 sponsored by BSU was well attended. Approximately 60 people attended. The dance ran from 8:30 p.m. through 1:00 a.m. Marsh indicated that there were no problems. The Manager also reported that he has employed three work/study students as receptionists. They are Paul Emerson, Lisa McKenzie, and Vern Uyetake. The custodian employed earlier resigned the position. Pitts requested that this position be advertised in the Barometer. Also directed Marsh to contact the Financial Aid Office for possible work/study students.

Daily drop-in usage is encouraging - between 15 and 20 people per day.

5. BSU President's Report:

Marcia Jackson indicated that attendance at the BSU meetings have continually been encouraging. She indicated that several committees have been formed: a) Black History Month Committee, b) Constitution Review Committee, c) Activities Committee.

These various committees will be making their reports at the next BSU meeting, Nov. 3 at 6:30 p.m.

6. The Black Student Union made a request to hold a reception and dance on November 5 from 8:30 p.m. to 1:00 a.m. for Lisa McKenzie, one of the Homecoming Court members. Food will be provided by BSU members.

It was moved to approve the BSU usage of the house Nov. 5 from 8:30 p.m. to 1:00 a.m. It is indicated that the Manager is to be contacted to make all arrangements for security of the facility. Seconded, passed.

BLACK CULTURAL CENTER ADVISORY BOARD

Page 2

7. Ray Schmidt, Assistant Director of the Experimental College, made a presentation to the Advisory Board: A) The Experimental College would like to utilize the Cultural Center to facilitate winter term Experimental College classes. These classes would be offered after the Cultural Center hours for operation. B) Schmidt encouraged all interested people who have some form of expertise to facilitate a potential Experimental College class.

The Advisory Board voted to table this proposal for discussion at the next full Board meeting.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, Dec. 7, 1977

Present: Marsh, Pitney, Jackson, Lowery, Simmons, Jennings, Emerson, Pitts

Absent: Harris, Branch, Lee

Guest: Tom Rietmann

1. Co-Chairperson Jackson called meeting to order at 9:40 a.m. Minutes of November 2 were read and approved.
2. Tom Rietmann, representing ASOSU Academic Affairs Office, explained the ASOSU typewriter placement program. He indicated that typewriters are being placed in various public locations on campus for general student usage. A request was made to place 2 manual typewriters at the BCC. It was indicated that the BCC management is responsible to develop usage procedures. Any repairs or replacement of ribbons will be provided by ASOSU Academic Affairs. This typewriter should be available for general usage during regular scheduled Center hours.

It was moved to authorize the placement of 2 typewriters at the BCC for general usage. Seconded, passed.

3. General discussion about extending facility hours to facilitate study areas during dead and finals week. It appeared to be viewed as a good concept but dollars are not available to support additional staff time. It was felt the concept, however, be pursued.
4. Refer to enclosed Cultural Center Manager's report.
5. Black Student Union President's report:

President Jackson reported plans are being developed for a Foreign Student Outreach program tentatively Jan. 26-28.

Jackson also presented the tentative Black History Month schedule of events:

Feb. 1 Coffee House (Black Student talent show)
3 African Drum & Dance Ensemble
4 Disco Dance
5 Church Service
8 Jim Brooks, Professor U of W, Lecture and Reception
10 BSU Choir on Tour in Portland
11 Dad's Weekend Program at Cultural Center
12 Movie (Learning Tree)
12-17 Art Display (Art Work of OSU Black Students)
20-24 Hair Stylist & Cosmetic Demonstration

6. Jackson requested that the following items be purchased for the Center:
Collegiate dictionary, first aid kit, adding machine, ditto machine, Thesaurus.

BLACK CULTURAL CENTER ADVISORY BOARD

Dec. 7, 1977

Page 2

It was moved to purchase these items pending funds are available.
Seconded, passed.

7. Black Cultural Center will be open during dead week and finals week regularly scheduled hours. Additional study hours will be 7:00 p.m. - 11:00 p.m. during finals week.

X The Center will close for the Christmas Break at 5:00 p.m., Dec. 15 and reopen Jan. 3, 1978.

Manager's Report

Monthly Report

- (1) November 3, 1977 the BSU president and officers called a meeting at 6:30 and adjourned at 7:30 PM.
- (2) November 5, 1977 the president and officers of the BSU coordinated a dance in honor of the Ethnic Homecoming Princess, Lisa McKenzie. There were pictures taken for the yearbook, and the event began at 8:00 PM and terminated at 1:00 AM. Approximately one-hundred people attended. There were no problems of any sort.
- (3) November 6, 1977 the scollers club occupied the downstairs portion of the center from 1:00 PM to 3:30PM. The center was left in a satisfactory manner.
- (4) November 10, 1977 I hired Coco elkasheef for custodial duties after open hours of the center.
- (5) The TV had the following repairs:
 - A. filter replaced
 - B. fine tuning fixed
 - C. cost was \$42.00
- (6) November 17, 1977 the BSU president and officers called a meeting from 6:30 PM and terminated at 7:30 PM. There were thirty members present.
- (7) December 1, 1977 the custodian resigned from his job.
- (8) Dixon Recreation Center staff meeting held at Center.

SUMMARY

The Black Cultural Centers' average attendance has been twelve people a day. Next term there should be some classes scheduled at the center along with study hours. The employees that work here are doing satisfactory work, and there has not been any problems with people coming to work on time, and performing their duties satisfactory.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, January 25, 1978

Present: Gray, Lowery, Branch, Marsh, Johnson, Pitts, Huey, Harris, Jackson

1. Co-Chairperson Jackson called the meeting to order at 9:40 a.m. Minutes of December 7 were read and approved.
2. Curt Johnson, newly appointed Second Vice President of ASOSU, was introduced to the Advisory Board.
3. Manager's Report - please refer to enclosed copy.
4. Black Student Union President's report - Marcia Jackson reviewed the schedule for Black History Month (please refer to minutes of Dec. 7 for detailed schedule of events). Marcia reported that events are confirmed and will be publicized in the Barometer and sent to all department heads for posting.
5. Sub-committee made up of Marsh, Lowery and Pitts was appointed to develop Cultural Center 1978-79 operational budget request. Proposed budget is to be presented to the full Committee for its approval prior to being submitted to the Director of the Memorial Union.
6. Zachary Marsh indicated that a person in Seattle, Washington, had contacted him about donating books to the Center. *Cameron Colby*
Zach will follow up on this and report back at the next meeting.
7. The International Education class "Outreach" is to hold a class session at the Center at 7:30 p.m., January 25th.

BLACK CULTURAL CENTER

Monthly Report

January 25, 1978

1. The scollers club has been conducting meeting every sunday for two or three hours starting from January 8, 1978. The BCC has been left in satisfactory condition each time after the scrollers meetings were over.
2. January 12, 1978 the BCC was donated some items from Clara Rogers. The following item were donated: (a) red carpet (b) two maps (c) curtains

David Patillo was hired for the custodial job also, and has been doing very good job up to this present day.

3. Dr. Chick is going to teach his graduate class at the BCC on thursday mornings from 9:30 AM to 10:30 AM.
4. The daily attendance since the term began has averaged to be twelve people per day.

SUMMARY

The BCC is starting to perform slowly but I feel that thing will be much better this term. I have already scheduled one class here on thursday mornings, and right now I am trying to coordinate other uses for the BCC. The African Student Union questioned me about use of the center some time to have an event. I think with more input from the African students the center will recieve a different image. The people working for me at the BCC are performing very well. There have not been any problems so far.

BLACK CULTURAL CENTER

March 8, 1978

Report from: January 25 to March 7, 1978

1. January 25, 1978 the International Students Program had some students from Japan come to the BCC for a discussion on black americans in Oregon.
2. January 21, 1978 Dr. Robert Chick had his student services graduate come over to the BCC for purpose of having knowledge of the Black Cultural center and what it is used for.
3. February 8, 1978 Jim Banks from the University of Washington was given a reception at the BCC from 3:00 PM to 5:00 PM.
4. February 10, 1978 Mrs Elnora Berry from Carson, CA donated the black history books. The cost was \$11.37.
5. February 11, 1978 there was an open house at the BCC during Dads Weekend. There were two movies shown during the day.
6. February 15, 1978 Roger Penn seminar leader for College Student Services Administration (Cssa) conducted a seminar at the BCC on male and female sex rolls.
7. February 20, 1978 I hired Leon Jordan as a receptionist due to Paul Emerson having to stop work a few weeks before.
8. February 21, 1978 Eric Kirsty the coordinator for the international Students Program and some of his Japanese students were at the BCC for a black awareness discussion.
9. February 22, 1978 Jim Fuller an employee of the United States Department of Agriculture come to the Bcc to give information on job opprotunities in agriculture for minority students.

SUMMARY

The BCC had an average attendance of 15 people perday. The center has been used more these passed two months more than it was last term. All the employees at the BCC are working satisfactory at this time. David Patillo in particular is doing a very good job keeping the center clean.

BLACK CULTURAL CENTER

BCC REPORT

April 27, 1978

Manager: Zachary Marsh

The hours of the BCC have been changed because of conflicting schedules with the manager and the receptionists.

The new hours are as follows: Mon, Wed, Fri, 11:30 AM to 6:00 PM;
Tue, Thu, 10:30 AM to 6:00 PM.

The BSU held a meeting thursday April 20, 1978. The meeting was conducted from 7:30 PM to 8:30 PM.

The Experimental college will be using the downstairs area every thursday night until dead week from 7:00 PM to 8:00 PM. The class title is Meditations For The Aquarian Age.

The 3rd anniversary of the BCC was celebrated April 26, 1978. The attendance was average and the barometer was present.

The average attendande per day is 11 people.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, April 27, 1978

Present: Marsh, Jennings, Lowery, Huey, Pitts

1. The 1978-79 Black Student Union officers were announced:

Leon Jordon, President
Debbie Bogan, Vice President
Annette Moody, Secretary
Karen Mattes, Treasurer

It was indicated that the officers anticipated to attend Summer school and will be meeting during the Summer Term to develop objectives and programming for the 1978-79 academic year.

2. Pitts reported the appearance of Professor Harry Edwards of the University of California, Berkeley, May 11th. A reception is scheduled at the Cultural Center 2:30 - 4 p.m.
3. Huey indicated the new BSU officers are planning a retreat at the coast. Additional information will be made at a later date.
4. BCC Manager's report. Please refer to enclosed report.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of May 30, 1978

Present: Jordan, Marsh, Harris, Branch, Gray, Pitts

1. Minutes of April 27 were read and approved. It was reported that Mr. Lonnie Harris did not receive a copy of these minutes.
2. Pitts recommended that the Cultural Center close June 8 at 6:00 p.m. The Center will be closed throughout Summer Term.

Moved, passed.

3. Marsh requested authorization to continue residence at the Cultural Center during Summer Term. Pitts indicated that Marsh has shown interest as facility coordinator next academic year. It was also indicated that several cosmetic type projects could be identified for Marsh to complete during the summer to compensate for his living accommodations. Similar arrangements were established last year for Reggie Simmons.

It was moved to authorize Marsh's occupancy of the Cultural Center during Summer Term. All work assignments will be identified by the Assistant Director of Educational Activities. Seconded, passed.

4. Manager's report - please refer to enclosed summary.
5. BSU President's report - Jordan indicated that the BSU Retreat was very encouraging. He felt that the approximately 50 students that attended received valuable information, and were able to discuss major issues with fellow students and administrators. He indicated that the BSU officers will be attending summer school and will be having periodic meetings to determine direction of BSU for next academic year.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, February 6, 1979

Present: Rietmann, Marsh, Lowery, Jennings, Easley, Pitts

1. Manager's report: please refer to report for details.
 - average daily usage remains at 12 per day
 - vandalism
 - scheduled meetings
2. Rietmann indicated that budget requests are now due. Advisory Board requested that Pitts develop budget proposal and report back to Advisory Board.
3. The live-in residence position was discussed. Pitts explained the initial intent of the position as providing security for the Center and to provide leadership to the Black Student Union. Zachary Marsh indicated that his responsibilities as live-in residence for the last two years have been minimum and feels the position is no longer essential. After some discussion it was agreed to discontinue the live-in position at the end of this academic year. A facility coordinator position will be developed to manage the daily Center operations.

Pitts explored the possibility of offering a graduate assistantship which would coordinate and provide continual advising to the three Cultural Centers and cultural minority groups. The Board supported the concept and recommended it to be pursued.

BLACK CULTURAL CENTER ADVISORY BOARD

Minutes of April 10, 1979, 11:30 a.m. - 12:30 p.m.

Present: Jordon, Marsh, Harris, Rietmann, Spears-Gray, Smith, Pitts

1. BSU President's Report:

- Proposed plans for the Spring Extravaganza have been cancelled.
- Fredrick and Nelson, the new Corvallis department store has been contacted for a BSU Spring Fashion Show/Dinner. Tentative plans are being made for late May.
- Black History Week events were well received. It was felt that publicity could be improved and should increase the attendance. The Advisory Board felt that the observation of Black History Week is still an important program and should be continued in the future.

2. Facility Coordinator's Report:

- Approximately 20 people per day are drop-in Center users.
- Experimental College class scheduled each Wednesday, 7-9 p.m. during Spring term.

3. Pitts presented a proposal for .30 FTE graduate assistant position starting next academic year serving as the cultural center coordinator. This position would supervise and administer the Native American Longhouse, Black Cultural Center, and the Chicano Cultural Center. The position will also serve as a major advisor to each of the 3 ethnic student organizations and provide whatever support and assistance these groups endeavor. Please refer to the enclosed job description.

The Advisory Board supported the proposal and felt this was a positive direction of providing more assistance to the ethnic organizations at OSU.

POSITION ANNOUNCEMENT

The Memorial Union announces the position of minority Cultural Center Coordinator.

QUALIFICATIONS:

1. Admitted to O.S.U. Graduate School
2. Provide three references
3. Enrolled in a minimum of a two-year graduate program
4. Experience in working with minorities
5. Demonstrated communication skills
6. Demonstrated leadership abilities
7. Experiences in supervising supportive staff

SALARY:

Salary funding is based on .30 FTE plus tuition omission.

APPOINTMENT:

Position appointment is based upon the recommendations of the Cultural Center Advisory Boards.

Position will be for 9 months, September - June, with annual review.

MEMORIAL UNION AND STUDENT ACTIVITIES
OREGON STATE UNIVERSITY, CORVALLIS, OREGON

POSITION DESCRIPTION

Cultural Center Coordinator - .30 FTE

RESPONSIBLE TO: Assistant Director of Educational Activities

GENERAL STATEMENT:

Assist the ethnic student organizations in developing programs, assume the responsibility of the day to day operations of the Memorial Union cultural centers and work closely with the respective Cultural Center Advisory Boards in the establishment and the administering of policies and procedures.

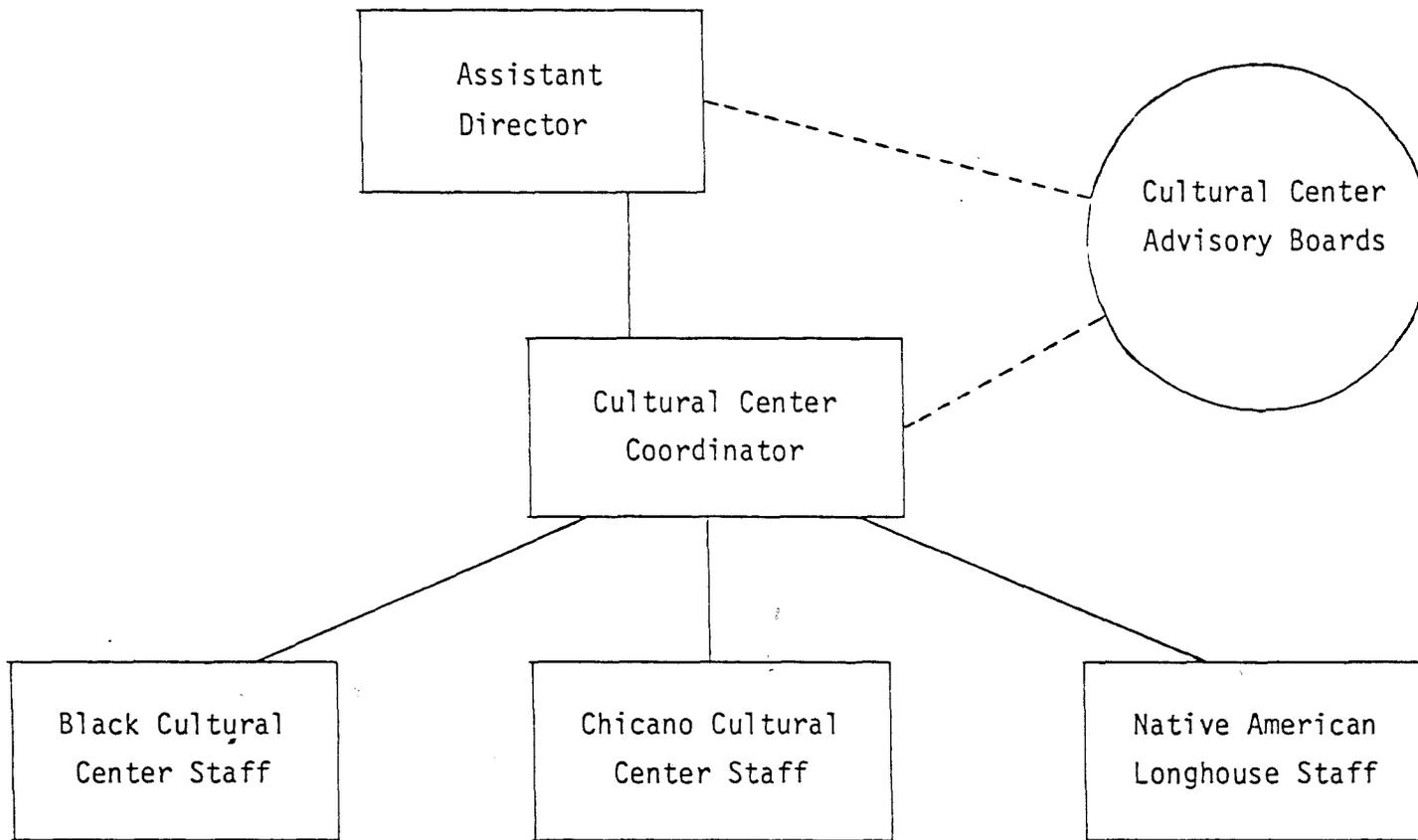
SPECIFIC RESPONSIBILITIES:

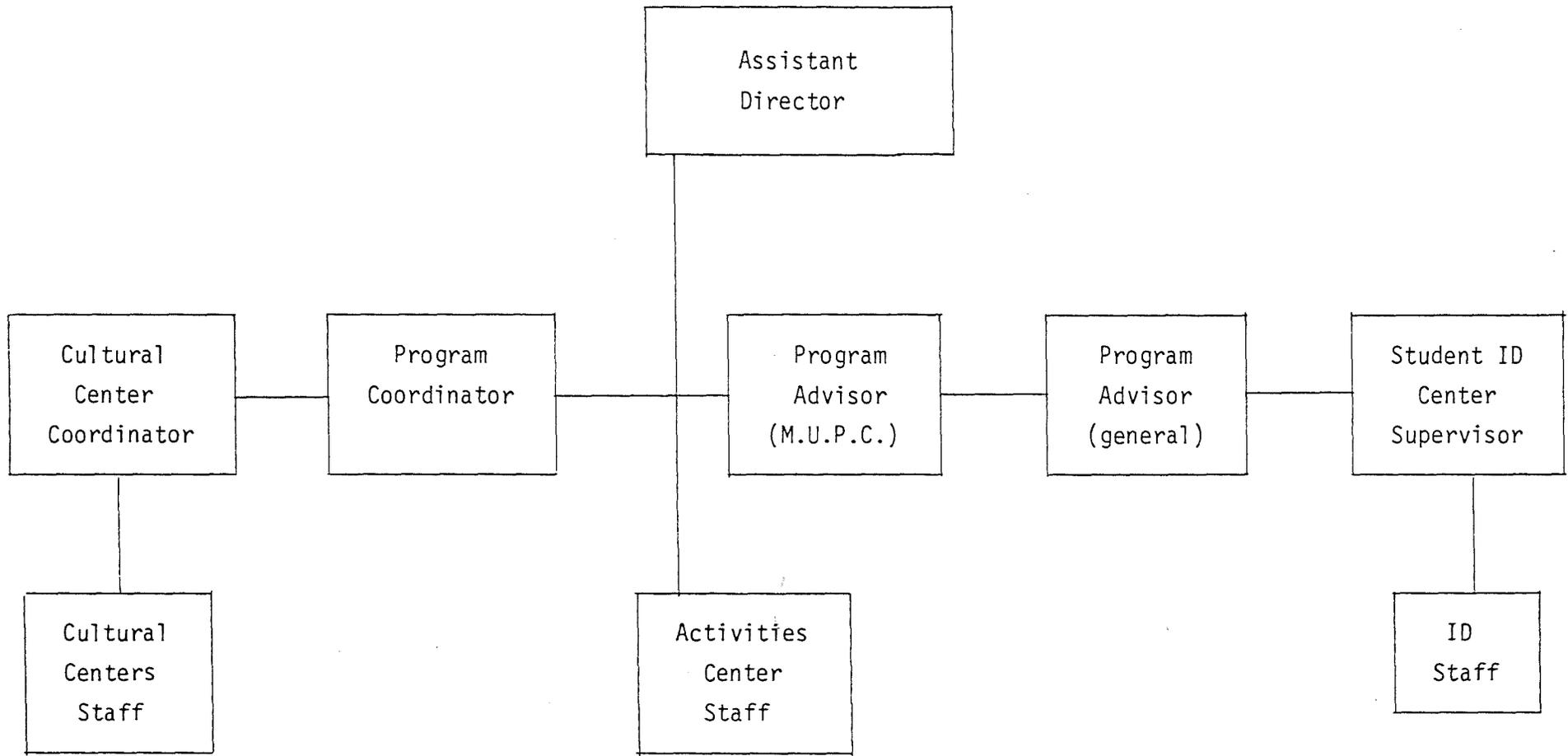
A. Administration

1. Assumes day to day management of cultural centers.
2. Provides coordination with Assistant Director and the Advisory Boards in implementing university philosophies, services, and facilities.
3. Employs and supervises student employees. Develops student employee work schedules.
4. Responsible for the security of the centers and responsible for the centers to maintain scheduled hours.
5. Assists in resolutions of conduct and discipline problems within and around the centers.
6. Serves as ex-officio non-voting member to the respective minority Cultural Center Advisory Boards.
7. Provides in-service training and orientation for student staff.
8. Administers budget as assigned.

B. Program

1. Provides direction and assistance to the ethnic student organizations in their program endeavors.
2. Counsels with individuals and/or groups in use of the cultural centers and facilities in accordance with the Advisory Boards' policies and procedures.
3. Assists in planning co-curricular activities with the respective ethnic groups in and around the cultural centers.
4. Advises Memorial Union Program Council Ethnic Programs Committee.
5. Advises and interprets university policies to all student organizations.





BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, October 11, 1979

Present: Carlson, Spears-Gray, Harris, Detering, Berry, Smith, White, Elzie,
Kuga, Pitts

1. Budget: Copies of the 1979-80 budget were distributed and reviewed. Budget reflects approximately 5% inflationary increase.
2. Use of Center: Procedures established last year concerning the use and scheduling of the Center will be used this year.
3. Center's Hours: Few work/study applications were received for the receptionist position. Pitts reported that Chicano Advisory Board voted to increase the students' wage from \$2.90/hr. to \$3.40/hr. with the provisions that the established custodial position be dissolved and the receptionist assume those duties. He felt consistency among all 3 Centers is important.

It was moved and seconded to increase student employee wages to \$3.40/hr. with the provisions that the established custodial position be dissolved and the receptionist assume those duties. Passed. This is in the hope that more work/study employees will be attracted.

Until there is a full work/study staff, the Center will be covered as follows:

- (1) one work/study student, M W F 8:30 - 11:30 a.m.
- (2) BSU officers will keep office hours
- (3) Dave Carlson will keep office hours M W F 2:30 - 3:30 p.m.

Berry, President of BSU, will assume responsibility for the key and opening and closing of the Center.

4. Facility Coordinator: In order for the Center to operate within the guidelines set by MU, adequate staff coverage is required during all hours of usage. Discussion included the importance of security and accountability of the Center as well as the students' accessibility to use the Center. It was proposed that a facility coordinator be employed to assume such responsibilities of unlocking and securing the Center, and to be present during activities scheduled outside regular hours. A position description was distributed and reviewed by the Board.

It was moved and seconded that a facility coordinator be hired at the rate of \$110.00 per month. Passed.

Screening committee for first screening will include Advisory Board Chairperson, President BSU, and Ex-Officio member. Screening criteria will include: GPA, letter of application, resume, 2 letters of reference, grade in school, programming ability, and ability to work with people. The Board will interview the top candidates.

5. Cultural Week: October 22-25, 1979. Representatives of the Black Student Union, Native American Students, and Chicano Student Union are working with Brent Lawrence, Chairperson of MUPC Ethnic Committee, in planning activities for this event.

6. Advisory Board Chairperson: Lonnie Harris was unanimously selected to be the Advisory Board Chairperson for this coming year.
7. Executive Committee of Advisory Board: The full Board will be scheduled to meet once a month. Provisions were established to allow an executive committee to make emergency decisions for the entire group. Jerald Berry, President BSU; Lonnie Harris, Advisory Board Chairperson; and B.J. Pitts, Memorial Union, will serve on this committee.
8. Dan Duarte from EOP submitted request to use the BCC on Monday, October 22, from 2:30 - 3:50 p.m. to hold Psychology class. Request was approved.
9. Dr. Charles Langford, Sociology, submitted a request to use BCC the week of November 5-9 for his class. The date has not been set yet but would be either Monday, Wednesday, or Friday at 2:30 p.m. Request was approved.
10. Kappa Alpha Psi submitted request to use Center on October 20 at 6 p.m. for a fraternity function. Request was approved.
11. Next regular Advisory Board meeting will be on November 15 at 1:30 p.m. at the BCC. Notices will be sent.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, November 2, 1979

Present: Harris, Jennings, Riggs

1. Facility Coordinator

David Cooper was interviewed and recommended as the Facility Coordinator for the Black Cultural Center.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, November 15, 1979

Present: Carlson, Gray, Jennings, Detering, Berry

1. The Advisory Board voted to issue a center key to Jerald Berry, BSU President. The reasons for issuing Jerald a key is so that he may hold specified office hours. There currently is a time conflict where the coordinator is unable to open and close the Center for him due to class conflicts.

Any evening or weekend use will have to first be communicated to the facility coordinator and cleared by the Advisory Board.
2. The open hours for the Center will be covered by work/study students, the facility coordinator, the President of BSU, and David Carlson, math professor.
3. David Cooper, Facility Coordinator, will be sending out copies of the Center's hours to all the members.
4. Next meeting has been set for November 29, 1979 at 1:30 p.m. at the Black Cultural Center.
5. An attempt will be made by all members to encourage faculty members to use the Center for seminars and workshops.
6. Discussion on fixing the flue of the fireplace has been tabled until the next meeting.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, November 29, 1979

Present: Carlson, Detering, Jennings, Berry, and Cooper

1. Fireplace: The fireplace was inspected by Otis, MU Maintenance. The university safety inspector inspected the fireplace prior to the opening of the school year. According to Otis, the fireplace can be used for small fires. A few bricks are loose and will need to be secured. Berry mentioned the Center will need equipment such as a protective screen, poker, bucket, and shovel.

The Board felt that a policy outlining the use of the fireplace should be developed.

It was moved and seconded to (1) obtain a cost estimate for repairing the bricks and for the equipment, and (2) to develop a set of policies and procedures pertaining to the use of the fireplace. Motion passed.

Lillian Kuga will get an estimate for the repair and equipment. David Cooper will develop a set of procedures for the use of the fireplace. Both reports will be given at the next meeting.

2. Advisory Board members Keith Riggs and Ken Washington submitted their resignations as board members.
3. Facility Coordinator Report: Use of the Center, November 12-23, included Dr. Carlson's office hours, two sections of a Sociology class taught by Maureen Smotherman, and 30 visitors.
4. BSU President Report: The BSU is in the process of contacting speakers for the Black History Week (starting January 21).

A "James Weldon Johnson" exhibition will be on display in the Gallery.

A Christmas social is set for December 7, 1979, at the Forum.

5. Paul Przybylowizz submitted a request to conduct an Experimental College class in body massage every Monday, 7-10 p.m.

It was moved and seconded to approve this request. The facility coordinator will be unlocking and locking the doors for this event.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, January 25, 1980

Present: Carlson, Harris, Berry, Pitts, Bush, Cooper, Detering

I. Status of Receptionist/Custodian Employees

One work/study person is currently employed as a receptionist/custodian, and is working approximately 13 hours per week.

Bush informed the Board of the remaining balance in the salary line-item of the Black Cultural Center budget. The Board discussed the feasibility of hiring student assistants with the present budget (paying 100% of their wages). It was agreed that the Center should be maintained from 9:30-4:30, Monday - Friday; specific hours to be arranged upon selection of new employees.

It was moved to approve hiring non-work/study students to fulfill the receptionist and/or custodian vacancies: receptionists to receive \$3.10/hr. and combined receptionist/custodians to receive \$3.40/hr. Seconded, passed.

II: Process of Selection of Receptionist/Custodians

It was agreed that David Cooper, Facility Coordinator, and David Bush, Cultural Centers' Coordinator, would interview and select persons for receptionist and/or custodians. This process will occur during the week of January 28 - February 1, 1980. A report on new employees will be given at the next Advisory Board meeting.

III. Black History Month

Jerald Berry, President BSU, reported on plans for Black History Month. Activities are currently being planned throughout the month of February. Among events planned are the following:

<u>Date</u>	<u>Time</u>	<u>Event</u>
2/1	8:30pm - 12:30am	Dance in MU Ballroom or MU105
2/8	TBA	Nikki Giovanni
2/14	TBA	Darrel Milner
2/14	TBA	Gospel Group
2/24	TBA	Disco Dinner at Speakeasy
2/1-2/24	Gallery Hours	James Weldon Johnson Photo Show
TBA	TBA	Skating Party

IV. African Student Union

Berry reported that the BSU and ASU are currently discussing the feasibility of housing the ASU in the Black Cultural Center.

V. Use of Black Cultural Center

Cooper reported that the Experimental College is no longer holding dance classes in the Center. The following activities comprise the use of the Center at the current time:

Bible Study	- Tuesday, Thursday, 7:00 p.m.
BSU Meeting	- Wednesday (every other), 7:00 p.m.
Psychology Class	- Tuesday, Thursday, 9:30-11:20 a.m.
Dr. Carlson's office hrs.	- Monday, Wednesday, 2:30 p.m.

Discussion on the use of the fireplace: Cooper presented a draft on the "Fireplace Rules & Regulations." (Please see attachment.)

It was moved to approve the attached "Fireplace Rules & Regulations." Seconded, passed.

FIREPLACE RULES & REGULATIONS

1. The facility coordinator will be responsible for the safe use of the fireplace.
2. Persons desiring usage of the fireplace, must first receive approval from a staff member (receptionist/custodian or facility coordinator). The staff member, in ALL cases, will supervise the building and ignition of fires.
3. The receptionist/custodian will keep a log of all fireplace usage requests, to include: name and address of person requesting fire; time and date of desired fire; staff member to be in charge at time of fire; and event or activity that such is desired. The facility coordinator is responsible for checking this log and giving his/her approval.
4. Fires are to be maintained at a small and safe level. Staff members are responsible for supervising the fireplace area to insure safety of the building and all persons involved.
5. The facility coordinator will be responsible for the extinguishing of all fires.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, February 1, 1980

Present: Mitchell, Elzie, Harris, Carlson, Cooper, Bush, Jennings, Clark, Berry

I. Review of Fireplace Rules & Regulations

The Board reviewed and discussed the "Fireplace Rules & Regulations" as attached to the minutes of 1/25/79. It was agreed that a clause related to "clean-up" needs to be included.

It was moved to approve the "Fireplace Rules & Regulations" with a "clean-up" clause to be included. (See below.) Seconded, passed.

Please add the following "clean-up" clause to your "Fireplace Rules & Regulations:"

"Person or group requesting the use of the fireplace will be responsible for the clean-up of the fireplace (e.g. ashes, wood) immediately after the fire or next day. Failure to fulfill this regulation will result in that person's or group's fireplace privilege being withdrawn in the future."

II. Report of New Receptionist/Custodian

Bush and Cooper reported that 3 persons have been selected and hired for the positions of receptionist/custodian:

Robin Blaine (receptionist only)
Edith Kerre (receptionist/custodian)
Arnold Sowell (receptionist/custodian)

III. Black History Month

Jerald Berry, President BSU, reported changes in plans for Black History Month (February):

- Nikki Giavanni will not be speaking.
- James Welden Art Exhibit is currently on display in the Gallery.
- Reception for parents in conjunction with Dad's Weekend: Friday, February 8, 3:30 - 5:30 p.m. at the Cultural Center.



BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, February 29, 1980

Present: Harris, Cooper, Clark, Berry, Elzie, Detering, Bush

I. Facility Coordinator Report

David Cooper, Facility Coordinator, reported that there has been an increase in usage of the Center during Winter 1980 over the preceding term. The weekly report forms reflect the heaviest use between Wednesday and Friday. (This increase is mainly due to an increase in open hours.)

II. Evaluation of Center Hours for Spring '80

Based upon the above usage report, the Board set the same operating hours as for Winter (Monday - Friday, 9:30-5:00). The Center should open during the middle of the first week of next term.

III. Finals Week - Winter 1980

It was agreed that the Center would not maintain operating hours during Finals Week, March 10-14, but would be available to the BSU group on a request basis to the Facility Coordinator. This decision was based upon no use of the Center last term, and the lack of anticipated need for Winter.

IV. African Student Association Use of Black Cultural Center

Bonaventure, President of African Student Association, was present to request his organization's use of the BCC. He discussed the purpose as:

- to encourage the working together of African and Black students;
- to better promote the awareness and welfare of the Black and African cultures.

It was emphasized that there will still remain two separate organizations.

Use of the BCC by the ASA will be for:

- bible studies
- social events
- meetings
- joint functions
- office hours

The ASA must follow the policies and procedures which are currently in effect, especially the use of the Center after hours. After hour use must be approved by the Facility Coordinator with the agreement that the Coordinator or a board member be in presence.

- A review will occur at the end of Spring term 1980 to evaluate the ASA's use of the Center.
- No physical change to be made to the Center; office space to be arranged in a vacant room.
- The ASA President needs to appoint a student delegate to the Advisory Board.

It was moved to approve the African Student Association's use of the Black Cultural Center with the above stipulations. Seconded, passed.

V. Firewood

The Board denied to reimburse a member of the BSU for the breaking of an axe while chopping firewood. The Board did not approve the allocation of funds for the purchase of firewood when the fireplace policies and regulations were set.

VI. Physical Improvement

The Black Student Union is being requested by the Board to submit requests for physical improvement to the BCC early in Spring term.

VII. Black History Month

Jerald Berry, President of BSU, reported that his organization experienced many cancellations during the past month.

- Darrell Milner, who was to speak on "Black Studies" was cancelled on February 28.
- "Gospel Singers" went over well on February 26.
- Nikki Giavanni will try to be scheduled for next term.
- James Welden art display (in the Gallery) would have been more visible in the MU Lounge.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, May 2, 1980

Present were: Bush, Carlson, Detering, Elzie, Harris, Kerre, White

I. Concept of a Multi-Ethnic Board and Central Coordinator

Bush summarized the meeting of April 24, 1980 (please see attached summarization from that meeting). The Board expressed the following concerns and ideas:

1. Problem of reducing the number of Cultural Centers to one, Multi-Ethnic Center;
2. A Central Coordinator to serve as a communication link to existing Cultural Center Boards, and would receive direction from a Multi-Ethnic Board;
3. A Multi-Ethnic Board could serve to update all three Centers and conduct leadership training for club officers;
4. Three separate Cultural Boards would provide enrichment for the Centers; and
5. Multi-Ethnic Committee could consist of representatives from the three cultural boards.

II. Evaluation of B.C.C., 1979-80.

-Definite increase in numbers of people attending, due partially to increased operating hours, faculty involvement, and programs held in the Center.

-The Center has provided a positive experience for African Students in that they have a identified facility for socializing and conducting Association business.

III. Update on B.S.U.

Lorna White, B.S.U. Treasurer, and Jerald Berry, B.S.U. President, presented an update on the B.S.U.

-Nominations for new B.S.U. officers are occuring through Wednesday.

-Dance to occur May 3, 1980, 8:00 p.m. to 12:00 a.m. Jerald and Lonnie Harris, chairperson, B.C.C. Advisory Board, are both to be in attendance.

-Reception for Black Mothers to occur on May 3, 1980, 4:30 - 6:00 p.m. Jerald and Lonnie will be in attendance.

-B.S.U. officers are looking into the feasibility of initiating more minority courses.

IV. Announcement

-Bush will call a special meeting to discuss outcomes of the May 14 meeting - (see attached summarization).

-Please submit faculty nominations to the B.C.C. Advisory Board before May 9, 1980.

WORK SCHEDULES

BLACK CULTURAL CENTER WORK SCHEDULE

Monday

10:30 - 12:30 p.m.	Zachary Marsh
12:30 - 4:30 p.m.	Paul Emerson
6:00 - 8:00 p.m.	Charles Smith
4:30 - 6:00 p.m.	Lisa McKenzie

Tuesday

10:30 - 12:30 p.m.	Zachary Marsh
12:30 - 4:30 p.m.	Vern Uyetake
4:30 - 6:00 p.m.	Lisa McKenzie
6:00 - 8:00 p.m.	Charles Smith

Wednesday

10:30 - 12:30 p.m.	Zachary Marsh
12:30 - 4:30 p.m.	Paul Emerson
4:30 - 6:00 p.m.	Lisa McKenzie
6:00 - 8:00 p.m.	Charles Smith

Thursday

10:30 - 12:30 p.m.	Zachary Marsh
12:30 - 4:30 p.m.	Vern Uyetake
4:30 - 6:00 p.m.	Lisa McKenzie
6:00 - 8:00 p.m.	Charles Smith

Friday

10:30 - 12:30 p.m.	Zachary Marsh
12:30 - 4:30 p.m.	Paul Emerson
4:30 - 6:00 p.m.	Lisa McKenzie
6:00 - 8:00 p.m.	Charles Smith

Blank

INVENTORY
Reports

includes
building policy

BLACK CULTURAL CENTER

BUILDING POLICIES

ADAPTED BY: BLACK CULTURAL
CENTER ADVISORY BOARD

- A- ALL RULES AS STATED IN THE STUDENT HANDBOOK PAGES A 2-4 (STUDENT CONDUCT) WILL APPLY
- B- THERE WILL BE NO OVERNIGHT OR WEEKEND OCCUPANTS OTHER THAN THE LIVE-IN-RESIDENT IN THE CENTER. ANY EXCEPTIONS MUST BE MADE THROUGH THE ADVISORY BOARD
- C- FOOD AND BEVERAGES WILL BE PERMITTED IN ALL AREAS OF THE CENTER EXCEPT THE MAIN LIVING ROOM
- D- PREPARING OF FOOD IN THE KITCHEN WILL BE LIMITED TO ONLY APPROVED CULTURAL CENTER ACTIVITIES BY THE ADVISORY BOARD
- E- ONLY PUBLIC EVENTS WILL BE AUTHORIZED TO BE HELD AT THE CULTURAL CENTER

Beginning Inventory Sept 1975

BLACK CULTURE CENTER INVENTORY

Front Room

2 sofas with covers
1 chair with cover
1 coffee table
1 stereo
1 white stand/stool
1 green wall-to-wall carpet
2 sets of drapes for front and side windows
2 plants
2 florescent lights on ceiling
2 ashtrays
1 blind on side window
10 empty book shelves

T. V. Room

1 trash can
1 chair with cover
1 table
4 chairs
1 rug
1 T.V.
1 set of drapes
1 clock
1 florescent light on ceiling

Kitchen

1 stove
1 table
4 chairs
1 T.V.
2 big salad bowls
2 cake pans
3 cookie sheets
1 medium pot
1 large pot with cover
1 large pot without cover
1 towel dispenser
1 complete set of silverware
1 ping-pong table

Back Porch

2 dust pans
2 brooms
1 mop
1 mop bucket
1 volleyball net & 2 poles
1 fire extinguisher
2 partly empty cans of paint remover
2 plastic bottles of paint remover

Locked door on back porch

1 mop bucket
Miscellaneous painting equipment:
2 rollers
2 paints
.. paint brushes
junk

Bathroom

1 tub
1 comode
1 sink
1 paper towel dispenser
1 small trash can
1 toilet seat cover dispenser
1 toilet paper dispenser
2 curtains, 1 for each window
4 towel racks
1 lock on door inside
1 soap dish above sink
1 mirror
1 ceiling light intact
1 empty medicine cabinet

Front Hallway

1 piece of green carpet
1 cork bulletin board (2 pieces put together)
1 rubber floor covering
1 ceiling light intact
1 empty closet

Back Hallway

1 rubber floor covering
2 ceiling lights intact
1 empty closet

Garage

2 screens, 4 x 2½ feet (don't know where)

Basement

3 chairs, bad shape
strip of striped rug
7 screens, 4 x 2 feet (don't know where)

Front Porch

1 mailbox

Upstairs

1 piece of green rug
1 fire alarm
1 ceiling light intact
1 desk lamp
2 shades of the 3 windows
2 ashtrays
1 T.V.
2 long tables
7 chairs
1 rug
1 screen (5' by 2')
1 screen (3' by 2')
2 florescent ceiling lights intact

BSU Office

1 desk intact
1 phone
1 table lamp
4 chairs
1 typewriter
1 typewriter stand
3 half curtains
2 blinds on side window
1 vacuum cleaner
1 pencil sharpener
1 ashtray
1 florescent ceiling light intact

BSU Office Cabinet (locked)

1 softball
1 Aggravation game
1 Monopoly game
1 badmitton set
1 Dominoes set
3 decks of cards
1 box of staples
1 typewriter eraser
1 label maker
1 half-used roll of masking tape
6 miscellaneous blinds
2 hanging lamps
1 bag of charcoal
2 boxes of 9½ x 11 3/4 file folders
3 boxes of rubber bands
4 bundles of Gov. memo pads
1 box of silver and miscellaneous utinsels
1 bottle rubber cement
2 paint scrapers

1 ruler
Miscellaneous pens, pencils, flairs
typing paper
tape & dispenser
tacks
paper clips
interoffice mailing envelopes
Misc. screws & nails
screwdriver
scissors
rug cutter
bike rack
cleaning rags
Misc. custodial supplies
Volleyball
2 baseball bats
1 ping-pong table net
4 ping-pong paddles
3 ping-pong balls

Ending Inventory
May 28 # 1976

BLACK CULTURE CENTER INVENTORY

Front Room

2 sofas with covers
1 chair with cover
1 coffee table
1 stereo
1 white stand/stool
1 green wall-to-wall carpet
2 sets of drapes for front and side windows
1 @ plants - 1 *die*
2 florescent lights on ceiling
2 ashtrays
1 blind on side window
10 empty book shelves - 15 books

T. V. Room

1 trash can
1 chair with cover
1 table
3 chairs
1 rug - yellow wall to wall carpet
1 T.V.
1 set of drapes
1 clock
1 florescent light on ceiling
1 bean bag - brown

Kitchen

1 stove
1 table
4 chairs
~~1 T.V.~~
2 big salad bowls
2 cake pans
3 cookie sheets
1 medium pot
1 large pot with cover
1 large pot without cover
1 towel dispenser
~~1 complete set of silverware~~ ?
~~1 ping pong table~~ 1 pop machine

Back Porch

1 dust pans
2 brooms
1 mop
2 @ mop buckets
1 volleyball net & 2 poles
1 fire extinguisher
2 partly empty cans of paint remover
2 plastic bottles of paint remover
1 vacuum cleaner bike rack
6 misc. blinds
2 hanging lamps
2 bags of charcoal

Locked door on back porch

~~1 mop bucket~~
Miscellaneous painting equipment:
2 rollers
2 paints
paint brushes
junk - Misc.

Bathroom

1 tub
1 comode
1 sink
1 paper towel dispenser
1 small trash can
1 toilet seat cover dispenser
1 toilet paper dispenser
2 curtains, 1 for each window
4 towel racks
1 lock on door inside
1 soap dish above sink
1 mirror
1 ceiling light intact
1 empty medicine cabinet

Front Hallway

~~1 piece of green carpet~~
1 cork bulletin board (2 pieces put together)
1 rubber floor covering
1 ceiling light intact
1 empty closet - see pg. 2

Back Hallway

1 rubber floor covering
2 ceiling lights intact - cover is gone
~~1 empty closet~~

Garage

2 screens, 4 x 2 1/2 feet (don't know where)
Misc. carpet pieces

Basement

3 chairs, bad shape
strip of striped rug
7 screens, 4 x 2 feet (don't know where)

Front Porch

1 mailbox

Upstairs

- 1 piece of green rug
- 1 fire alarm
- 1 ceiling light intact
- 1 desk lamp
- 2 shades of the 3 windows
- 2 ashtrays
- 1 T.V.
- 2 long tables
- 7 chairs
- 1 rug
- 1 screen (5' by 2')
- 1 screen (3' by 2')
- 2 florescent ceiling lights intact
- 1 ping pong table

- ~~1 ruler~~
- Miscellaneous pens, pencils, ~~flairs~~
- typing paper
- tape & dispenser
- tacks
- paper clips
- interoffice mailing envelopes
- Misc. screws & nails
- ~~screwdriver~~
- scissors
- rug cutter
- ~~bike rack~~
- cleaning rags
- Misc. custodial supplies
- Volleyball
- 12 baseball bats
- ~~1 ping-pong table net~~
- 4 ping-pong paddles
- 3 ping-pong balls
- 1 box of misc. silverware

BSU OFFICE
~~BSU office FROM FRONT HALLWAY~~
 OFFICE

- 1 desk intact
- 1 phone
- 1 table lamp
- 4 chairs
- 1 typewriter
- 1 typewriter stand
- 3 half curtains
- 2 blinds on side window
- ~~1 vacuum cleaner~~
- 1 pencil sharpener
- 1 ashtray
- 1 florescent ceiling light intact
- 1 T.V. room

BSU Office Cabinet (locked) - FROM FRONT HALLWAY
 OFFICE

- ~~1 softball~~
- 1 Aggravation game
- 1 Monopoly game
- 1 badminton set
- 1 Dominoes set
- 3 decks of cards
- 1 box of staples
- 1 typewriter eraser
- 1 label maker
- ~~1 half-used roll of masking tape~~
- ~~6 miscellaneous blinds~~
- 2 hanging lamps
- ~~1 bag of charcoal~~
- 2 boxes of 9 1/2 x 11 3/4 file folders
- 3 boxes of rubber bands
- 4 bundles of Gov. memo pads
- ~~1 box of silver and miscellaneous utensils~~
- 1 bottle rubber cement
- 2 paint scrapers

Outside

- 4 garbage cans
- 1 B.C.C. sign

1 - Pacific got 1 bat, 3 softballs from Bob Hill.

OREGON STATE UNIVERSITY
SPACE INVENTORY CONTROL

Directions: Whenever any change is contemplated for University space that affects its use or assignment, this form, in quintuplicate, must be submitted to the Office of Planning and Institutional Research. Please refer to Chapter 14 in the Administrative Manual for more detailed information.

Check appropriate request(s):

- Change of Room Classification Remodeling
 Change of Room Assignment Special Approval (see below)

DEPARTMENT MEMORIAL UNION DATE 8-9-76

BUILDING YOUNG HOUSE (BLACK CULTURAL CNTR) SUBMITTED BY _____

ROOM NUMBER _____ Area GARAGE APPROVED BY _____
Dean

Present Classification-Use NONE Present Stations NONE

Present Equipment and Furnishings NONE

New Classification-Use Requested—**Complete attached form**

Reason for Change ADDITIONAL USABLE SPACE

Remodeling Required SEE MEMO ATTACHED.

Source of Funds AUXILIARY SERVICES

New Equipment and Furnishing Required NONE

Source of Funds NONE

Recommendation by Facilities Planning and Use Committee: Date: _____

Approved [Signature] Disapproved _____

Date 8-9-76 Special Approvals (check those needed):

- Radiation Safety _____
 Energy _____
 Animal Care _____

Planning and Institutional Research—White
Building Manager—Green
Dean of School—Canary
Physical Plant—Pink
Originator—Goldenrod

OREGON STATE UNIVERSITY
SPACE INVENTORY CONTROL

Directions: Whenever any change is contemplated for University space that affects its use or assignment, this form, in quintuplicate, must be submitted to the Office of Planning and Institutional Research. Please refer to Chapter 14 in the Administrative Manual for more detailed information.

Check appropriate request(s):

- Change of Room Classification
- Change of Room Assignment
- Remodeling
- Special Approval (see below)

DEPARTMENT MEMORIAL UNION DATE 8-9-76

BUILDING YOUNG HOUSE (BLACK CULTURAL CNTR) SUBMITTED BY [Signature]

ROOM NUMBER ----- Area GARAGE APPROVED BY [Signature]
Dean

Present Classification-Use NONE Present Stations NONE

Present Equipment and Furnishings NONE

New Classification-Use Requested—**Complete attached form**

Reason for Change ADDITIONAL USABLE SPACE

Remodeling Required SEE MEMO ATTACHED.

Source of Funds AUXILIARY SERVICES

New Equipment and Furnishing Required NONE

Source of Funds NONE

Recommendation by Facilities Planning and Use Committee: Date: _____

Approved [Signature] Disapproved _____

Date 8-9-76 Special Approvals (check those needed):

- Radiation Safety _____
- Energy _____
- Animal Care _____

Planning and Institutional Research—White
Building Manager—Green
Dean of School—Canary
Physical Plant—Pink
Originator—Goldenrod

BLACK CULTURE CENTER INVENTORY

DOWN STAIRS

living room

I green floor carpet
2 couches
I brown table
4 white drapes
I draw shade
4 black history pictures
I Martin Luther King poster
I yellow open sign
I yellow closed sign
2 pillows
2 green couch covers
I glass picture case with 5 picture

(1) nigeria prestige
(2) nigeria culture
(3) culture african
(4) black student union award
(5) black velvet picture

television room

3 hard back chairs
I wooden table
I trash can
I zenith black & white television
4 black history pictures
2 drapes
I clock
2 ash trays
I brown floor carpet
I two arm chair
I green chair cover
I brown vase

kitchen

I oven white
I paper towle machine
I red top table
2 red chairs
2 black history posters
2 candy machine
I plant
2 white vase
I spray bottle
4 toilet paper rolls
2 big bowls green& brown
I pot with top
I cake pan
3 big spoons
5 forks
5 knives
3 silver trays
50 glass cups
3 big plastic plates
I silver dish pan
I hammer
2 scrapers

back porch

2 bags charcoal
6 long light bulbs
3 paint pans
2 7inch paint rolls
2 9 inch paint rolls
3 rollers paint
4 white draw shades
I paint blanket
I drape rod
2 cafe rods
I volly ball net & two poles
I box christmas lights, ribbons, bulbs
I hanging lamp
3 boxes christmas bulbs
I fire extinguisher
2 brooms
I dust pan
2 mop buckets
I mop
I3 cans open paint
I can paint remover
I brown bean bag
4 garbage cans

bathroom

I box bandaids
I garbage can
2 curtains
I wall mirror
I pack toilet seatcovers
I roll toilet paper

office

I bulletin board
2 white draw shades
3 curtains
I pencil sharpener
3 chairs
I desk
I typewriter
I typewriter stand
I trash can
I telephone
4 balck history pictures
3 baskets
I desk lamp
I telephone book
2 file cabinets
I table
I brown floor carpet

playroom

I ping pong table with net(broke)
I poster
I stool
I sports poster

basement

2I chairs
I table
4 doors

outside front porch

I mail box
I door mat

hallway

3 floor rugs
3 run way-plastic
1 bulletin board

hallway closet

1 vollyball
1 ping pong net
4 boxes dominoes
3 ping pong paddles
1 game aggravation
1 game monopoly
1 badminton set
1 catchers mask
6 boxes rubber bands
11 folder files
4 notes pads
7 stencils
1 label gun
1 stapler with refills
1 tape dispenser
1 pair scissors
speaker wire
2 black history pictures

UPSTAIRS

livingroom

1 rug
2 draw shade
1 cable hook up

kitchen

1 refrigerator
1 stove

study room

2 tables
2 one arm chairs (soft)
1 two arm chairs (soft)
3 hard back chairs
1 zenith stereo
1 dictionary websters
1 chalk board
1 cloth wall hanging
2 draw shades
1 clothes rack
1 small white table
7 jet magazines
55 ebony magazines
9 national afro-american history booklets
3 black enterprise magazines
19 albums
3 black liberation struggle pamphlets
7 black collegian magazines
3 new china magazines
5 crisis magazines
3 black history posters
1 graduate study in management book
14 the need for political maturity and activism among blacks in oregon (pamphlets)

closet

11 hard back chairs
1 television stand
1 coffee table
1 trash can
1 draw shade

bedroom

1 mattress
1 bed frame
1 telephone
1 chester drawer
1 rug
3 draw shades

BLACK CULTURAL CENTER INVERTORY

Term: Fall 1977

December 15, 1977

DOWNSTAIRS

livingroom

- 2 sofas
- 2 green sofa covers
- 2 pillows
- 5 drapes
- 1 pull shade
- 1 coffee table
- 3 nigerian pictures in show case
- 1 award certificate in show case
- 1 black velvet painting in show case
- 1 scrap book
- 5 posters (afro american)
- 1 green carpet

hallway

- 3 black floormats
- 3 brown floor carpets
- 1 green bulletin board
- 2 posters (afro american)

closet

6 boxes rubber bands

3 pens

4 pencils

1 ruler

1 tape dispenser

8 ping pong balls

1 pack light bulbs

1 type writer ribbon

5 magic markers

1 BSU stamper

1 hammer

1 pair scissors

1 stapler

1 box staples

1 label maker

2 posters

1 baseball bat

1 badmitten set

1 pack typing paper

1 monopoly game

1 aggravation game

1 long distance slip pad

1 writing tablet

16 file folders

3 memo pads

2 route slip pads

98 campus mail envelopes

19 purchase order forms

38 carbons

1 roll masking tape

2 rolls scotch tape

1 deck cards

1 ping pong net

3 ping pong paddles

1 volley ball

1 catchers mask

4 boxes dominoes

television room

- 1 brown carpet
- 3 hard back chairs
- 1 brown table
- 1 television
- 1 soft back chair
- 1 green chair cover
- 1 trash can
- 3 posters (afro american)
- 2 drapes
- 1 clack

kitchen

- 1 table
- 2 chairs (red)
- 1 ~~cake~~ machine
- 2 candy machine
- 1 stove
- 3 round plastic trays
- 44 cups
- 3 metal trays
- 8 plates
- 2 big plastic bowls
- 1 silver pot
- 2 table cloths
- 1 box plastic spoons
- 1 box plastic forks

basement

25 hard back chairs

1 table

1 bed

1 soft back chair

bath room

5 rolls toilet paper

2 packs paper towel

1 box bandaids

1 pack paper toilet seat covers

2 curtains

1 toilet plunger

1 toilet brush

game room

1 stool (gray)

1 ping pong table w/net

1 tan carpet

7 sports awards

office

- 1 typewriter
- 1 typewriter stand
- 1 trash can
- 2 hard back chairs
- 1 green chair w/wheels
- 1 brown chair w/cushions
- 3 curtains (blue)
- 2 pull shades
- 3 in-out baskets
- 1 desk
- 1 desk lamp
- 1 desk calendar w/ pad
- 1 file cabinet
- 1 bulletin board
- 4 posters (afro american)
- 1 brown carpet
- 1 table
- 1 pencil sharpener
- 1 websters dictionary
- 1 phone

Back Porch

5 boxes christmas ornaments
1 set christmas lights
1 pack rapping ribbon
1 pull lamp
1 bucket
2 mops
1 bean bag
1 broom
1 dust pan
1 can acetone
1 can paint remover
1 fire extinguisher
2 bags charcoal
1 volley ball not w/poles
4 paint trays
2 draw shades
2 paint tarps
1 curtain rod
16 cans paints
1 scraper
4 rolls for paint roller
3 paint rollers

UPSTAIRS

study room

7 hard back chairs
1 love seat sofa
1 sofa chair w/green cover
1 small white table
1 coat rack
1 zenith stereo
1 red top table
2 draw shades
1 chalk board
1 long carpet
1 trash can
1 wall hanging
3 posters (afro american)

closet (study room)

1 television stand
1 coffee table
2 brooms
1 dust pan
1 mop bucket
1 draw shade

bed room

1 round carpet
1 fully equiped bed
1 drawer
3 draw shades
1 phone

living room

1 carpet
2 draw shades

bath room

1 draw shade
1 white stand

book case (study room)

31 paper back books

52 ebony magazines

19 albums

7 jet magazines

9 afro-american history booklets

7 black collegian magazines

3 new china magazines

3 black enterprise magazines

BUDGETS, 1974-1980

BALANCE OF YEAR 1974-75

BUDGET REQUEST BLACK CULTURAL CENTER

Handwritten: 700
34
3/10
1/8

¹ Graduate Assistant	\$ 990.00	
² Student wages @ 2.00 for 20 hrs. per wk. - work study	168.00	
³ Student wages @ 2.50 for 14 hrs. per wk. - work study	147.00	
⁴ Student wages @ 2.50 for 8 hrs. per wk. - work study	35.00	
Payroll assessment	<u>180.00</u>	
Sub Total		1,520.00
Custodial Supplies	25.00	
Office Equipment	50.00	
Office Supplies	<u>25.00</u>	
Sub Total		100.00
Equipment Maintenance	50.00	
Building Maintenance	<u>50.00</u>	
Sub Total		100.00
Heat	120.00	
Electricity	90.00	
Water & Sewer	30.00	
Waste Disposal	15.00	
Grounds Care	<u>20.00</u>	
Sub Total		275.00
TOTAL DISBURSEMENTS		<u>\$1,995.00</u>

Handwritten: 80
Paints

- ¹Based on ~~3~~²¹ wks @ 50.00 - 1 term Grad. Asst. @ \$840.00
- ²Receptionist/clerical
- ³Custodial
- ⁴Resident Assistant approximately 8 hrs. per wk.

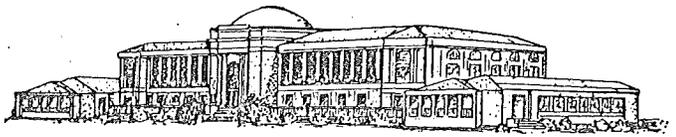
February 13, 1975

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

January 23, 1975



BUDGET REQUEST for the BLACK CULTURAL CENTER
February-June 1975

Receipts:

¹ ASOSU Minority Student Program (Acct. # 60-85)	\$ 519.08
Proposed dance	<u>250.00</u>
Total Receipts	\$ 769.08

Disbursements:

Black Student Union Picnic	250.00
Band	250.00
² Newsletter	150.00
³ Travel	75.00
Miscellaneous	<u>25.00</u>
Total Disbursements	\$ 750.00

¹Approximately \$650.00 allotted to the B.S.U. - \$130.92
used to pay past accounts payables

²Publish approximately 200 copies per term

³Visitation of area high schools to assist in recruitment
of minorities

MEMORIAL UNION
 OREGON STATE UNIVERSITY
 BUDGETED RECEIPTS AND DISBURSEMENTS
 FOR THE YEAR 1975-76

BLACK CULTURAL CENTER

ACC'T. #	ITEM	PROPOSED BUDGET 75-76
<u>DISBURSEMENTS:</u>		
18-60	SALARIES	\$ 2,772.00
18-62	STUDENT AND IRREGULAR WAGES	685.00
18-63	PAYROLL ASSESSMENT	483.00
	SUBTOTAL	<u>\$ 3,940.00</u>
18-65	OFFICE SUPPLIES	150.00
18-66	TELEPHONE, TEL. & POSTAGE	100.00
	SUBTOTAL	<u>\$ 250.00</u>
18-68	EQUIPMENT MAINTENANCE	100.00
18-73	CUSTODIAL SUPPLIES	75.00
18-74	BUILDING MAINTENANCE	100.00
	SUBTOTAL	<u>\$ 275.00</u>
18-75	ELECTRICITY	380.00
18-76	WATER	120.00
18-77	HEAT	500.00
18-78	WASTE DISPOSAL	60.00
	SUBTOTAL	<u>\$ 1,060.00</u>
18-79	BUILDING REPAIRS	940.00
18-80	GROUNDS CARE	60.00
	SUBTOTAL	<u>\$ 1,000.00</u>
	TOTAL DISBURSEMENTS	<u>\$ 6,525.00</u>

*250
250
250
Mgt
Asst
MCA*

BLACK CULTURAL CENTER
Budget Request 1975-76

1 Graduate Assistant .30 FTE	\$2,520.00	
2 Student Wages @ 2.00 - 720 hrs.	1,440.00	
3 Student Wages @ 2.50 - 504 hrs.	1,260.00	
4 Student Wages @ 2.50 - 288 hrs.	720.00	
Payroll Assessment	421.00	
Sub Total		\$6,361.00

Telephone	100 -	
Custodial Supplies	75.00	
Office Equipment	100.00	
Office Supplies	50.00	
Sub Total		325 -

Equipment Maintenance	100.00	
Building Maintenance	100.00	
Sub Total		200.00

Heat	500.00	
Electricity	380.00	
Water & Sewer	120.00	
Waste Disposal	60.00	
Grounds Care	60.00	
Sub Total		1,040.00

TOTAL DISBURSEMENT

7926 -

- 1
- 2 Receptionist/clerical 20 hrs. per wk. for 36 wks.
- 3 Custodial 14 hrs. per wk. for 36 wks.
- 4 Resident Assistant 8 hrs. per wk. for 36 wks.



Physical Plant

Corvallis, Oregon 97331 (503) 754-1921

Date December 26, 1975

TO: George Stevens

Department: Memorial Union

Project Location: Black Cultural Center

FROM: Wm. Farley, University Engineer

SUBJECT: Project Estimate No. 1080

Approval
of Facilities
Planning and
Use Committee
Is Required
Before This
Work Can Be
Done

Your request for an estimate of cost to convert garage
into game room

is figured to be \$500.00. This estimate indicates as accurately as possible the cost of the work as indicated to the estimators at the time. This is not necessarily the exact cost of the work due to fluctuation of costs of materials, labor and unexpected conditions which may arise. For those projects approved and funded by the requesting department, the work will be accomplished as economically as possible. The costs will be accumulated and the requesting department billed for the actual rather than the estimated cost. All required University committee approvals are the responsibility of the requesting department.

Changes in the scope of the work as represented by this estimate must be made in writing to the Director of the Physical Plant and signed by the Department Head or his authorized representative. Please note on your requisition your preferred construction schedule. Information on work schedules will be available from the Director's office.

Remarks: _____

MEMORIAL UNION
BUDGET REQUEST 1976-77

BLACK CULTURAL CENTER

¹ Salaries	\$ 2,800.00	
² Student & Irregular Wages	720.00	
Payroll Assessment	<u>475.00</u>	
SUB TOTAL		\$ 3,975.00
Office Supplies	\$ 100.00	
Telephone, Postage	<u>120.00</u>	
SUB TOTAL		\$ 220.00
Equipment Maintenance	\$ 50.00	
Custodial Supplies	25.00	
Building Maintenance	<u>100.00</u>	
SUB TOTAL		\$ 175.00
Electricity	\$ 250.00	
Water	130.00	
Heat	500.00	
Waste Disposal	<u>60.00</u>	
SUB TOTAL		\$ 940.00
³ Building Repairs	\$ 600.00	
Ground Care	<u>90.00</u>	
SUB TOTAL		\$ 690.00
TOTAL DISBURSEMENT		<u>\$ 6,000.00</u>

¹Graduate Assistant (.30 FTE)

²Receptionist/clerical 20 hrs/wk. @ 2.25/hr.

Custodial 14 hrs/wk. @ 2.50/hr.

Assistant Manager 8 hrs/wk. @ 2.50/hr.

All student wages based upon work study rate.

³Renovation of garage to a games room based on Physical Plant estimate.

MEMORIAL UNION
BUDGET REQUEST 1976-77

BLACK CULTURAL CENTER

¹ Salaries	\$ 2,800.00	
² Student & Irregular Wages	720.00	
Payroll Assessment	<u>475.00</u>	
SUB TOTAL		\$ 3,975.00
Office Supplies	\$ 100.00	
Telephone, Postage	<u>120.00</u>	
SUB TOTAL		\$ 220.00
Equipment Maintenance	\$ 50.00	
Custodial Supplies	25.00	
Building Maintenance	<u>100.00</u>	
SUB TOTAL		\$ 175.00
Electricity	\$ 250.00	
Water	130.00	
Heat	500.00	
Waste Disposal	<u>60.00</u>	
SUB-TOTAL		\$ 940.00
³ Building Repairs	\$ 600.00	
Ground Care	<u>90.00</u>	
SUB TOTAL		\$ 690.00
TOTAL DISBURSEMENT		<u>\$ 6,000.00</u>

¹Graduate Assistant (.30 FTE)

²Receptionist/clerical 20 hrs/wk. @ 2.25/hr.

Custodial 14 hrs/wk. @ 2.50/hr.

Assistant Manager 8 hrs/wk. @ 2.50/hr.

All student wages based upon work study rate.

³Renovation of garage to a games room based on Physical Plant estimate.

BUDGET REQUEST FOR THE BLACK STUDENT UNION

July 1 - June 30, 1976/77

Receipts:

Proposed dance	\$ 300.00
Total	\$ 300.00

Disbursements:

Skating Party	\$ 100.00
Annual Picnic	200.00
1Band	400.00
2Newsletter	150.00
3Travel	50.00
4Dance & Drill Team	150.00
Miscellaneous	<u>50.00</u>
Total	<u>\$1,100.00</u>

Budget request from ASOSU 800.00

¹Approximated costs for a band to come to campus during Black History Week. This will be an annual event.

²Publication will go to each academic department and to various student organizations, and members of Black Student Union.

³Visitation of area high schools to assist in recruitment of minorities.

⁴Partial costs for uniforms for the dance team. This year they performed at U.S.C./OSU game and California and Stanford games. It is anticipated that they will make several appearances next year.

BUDGET FOR 1971

Receipts:

Program Income	\$500.00
Hotel Receipts	<u>500.00</u>

Disbursements:

1) Newsletter (Information on U.S.U. & Black Community)	\$ 300.00
2) Drill Team (Includes uniforms & travel)	200.00
3) Home (approx. \$1 per person)	300.00
Receptions (for guest lecturers, faculty & artists)	100.00
Black Appreciation Week (lectures, films, literature)	150.00
Fashion Show	100.00
Miscellaneous	50.00
Total Disbursements	<u>1100.00</u>

4) This publication will go to each academic department to provide the necessary information about the Black community

Budget amount 800.00

5) Will purchase uniforms for 7 member drill team. Estimated cost of \$40 per person, which will include a shirt & pants. The uniforms will last three weeks. It is expected that there will be several thousand more uniforms and that members will share some of the cost.

6) We will operate a \$1 charge for entry. (\$600 expected to receive, based on average attendance of 600 dances this year. Average cost for hall permission between \$100-\$200).

MEMORIAL UNION
BLACK CULTURAL CENTER
Budget Request 1978-79

Salaries (graduate assistant .30 F.T.E.)	\$3,190.00	
¹ Student wages (ws)	478.00	
Merit increase @ 5%	25.00	
O.P.E.	565.00	
Sub-Total		4,258.80 <u>4,518.20</u>
Office Supplies	50.00	
Telephone & Postage	<u>250.00</u>	
Sub-Total		300.00
Equipment Maintenance	100.00	
Custodial Supplies	25.00	
² Building Maintenance	100.00	
Miscellaneous	<u>50.00</u>	
Sub-Total		275.00
Electricity	220.00	
Water	150.00	
Heat	750.00	
Waste Disposal	<u>65.00</u>	
Sub-Total		1,185.00
³ Building Repair	200.00	
Grounds Care	<u>100.00</u>	
Sub-Total		300.00
TOTAL		6,318.80 <u>6,578.20</u>

- ¹receptionist - 30 hrs/wk.
custodian - 10 hrs/wk. @ 2.55
- ²miscellaneous interior painting
- ³basement repair

MEMORIAL UNION
 BLACK CULTURAL CENTER
 Budget Request 1978-79

Salaries (graduate assistant .30 F.T.E.)	\$3,190.00	
¹ Student wages (ws)	478.80	
Merit increase @ 5%	25.00	
O.P.E.	<u>565.00</u>	
Sub-Total		\$4,258.80
Office Supplies	50.00	
Telephone & Postage	<u>250.00</u>	
Sub-Total		300.00
Equipment Maintenance	100.00	
Custodial Supplies	25.00	
² Building Maintenance	100.00	
Miscellaneous	<u>50.00</u>	
Sub-Total		275.00
Electricity	220.00	
Water	150.00	
Heat	750.00	
Waste Disposal	<u>65.00</u>	
Sub-Total		1,185.00
³ Building Repair	200.00	
Grounds Care	<u>100.00</u>	
Sub-Total		<u>300.00</u>
TOTAL		<u>\$6,318.80</u>

- ¹receptionist - 30 hrs/wk.
 custodian - 10 hrs/wk. @ 2.55
- ²miscellaneous interior painting
- ³basement repair

MEMORIAL UNION
BLACK CULTURAL CENTER
Budget Request 1978-79

Salaries (graduate assistant .30 F.T.E.)	\$3,190.00	
¹ Student wages (ws)	478.80	
Merit increase @ 5%	25.00	
O.P.E.	<u>565.00</u>	
Sub-Total		\$4,258.80
Office Supplies	50.00	
Telephone & Postage	<u>250.00</u>	
Sub-Total		300.00
Equipment Maintenance	100.00	
Custodial Supplies	25.00	
² Building Maintenance	100.00	
Miscellaneous	<u>50.00</u>	
Sub-Total		275.00
Electricity	220.00	
Water	150.00	
Heat	750.00	
Waste Disposal	<u>65.00</u>	
Sub-Total		1,185.00
³ Building Repair	200.00	
Grounds Care	<u>100.00</u>	
Sub-Total		<u>300.00</u>
TOTAL		<u>\$6,318.80</u>

- ¹receptionist - 30 hrs/wk.
custodian - 10 hrs/wk. @ 2.55
- ²miscellaneous interior painting
- ³basement repair

MEMORIAL UNION
BLACK CULTURAL CENTER
Budget Request 1978-79

Salaries (graduate assistant .30 F.T.E.)	\$3,190.00	
¹ Student wages (ws)	478.80	
Merit increase @ 5%	25.00	
O.P.E.	<u>565.00</u>	
Sub-Total		\$4,258.80
Office Supplies	50.00	
Telephone & Postage	<u>250.00</u>	
Sub-Total		300.00
Equipment Maintenance	100.00	
Custodial Supplies	25.00	
² Building Maintenance	100.00	
Miscellaneous	<u>50.00</u>	
Sub-Total		275.00
Electricity	220.00	
Water	150.00	
Heat	750.00	
Waste Disposal	<u>65.00</u>	
Sub-Total		1,185.00
³ Building Repair	200.00	
Grounds Care	<u>100.00</u>	
Sub-Total		<u>300.00</u>
TOTAL		<u>\$6,318.80</u>

¹receptionist - 30 hrs/wk.

custodian - 10 hrs/wk. @ 2.55

²miscellaneous interior painting

³basement repair

MEMORIAL UNION
 OREGON STATE UNIVERSITY
 BUDGETED RECEIPTS AND DISBURSEMENTS
 FOR THE YEAR 1979-80

BLACK CULTURAL CENTER

ACC'T. #	ACCOUNT	ACTUAL 77-78	BUDGET 78-79	REQUESTED BUDGET 79-80
<u>DISBURSEMENTS:</u>				
60-J	SALARIES	-0-	\$ 3,314.00	\$ 3,337.00
62-J	STUDENT & IRR. WAGES	2,856.46	750.00	800.00
63-J	PAYROLL ASSESSMENT	83.33	536.00	655.00
	SUBTOTAL	<u>\$ 2,939.79</u>	<u>\$ 4,600.00</u>	<u>\$ 4,792.00</u>
65-J	OFFICE SUPPLIES	63.67	50.00	50.00
66-J	TEL., TEL., & POST.	385.28	250.00	300.00
	SUBTOTAL	<u>\$ 448.95</u>	<u>\$ 300.00</u>	<u>\$ 350.00</u>
68-J	EQUIP. MAINT.	211.50	100.00	100.00
69-J	MISC.	52.63	50.00	50.00
73-J	CUSTODIAL SUPPLIES	25.00	25.00	25.00
74-J	BUILDING MAINT.	140.66	100.00	150.00
	SUBTOTAL	<u>\$ 429.79</u>	<u>\$ 275.00</u>	<u>\$ 325.00</u>
75-J	ELECTRICITY	191.75	200.00	220.00
76-J	WATER	234.35	150.00	170.00
77-J	HEAT	569.47	750.00	825.00
78-J	WASTE DISPOSAL	85.20	65.00	100.00
	SUBTOTAL	<u>\$ 1,080.77</u>	<u>\$ 1,165.00</u>	<u>\$ 1,315.00</u>
79-J	BUILDING REPAIRS	400.00	200.00	200.00
80-J	GROUNDS CARE	29.29	90.00	90.00
	SUBTOTAL	<u>\$ 429.29</u>	<u>\$ 290.00</u>	<u>\$ 290.00</u>
	TOTAL DISB.	<u>\$ 5,328.59</u>	<u>\$ 6,630.00</u>	<u>\$ 7,072.00</u>

MEMORIAL UNION
OREGON STATE UNIVERSITY
BUDGETED RECEIPTS AND DISBURSEMENTS
FOR THE YEAR 1979-80

BLACK CULTURAL CENTER

ACC'T.	ACCOUNT	ACTUAL 77-78	BUDGET 78-79
<u>DISBURSEMENTS:</u>			
60-J	SALARIES	\$ -0-	\$ 3,314.00
62-J	STUDENT & IRR. WAGES	2,856.46	750.00
63-J	PAYROLL ASSESSMENT	83.33	536.00
	SUBTOTAL	\$ 2,939.79	\$ 4,600.00
65-J	OFFICE SUPPLIES	63.67	50.00
66-J	TEL., TEL., & POST.	385.28	250.00
	SUBTOTAL	\$ 448.95	\$ 300.00
68-J	EQUIP. MAINT.	211.50	100.00
69-J	MISC.	52.63	50.00
73-J	CUSTODIAL SUPPLIES	25.00	25.00
74-J	BUILDING MAINT.	140.66	100.00
	SUBTOTAL	\$ 429.79	\$ 275.00
75-J	ELECTRICITY	191.75	200.00
76-J	WATER	234.35	150.00
77-J	HEAT	569.47	750.00
78-J	WASTE DISPOSAL	85.20	65.00
	SUBTOTAL	\$ 1,080.77	\$ 1,165.00
79-J	BUILDING REPAIRS	400.00	200.00
80-J	GROUNDS CARE	29.29	90.00
	SUBTOTAL	\$ 429.29	\$ 290.00
	TOTAL DISB.	\$ 5,328.59	\$ 6,630.00

*Budget Request
1979-80*

*3337⁰⁰
800⁰⁰
655⁰⁰
4792⁰⁰
50⁰⁰
300⁰⁰
350⁰⁰
100⁰⁰
50⁰⁰
25⁰⁰
150⁰⁰
325⁰⁰
220⁰⁰
170⁰⁰
825⁰⁰
100⁰⁰
1315⁰⁰
200⁰⁰
90⁰⁰
290⁰⁰
7072⁰⁰*



Physical Plant

Corvallis, Oregon 97331 (503) 754-4921



April 18, 1980

To: Robert W. Chick, Vice-Pres for Students.

From: Everett H. Lillig, Director *EL*

Subject: Waste Disposal Service

The University has entered into a new agreement with Corvallis Disposal Company for waste disposal service. The revised rate schedule which is a part of the agreement is effective retroactive to January 1, 1980. It replaces a rate schedule that has been in effect without change since July 1, 1973.

Physical Plant will continue to rebill you quarterly for the services furnished to your area(s) by Corvallis Disposal but at the revised monthly cost(s) listed below beginning with January 1980 service.

<u>P.P. BILLING</u>	<u>SERVICE POINT</u>	<u>CONTAINERS</u>		<u>FREQUENCY</u>	<u>NEW MO.</u>
<u>NUMBER</u>		<u>NO.</u>	<u>DESC.</u>		<u>COST</u>
	(2320 Monore)				
388	Black Student Center	2	Cans	Thur	5.80
	(1969 A St.)				
407	Chicano Center	2	Cans	Thur	5.80

If you do desire to change your service or if you have questions regarding waste disposal service, please contact the Physical Plant Office.

REPORTS/PROPOSALS, 1975-1977

BLACK STUDENT UNION

Program Description:

The Black Student Union will seek to be instrumental in making the educational experiences of Black students at Oregon State University more relevant to their needs.

1975-76 Activities:

- A) Development of soul drill team which performed at the USC - OSU home game, performed at Homecoming and received other requests.
- B) Reception for the Mississippi Delta Blues Band.
- C) Skating party.

Program description:

The Black Student Union will seek to be instrumental in making the educational experiences of Black students at Oregon State University more relevant to their needs.

1975-76 Activities

A) Development of soul drill team which performed at the U.S.C.-O.S.U. home game. They performed in Palo Alto and Berkeley with the basketball squad. They also received other requests.

B) Reception for the Mississippi Delta Blues Band.

C) Participation in a skating party.

D) Planned Fashion Show to be put on this term (Spring 76).

E) Attended Black Student Union function at Willamette University in Salem.

F) Put on a Black Appreciation Night as part of Black History Week.

G) BSU will sponsor its annual picnic.

H) BSU will purchase some art displays for the house.

I) Miscellaneous items include:

- 1) Games (ping pong balls, paddles, softballs, etc.)
- 2) Office supplies

1976-77 Projected Activities

A) Organize a debate concerning some contemporary topic.

B) Sponsor an orientation or an annual dedication.

BLACK CULTURAL CENTER

Term Report

1. Daily attendance at the BCC during the hours from 10:30 AM to 6:00 PM Fall term 1977 was approximately 12 people per day.
2. The Black Student Union president and officers coordinated dances for:
 - (a) reopening of the BCC and new and old students meeting for the first time.
 - (b) homecoming dance for the Ethnic princess.

The dances all had a group of 90 persons or more that attended.

3. The Black Student Union had meetings every other thursday nights from 6:00PM to 7:00 PM during Fall term 1977.
4. The head supervisor of Dixon recreation Center conducted a meeting in the BCC study room upstairs from 3:00 PM to 4:30 PM.
5. The BSU advisory board held meeting on the first wednesday of every month from 9:30 AM to 10:30 AM in the upstairs study room of the BCC.

Co chaired by Penny Gray & Marcell Jackson

Done
ok
10/2/77

Black Cultural Center Report
Nov. 2, 1977
~~October 2, 1977~~

Manager: Zachary Marsh

The Black Cultural Center (BCC) is operating in a satisfactory manner as of October 10, 1977. The following functions and meetings have been conducted at the BCC with the approval of the advisory board:

1. October 15, 1977 The Black Student Union (BSU) president and officers coordinated a dance for new and old students to be introduced. The event opened at 8:30PM and closed at 1:00AM.
2. October 16, 1977 Kappa Alpha Psi fraternity conducted a meeting at the BCC, in order for interested male students to have more knowledge of the fraternity, and how to become a member. The meeting was conducted from 1:00 PM to 3:00 PM.
3. October 20, 1977 the BSU meeting was conducted by the BSU president and officers. There were approximately fifty-five students along with four faculty members present. The meeting was opened at 6:05 PM and adjourned at 7:15 PM. After the meeting was adjourned a few students and faculty stayed to play cards. The BCC was closed at 9:30 PM.
4. October 23, 1977 the Scrollers Club had a meeting that opened at 1:30 PM and closed at 3:30 PM. They left the appearance of the BCC in an unsatisfactory condition.
5. October 24, 1977 I hired a custodian and three receptionist. The receptionist are Lisa McKenzie, Vern Uyetake, and Paul Emerson. The custodian was Charles Smith. He verbally resigned from his job on October 27, 1977.
6. October 25, 1977 the BSU constitution committee came together to discuss the revising of the BSU constitution. The opened at 2:00 PM and closed at 3:00 PM.
7. October 27, 1977 the BSU choir had a meeting conducted by Pam Smith. The meeting opened at 7:00 PM and adjourned at 9:00 PM.
8. October 30, 1977 the Scrollers Club opened a meeting at 1:30 PM and adjourned at 3:00 PM. The BCC was left in satisfactory condition.

Summary

The BCC has not been used to its capacity since it has been established. I think that this year the BCC will receive the use it should from the students. I think this is when the BCC and BSU will both be recognized as a constructive part of the OSU student body.

*daily usage
activities
meetings*

BLACK CULTURAL CENTER

Term Report

December 15, 1977

The Black Cultural Center opened officially on October 10, 1977. The BCC has been operating in a satisfactory manner from the opening to the end of fall term. There were a few problems with leaky toilets and facets, but they were taken care of within a few weeks. The conduct of student while utilizing the center was within the rules of the student conduct code for Oregon State University. The students are concerned with the fireplace being cleaned out for its use. I think it would cut down on the use of electricity for heating purposes for winter term.

Problems

- (1) I think a private phone number for my familys' personal use should be installed, so during the hours of the center the phone is not tied up for our personal use.
- (2) A freezer was purchased for fall term, but it is not working in satisfactory manner. It will not freeze all meats that are put inside. I experienced two chickens spoiling, because they were not frozen.
- (3) A vaccum cleaner should be purchased for the custodial work on the carpets.
- (4) A bigger bulletin board should be purchased for the hallway in the center. There is never enough space for different items being put up for observation.

IDEAS

- (1) The livingroom and televisionroom down stairs should be painted. The hallway entrance and upstairs study room also need painting.
- (2) The upstairs livingroom and bedroom could use better carpet. The kitchen and bathroom could use new covering on floor.
- (3) The mail box should have a hole cut in the top and a lock put on the front.

SUMMARY

The BCC got off to a slow start this fall term. I did not encounter as many problems as I expected my first term here, but I am sure there will be some more problems next term. I should have the center under better control at the beginning of winter term, which will give me more time for scheduling cultural events at the center. Being that I was new to the managerial job at the BCC and the officers of the BSU were also new in office I feel that we all did a satisfactory job for the first term of the school year.



Portland State University

MEMORANDUM

Regional Black Studies Consortium

December 19, 1977

William A. Little, Black Studies Program Head

At the December 9th meeting the following proposals were proposed and accepted.

1. PSU's Black Studies Center would serve as a coordinator of cultural and intellectual programs within the Willamette Valley. This function entails that the Black Studies Center at PSU will receive and disseminate information regarding cultural and intellectual programs to all member schools on a monthly basis. Each member school will identify an individual to communicate cultural and intellectual program data to the Black Studies Center in advance of each activity.

2. The Black Studies Center will publish a newsletter quarterly which will cover relevant information and articles pertaining to the advances and deficiencies in Black Studies.

3. The Black Studies center at PSU will develop a list of Black Studies administrators and Black Studies specialists competent to assist and supplement the Black Studies content in the consortium schools.

4. PSU Black Studies Center will host a conference annually beginning with October 1978-79 to discuss the state of Black Studies in the Northwest.

5. The PSU Black Studies Center will design special programs in Black Studies whereby students from other universities in the region can complete certificate and residency requirements during the summer and/or holidays. The fee during the summer session at PSU is the same for out-of-state students as in-state students.

If there are any questions regarding these points please contact Dr. Little at PSU, 533-3671. The next meeting will be held January 20, 1978.



BCC TERM REPORT

Manager: Zachary Marsh
December 11, 1978

To: Bernard Pitts, Assistant Director Student Activities

The Black Cultural Center did not function to its capability this fall term 1978. The center did meet the needs of the Black Student Union holding there meetings and a reception for Dr. Harry Edwards on October 23, 1978.

The people that were employed at the center this fall performed over all satisfactorially. The only person that will not be working for the center winter term 1979, is Debbie Smith. A resignation letter will be submitted.

Winter term 1979 there will be to classes scheduled at the center through the experimental college. There will also be some Black History events operating out of the center.

The center did not encounter any maintenance problems and the inventory checked out. The only things that need to be restocked are small items such as, pencils pens, and few other such items.

The average attendance for the term was 12 people per day and 62 people per week.

The scheduling of activities was decreased this term. The reason being was my involvement in the preparation and coordination of Black History Week, which was the center of all the activities this term at the Black Cultural Center.

During Black History Week "Big" Black made a presentation concerning Africa and its problems now and then. The following week Ms. Serendolyn Brooks made a presentation at the center. The English Department was very cooperative in participating by allowing Ms. Brooks presentation to be scheduled at the B.C.C.

Other scheduling activities included an Experimental College class called the Panorama of Africa. That class met for 8 weeks with an average attendance of 6 to 9 students. The Psy 111 class sponsored by E.O.P. also met at the B.C.C. twice a week and utilized the upstairs area.

The weekly participation at the B.C.C. is consistent with an average of 20 to 25 individuals utilizing different areas of the B.C.C. for various purposes, such as watching T.V. in the T.V. room, holding discussions in the front room, typing in the office area, homework upstairs in the study areas, and playing ping-pong in the game room.

Different members of the community and students on campus are now showing an interest in the B.C.C. and what it is doing. Some of the visitors have been high

schools students, OSU students (other than the regular visitors), and residents of Corvallis who were just curious.

During this term a library has been established at the B.C.C. and a bookcase with a lock has been setup in the study area upstairs. A new vending machine has also been

I feel this was a good term as far as progress for the B.C.C. because of the increased participation from visitors other than the regulars and because of the concern of the appearance, operation, and functioning of the B.C.C. shown by the students. When something isn't right with the B.C.C., they usually let me know it which hasn't happened before to the degree it is now.

A lot of the students have some ideas about programs and activities that I will help them develop for next Spring term. Efforts will be made to draw more visitors to the B.C.C. that haven't been before.

Black Cultural Center Report

The official opening of the Black Cultural Center took place on April 26, 1975. I would consider it fairly successful. There were over 100 people in attendance.

The functions of the center for the Spring Quarter '75 involved the following: (1) Rap-Session by Darnel Hamey of Weber State (2) Skating Party (3) Soul Picnic (4) Social. There were two attempts at another rap session but was unsuccessful.

A statistical usage of the center is given at an estimate of 25-35 students (and other community people) a week - primarily for lounging purposes - but some came for study and games. In fact, after the games were purchased usage increased.

Some things that might be given some attention for next year are as follows. First, is that of the live-in resident in qualifying his position. In other words redefine the position. The next thing is programming. One of the major problems for the quarter was programming. This could be due to it being Spring Quarter or to the lack of BSU leadership, or both. →

I realize that the philosophy of the union is to be partners with the students but if there is weak leadership, programs should still exist. The third thing involves exploring the possibility for summer usage (on a limited basis. Also the probability

of the live-in resident living there for the summer if not used at a lesser rate of \$200. The fourth thing that could use attention is the basement. It needs work for recreation purposes.

If I should have more suggestions I will contact the activities office and Mr. Pitts. Should you have some questions feel free to contact me.

Inventory

General

- | | |
|--------------------------|-----------------|
| | 1 dish pan |
| | 23 spoons |
| 2 Bowls | 13 large spoons |
| 2 Cake pans (Round) | 11 knives |
| 2 " " (long Rectangular) | 23 forks |
| 1 Garbage can | |
| 1 Small pot | |
| 1 medium-sized pot | |

Cooking utensils

- 2 spoons
- 2 long forks
- 1 small fork
- 2 praws
- 2 stirring spoons

Games

- | | |
|---------------|---------------------|
| 1 Aggravation | 1 pk. of cards |
| 1 Dominoes | 1 decorative cork |
| 1 Monopoly | 1 volleyball & net |
| 1 Badmington | 2 bats & 1 softball |

BLACK CULTURAL CENTER

Monthly Report

January 25, 1978

1. The scollers club has been conducting meeting every sunday for two or three hours starting from January 8, 1978. The BCC has been left in satisfactory condition each time after the scrollers meetings were over.
2. January 12, 1978 the BCC was donated some items from Clara Rogers. The following item were donated: (a) red carpet (b) two maps (c) curtains

David Patillo was hired for the custodial job also, and has been doing very good job up to this present day.

3. Dr. Chick is going to teach his graduate class at the BCC on thursday mornings from 9:30 AM to 10:30 AM.
4. The daily attendance since the term began has averaged to be twelve people per day.

SUMMARY

The BCC is starting to perform slowly but I feel that thing will be much better this term. I have already scheduled one class here on thursday mornings, and right now I am trying to coordinate other uses for the BCC. The African Student Union questioned me about use of the center some time to have an event. I think with more input from the African students the center will recieve a different image. The people working for me at the BCC are performing very well. There have not been any problems so far.

BLACK CULTURAL CENTER

BCC REPORT

April 27, 1978

Manager: Zachary Marsh

The hours of the BCC have been changed because of conflicting schedules with the manager and the receptionists.

The new hours are as follows: Mon, Wed, Fri, 11:30 AM to 6:00 PM;
Tue, Thu, 10:30 AM to 6:00 PM.

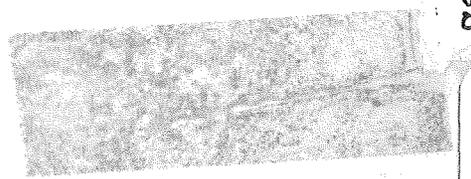
The BSU held a meeting thursday April 20, 1978. The meeting was conducted from 7:30 PM to 8:30 PM.

The Experimental college will be using the downstairs area every thursday night until dead week from 7:00 PM to 8:00 PM. The class title is Meditations For The Aquarian Age.

The 3rd anniversary of the BCC was celebrated April 26, 1978. The attendance was average and the barometer was present.

The average attendande per day is 11 people.

Position description



Memorial Union Cultural Centers
Facility Coordinator Positions
Job Analysis

Required Duties*	Time Commitment	Comments
1. Opening & closing of center	5 hr/week	Daily Activity
2. Supervision of Staff & Facilities	2 hr/day	
3. Supervision of Major Events (i.e., speakers, films, dances rennovation projects, meetings)	1-2 hr/week	irregular; varies
4. Meetings (club, Advisory Board Supervisor's meeting)	2 hr/week	varies
5. Record Keeping employee's log-in sheets review time sheets usage reports inventories	1 hr/week	Daily
6. Coordinating Services office supply ordering information sharing with M.U. maintenance services	1 hr/week	varies, but done on a regular basis
7. Program Planning/Advising phone calls publicity coordinating facility arrangements	1-3 hr/week	varies according to clubs activities
TOTAL COMMITMENT	13-15 hr/week	will vary, however, a minimum of 10 hr/week is required.

* From job description

POSITION DESCRIPTION
RECEPTIONIST/CUSTODIAN
CULTURAL CENTER

GENERAL STATEMENT

The receptionist/custodian is a dual-role position, consisting of receptionist and custodial duties. This person is responsible to the Memorial Union and Student Activities Program Advisor, who serves as a coordinator of the Centers, and is supervised by the facility coordinator.

GENERAL REQUIREMENTS

1. OSU Full-time student (minimum of 12 hours per term), GPA of 2.0 or above, and not be on academic or disciplinary probation for the remainder of the academic year.
2. Work-study eligible students will be given priority in hiring.
3. Must have 10-15 hours per week available to work, some evening hours may be required (specific hours to be arranged with the Program Advisor).
4. Sensitivity to the respective culture(s) of that Center.

SPECIFIC DUTIES AND RESPONSIBILITIES

Receptionist Duties:

1. Answering the telephone and taking messages.
2. Greeting visitors to the Center.
3. Typing.
4. Being generally responsible for the security of the facilities, including its property.
5. Maintaining the Center's library according to established procedures.
6. Ordering supplies as directed.
7. Arranging the Center for meetings and special events.

Custodial Duties:

1. Vacuuming, sweeping, mopping, dusting, and general cleaning of the interior and its property, such as floors, bathroom, carpets, walls, kitchen, and furniture.

2. Straightening furniture arrangements and furniture covers.
3. Emptying trash cans.
4. Cleaning windows, inside and out.
5. Maintaining adequate cleaning supplies as directed.

Additional duties may be assigned as necessary for the efficient operation of the Center.

APPOINTMENT

Applications will be screened according to the general requirements, with interviews given to those meeting these minimum requirements. This position is for the remainder of the current academic year only.

GENERAL REQUIREMENTS

1. OSU full-time student (minimum of 12 hours per term), GPA of 2.0 or above, and not on academic or disciplinary probation. Must have attended OSU for at least one term prior to current term.
2. Submit resume, letter of application, and (2) letters of reference.

Please submit application materials to:

Program Advisor for Cultural Centers
Student Activities Center
Memorial Union East
Oregon State University

DESIRED QUALIFICATIONS

1. Sensitivity to the ethnic minority needs of OSU community.
2. Demonstrated leadership abilities.
3. Good oral and written communication skills.
4. Ability to effectively communicate with a diverse group of students, staff, faculty and administrators.
5. Ability to supervise student assistants.
6. Demonstrated responsibility for a public program or service.
7. Must be available 10-15 hours per week with the ability to tolerate unusual hours.

SALARY

\$135.00 per month (includes possible weekend and evening hours).

APPOINTMENT

Applicants submitting required materials will be interviewed by the Cultural Center Advisory Board. Appointment will be for the remainder of the academic year.

STARTING DATE

Immediately

MEMORIAL UNION & STUDENT ACTIVITIES
OREGON STATE UNIVERSITY

POSITION DESCRIPTION FOR FACILITY COORDINATOR, BLACK OR CHICANO CULTURAL CENTERS.

RESPONSIBLE TO: Director of the Memorial Union through the respective Advisory Boards and Advisor from the Student Services area selected to work with the Centers.

GENERAL STATEMENT: Under the general direction of the Advisor, Emilio Vejil in this case, and the respective Advisory Board, the Facility Coordinator provides for the day-to-day operations of the center, with emphasis on proper security, maintenance and staffing. Additionally, the Facility Coordinator serves in an advisory capacity to student organizations developing cultural programs related to the Center.

SPECIFIC DUTIES AND RESPONSIBILITIES

ADMINISTRATION

1. Responsible for opening and closing center in accordance with established building hours.
2. Supervise all student receptionist/employees and approve working schedules.
3. Assist in supervision of major events held at center.
4. Responsible for the day-to-day operations of center including, but not limited to: staffing, securing, scheduling, cleanliness, reporting of maintenance problems, ordering of office supplies, etc.
5. Provide coordination with Advisor and Advisory Board in implementing University philosophy, services, facilities.
6. Attends related meetings as directed, including advisory board, club, and staff meetings.
7. Maintains records such as payroll, center usage reports, and others as assigned.
8. Ex-officio, non-voting member of the cultural center advisory board and given oral and written presentations as directed.
9. Notifies club president, chairperson of advisory board and assistant director in emergency situations and in matters relative to work schedules, building operations, etc.
10. Assist in other projects as assigned.

PROGRAM

1. Counsels with individuals and/or groups in use of the center and facilities in accordance with advisory board adopted policies.
2. Assist in planning co-curricular activities at the center.

MEMORIAL UNION & STUDENT ACTIVITIES
OREGON STATE UNIVERSITY

POSITION DESCRIPTION FOR FACILITY COORDINATOR, BLACK OR CHICANO CULTURAL CENTER.

RESPONSIBLE TO: Assistant Director of Educational Activities. General supervision will come from the Program Advisor assigned to the Cultural Centers.

GENERAL STATEMENT: Under the general direction of the Assistant Director and Program Advisor, the Facility Coordinator provides for the day-to-day operations of the center, with emphasis on proper security, maintenance and staffing. Additionally, the Facility Coordinator serves in an advisory capacity to student organizations developing cultural programs related to the Center.

SPECIFIC DUTIES AND RESPONSIBILITIES

ADMINISTRATION

1. Responsible for opening and closing center in accordance with established building hours.
2. Supervise all student receptionist/employees and approve working schedules.
3. Assist in supervision of major events held at center.
4. Responsible for the day-to-day operations of center including, but not limited to: staffing, securing, scheduling, cleanliness, reporting of maintenance problems, ordering of office supplies, etc.
5. Provide coordination with Assistant Director and Advisory Board in implementing University philosophy, services, facilities.
6. Attends related meetings as directed, including advisory board, club, and staff meetings.
7. Maintains records, such as payroll, center usage reports, and others as assigned.
8. Ex-officio, non-voting member of the cultural center advisory board and gives oral and written presentations as directed.
9. Notifies club president, chairperson of advisory board and assistant director in emergency situations and in matters relative to work schedules, building operations, etc.
10. Assist in other projects as assigned

PROGRAM

1. Counsels with individuals and/or groups in use of the center and facilities in accordance with advisory board adopted policies.
2. Assist in planning co-curricular activities at the center.

MEMORIAL UNION AND STUDENT ACTIVITIES
OREGON STATE UNIVERSITY, CORVALLIS, OREGON

POSITION DESCRIPTION

FACILITY COORDINATOR
CULTURAL CENTER

RESPONSIBLE TO: ASSISTANT DIRECTOR

GENERAL STATEMENT

ASSISTS THE STUDENT INTEREST GROUP IN DEVELOPING PROGRAM, ASSUMES THE RESPONSIBILITY OF THE SECURITY OF THE CENTER AND WORKS CLOSELY WITH THE CULTURAL CENTER ADVISORY BOARD IN THE ADMINISTERING OF POLICIES AND PROCEDURES.

ADMINISTRATION

1. RESPONSIBLE FOR OPENING AND CLOSING CENTER IN ACCORDANCE WITH ESTABLISHED BUILDING HOURS.
2. SUPERVISE ALL STUDENT EMPLOYEES AND APPROVE WORKING SCHEDULES.
3. ASSIST IN SUPERVISION OF SOCIAL EVENTS HELD AT CENTER.
4. RESPONSIBLE FOR THE DAY TO DAY OPERATIONS OF CENTER INCLUDING, BUT NOT LIMITED TO: STAFFING, SECURING, SCHEDULING, CLEANLINESS, ETC.
5. PROVIDE COORDINATION WITH ASSISTANT DIRECTOR AND ADVISORY BOARD IN IMPLEMENTING UNIVERSITY PHILOSOPHY, SERVICES, FACILITIES.
6. SCHEDULE WEEKLY MEETINGS WITH ASSISTANT DIRECTOR.
7. MAINTAIN RECORDS, COMPLETE FORMS AS ASSIGNED.
8. EX-OFFICIO, NON-VOTING MEMBER OF THE CULTURAL CENTER ADVISORY BOARDS.
9. NOTIFIES STUDENT PRESIDENT, CHAIRPERSON ADVISORY BOARD AND ASSISTANT DIRECTOR IN EMERGENCY SITUATIONS AND IN MATTERS RELATIVE TO WORK SCHEDULES, BUILDING OPERATIONS, ETC.
10. ASSIST IN OTHER PROJECTS AS ASSIGNED.

PROGRAM

1. COUNSELS WITH INDIVIDUALS AND/OR GROUPS IN USE OF THE CENTER AND FACILITIES IN ACCORDANCE WITH ADVISORY BOARD ADOPTED POLICIES.
2. ASSIST IN PLANNING CO-CURRICULAR ACTIVITIES AT THE CENTER.

PROCEDURES FOR SCHEDULING USE OF CULTURAL CENTER FACILITIES

The following procedures are designed to meet three crucial concerns:

- a. inform the total Advisory Committee of the nature of Center usage request
- b. to make certain that the appropriate facility accommodations and/or arrangements are made
- c. provide the necessary staff coverage

Reservation Request During Scheduled Center Hours

Category A. Meeting, classes, activities, etc. on infrequent use basis:

- Step 1. Call the Center's receptionist and make room reservation.
- Step 2. Reservation will be recorded on the master calendar.

Category B. Meetings, classes, activities, etc. on a continual basis:

- Step 1. Submit request in letter form to the Assistant Director of Educational Activities two weeks in advance. The request should explain purpose, dates, times, room arrangements, and any other pertinent information. (If the two week in advance notice is not possible, contact the Assistant Director for other possible arrangements.
- Step 2. Request will be presented to the Advisory Committee for review. A representative of the requesting group may be asked to attend this meeting.
 - 2a. Responding letter will be sent to requesting group explaining decision of the Committee.
 - 2b. If request is authorized, event will be placed on master calendar.
- Step 3. The Program Advisor will contact the group to assist in providing necessary facility arrangements.

Reservations Request Outside of Scheduled Cultural Center Hours

All events (classes, meetings, activities, etc.) scheduled for times outside of the Cultural Center's scheduled hours will follow the procedures as listed (see Category B, steps 1 thru Step 3).

MEMORIAL UNION AND STUDENT ACTIVITIES
OREGON STATE UNIVERSITY, CORVALLIS, OREGON

POSITION DESCRIPTION

BLACK CULTURAL CENTER LIVE-IN RESIDENT

RESPONSIBLE TO: ASSOCIATE DEAN OF STUDENTS AND DIRECTOR OF MEMORIAL UNION

GENERAL STATEMENT

ASSISTS THE BLACK STUDENT UNION IN DEVELOPING PROGRAM, ASSUMES THE RESPONSIBILITY OF THE SECURITY OF THE CENTER AND WORKS CLOSELY WITH THE BLACK CULTURAL CENTER ADVISORY BOARD IN THE ADMINISTERING OF POLICIES AND PROCEDURES.

ADMINISTRATION

1. ASSUMES MANAGERIAL RESPONSIBILITY FOR THE BLACK CULTURAL CENTER DURING THE EVENING AND WEEKEND SCHEDULE.
2. PROVIDES COORDINATION WITH MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN IMPLEMENTING UNIVERSITY PHILOSOPHY, SERVICES AND FACILITIES.
3. WORKS IN CLOSE HARMONY WITH THE MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN ESTABLISHING AND MAINTAINING EFFECTIVE COMMUNICATIONS.
4. ASSISTS IN SUPERVISING CLERICAL, CUSTODIAL AND MAINTENANCE EMPLOYEES.
5. ASSISTS IN SUPERVISING PERSONNEL FOR SOCIAL EVENTS.
6. RESPONSIBLE FOR OPENING AND CLOSING THE BLACK CULTURAL CENTER IN ACCORD WITH ESTABLISHED BUILDING HOURS.
7. ASSISTS IN RESOLUTION OF CONDUCT AND DISCIPLINE PROBLEMS WITHIN AND AROUND THE CENTER.
8. AN EX-OFFICIO, NON-VOTING MEMBER OF THE BLACK CULTURAL CENTER ADVISORY BOARD.
9. NOTIFIES BLACK STUDENT UNION PRESIDENT, CHAIRPERSON OF THE ADVISORY BOARD AND DIRECTOR OF THE MEMORIAL UNION IN EMERGENCY SITUATIONS AND IN MATTERS RELATIVE TO WORK SCHEDULES, BUILDING OPERATIONS, ETC.

PROGRAM

1. COUNSELS WITH INDIVIDUALS AND/OR GROUPS IN USE OF THE CENTER AND FACILITIES IN ACCORDANCE WITH THE ADVISORY BOARD POLICIES AND PROCEDURES.
2. ASSISTS IN PLANNING CO-CURRICULAR ACTIVITIES IN AND AROUND THE CENTER.

MEMORIAL UNION AND STUDENT ACTIVITIES
OREGON STATE UNIVERSITY, CORVALLIS, OREGON

POSITION DESCRIPTION

BLACK CULTURAL CENTER LIVE-IN RESIDENT
GRADUATE ASSISTANT

RESPONSIBLE TO: ASSOCIATE DEAN OF STUDENTS AND DIRECTOR OF MEMORIAL UNION

GENERAL STATEMENT

ASSISTS THE BLACK STUDENT UNION IN DEVELOPING PROGRAM; ASSUMES THE RESPONSIBILITY OF THE SECURITY OF THE CENTER AND WORKS CLOSELY WITH THE BLACK CULTURAL CENTER ADVISORY BOARD IN THE ADMINISTERING OF POLICIES AND PROCEDURES.

ADMINISTRATION

1. ASSUMES MANAGERIAL RESPONSIBILITY FOR THE BLACK CULTURAL CENTER DURING THE EVENING AND WEEKEND SCHEDULE.

MONDAY THROUGH THURSDAY 10 A.M. - 10 P.M.
FRIDAY 10 A.M. - 12 MIDNIGHT
SATURDAY 12 NOON - 12 MIDNIGHT
SUNDAY 12 NOON - 10 P.M.

2. PROVIDES COORDINATION WITH MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN IMPLEMENTING UNIVERSITY PHILOSOPHY, SERVICES AND FACILITIES.
3. WORKS IN CLOSE HARMONY WITH THE MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN ESTABLISHING AND MAINTAINING EFFECTIVE COMMUNICATIONS.
4. ASSISTS IN SUPERVISING CLERICAL, CUSTODIAL AND MAINTENANCE EMPLOYEES.
5. ASSISTS IN SUPERVISING PERSONNEL FOR SOCIAL EVENTS.
6. RESPONSIBLE FOR OPENING AND CLOSING THE BLACK CULTURAL CENTER IN ACCORD WITH EXISTING POLICIES.
7. ASSISTS IN RESOLUTION OF CONDUCT AND DISCIPLINE PROBLEMS WITHIN AND AROUND THE CENTER.
8. AN EX-OFFICIO, NON-VOTING MEMBER OF THE BLACK CULTURAL CENTER ADVISORY BOARD.
9. NOTIFIES BLACK STUDENT UNION PRESIDENT, CHAIRPERSON OF THE ADVISORY BOARD AND DIRECTOR OF THE MEMORIAL UNION IN EMERGENCY SITUATIONS AND IN MATTERS RELATIVE TO WORK SCHEDULES, BUILDING OPERATIONS, ETC.

PROGRAM

1. COUNSELS WITH INDIVIDUALS AND/OR GROUPS IN USE OF THE CENTER AND FACILITIES IN ACCORDANCE WITH THE ADVISORY BOARD POLICIES AND PROCEDURES.
2. ASSISTS IN PLANNING CO-CURRICULAR ACTIVITIES IN AND AROUND THE CENTER.

MEMORIAL UNION & STUDENT ACTIVITIES
OREGON STATE UNIVERSITY
Corvallis, Oregon

POSITION DESCRIPTION

Part Time Student Custodian
Black Cultural Center

RESPONSIBLE TO: Live-in Resident

GENERAL STATEMENT

Hourly employment providing janitorial services necessary to maintain the cleanliness of the cultural center. May be assigned additional duties in other areas of the Memorial Union.

SPECIFIC DUTIES

1. Vacuum the entry way and carpets daily.
2. Sweep and dust each room. Wet mop when needed.
3. Sweep the stairs leading to the basement and upstairs rooms.
4. Sweep and wet mop the front porch and patio.
5. Sweep the front and back sidewalks.
6. Maintain the cleanliness of the restrooms.
7. Report to the live-in resident any malfunction of equipment and facility damage.
8. Perform additional duties as assigned by the Live-in Resident.

MEMORIAL UNION & STUDENT ACTIVITIES
OREGON STATE UNIVERSITY
Corvallis, Oregon

POSITION DESCRIPTION

Part Time Student Receptionist

Black Cultural Center

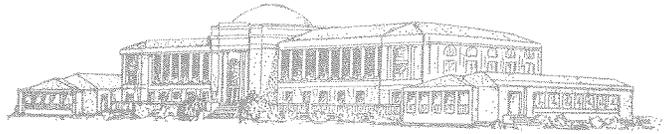
RESPONSIBLE TO: Live-in Resident

GENERAL STATEMENT

Hourly employment providing receptionist, clerical, and typing service as required in the general routine of facility operation. May be assigned to special duties as the need arises.

SPECIFIC DUTIES:

1. Advises students in the area of routine procedures for use of facility.
2. Answers all in-coming telephone calls.
3. Distribute forms and materials.
4. Does routine typing as assigned.
5. Maintain necessary office supplies.
6. Performs other duties appropriate to the day to day operations of the cultural center.



INFORMATION SHEET

Requirements for Interim Positions of Live-in Resident for
Black Cultural Center (Feb. 8 through June 10, 1975).

1. OSU Graduate student
2. Resume submitted with application
3. Three references required
4. Deadline for applications Feb. 3, 1975

Qualifications:

1. Enrolled or acceptable for enrollment in OSU Graduate School M.A. or Ph.D. program.
2. Extensive experience in working with minorities.
3. Able to communicate effectively with University and advisory board.
4. Neat in appearance.
5. Demonstrate leadership abilities.
6. Must be knowledgeable of University policies & regulations.

Salary:

Salary dependent on year in graduate school and qualifications.

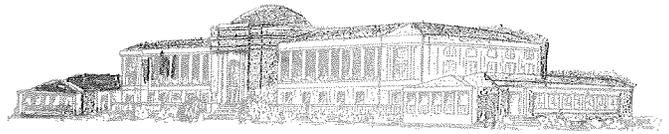
Appointment:

Interim position from Feb. 8 to June 10, 1975. Academic year 1975-76 (9 months) with possibility of renewal.

Starting Date: Feb. 8, 1975

Memorial Union and Student Activities

Oregon State University
Corvallis, Oregon 97331



April 1, 1975

Mr. Carl Parker
Oregon State University
Counseling Center

Dear Carl:

Welcome aboard the Memorial Union/Student Activities staff. The position of the Live-in Resident at the Black Cultural Center is effective April 1, 1975. This position is a fixed term appointment and will conclude June 10, 1975. Possible reappointment for the next academic year is subject to the Black Cultural Center Advisory Committee consensus and your desire to be continued in the position.

The live-in Resident reports directly to the Assistant Director of Educational Activities and Physical Recreation. Basic duties are two-fold:

1. Day to day management of the Cultural Center.
2. Provides direction and assistance to the Black Student Union in its endeavors to establish its proposed programs.

It is understood that your appointment at the Cultural Center and the Counseling Center will not be in conflict. However, should problems arise in this regard they must be resolved to the satisfaction of Deans LeMay and Stevens.

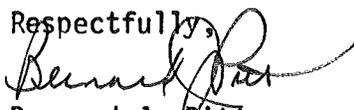
²⁰ It is agreed that you will be available at the Cultural Center a minimum of fifteen hours per week. Established hours at the Counseling Center should be *posted* developed in order to help determine your availability at the Cultural Center. A complete schedule, including your class hours, office hours at the Counseling Center and designated time at the Cultural Center should be presented to me as soon as possible. *week end responsibilities will be determined by the C.C.*

A one-half hour meeting each week is to be arranged with myself to discuss the weekly Center activities. This meeting, coupled with the Black Cultural Center Advisory Committee meetings, which you are expected to attend, will keep you up to date and allow you to effectively manage the Center.

Will you please sign the enclosed copy of this letter indicating your agreement with these conditions and return it to me at your earliest convenience.

If any questions or problems arise please contact this office immediately.

Carl Parker Date 4/9/75
Carl Parker

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities and
Physical Recreation

cc: Dean Stevens Betty Griffin
Dean LeMay
Dean Chick

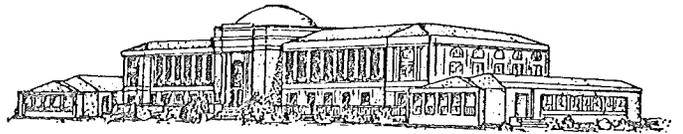
Oregon State University is an Affirmative Action/Equal Opportunity Employer

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

May 6, 1975



MEMORANDUM

TO: Carl Parker, Live-in Resident, Black Cultural Center

FROM: Bernard J. Pitts, Assistant Director, Educational Activities and Physical Recreation

SUBJECT: Responsibility of the Black Cultural Center Live-in Resident

Please find this memo as a summarization of our meeting April 30, to clarify my expectations of your appointed position of Live-in Resident.

It was pointed out that the position's concept had changed slightly in some areas from the original intent. However, the basic thrust of the position is to assume immediate management and security of the Cultural Center.

During the discussion the following factors were indicated:

- A. The Live-in Resident is responsible directly to the Assistant Director of Educational Activities.
- B. The Live-in Resident and this office must establish and maintain good communications to effectively manage the center. An one-half hour meeting per week is to be scheduled.
- C. The Live-in Resident will supervise all student workers at the Center.
 1. Coordinates work schedules to insure proper coverage of the Center during hours open.
 2. Validate time cards and turn time cards in to this office on the 19th of each month.

- D. Problem areas that may result in building operations should be reported to me immediately.
 - 1. Develop form to show building usage.
- E. You may establish one weekend per month for off duty. This is to be cleared through this office.
- F. Assist the Black Student Union in developing and establishing activities at the center.

I would like reiterate my stand that I see you as the person immediately responsible for the day to day operations of the center, Please refer to the letter dated April 1. Any unusual circumstances or expenditures of dollars will need to be brought to my attention for consideration and/or approval. If a situation occurs that you and I cannot resolve in accordance to the present guidelines, it will be directed to the Advisory Board for its recommendations.

If these established points and communication between you and I are maintained the Center can be effectively managed, which will allow the Center to meet the needs of the students.

cc: Betty Griffen
Bobby Hill
George Stevens ✓



Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

October 16, 1975



Dean George Stevens
Director, Memorial Union

Dear Dean Stevens:

Of behalf of the Black Cultural Center Advisory Board, I wish to recommend for your consideration Mr. Reginald Simmons for the Cultural Center Manager's position. Mr. Simmons was selected from three very impressive applicant's.

Enclosed please find the application forms from the applicants interviewed for the manager's position. At this time, I wish to express the Board's appreciation for your continued support in our endeavor to create the Black Cultural Center concept.

It is anticipated to open the Cultural Center October 20, 1975, with the following hourly schedule:

Monday - Friday 11:00 a.m. - 1:30 p.m. 7:00 p.m. - 10:00 p.m.

Hours for the weekend are pending. These hours will come forth as recommendations to the board from the Black Student Union.

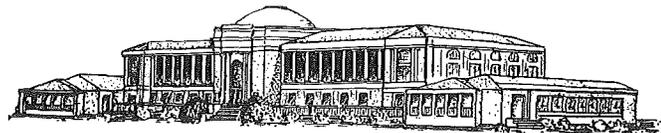
Yours truly,

Betty Griffin, Chairperson
Black Cultural Center Advisory Board

cc: Bernard Pitts

Encls.

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



November 17, 1975

Reginald D. Simmons
Black Cultural Center
2320 NW Monroe
Corvallis, Oregon 97330

Dear Reginald:

I am pleased to confirm your appointment to the position of Manager of the Black Cultural Center upon the recommendation of the Center Advisory Board.

The position is a fixed term appointment effective October 20, 1975 to June 10, 1976 at the rate of \$2.50 per hour for a maximum of 120 hours per month.

Your immediate supervisor will be Mr. Bernard Pitts, Assistant Director of Educational Activities.

We welcome you to the staff and look forward to working with you. If any of us can be of assistance to you as you carry out your responsibilities please let us know.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

cc: Mr. Pitts ✓
Mr. Reeder

MEMORIAL UNION & STUDENT ACTIVITIES
OREGON STATE UNIVERSITY
CORVALLIS, OREGON

POSITION DESCRIPTION

Part Time Student Custodian ^{Rec}

Black Cultural Center

General Statement

The custodian is responsible to the manager and asst. mgr. of the Black Cultural Center. The manager, in agreement with the custodian, will assign the hours to be worked, pay rate, and describe the duties the custodian is expected to perform.

The custodian will clean all rooms in the center, upstairs, downstairs, and game room. The daily cleaning duties include doing tasks posted on assignment board and:

- 1) vacuuming the carpets
- 2) neatly straightening the furniture covers
- 3) answer the telephone and take message#s
- 4) sweep
- 5) clean and empty ashtrays
- 6) empty trashcans in the garbage cans outside
- 7) clean and supply restroom
- 8) assist receptionist if necessary

Additional duties include:

- 1) sweeping and mopping
- 2) cleaning windows, inside and out
- 3) set up center for functions

It is understood that ~~as a~~ student, academics come first but should not conflict with the job in anyway. If a conflict does arise the student and the manager should agree on a workable solution.

1976

MEMORIAL UNION & STUDENT ACTIVITIES
OREGON STATE UNIVERSITY
CORVALLIS, OREGON

Position Description

Part Time Student Assistant Manager

Black Cultural Center

General Statement

The assistant manager is responsible to the manager of the Black Cultural Center. The manager, in agreement with the assistant manager, will assign the hours to be worked, pay rate, and describe the duties the assistant manager is expected to perform.

The assistant manager will assume the responsibility of the Black Cultural Center in the manager's absence. The assistant manager will also perform the receptionist and custodian duties as the circumstances require.

The assistant manager will also perform the tasks as assigned.

It is understood that as a student, academics come first but should not conflict with the job in anyway. If a conflict does arise the student and the manager should agree on a workable solution.

1976

MEMORIAL UNION & STUDENT ACTIVITIES
OREGON STATE UNIVERSITY
CORVALLIS, OREGON

POSITION DESCRIPTION

Part Time Student Receptionist

Black Cultural Center

General Statement

The receptionist is responsible to the manager and asst. mgr. of the Black Cultural Center. The manager, in agreement with the receptionist, will assign the hours to be worked, payrate, and describe the duties the receptionist is expected to perform.

These duties include doing the tasks posted on assignment board and:

- 1) answering the telephone and message taking
- 2) greeting visitors to the center
- 3) typing
- 4) scheduling events
- 5) maintaining a presentable appearance of the center
- 6) opening and closing the center
- 7) any other tasks concerning the operation of the center
- 8) assist custodian

It is understood that as a student, academics come first but should not conflict with the job in anyway. If a conflict does arise the student and the manager should agree on a workable solution.

To: Night Manager

From: Reggie

Subject: Emergency Number

In the event an emergency arises and I am not available try to contact the following Advisory Board Members in turn until one is reached.

- | | | |
|------------------|-----------|---------------|
| 1) Bernie Pitts | Work 2101 | Home 753-1468 |
| 2) Larry Griggs | Work 3628 | Home 753-0515 |
| 3) Betty Aikin | Work 3648 | Home 754-5849 |
| 4) Ron Slaughter | ----- | Home 929-5865 |
| 5) Sam Pierce | ----- | Home 752-8624 |

For other emergency numbers refer to student handbook 76-77.

Always keep it available.

MEMORIAL UNION AND STUDENT ACTIVITIES
OREGON STATE UNIVERSITY, CORVALLIS, OREGON

POSITION DESCRIPTION

BLACK CULTURAL CENTER LIVE-IN RESIDENT

RESPONSIBLE TO: ASSOCIATE DEAN OF STUDENTS AND DIRECTOR OF MEMORIAL UNION

GENERAL STATEMENT

ASSISTS THE BLACK STUDENT UNION IN DEVELOPING PROGRAM, ASSUMES THE RESPONSIBILITY OF THE SECURITY OF THE CENTER AND WORKS CLOSELY WITH THE BLACK CULTURAL CENTER ADVISORY BOARD IN THE ADMINISTERING OF POLICIES AND PROCEDURES.

ADMINISTRATION

1. ASSUMES MANAGERIAL RESPONSIBILITY FOR THE BLACK CULTURAL CENTER DURING THE EVENING AND WEEKEND SCHEDULE.
2. PROVIDES COORDINATION WITH MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN IMPLEMENTING UNIVERSITY PHILOSOPHY, SERVICES AND FACILITIES.
3. WORKS IN CLOSE HARMONY WITH THE MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN ESTABLISHING AND MAINTAINING EFFECTIVE COMMUNICATIONS.
4. ASSISTS IN SUPERVISING CLERICAL, CUSTODIAL AND MAINTENANCE EMPLOYEES.
5. ASSISTS IN SUPERVISING PERSONNEL FOR SOCIAL EVENTS.
6. RESPONSIBLE FOR OPENING AND CLOSING THE BLACK CULTURAL CENTER IN ACCORD WITH ESTABLISHED BUILDING HOURS.
7. ASSISTS IN RESOLUTION OF CONDUCT AND DISCIPLINE PROBLEMS WITHIN AND AROUND THE CENTER.
8. AN EX-OFFICIO, NON-VOTING MEMBER OF THE BLACK CULTURAL CENTER ADVISORY BOARD.
9. NOTIFIES BLACK STUDENT UNION PRESIDENT, CHAIRPERSON OF THE ADVISORY BOARD AND DIRECTOR OF THE MEMORIAL UNION IN EMERGENCY SITUATIONS AND IN MATTERS RELATIVE TO WORK SCHEDULES, BUILDING OPERATIONS, ETC.

PROGRAM

1. COUNSELS WITH INDIVIDUALS AND/OR GROUPS IN USE OF THE CENTER AND FACILITIES IN ACCORDANCE WITH THE ADVISORY BOARD POLICIES AND PROCEDURES.
2. ASSISTS IN PLANNING CO-CURRICULAR ACTIVITIES IN AND AROUND THE CENTER.

MEMORIAL UNION AND STUDENT ACTIVITIES
OREGON STATE UNIVERSITY, CORVALLIS, OREGON

POSITION DESCRIPTION

BLACK CULTURAL CENTER LIVE-IN RESIDENT

RESPONSIBLE TO: ASSOCIATE DEAN OF STUDENTS AND DIRECTOR OF MEMORIAL UNION

GENERAL STATEMENT

ASSISTS THE BLACK STUDENT UNION IN DEVELOPING PROGRAM, ASSUMES THE RESPONSIBILITY OF THE SECURITY OF THE CENTER AND WORKS CLOSELY WITH THE BLACK CULTURAL CENTER ADVISORY BOARD IN THE ADMINISTERING OF POLICIES AND PROCEDURES.

ADMINISTRATION

1. ASSUMES MANAGERIAL RESPONSIBILITY FOR THE BLACK CULTURAL CENTER DURING THE EVENING AND WEEKEND SCHEDULE.
2. PROVIDES COORDINATION WITH MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN IMPLEMENTING UNIVERSITY PHILOSOPHY, SERVICES AND FACILITIES.
3. WORKS IN CLOSE HARMONY WITH THE MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN ESTABLISHING AND MAINTAINING EFFECTIVE COMMUNICATIONS.
4. ASSISTS IN SUPERVISING CLERICAL, CUSTODIAL AND MAINTENANCE EMPLOYEES.
5. ASSISTS IN SUPERVISING PERSONNEL FOR SOCIAL EVENTS.
6. RESPONSIBLE FOR OPENING AND CLOSING THE BLACK CULTURAL CENTER IN ACCORD WITH ESTABLISHED BUILDING HOURS.
7. ASSISTS IN RESOLUTION OF CONDUCT AND DISCIPLINE PROBLEMS WITHIN AND AROUND THE CENTER.
8. AN EX-OFFICIO, NON-VOTING MEMBER OF THE BLACK CULTURAL CENTER ADVISORY BOARD.
9. NOTIFIES BLACK STUDENT UNION PRESIDENT, CHAIRPERSON OF THE ADVISORY BOARD AND DIRECTOR OF THE MEMORIAL UNION IN EMERGENCY SITUATIONS AND IN MATTERS RELATIVE TO WORK SCHEDULES, BUILDING OPERATIONS, ETC.

PROGRAM

1. COUNSELS WITH INDIVIDUALS AND/OR GROUPS IN USE OF THE CENTER AND FACILITIES IN ACCORDANCE WITH THE ADVISORY BOARD POLICIES AND PROCEDURES
2. ASSISTS IN PLANNING CO-CURRICULAR ACTIVITIES IN AND AROUND THE CENTER.

MEMORIAL UNION AND STUDENT ACTIVITIES
OREGON STATE UNIVERSITY, CORVALLIS, OREGON

POSITION DESCRIPTION

BLACK CULTURAL CENTER LIVE-IN RESIDENT

RESPONSIBLE TO: ASSOCIATE DEAN OF STUDENTS AND DIRECTOR OF MEMORIAL UNION

GENERAL STATEMENT

ASSISTS THE BLACK STUDENT UNION IN DEVELOPING PROGRAM, ASSUMES THE RESPONSIBILITY OF THE SECURITY OF THE CENTER AND WORKS CLOSELY WITH THE BLACK CULTURAL CENTER ADVISORY BOARD IN THE ADMINISTERING OF POLICIES AND PROCEDURES.

ADMINISTRATION

1. ASSUMES MANAGERIAL RESPONSIBILITY FOR THE BLACK CULTURAL CENTER DURING THE EVENING AND WEEKEND SCHEDULE.
2. PROVIDES COORDINATION WITH MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN IMPLEMENTING UNIVERSITY PHILOSOPHY, SERVICES AND FACILITIES.
3. WORKS IN CLOSE HARMONY WITH THE MEMORIAL UNION DIRECTOR AND ADVISORY BOARD IN ESTABLISHING AND MAINTAINING EFFECTIVE COMMUNICATIONS.
4. ASSISTS IN SUPERVISING CLERICAL, ^{CULTURAL STUDENT STAFF} CUSTODIAL AND MAINTENANCE EMPLOYEES.
5. ASSISTS IN SUPERVISING PERSONNEL FOR SOCIAL EVENTS.
6. RESPONSIBLE FOR OPENING AND CLOSING THE BLACK CULTURAL CENTER IN ACCORD WITH ESTABLISHED BUILDING HOURS.
7. ASSISTS IN RESOLUTION OF CONDUCT AND DISCIPLINE PROBLEMS WITHIN AND AROUND THE CENTER.
8. AN EX-OFFICIO, NON-VOTING MEMBER OF THE BLACK CULTURAL CENTER ADVISORY BOARD.
9. NOTIFIES BLACK STUDENT UNION PRESIDENT, CHAIRPERSON OF THE ADVISORY BOARD AND DIRECTOR OF THE MEMORIAL UNION IN EMERGENCY SITUATIONS AND IN MATTERS RELATIVE TO WORK SCHEDULES, BUILDING OPERATIONS, ETC.

PROGRAM

1. COUNSELS WITH INDIVIDUALS AND/OR GROUPS IN USE OF THE CENTER AND FACILITIES IN ACCORDANCE WITH THE ADVISORY BOARD POLICIES AND PROCEDURES.
2. ASSISTS IN PLANNING CO-CURRICULAR ACTIVITIES IN AND AROUND THE CENTER.

June 8, 1977

To: Bernie Pitts

From: Reggie Simmons *RS*

Re: Black Cultural Center Summer Fix-up

I am submitting this proposal to identify areas of the B.C.C. that need attention and what I am willing to do as "handy-man" work on these areas throughout the summer.

In exchange for my labor I am willing to accept board at the B.C.C. in accordance with any guidelines you might want to establish pertaining to the living accommodations.

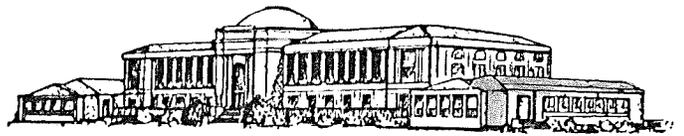
I would like to begin on June 20 and work until September 20 or until the work is completed.

The time commitment I will make to do the work will be from Monday to Thursday, with an occasional Friday if it is deemed necessary. I will work from 4 to 6 hours a day, but no less than 20 hours a week however.

During the summer I will have classes from 8:30a.m. until 12:30p.m. and work at Dixon Recreation Center. I will not know my work schedule for Dixon until June 20, but I will probably work in the evenings to complete the work at the B.C.C.

The following page will detail the projects I will work on for the B.C.C. during the summer.

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



June 14, 1977

MEMORANDUM

TO: Mr. Reggie Simmons

FROM: Bernard J. Pitts, Assistant Director, Educational Activities
and Physical Recreation

RE: Employment at Black Cultural Center During Summer Term, 1977

The Executive Committee of the Black Cultural Center Advisory Board has reviewed and approved your request for employment at the Cultural Center during the eleven week summer school session. Identified work assignments expected to be accomplished are enclosed. You will receive living accommodations at the Black Cultural Center during the eleven week summer term session for these prescribed performed duties.

Guidelines:

- A. Minimum of 20 hours per week performed on house projects.
- B. Weekly meetings with the Assistant Director of Educational Activities and Physical Recreation to discuss progress on work assignments.
- C. Seek advice from the Memorial Union maintenance crew on specific job techniques.
- D. Use of manager's apartment only, other areas of the Cultural Center are not available for personal use.
- E. This arrangement will begin on June 20 and commence August 12.

Work Assignments: (these are not listed in priority)

1. Paint downstairs bathroom.
2. Put baseboards in T.V. and front room.
3. Paint recreation room.
4. Paint stairways.
5. Paint upstairs meeting room.
6. Paint the kitchen area.
7. Paint all areas in manager's apartment (i.e. bedroom, bathroom, living room, kitchen area).
8. Paint exterior front porch floor.
9. General cleaning of entire Center.

All paint selections will be discussed with Mr. Ben Schwegman, head of the Memorial Union maintenance crew. If you should have any questions regarding these conditions or work assignments, please do not hesitate to contact this office.

I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS OF MY EMPLOYMENT AT THE BLACK CULTURAL CENTER DURING THE SUMMER TERM ELEVEN WEEK SESSION.

cc: George Stevens
Betty Aikens

(Signature)

June 8, 1977

To: Bernie Pitts

From: Reggie Simmons *RS*

Re: Black Cultural Center Summer Fix-up

I am submitting this proposal to identify areas of the B.C.C. that need attention and what I am willing to do as "handy-man" work on these areas throughout the summer.

In exchange for my labor I am willing to accept board at the B.C.C. in accordance with any guidelines you might want to establish pertaining to the living accommodations.

I would like to begin on June 20 and work until September 20 or until the work is completed.

The time commitment I will make to do the work will be from Monday to Thursday, with an occasional Friday if it is deemed necessary. I will work from 4 to 6 hours a day, but no less than 20 hours a week however.

During the summer I will have classes from 8:30a.m. until 12:30a.m. and work at Dixon Recreation Center. I will not know my work schedule for Dixon until June 20, but I will probably work in the evenings to complete the work at the B.C.C.

The following page will detail the projects I will work on for the B.C.C. during the summer.

Re-paint downstairs bathroom

Put on base boards in T.V. room and front room

Clean carpets in T.V. room and front room

Re-paint recreation room

Re-paint white areas from stairways and upstairs

Paint basement area and do miscellaneous repairs

Paint (touch-up) areas throughout the center

Paint manager's area

bedroom

bathroom

living room

kitchen area

~~touch-up day~~

Bathroom repairs in managers area

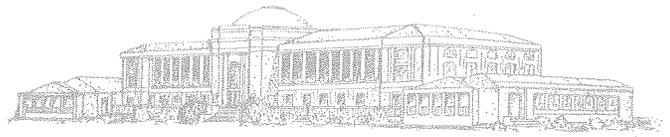
shower curtain rig

peel off cracking plaster

Tack down carpets in front room and T.V. room

Random house cleaning once a week (ie., mopping, dusting, sweeping)

Estimated days consumed performing miscellaneous tasks related to fixing up the center (ie., getting supplies, running errands) will be 7.



INFORMATION SHEET

Requirements for Interim Positions of Live-in Resident for
Black Cultural Center (Oct. 1 - June 10, 1978).

1. Oregon State University student
2. Resume submitted with application
3. Three references required
4. Deadline for applications Sept. 29, 1977

Qualifications:

1. Enrolled or acceptable for enrollment at Oregon State University.
2. Extensive experience in working with minorities.
3. Able to communicate effectively with University and advisory board.
4. Neat in appearance.
5. Demonstrate leadership abilities.
6. Must be knowledgeable of University policies and regulations.

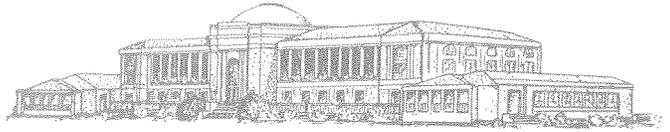
Salary:

Salary dependent on qualifications.

Appointment:

Starting Date: October 1, 1977

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



October 6, 1977

M E M O R A N D U M

TO: Dean George Stevens, Director Memorial Union
FROM: Bernard J. Pitts, Assistant Director of Educational Activities
RE: Black Cultural Center Manager's Position

On behalf of the Black Cultural Center Advisory Board Executive Committee, I wish to recommend for your consideration Mr. Zachary Marsh for the Black Cultural Center manager's position. Mr. Marsh was selected from two other very impressive applicants.

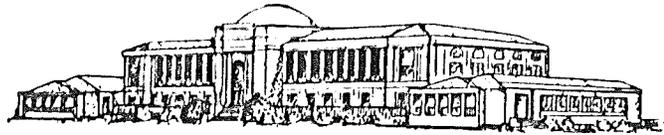
Enclosed please find the application forms from the applicant's interview for the manager's position.

At this time, I wish to express the Board's appreciation for your continued support in our endeavor to create the Black Cultural Center concept.

The established hours for the Cultural Center will be reviewed by the Advisory Board in the near future and an hourly schedule will be presented for your approval.

BJP:db
Enclosures

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



October 10, 1977

Mr. Zachary Marsh
4430 Alpha Place #9
Corvallis, Oregon 97330

Dear Zachary:

I am pleased to confirm your appointment to the position of manager of the Black Cultural Center upon the recommendations of the Center Advisory Board.

The position is a fixed term appointment effective October 7, 1977 through June 10, 1978 at the rate of \$2.50 per hour for a maximum of 120 hours per week.

Your immediate supervisor will be Mr. Bernard J. Pitts, Assistant Director of Educational Activities.

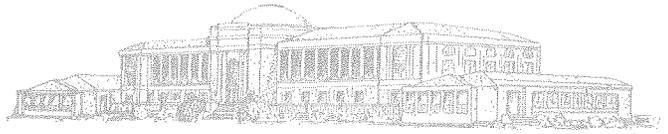
We welcome you to the staff and look forward to working with you. If any of us can be of assistance to you as you carry out your responsibilities, please let us know.

Sincerely,

George F. Stevens
Associate Dean of Students for
Student Activities and Director
of the Memorial Union

GFS:db
cc: B. J. Pitts
Walt Reeder

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



October 20, 1977

Mr. Zachary Marsh
Black Cultural Center
Oregon State University

Dear Zachary:

Welcome aboard the Memorial Union/Student Activities staff. The position of the Live-in Resident at the Black Cultural Center is effective October 10, 1977. This position is a fixed term appointment and will conclude June 10, 1978. Possible reappointment for the next academic year is subject to the Black Cultural Center Advisory Committee consensus and your desire to be continued in the position.

The Live-in Resident reports directly to the Assistant Director of Educational Activities and Physical Recreation. Basic duties are two-fold:

1. Day to day management of the Black Cultural Center.
2. Provides direction and assistance and coordination to the Black Student Union in its endeavors to establish its proposed programs.

It is agreed that you will be available at the Black Cultural Center a minimum of 20 hours per week. Established hours at the Cultural Center should be posted. A complete schedule, including your class hours and designated times at the Cultural Center should be presented at my office as soon as possible. Any weekend responsibilities will be determined as the need arises. Any requests for weekend use of the Center should be directed to the Black Cultural Center Advisory Board for its reviewal.

A one-half hour meeting each week is to be arranged with myself to discuss the weekly Center activities. This meeting, coupled with the Black Cultural Center Advisory Committee meetings, which you are expected to attend, will keep you up to date and will allow you to be a more effective manager of the Cultural Center.

Will you please sign the enclosed copy of this letter indicating your agreement with these described conditions and return it to me at your earliest convenience.

If any questions or problems arise, please contact this office immediately,

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities and
Physical Recreation

Zachary Marsh Date Oct 21, 1977
Zachary Marsh

cc: Marcia Jackson
Pearl Gray



INFORMATION SHEET

Requirements for Interim Positions of Live-in Resident for
Black Cultural Center (Oct. 1 - June 10, 1978).

1. Oregon State University student
2. Resume submitted with application
3. Three references required
4. Deadline for applications Sept. 29, 1977

Qualifications:

1. Enrolled or acceptable for enrollment at Oregon State University.
2. Extensive experience in working with minorities.
3. Able to communicate effectively with University and advisory board.
4. Neat in appearance.
5. Demonstrate leadership abilities.
6. Must be knowledgeable of University policies and regulations.

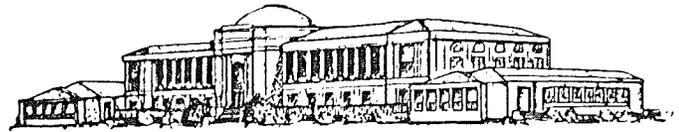
Salary:

Salary dependent on qualifications.

Appointment:

Starting Date: October 1, 1977

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



June 2, 1978

Mr. Zachary Marsh
Black Cultural Center

Dear Zach,

The Black Cultural Center Advisory Board, in its meeting of May 30, reviewed and approved your request to maintain occupancy in the Center during Summer Term. To compensate for your living accommodations the Board expects the below identified projects to be performed.

Guidelines:

1. Minimum of 20 hours per week performed on house projects.
2. Weekly meetings to be established with the Assistant Director of Educational Activities to discuss progress on work assignments.
3. Seek advice from the Memorial Union maintenance crew on specific job techniques.
4. Use of manager's apartment only, other areas of the Center are not available for personal use.
5. Responsible for TV cable and telephone bills incurred during the summer months.
6. Inform the Assistant Director of Educational Activities when you will be away from the Center for any extended period of time.
7. Responsible for the security of the Cultural Center.

Work Assignments: (these are not listed in priority)

1. Paint kitchen area.
2. Paint all interior door frames.
3. Install baseboards in TV room and in front room.
4. Paint exterior front porch floor.
5. Paint stairway leading to upstairs meeting room.
6. Paint bookshelves located in living room.
7. Shampoo carpets in TV room and living room.
8. Shampoo carpet in lounge area of Native American Longhouse.
9. General cleaning of entire Center.

All paint selections, paint supplies, and necessary equipment to fulfill these projects can be obtained from Mr. Ben Schwegman, head of the Memorial Union maintenance crew. If you should have any questions regarding these conditions or work assignments please do not hesitate to contact this office.

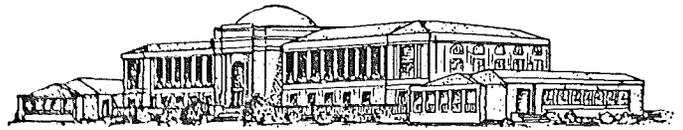
I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS OF MY EMPLOYMENT AT THE BLACK CULTURAL CENTER DURING THE SUMMER TERM 1978.

(Signature)

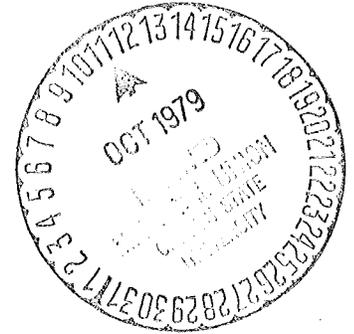
cc: George Stevens
Pearl Spears-Gray

Memorial Union and Student Activities

Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



October 10, 1979



MEMORANDUM

TO: Work-Study Students, Cultural Centers

FROM: Lillian Kuga, Program Advisor

RE: Student Employees

1. Work Hours:

Your work hours should be recorded on the white time sheets. Please turn this into me on the 14th of every month. As your hours are due into the MU Payroll Clerk the morning of the 15th, I need to fill out time cards for you so please be sure to submit your hours on time. The pay period is from the 15th to the 14th of each month, with the paychecks arriving on the 1st of each month.

2. Responsibility for the appearance of the center is in accordance to the job description. In review: vacuuming and cleaning should be done weekly. Such things as straightening furniture covers, and cleaning the work areas should be done daily, in order to ensure users that they will come to a nice, quiet, and clean place.

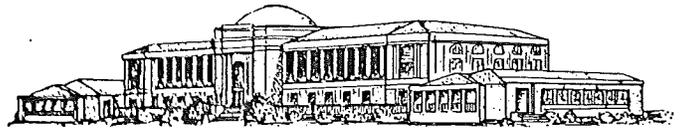
Other daily functions will include:

- a. Answering the phone and delivering messages
 - b. Typing and filing
 - c. Scheduling of activities and maintaining a calendar
 - d. Keeping bulletin boards current
 - e. Weekly report forms should be filled in after each work day, in order to account for all of the center's activities.
3. It is important that you arrive promptly during your assigned work hours. Students will be anticipating the center to open during the posted hours. If you cannot make your work hours, please leave me a message at the Activities Center, 754-2101.
4. All library materials (magazines, books, etc.) should be used in the center.
5. Checking out equipment: take the student's ID card, and hold until the equipment is returned. Record this transaction in the check-out book.
6. The telephone is for business purposes only.
7. Report all incidents, accidents, and/or emergencies to:
- | | |
|--------------------|------|
| Lillian Kuga | 2101 |
| Bernie Pitts | 2101 |
| MU Business Office | 2416 |
| Campus Security | 4473 |
8. Emergency Prodecures:
- small fires: use the fire extinguisher. Nofity the Student Activities Center.
 - major fires: evacuate the building, call the fire department, notify the Student Activities Center or Memorial Union Business Office.
 - physical injuries: call Campus Security

9. Under no circumstances should you risk your personal safety or that of other people using the facility.
10. Our purpose is to make the center an attractive and vital resource for the students. Therefore, if you think of projects that will benefit the center or if project ideas come from other sources - let's meet and discuss them. The cultural center can be an important center, if we work to make it so.

Memorial Union and Student Activities

*Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331*



November 8, 1979

David J. Cooper, Jr.
112 N.E. Conifer #9
Corvallis, Oregon 97330

Dear David,

This letter is in reference to your appointment as Facility Coordinator for the Black Cultural Center. This position is a fixed term appointment effective November 5, 1979 and concludes June 7, 1980. Possible reappointment for the next academic year is subject to approval by the Black Cultural Center Advisory Board and your desire to be continued in the position.

The Facility Coordinator reports directly to the Assistant Director of Educational Activities and Physical Recreation. Basic duties are two-fold:

1. Day-to-day management of the cultural center;
2. Provide direction, assistance, and coordination to the Black Student Union in its efforts to establish its proposed programs.

To fulfill your responsibilities as a coordinator we request you establish a minimum of 15 hours per week office hours at the Center. Your established hours should be posted. A complete schedule, including your class hours and designated times at the Cultural Center should be presented to the Student Activities Center as soon as possible. Any evening or weekend responsibilities will be determined as the need arises. Any requests for evening or weekend use of the Center should be directed to the Black Cultural Center Advisory Board for its approval.

The Advisory Board has given you an option concerning remuneration for your services. You may (1) receive wages of \$110.00 per month, OR (2) receive free monthly living accommodations in the Black Cultural Center. Please let me know by Monday, November 12, 1979, what you decide.

A one-half hour meeting each week is to be arranged with either myself or Bernie Pitts. This meeting, coupled with the Black Center Advisory Board meetings, which you are required to attend, will keep you up to date and will allow you to be a more effective manager of the Cultural Center.

Please sign the enclosed copy of this letter indicating your agreement of these conditions and return it to me by November 12, 1979. Please contact this office for any problems or concerns.

Sincerely,

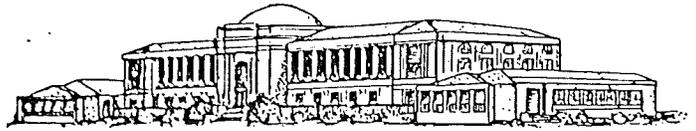
Lillian A. Kuga
Program Advisor

Enclosure

cc: Bernard J. Pitts
Lonnie Harris

Memorial Union and Student Activities

Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



November 8, 1979

David J. Cooper, Jr.
112 N.E. Conifer #9
Corvallis, Oregon 97330

Dear David,

This letter is in reference to your appointment as Facility Coordinator for the Black Cultural Center. This position is a fixed term appointment effective November 5, 1979 and concludes June 7, 1980. Possible reappointment for the next academic year is subject to approval by the Black Cultural Center Advisory Board and your desire to be continued in the position.

The Facility Coordinator reports directly to the Assistant Director of Educational Activities and Physical Recreation. Basic duties are two-fold:

1. Day-to-day management of the cultural center;
2. Provide direction, assistance, and coordination to the Black Student Union in its efforts to establish its proposed programs.

To fulfill your responsibilities as a coordinator we request you establish a minimum of 15 hours per week office hours at the Center. Your established hours should be posted. A complete schedule, including your class hours and designated times at the Cultural Center should be presented to the Student Activities Center as soon as possible. Any evening or weekend responsibilities will be determined as the need arises. Any requests for evening or weekend use of the Center should be directed to the Black Cultural Center Advisory Board for its approval.

The Advisory Board has given you an option concerning remuneration for your services. You may (1) receive wages of \$110.00 per month, OR (2) receive free monthly living accommodations in the Black Cultural Center. Please let me know by Monday, November 12, 1979, what you decide.

A one-half hour meeting each week is to be arranged with either myself or Bernie Pitts. This meeting, coupled with the Black Center Advisory Board meetings, which you are required to attend, will keep you up to date and will allow you to be a more effective manager of the Cultural Center.

Please sign the enclosed copy of this letter indicating your agreement of these conditions and return it to me by November 12, 1979. Please contact this office for any problems or concerns.

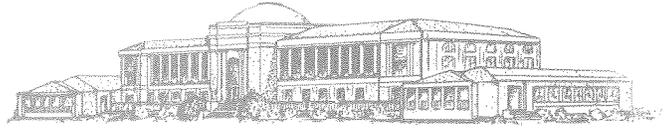
Sincerely,

Lillian A. Kuga
Lillian A. Kuga
Program Advisor

David J. Cooper, Jr.

Date

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



November 20, 1980

MEMORANDUM

TO: George F. Stevens, MU Director
FROM: David R. Bush, Program Advisor *DRB*
SUBJECT: Selection of Facility Coordinators

This is to inform you that the Black Cultural Center Advisory Board is recommending Arnie Sowell for the position of Facility Coordinator; Chicano Cultural Center Advisory Board is recommending Roberto Salinas for their Coordinator. At this point, I am requesting formal approval for these staff positions.

During the budget process, \$125.00 per month was allocated for each Facility Coordinator. The salary is based on approximately 15 hours per week, and will be automatically adjusted should the minimum wage be raised.

Should you choose to appoint these gentlemen, letters can be addressed to their respective boxes in the Student Activities Center (CSU and BSU boxes, respectively). Thank you.

DRB/th
cc: Bernard Pitts
Emilio Vejil
Marshall Jennings

November 26, 1980

Arnie Sowell
Black Student Union
Activities Center
Memorial Union East

Dear Arnie,

I am pleased to authorize your appointment as facility coordinator for the Black Cultural Center.

It is my understanding that this position will involve approximately 15 hours per week for a salary of \$125.00 per month.

Congratulations upon your selection to this important position in the Center.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

cc: Dave Bush
Bernard Pitts

CORRES P
MISC 1974-75

Black Cultural
Center

Welcomes You
to

Open House

April 26, 1975

WELCOME
THE BLACK STUDENT UNION

AND

THE BLACK CULTURAL CENTER
EXTENDS A MOST CORDIAL WELCOME

WE HOPE ALL GUESTS WILL GAIN MUCH FROM
VISITING THE CENTER AND TAKING PART IN
THE OPEN HOUSE

PHOTOGRAPHY:

HARRISON BRANCH

SCULPTURE:

CHARLES TATUM

FACTS ABOUT THE CULTURAL CENTER

History:

The Cultural Center is a joint venture between the ASOSU and the Black Student Union. The concept was developed three years ago. Work on the idea was continued through the Dietz and Gartland administrations and this year the Kingzett administration, with strong support of the B.S.U., under the direction of Bobby Hill finalized the long awaited concept of a Black Cultural Center.

The "Young House," a university owned house, was made available Fall Term, 1974. With financial assistance from Student Senate, Alumni and community donors, the house was renovated and furnished. The Memorial Union has been designated as the administrative unit.

A Black Cultural Center Advisory Board was established late Fall Term, 1974, through the Dean of Students office. The Board's role is to advise, assist and support the B.S.U. in all matters relating to the Center.

The Center will house the Black Student Union Office, recreation area, lounges and study areas.

Today marks the beginning of many exciting educational, social and cultural events concerning the unique heritage of Black people.

BLACK STUDENT UNION OFFICERS

President *Bobby Hill*
Vice President *Robbye Bowles*
Secretary *Karen Jackson*
Treasurer *J. C. Smith*

BLACK CULTURAL ADVISORY BOARD

Chairperson *Betty Griffin*
Education
Co-Chairperson *Bobby Hill*
B.S.U. President

Larry Griggs
E.O.P

Bernard Pitts
Student Services

Lonnie Harris
E.O.P.

Will Gamble
Biology

Annette Turner
Student-at-Large



Physical Plant

Corvallis, Oregon 97331 (503) 754-1921

November 22, 1974

M E M O R A N D U M

TO: Mr. George Stevens
FROM: Everett H. Lillig, Director
SUBJECT: BSU Refurbishing

Attached is a cost estimate by our Physical Plant Engineering Department regarding the items we discussed at the Black Student Union's new facilities. The total is \$940 on our Project Estimate No. 715.

Included in this estimate is electricity for a stove, removal of the plywood between the two rooms on the first floor, and putting in the partitions on the second floor as shown on the attached drawing. You will recall that the idea of putting a partition between what might have been a little nook just off the large living room upstairs and closing it off for a kitchen and then closing off the bathroom so that it could be used by the resident. We have included painting for only those portions that we are adding in. Also, the door on the second floor into the large room would be used for the door into the private living quarters.

If there are any questions please give me a call.

Sincerely,

A handwritten signature in cursive script, appearing to read "Everett H. Lillig".

Everett H. Lillig
Director

EHL:cb

School of Education
Education Hall 202



Corvallis, Oregon 97331 (503) 754-1661

February 26, 1975

Dean George Stevens
Director
Memorial Union
CAMPUS

Dear Dean Stevens:

On behalf of the Black Cultural Advisory Board, I wish to recommend for your consideration Carl Parker for the Live-In Resident position. Mr. Parker was selected from three very impressive applicants.

Enclosed please find the application forms from the applicants interviewed for the Live-In resident position.

At this time, I wish to express the board's appreciation for your support in our endeavor to create the Black Cultural Center.

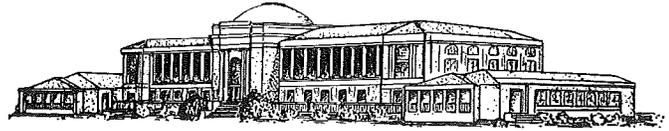
Yours truly,

A handwritten signature in cursive script that reads "Betty C. Griffin".

Betty C. Griffin
Chairman
Black Cultural Advisory Board

BG/sg

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



March 10, 1975

R. W. Chick
Dean of Students
Oregon State University

Dear Dean Chick:

Enclosed are the Affirmative Action forms for the position of the Live-in Resident for the Black Cultural Center.

This appointment is for Spring Term only, subject to renewal for the 1975-76 academic year if the Black Cultural Center Advisory Committee and the candidate deem it desirable.

It is understood between this department and the Counseling Center that the proposed candidate will continue in his position at the Counseling Center with a .33 appointment and will serve in the capacity as Live-in Resident for the Black Cultural Center with a .27 appointment plus having living quarters provided in the Cultural Center.

The position is at the rank of Instructor at the full time rate of \$9,342 per academic year to be paid at the F.T.E. levels indicated above for a less than full time position.

As you may recall, this position was originally planned to be a graduate assistantship. It is likely that in the future it will be adjusted for this purpose.

It would be appreciated if you would forward these materials to the Affirmative Action office for review.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

cc: Betty Griffin
Bernard Pitts
Walt Reeder

EXHIBIT A

AFFIRMATIVE ACTION OFFICE

OREGON STATE UNIVERSITY

NOTIFICATION OF ACADEMIC POSITION OPENING

Organizational Unit: Black Cultural Center

Department: Memorial Union

Position Title: Live-in Resident

Rank: Acting Instructor ^{0.27} Instructor Assistant Professor

Associate Professor Professor

Visiting Sabbatical Leave Replacement

Research Assistant Unclassified Research Associate

Graduate Research Assistant Graduate Teaching Assistant

Salary Range: 9 month apt. 9142 12 month apt. _____

Special Area of Teaching/Research: None

Minimum Degree Requirement: Baccalaureate

Experience/Qualifications: _____

Starting Date: APRIL 1, 1975

Application Opening Date: January 22, 1975

Application Closing Date: February 5, 1975

Submitted by: Bernard J. [Signature]

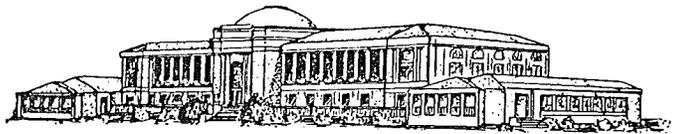
Date: _____

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

March 12, 1975



Mr. Williard Green
Snell Hall #226
Oregon State University

Dear Mr. Green:

Please excuse the delay in informing you of your application status for the Black Cultural Center live-in resident position. On behalf of the Black Cultural Center Advisory Board, I extend our appreciation for your genuine interest.

The board has recommended Mr. Carl Parker for the position starting April 1. This is a fixed term appointment and will conclude June 10, 1975.

We welcome your continued support of the cultural center concept and solicit your interest for the live-in resident position next year.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities
and Physical Recreation

BJP:da

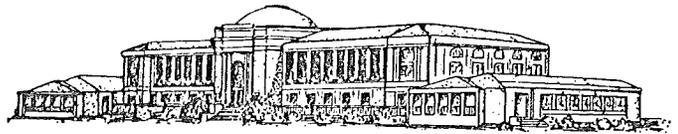
cc: Betty Griffen

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

April 7, 1975



Capt. C. E. Dimon
N.R.O.T.C.
Naval Science Department

Dear Capt. Dimon,

On behalf of the Black Cultural Advisory Board and the Black Student Union, we wish to express our sincere appreciation for your assistance with the "clean-up" campaign at the Black Cultural Center.

It is through efforts such as yours that the encouragement is provided to motivate our organizations.

Plans for an open house are being organized. An invitation for the open house is forthcoming.

Yours truly,

Bobby Hill
Black Student Union President

Betty Griffin
Chairperson
Black Cultural Advisory Board

April 10, 1975

M E M O R A N D U M

TO: Campus Security

FROM: Nedry V. Burris, Traffic Administrator

The Black Student Union is using the property located at 2320 Monroe Avenue. A student will be living in this house and parking in the driveway. He drives a 1965 green Chevrolet Impala, Oregon License MAY 921. Please do not cite him for parking in that location.

db

cc: Bernie Pitts, Memorial Union

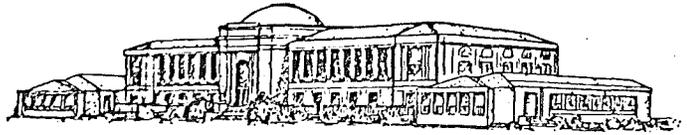
C O P Y

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

April 10, 1975



Miss Debra Campbell
Bloss Hall 625
Corvallis, Oregon 97331

Dear Debbie:

Thank you for your interest in the receptionist position at the Black Cultural Center. Careful consideration was given to yourself and other well qualified and interested applicants.

We regret that you were not selected for the position. However, we do want you to know that we appreciate your interest in helping at the Cultural Center. Please keep in touch with this office, other positions may become available at a later date.

Good luck in your future endeavors.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities
and Physical Recreation

BJP:da

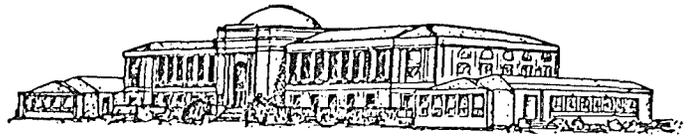
CC: Betty Griffin

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

April 11, 1975



Miss Myra D. Debnam
319 West Hall
Corvallis, OR. 97332

Dear Myra:

Thank you for your interest in the receptionist position at the Black Cultural Center. Careful consideration was given to yourself and other well qualified and interested applicants.

We regret that you were not selected for the position. However, we do want you to know that we appreciate your interest in helping at the Cultural Center. Please keep in touch with this office, other positions may become available at a later date.

Good luck in your future endeavors.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities
and Physical Recreation

BJP:da

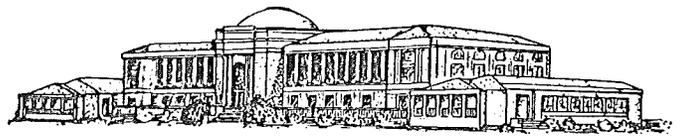
cc: Betty Griffen

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

April 11, 1975



Mr. Bob Allen
Assistant Director
Alumni Relations
Oregon State University

Dear Bob:

The Black Student Union in conjunction with the Associated Students of Oregon State University, have developed a long awaited and needed Black Cultural Center. The University has made available the "Young House", 2320 Monroe Street, for the center. The Memorial Union is the designated administrative unit.

Anticipating various center usage, we find ourselves deficient in various furnishings and finances. We have received partial assistance through the ASOSU Senate and individual donors. In anticipation of opening the center, we find we need additional support in order to make the center a comfortable and functioning facility.

Any form of consideration that the Alumni Association can extend will be most appreciative. Any questions or clarifications, please contact Miss Betty Griffen, Chairperson of the Black Cultural Center Advisory Board, at 754-3738, or myself at 754-2101.

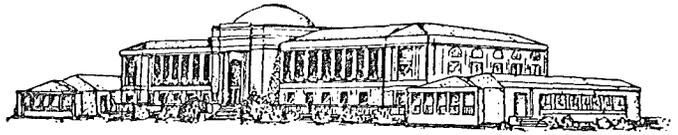
Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities
and Physical Recreation

BJP:da

cc: Bobby Hill, BSU President
Betty Griffen

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



Judy Dale
Y-Round Table
Activities Center
Campus

Dear Mrs. Dale:

On behalf of the Black Cultural Advisory Board and the Black Student Union, we wish to express our sincere appreciation for your generous offer of assistance with the "clean-up" campaign of the Black Cultural Center.

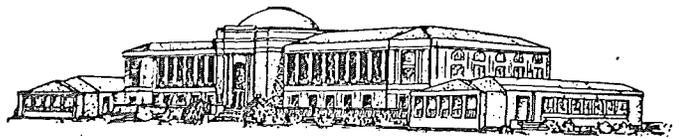
Tentative plans for an open-house are being made for the 26th of April. Details concerning the open house will be forthcoming.

Yours Truly,

Bobby Hill
President
Black Student Union

Betty Griffin
Chairperson
Black Cultural Advisory Board

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



MEMORANDUM

TO: Mr. Miles Metzger, Associate Director of Facilities Planning

FROM: Bernard J. Pitts, Assistant Director of Educational Activities
and Physical Recreation

SUBJECT: Building Identification Sign Request

The Black Student Union, in conjunction with the Associated Students of Oregon State University, has developed a long awaited and needed Black Cultural Center. The university has made available the "Young House," 2320 Monroe Street, for this center. The Memorial Union is the designated administrative unit.

It is hopeful to place a sign to identify the Black Cultural Center. The sign will be fashioned in the same format as other signs of facilities managed by the Memorial Union, such as: The Outdoor Recreation Center and McAlexander Fieldhouse.

Composition of the sign will be sheet metal with a painted background. The measurement will be approximately 3 ft. by 3 ft., with print on one side only. The sign will be attached to a wooden frame anchored in the front yard facing Monroe Street.

Mr. Robert Pierce, Research Assistant (Graphics) has been contacted and has agreed to prepare the sign as prescribed:

Memorial Union
Black Cultural
Center

An open house program is tentatively being planned for April 26, 1975. Your timely consideration of this matter will be appreciated.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities
and Physical Recreation

BJP:da
cc: George Stevens
Betty Griffen



April 23, 1975

M E M O R A N D U M

TO: Mr. Bernard J. Pitts

FROM: S. M. Metzger

SUBJECT: Building Identification Sign Request

Your recent request for permission to install a sign at the 2320 Monroe Street address needs to be reviewed by the Campus Planning Committee. It is likely that they will approve of the sign you describe, since it is similar to those previously approved for the McAlexander Fieldhouse and the Outdoor Program Facility. However, these signs are exceptions to the standard sign that is being used for campus buildings and, as before, this request should have the endorsement of Campus Planning.

Knowing that you have the Open House coming up on Saturday, April 26, and that the sign is already constructed, I would urge that you go ahead and use it. We will review the sign at the next meeting of the Campus Planning Committee. The main concern here is simply that there should be one common type of sign used for all buildings on campus unless there are unusual conditions that require a different kind of sign.

Best wishes for your open house, I'm sure we can manage to work something out with the Campus Planning Committee.

SMM:bb
cc: M. Popovich
G. Stevens
D. Bucy

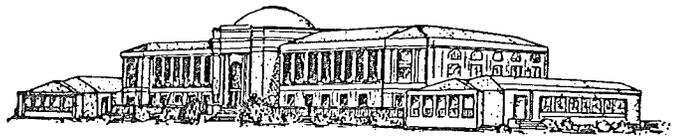
A handwritten signature in cursive script, appearing to read "S. M. Metzger", written in dark ink.

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

April 16, 1975



Mr. Forrest Gathercoal
3328 Chintimini
Corvallis, Oregon 97330

Dear Mr. Gathercoal:

On behalf of the Black Student Union and its Advisory Board, we wish to express our sincere appreciation for your generous donation to the Black Cultural Center at Oregon State University. It is through individual efforts, such as yours, that provide the encouragement and motivation to function.

Tentative plans are being made for an open house early in April. We would welcome your presence. Information concerning this program will be forthcoming.

Once again, thank you.

Gratefully yours,

Bobby Hill

Bobby Hill, President
Black Student Union

Betty Griffin

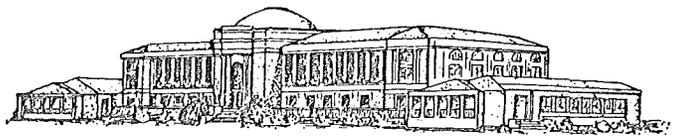
Betty Griffin, Chairperson
Black Cultural Center Board

Memorial Union and Student Activities

Oregon State University

Cornwallis, Oregon 97331

May 6, 1975



MEMORANDUM

TO: Carl Parker, Live-in Resident, Black Cultural Center

FROM: Bernard J. Pitts, Assistant Director, Educational Activities
and Physical Recreation

SUBJECT: Responsibility of the Black Cultural Center Live-in Resident

Please find this memo as a summarization of our meeting April 30, to clarify my expectations of your appointed position of Live-in Resident.

It was pointed out that the position's concept had changed slightly in some areas from the original intent. However, the basic thrust of the position is to assume immediate management and security of the Cultural Center.

During the discussion the following factors were indicated:

- A. The Live-in Resident is responsible directly to the Assistant Director of Educational Activities.
- B. The Live-in Resident and this office must establish and maintain good communications to effectively manage the center. An one-half hour meeting per week is to be scheduled.
- C. The Live-in Resident will supervise all student workers at the Center.
 - 1. Coordinates work schedules to insure proper coverage of the Center during hours open.
 - 2. Validate time cards and turn time cards in to this office on the 19th of each month.

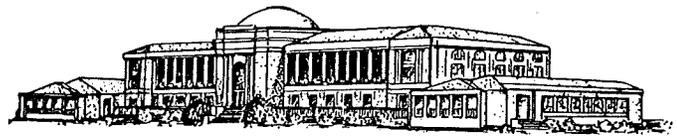
- D. Problem areas that may result in building operations should be reported to me immediately.
 - 1. Develop form to show building usage.
- E. You may establish one weekend per month for off duty. This is to be cleared through this office.
- F. Assist the Black Student Union in developing and establishing activities at the center.

I would like reiterate my stand that I see you as the person immediately responsible for the day to day operations of the center. Please refer to the letter dated April 1. Any unusual circumstances or expenditures of dollars will need to be brought to my attention for consideration and/or approval. If a situation occurs that you and I cannot resolve in accordance to the present guidelines, it will be directed to the Advisory Board for its recommendations.

If these established points and communication between you and I are maintained the Center can be effectively managed, which will allow the Center to meet the needs of the students.

cc: Betty Griffen
Bobby Hill
George Stevens

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



October 20, 1975

Mr. Michael Hill
5215 N. E. Garfield
Portland, OR.

Dear Mr. Hill:

On behalf of the Black Cultural Center Advisory Board, I extend our appreciation for your genuine interest in the Cultural Center Manager's position. We were fortunate to have had the opportunity to visit with you and the other well qualified applicants.

The board has recommended Mr. Reginald Simmons for the position starting October 20, 1975. This is a fixed term appointment for the 1975-76 academic year. We welcome your continued interest and hopeful support of the Cultural Center these developmental years.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities

BJP:da

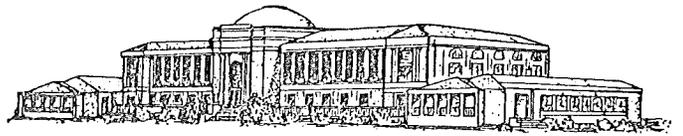
cc: Betty Griffen

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

June 5, 1975



MEMORANDUM

TO: Carl Parker Live-in Resident, Black Cultural Center

FROM: Bernard J. Pitts, Assistant Director, Educational Activities
and Physical Recreation

SUBJECT: Spring Term Report

Please submit to me by June 10, a term report on the operations of the Black Cultural Center. This report should include the following data:

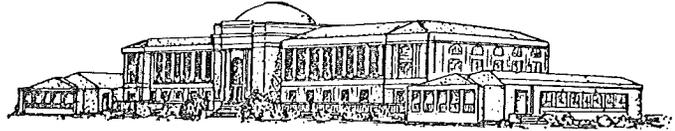
1. Statistical usage
2. Activities held in house
3. Inventory of games and kitchen utensils
4. Inventory of house furnishings
5. Recommendations

Please feel comfortable in submitting this report to Dorothy Anderson, Head Secretary, Activities Center for typing.

BJP:da

cc: Betty Griffen

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



June 10, 1975

Mr. Bob Allen
Assistant Director
Alumni Relations
Memorial Union

Dear Bob:

In a letter to the Alumni Association Board, dated April 11, 1975, I submitted a request for possible assistance for the support of the Black Cultural Center. As explained by you, the Alumni Board authorized expenditures of \$200. It was initially desired to use this allocation for house furnishings, however, these furnishings were provided through community donations.

If possible, I submit a request to deposit this \$200 into the Black Cultural Center account in the OSU Development Office. This money will be used in absorbing unanticipated operational costs.

Thank you for your assistance.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities
and Physical Recreation

BJP:da

Alumni Association



Corvallis, Oregon 97331 (503) 754-2351

June 11, 1975

John Irving
OSU Development Office
AdS A 524
Campus

Dear John:

Enclosed you will find our check number 3858 for \$200.00 which is restricted to the Black Cultural Center account in the Foundation. This money is to be used for "unanticipated operational costs" as outlined in a letter from Bernard J. Pitts, assistant director of educational activities.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to be "BA", written over the typed name.

Bob Allen
Assistant Director
Alumni Relations

BA:jm

Enc. 1

/cc: Bernard J. Pitts

Oregon State University
Corvallis, Oregon 97331
July 21, 1975



Mr. Carl Parker
Westminster Center
101 NW 23rd
Corvallis, OR 97330

Dear Carl:

As of this date you have not returned the key to the Black Cultural Center. Records indicate that you have one key to the outside doors and one key to the manager's upstairs apartment. Please deposit these keys in my office immediately.

If you have not moved your personal items by this date from the Center, please see me so that we can work out appropriate arrangements.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities

BJP:da

cc: Betty Griffen
George Stevens

Correspondence
1975-76-77

*sent 10-9-75
Hill & Seminars
11:50 11:30
12:15 -*

The Black Cultural Center Advisory Board has recieved your application for the Black Cultural Center Manager position. It is requested that you appear before this Board for a personal interview.

Date October 15, 1975 (Wednesday)

Time

Place Black Cultural Center
 2320 Monroe Street
 Corvallis, Oregon 97331

We are hopeful that this time is convenient for you. This is the only time the entire Board will be available. However, if there should be unforeseen circumstances not allowing you to meet at this time, please contact B.J. Pitts at 754-2101.

cc Betty Liffin

POSITION ANNOUNCEMENT
BLACK CULTURAL CENTER MANAGER

The Black Cultural Center Advisory Board announces position opening for the Black Cultural Center Manager. Duties associated with the position involve supervision of staff and facility, coordinating programs, implementing facilities policies, equipment inventory and control, and working with the Black Student Union.

The appointment is for the academic year 1975-76. Starting date is October 20, 1975, and ending June 15, 1976.

Preference will be given to applicants who are mature and have demonstrated ability in supervision of personnel and facility management.

October 10, 1975 is the closing date for turning in applications. Application forms can be picked up at the Student Activities Center, Memorial Union. Along with the application form, two letters of reference and resume are required.

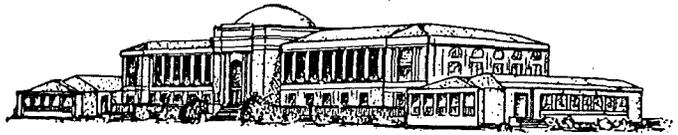
Inquiries should be directed to either Ms. Betty Griffin, 754-3648 or B. J. Pitts, 754-2101

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

October 16, 1975



Mr. Stephen Bichelberger
P. O. Box 724
Corvallis, OR. 97330

Dear Bichelberger:

On behalf of the Black Cultural Center Advisory Board, I extend our appreciation for your genuine interest in the Cultural Center's Manager's position. We were fortunate to have had the opportunity to visit with you and other well qualified applicants.

The board has recommended Mr. Reginald Simmons for the position starting October 20, 1975. This is a fixed term appointment for the 1975-76 Academic Year.

We welcome your continued interest and hopeful support of the Cultural Center during these developmental years.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities

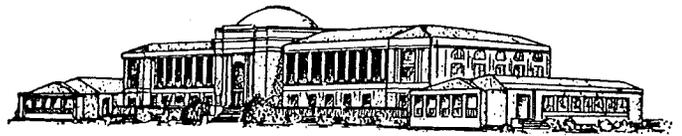
BJP:da
cc: Betty Griffin

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

October 20, 1975



MEMORANDUM

TO: Mr. Roger Frichette, Assistant Director of Student Housing

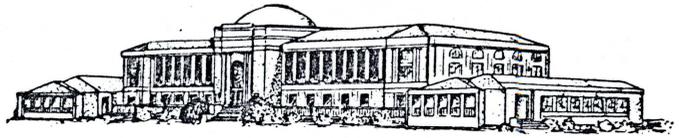
FROM: Bernard J. Pitts, Assistant Director of Educational Activities

Mr. Reginald Simmons has been appointed by the Black Cultural Center Advisory Board as the manager of the Black Cultural Center. This appointment begins October 20, 1975, and end June 15, 1976. Mr. Simmons is currently residing in Room 228 of Snell Hall. As manager of the Cultural Center, living quarters are provided. Therefore, it will be necessary for Reginald to terminate his university housing contract.

The search, and ultimately the appointment, for this position was not conducted until after this academic year began. If you should need additional information, please contact this office.

cc: Betty Griffen

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



MEMORANDUM

TO: Everett Lillig, Director, Physical Plant

FROM: Bernard J. Pitts, Assistant Director, Educational Activities

SUBJECT: Fire Extinguisher for ^{Native Amer Longhouse} Black Cultural Center

With the increasing usage of the ^{Native Amer} Black Cultural Center (formerly the Young house), it has become apparent a fire extinguisher should be installed. ^{grossed Ha across from m.u. Commons}

Please find this as a request for the installation of a 10 lb. ABC fire extinguisher. Please charge this against the Memorial Union Account No. 30 162 0001.

Thank you for your assistance.

BJP:da

cc: Walt Reeder

installed

12-4-75

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331



December 9, 1975

MEMORANDUM

TO:  Everett Lillig, Director of Physical Plant

FROM:  Bernard J. Pitts, Assistant Director, Educational Activities

SUBJECT: Renovation Estimate

In accordance with our telephone conversation, please find this as a request for Physical Plant estimates on a project at the Black Cultural Center (formerly Young House).

It is our intentions to convert the present garage into a game area room. Items to be included in the estimate are: additional lighting, heat duct installed, removal of cabinet on the back wall, and construction of a partition across the interior of the glass garage door.

It is anticipated that the painting of the walls, ceilings, and floor will be done by the students of the Black Student Union;

Thank you for your assistance.

George Stevens, Director
Memorial Union

BJP:da

cc: Reggie Simmons
Betty Griffen

City of Corvallis WATER DEPARTMENT

YOUR SERVICE IS SUBJECT TO DISCONTINUANCE
IF PAYMENT IS NOT RECEIVED

WITHIN FIVE DAYS

PLEASE DO NOT COMPEL US TO TAKE THIS ACTION - WON'T YOU PLEASE PAY YOUR BILL RIGHT AWAY

ACCOUNT NUMBER	DATE	AMOUNT DUE	SERVICE ADDRESS
[REDACTED]	01/06/76	55.95	2320 MONROE

BLACK CULTRL CNT
MU OF OSU %B PITTS
CORVALLIS OR 97331

NOTE

IN ALL INSTANCES WHERE WATER HAS BEEN TURNED OFF BECAUSE OF A DELINQUENT ACCOUNT, A \$10.00 SERVICE CHARGE WILL BE COLLECTED IF WATER SERVICE IS RESTORED DURING REGULAR HOURS AND A \$15.00 CHARGE WILL BE COLLECTED IF SERVICE IS RESTORED DURING OTHER THAN REGULAR HOURS. THESE SERVICE CHARGES WILL BE PAID IN ADDITION TO ALL DELINQUENT ACCOUNTS BEFORE SERVICE IS RESTORED.

NOTE

City of Corvallis

WATER DEPARTMENT

CITY HALL 501 S. W. MADISON AVE.

CORVALLIS, OREGON 97330



ACCT. NO.	DATE	AMOUNT DUE
[REDACTED]	01/06/76	55.95

BLACK CULTRL CNT
MU OF OSU %B PITTS
CORVALLIS OR 97331
SERVICE }
ADDRESS } 2320 MONROE

Please RETURN THIS STUB WITH PAYMENT

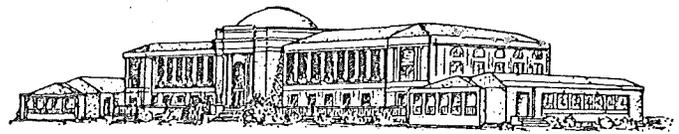
© v

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

January 15, 1976



City of Corvallis
Utilities Billing Division
501 SW Madison Ave.
Corvallis, OR 97330
Attn: Water Department

Dear Person:

After recent receipt of the November water bill for services to the Black Cultural Center, 2320 Monroe Street, located at Oregon State University, we are in need of clarification on certain matters.

The Manager of the facility is the sole resident and student usage is at a minimum, a bill totalling over \$40.00 for one month's service appears to be extremely high. In order to rectify a possible error we request the following information:

1. Rates used to compute bill
2. How might possible line breaks be checked
3. Last date present meter was checked for accuracy.

This bill has been paid, however, we feel that the above information is essential for future billing information.

Your prompt consideration to this matter will certainly be appreciated.

Sincerely,

Betty Griffin,
Chairperson Black Cultural Center Board

cc:

Dean Chick
Physical Plant
Bernard J. Pitts

School of Education
Oregon State University
February 25, 1976

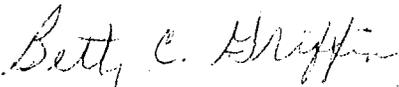
Mr. Monty Freeman
Economic Oppoportunity Program
Waldo Hall
Oregon State University

Dear Mr. Freeman,

The Advisory Board of the Black Cultural Center wishes to inform you that the center is available for your Psychology 111 class Spring term, 1976. The day and time indicated in your request has been approved.

If we may offer assistance to you in your educational endeavor, please contact Mr. Reggie Simmons, Manager of the center.

Sincerely,



Betty C. Griffin
Advisory Board Chairman

cc.

Bernard J. Pitt

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331



March 8, 1976

Paul Onafeko
1805 Harrison
Corvallis, OR 97330

Dear Mr. Paul Onafeko:

The Advisory Board of the Black Cultural Center wishes to inform you that the center is available for your Experimental College Class, "African Social & Political Institutions", Spring term, 1976. The day and time indicated in your request has been approved.

If we may offer assistance to you in your educational endeavor, please contact Mr. Reggie Simmons, Manager of the center.

Sincerely,

Betty C. Griffin
Advisory Board Chairman

BCG:nb

cc: Bernard J. Pitts

Office of the President



Corvallis, Oregon 97331 (503) 754-4133

June 2, 1976

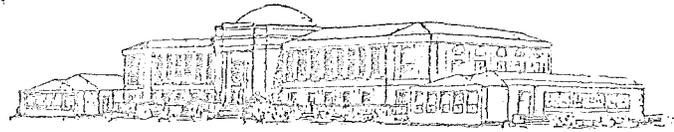
TO: Bernard Pitts, Assistant Director of Student Activities
FROM: Robert MacVicar, President *Robert MacVicar*
SUBJECT: Black Student Union Budget, 1976-77

This will acknowledge our conversations involving the proposed budget for the Black Student Union which was reduced by action of the appropriate committees of the Student Senate from a request of \$800 to an allocation of \$400 of student fee resources.

As I indicated to you, I believe some of the activities, particularly the drill team and the Black Appreciation Week activities, are appropriate for support from other resources if necessary. I agree, however, with your position that it would be better for the organization to learn to use appropriate means of involving themselves in the life of the institution and, hence, would support your position that a formal appeal be made to the Student Senate when they are organized in the fall rather than to assure the group at the present time of the resources necessary. On the other hand, I certainly don't want them to feel that we are insensitive or unaware of their needs.

RM:jc

*Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331*



July 1, 1976

MEMORANDUM

TO: Everett Lillig, Director, Physical Plant
FROM: *BJP* Bernard J. Pitts, Assistant Director,
Educational Activities
SUBJECT: Project Estimate No.1080-Black Cultural Center

In our telephone conversation July 1, I indicated a desire to change the scope of the work to be done at the Black Cultural Center. The earlier request involved the addition of lighting, heat duct installation, removal of cabinet on the back wall, and the construction of a partition across the interior of the glass garage door.

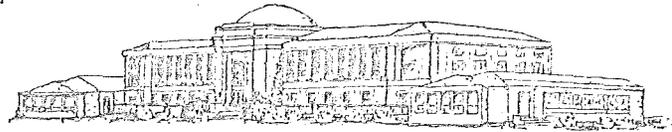
The revised project would involve only the removal of the cabinet on the back wall and installation of ceiling lights. It is hoped this could be accomplished this summer. The Black Student Union members will paint the walls and floors when they return fall term.

Thank you for your assistance.

BJP:da

cc: George Stevens ✓

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



July 1, 1976

MEMORANDUM

TO: Everett Lillig, Director, Physical Plant
FROM: Bernard J. Pitts, Assistant Director,
Educational Activities
SUBJECT: Project Estimate No.1080-Black Cultural Center

In our telephone conversation July 1, I indicated a desire to change the scope of the work to be done at the Black Cultural Center. The earlier request involved the addition of lighting, heat duct installation, removal of cabinet on the back wall, and the construction of a partition across the interior of the glass garage door.

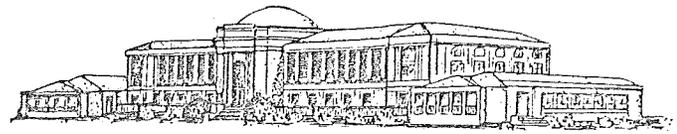
The revised project would involve only the removal of the cabinet on the back wall and installation of ceiling lights. It is hoped this could be accomplished this summer. The Black Student Union members will paint the walls and floors when they return fall term.

Thank you for your assistance.

BJP:da

cc: George Stevens

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



June 14, 1976

M E M O R A N D U M

* * * * *

TO: Robert Chick, Dean of Students

FROM: Bernard J. Pitts, Assistant Director Educational Activities

SUBJECT: Black Cultural Center Board

In the June 2nd Black Cultural Center Advisory Board meeting, it was recommended that one additional faculty member be appointed for the 1976-77 academic year. The Board composition would include: five faculty, five students, 2 ex-officio.

Existing Board Members

Betty Aikens, Education
Harrison Branch, Art
Larry Griggs, EOP

Recommendations

Ester Lowery, Counseling
Marshall Jenning, Financial Aid

Dr. Wilbert Gamble completed his term on the Board this year. We all are indebted to his insight and continuous support.

Mr. Larry Griggs is the appointed co-chairperson along with Ron Slaughter, BSU President. Also, the Board reappointed Reggie Simmons as center manager.

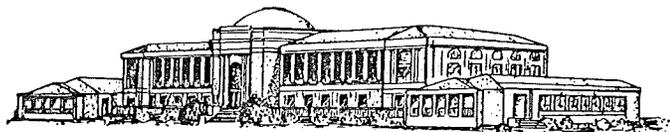
Ms. Pearl Gray, Affirmative Action Director, was considered highly by the Board. However, it is my understanding she has other committee appointments, including the Convocations and Lectures Committee.

With the installment of the new BSU officers, the return of Reggie Simmons as manager, and a conscientious Board, we are optimistic toward the 1976-77 year.

BJP:db

cc: George Stevens
Betty Aikens
Larry Griggs

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



September 27, 1976

MEMORANDUM

TO: Larry Griggs, Chairperson, Black Cultural Center Advisory Board

FROM: Bernard J. Pitts, Assistant Director Educational Activities
and Physical Recreation

SUBJECT: Release of Oregon State University Foundation Funds

In a meeting early fall term 1975, it was decided to carpet the television area in the Black Cultural Center. According to the minutes of December 3rd, 1975, funds not to exceed \$50.00 was authorized. This money was to come from the foundation account. However, this purchase was not made. Carpet being replaced in a Memorial Union room was laid instead. During the course of the year this light colored carpet became badly soiled.

In an effort to recarpet the television area and carpet the B.S.U. office area, a carpet has been located in a local store. The cost is in assess of \$100.00.

Per our telephone conversation September 24, an additional \$50.00 has been authorized to be released from the Foundation account. Therefore, a total of \$100.00 has been designated for a rug. The B.S.U. president, Ron Slaughter indicates that any cost above the \$100.00 will be absorbed by the B.S.U.

cc: Ron Slaughter
Reggie Simmons

BJP/ld

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



October 3, 1976

John Irving
Associate Director
Oregon State University Foundation

Dear John:

Please release \$99.99 from the Black Student Center, account number EXP967510. The money is to be transferred to the Black Student Union, Memorial Union account number ~~X54~~ X57

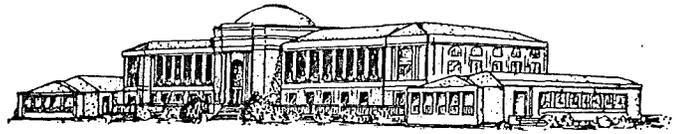
The Cultural Center Advisory Board has authorized this expenditure to purchase a new rug for the television viewing room.

Respectfully,

Bernard J. Pitts
Assistant Director
Educational Activities and
Physical Recreation

cc: Larry Griggs - Chairperson
Black Center Advisory Board
Ron Slaughter - Black Student Union - President

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



October 13, 1976

MEMORANDUM

TO: Reggie Simmons, Manager Black Cultural Center

FROM: Bernard J. Pitts, Assistant Director Educational Activities
and Physical Recreation

SUBJECT: In receipt of your memo October 12, stating your involvement with the Veterans Referral Center, I submit the following response.

I am pleased that you are volunteering your time to provide resource to a very vital program as the Veterans Referral Center. With your military background and knowledge, I am confident you will be an effective addition to it's staff.

In evaluating your time committment, I must emphasize your responsibility as a staff member of the Memorial Union Black Cultural Center. Although your monthly pay is based on an hourly wage, it is important to recognize this as a monthly salary and being supplemented with lodging and utility cost deferred. As the Center's manager, you are the "on the line" staff person responsible for the day to day smooth operation of the Center. Established hours have been defined primarily evening hours for you, however, you are expected to assume your role of manager whenever the situation dictates.

If we keep in mind that your work time priority goes toward the Cultural Center, I am sure that your involvement with the Veterans Referral Center will not conflict with your manager's job expectations.

cc: Larry Griggs
George Stevens

BJP/1d

To: Bernard Pitts, Asst. Director of M.U.

Date: Oct. 12, 1976

From : Reggie Simmons, Manager of the Black Cultural Center

Subject: My supervisory hours of the center

Bernie,

The hours I will function as manager will be the 30 hours a week as agreed. These 30 hours will be concentrated between the hours of 10a.m. and 4:30p.m. Monday through Friday and 7p.m. to 10p.m. everynight of the week.

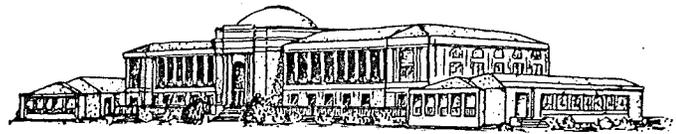
My managerial hours will be worked around my class hours during the aforementioned times.

The job at the Veternan's Referal Center I mentioned to you on 10-7-76 will be performed at the hours other than the times I am manager of the Black Cultural Center.


Reggie

reply as S.A.P.

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



October 13, 1976

MEMORANDUM

TO: Reggie Simmons, Manager Black Cultural Center

FROM: Bernard J. Pitts, Assistant Director Educational Activities
and Physical Recreation

SUBJECT: In receipt of your memo October 12, stating your involvement with the Veterans Referral Center, I submit the following response.

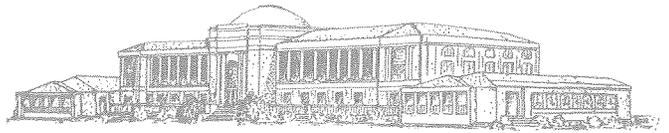
I am pleased that you are volunteering your time to provide resource to a very vital program as the Veterans Referral Center. With your military background and knowledge, I am confident you will be an effective addition to it's staff.

In evaluating your time committment, I must emphasize your responsibility as a staff member of the Memorial Union Black Cultural Center. Although your monthly pay is based on an hourly wage, it is important to recognize this as a monthly salary and being supplemented with lodging and utility cost deferred. As the Center's manager, you are the "on the line" staff person responsible for the day to day smooth operation of the Center. Established hours have been defined primarily evening hours for you, however, you are expected to assume your role of manager whenever the situation dictates.

If we keep in mind that your work time priority goes toward the Cultural Center, I am sure that your involvement with the Veterans Referral Center will not conflict with your manager's job expectations.

cc: Larry Griggs
George Stevens

BJP/ld



November 17, 1976

MEMORANDUM

TO: Black Cultural Center Advisory Board Members
Reggie Simmons, Manager of Black Cultural Center
Black Cultural Center Staff

FROM: Bernard J. Pitts, Assistant Director of Educational Activities
and Physical Recreation

SUBJECT: Procedures for scheduling use of Cultural Center facilities

The following procedures will be implemented effective of to date. These procedures are designed to meet three crucial concerns:

- a. inform the total Advisory Board of the nature of Center usage request
- b. to make certain that the appropriate facility accommodations and/or arrangements are made
- c. provide the necessary staff coverage

Reservation request during scheduled Center hours

- Category A. Meeting, classes, activities, etc. on infrequent use basis:
- Step 1 - call Cultural Center receptionist at ext. 4372 and make room reservation
 - Step 2 - reservation will be recorded on the master calander
- Category B. Meetings, classes, activities, etc. on a continual basis:
- Step 1 - Submit request in letter form to the Assistant Director of Educational Activities two weeks in advance. The request should explain purpose, dates, times, room arrangements, and any other pertinent information. (If the two week in advance notice is not possible, contact the Assistant Director for other possible arrangements).
 - Step 2 - Request will be presented to the Advisory Board for review. A representative of the requesting group may be asked to attend this meeting.
 - 2a-responding letter will be sent to requesting group explaining decision of the Board.
 - 2b-if request is authorized, event will be placed on master calander

Step 3 - The Cultural Center Manager will contact the group to assist in providing in necessary Cultural Center arrangements.

Reservations request outside of scheduled Center hours.

All events (classes, meetings, activities, etc.) scheduled for times outside of the Cultural Center scheduled hours will follow the procedures as listed (see catagory B, steps 1 through step 3).

If there should be any question in regards to groups requesting use of the Center, please direct them to the following individuals:

Larry Griggs, Reggie Simmons, or myself

cc: George Stevens, Director of Memorial Union

BJP/1d

A handwritten signature in cursive script, appearing to read "Bernard J. P.", located in the lower right quadrant of the page.

THE EBONY CIRCLE
1860 N.W. Seventeenth Street
Corvallis, Oregon 97330

Mary L. Fuller
President

3305 N.W. Walnut Blvd.
Corvallis, Or. 97330
November 16, 1976

BOARD of DIRECTORS

Zenata Pierre
Pearl S. Gray
Dr. Gwendolyn M. Henderson
Donna E. Simmons
Linda C. Walker
Ester H. Lowery
Abbie M. Simmons

Mr Bernard Pitts
Chairman
Advisory Board, Black Cultural Center
Oregon State University
Corvallis, Oregon
Dear Sir,

The Ebony Circle Club of Corvallis thank the Board for the use of the Black Cultural Center on the evening of November 13, 1976 for the purpose of giving a "To-Getherness" Open House.

We are disturbed that several problems arose which prevented the evening from being as fully participated in by the black student body and the Center Advisory Board as we had anticipated.

The first problem arose when we were unable to enter the Center to prepare for our guests whom we had invited to come at 5 p.m. We finally gained entrance at ten minutes before 5 p.m. We are grateful for the assistance given by Mr Lonnie Harris who secured the campus security.

The next cause of concern came when we were informed by students who came that most of the black students on campus had not been notified. We were surprised. We did not want the announcement to become too public as it might draw a larger crowd that we could accomodate. We had been informed that a large group attended the B.S.U. Halloween Party and the method of invitation was by word of mouth.

We were also surprised that only three members of the advisory board attended, not including Mrs Ester Lowery, who is a club member.

One of the reasons why we gave the "Open House" was to extend a hand of fellowship and cooperation and explain some of our programs.

The Ebony Circle membership is composed of black women who are proud of who they are, and will fight any attempt to denigrate them, their families, or their race.

We are at the present time vigorously protesting to the American Broadcasting Company (A.B.C.) a racial slur made by Rona Barrett on her segment of the "Good Morning America" Show. We have enlisted the aid of several nationally known organizations and negotiations have been ongoing since September 10, 1976.

We also are meeting with Corvallis School Superintendent Thomas Wogaman to urge that workshops be conducted for the teachers of the system in order that they might know how to teach their students about a culture other than their own. Knowledge of this sort might help prevent such people as Earl Butz and Chief-of-Staff George Brown from uttering, at least publicly, the racial slurs that were widely printed in the media.

They, like the eight men that burned the cross in front of the center, came up through the American system of education.

Also, may we suggest that you call 222-2546 and listen to the recording by the Alpha Circle.

We would like for the black community at O.S.U. to know that we are available at all times to use our expertise in whatever way may be useful and productive to them.

In union there is strength.

Yours truly,

Abbie M. Simm

Abbie M. Simmons
Secretary
Board of Directors
Ebony Circle

CC:Members of the Advisory Board
of the Black Cultural Center

Simmons offer publicity Ester

*Betty asked what BCC could do to Ester
at BCC meeting
last meeting*

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



December 1, 1976

Mrs. Abbie Simmons
Board of Directors
The Ebony Circle
1860 NW 17th Street
Corvallis, OR 97330

Dear Mrs. Simmons:

Please excuse my tardiness in responding to your letter dated 11/16. However, I just received this letter yesterday.

I am pleased that The Ebony Circle selected the Black Cultural Center to host a "togetherness" Open House. I also share your disappointment that several problems occurred which stifled the anticipated turnout and potential success of the evening's activity. I assure you that the Black Cultural Center Advisory Board and Center's staff objective and intent is to provide as much support as possible to all users of the Center.

In reviewing the information available to me through conversation with the Advisory Board members and the Cultural Center manager, I find that lack of information, misconceptions, and faulty communication efforts contributed to the unorganized arrangements.

The Black Cultural Center Advisory Board University's charge is to provide direction in the day to day operations and maintenance of the Cultural Center. This Advisory Board is composed of students, faculty and administrators. Together they work toward providing a facility for programming of various cultural, recreational and social events. It is also aspired to provide a facility which provides an opportunity for inter group mixing among the various segments of our University and local community.

It is hopeful that the Cultural Center can facilitate future programming endeavors of The Ebony Circle. Also, feel welcome to attend any of the Advisory Board meetings. Please direct any room request to Mr. Reggie Simmons, Cultural Center Manager or myself.

In closing I must clarify that I am not the Chairperson of the Advisory Board. This role is shared by Misters Ron Slaughter and Larry Griggs. I serve as ex officio member to all campus Cultural Centers representing the Memorial Union - the administrative unit.

Sincerely,

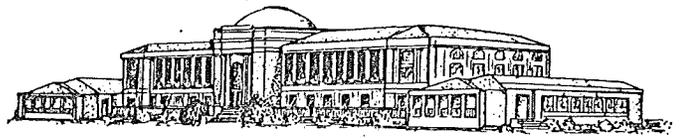
Bernard J. Pitts
Assistant Director of Educational
Activities and Physical Recreation

cc: Mary Fuller
Larry Griggs
Ron Slaughter
Reggie Simmons

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331



December 9, 1975

MEMORANDUM

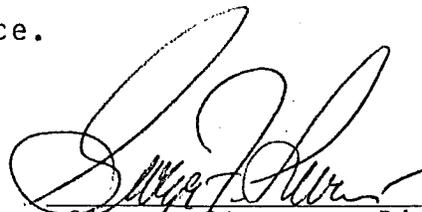
TO:  Everett Lillig, Director of Physical Plant
FROM:  Bernard J. Pitts, Assistant Director, Educational Activities
SUBJECT: Renovation Estimate

In accordance with our telephone conversation, please find this as a request for Physical Plant estimates on a project at the Black Cultural Center (formerly Young House).

It is our intentions to convert the present garage into a game area room. Items to be included in the estimate are: additional lighting, heat duct installed, removal of cabinet on the back wall, and construction of a partition across the interior of the glass garage door.

It is anticipated that the painting of the walls, ceilings, and floor will be done by the students of the Black Student Union.

Thank you for your assistance.



George Stevens, Director
Memorial Union

BJP:da

cc: Reggie Simmons
Betty Griffen



Physical Plant

Corvallis, Oregon 97331 (503) 754-1921

*Wes Roberts
Physical Plant*

Date December 26, 1975

TO: George Stevens

Department: Memorial Union

Project Location: Black Cultural Center

FROM: Wm. Farley, University Engineer

SUBJECT: Project Estimate No. 1080

Approval
of Facilities
Planning and
Use Committee
is Required
Before This
Work Can Be
Done

*NOTE THIS,
BECAUSE!*

*Completed
12-27-75*

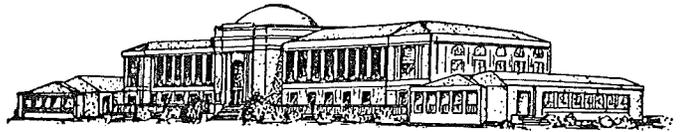
Your request for an estimate of cost to convert garage
into game room

is figured to be \$500.00. This estimate indicates as accurately as possible the cost of the work as indicated to the estimators at the time. This is not necessarily the exact cost of the work due to fluctuation of costs of materials, labor and unexpected conditions which may arise. For those projects approved and funded by the requesting department, the work will be accomplished as economically as possible. The costs will be accumulated and the requesting department billed for the actual rather than the estimated cost. All required University committee approvals are the responsibility of the requesting department.

Changes in the scope of the work as represented by this estimate must be made in writing to the Director of the Physical Plant and signed by the Department Head or his authorized representative. Please note on your requisition your preferred construction schedule. Information on work schedules will be available from the Director's office.

Remarks: _____

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



February 17, 1977

MEMORANDUM

MEMO TO: Bobby Koeper

FROM: Bernard J. Pitts

SUBJECT: Change of payroll rate for J.C. Smith

J.C. Smith is the assistant manager of the Black Cultural Center. The designated hourly rate of this position is \$2.50 an hour. As of to date Mr. Smith has been receiving \$2.30 an hour. Please make the necessary adjustments, retroactive September 1st.

Office of
Student Services



Corvallis, Oregon 97331 (503) 754-3681

February 18, 1977

Mr. Lawrence F. Griggs
Office of Educational Opportunities

Dear Larry:

Although I understand your reasons for resigning from the Black Cultural Center Advisory Board effective immediately, your resignation is accepted with regret. You have always been concerned about the Black Cultural Center and have helped in its development from the beginning. You should feel very proud for having contributed to its success. On behalf of the university administration, I wish to express our thanks and contribution for your service.

In view of your health situation, you are very wise to curtail some activities. I am very sorry to learn that your condition will not improve without major surgery, and want you to let me know if there is any way I can be of help.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bob".

Robert W. Chick
Vice President for
Student Services

RWC:sg

cc: Bernard J. Pitts ✓

Office of Educational
Opportunities



Corvallis, Oregon 97331 (503) 754-3628

February 16, 1977

Robert W. Chick, Vice President
Student Services
Oregon State University
Ad S A 220

Dear Sir:

I hereby resign from the Black Cultural Center Advisory Board effective immediately.

The reason for this resignation is health related. As you know, I have a chronic cardio-vascular disease which will not improve without major surgery. After consultation with my physician in early January, it was decided that I should curtail as many activities as possible. This year my job responsibilities have more than doubled causing this action.

I would like to thank you for the opportunity of being a board member and I hope I have contributed to the success of the center in some small way.

Sincerely yours,

A handwritten signature in cursive script that reads "Lawrence F. Griggs".

Lawrence F. Griggs

LFG/mw
cc Bernard J. Pitts

*Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331*



June 14, 1977

MEMORANDUM

TO: Mr. Reggie Simmons

FROM: Bernard J. Pitts, Assistant Director, Educational Activities
and Physical Recreation

RE: Employment at Black Cultural Center During Summer Term, 1977

The Executive Committee of the Black Cultural Center Advisory Board has reviewed and approved your request for employment at the Cultural Center during the eleven week summer school session. Identified work assignments expected to be accomplished are enclosed. You will receive living accommodations at the Black Cultural Center during the eleven week summer term session for these prescribed performed duties.

Guidelines:

- A. Minimum of 20 hours per week performed on house projects.
- B. Weekly meetings with the Assistant Director of Educational Activities and Physical Recreation to discuss progress on work assignments.
- C. Seek advice from the Memorial Union maintenance crew on specific job techniques.
- D. Use of manager's apartment only, other areas of the Cultural Center are not available for personal use.
- E. This arrangement will begin on June 20 and commence August 12.

Work Assignments: (these are not listed in priority)

1. Paint downstairs bathroom.
2. Put baseboards in T.V. and front room.
3. Paint recreation room.
4. Paint stairways.
5. Paint upstairs meeting room.
6. Paint the kitchen area.
7. Paint all areas in manager's apartment (i.e. bedroom, bathroom, living room, kitchen area).
8. Paint exterior front porch floor.
9. General cleaning of entire Center.

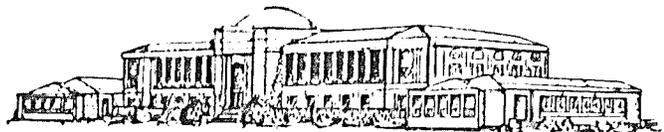
All paint selections will be discussed with Mr. Ben Schwegman, head of the Memorial Union maintenance crew. If you should have any questions regarding these conditions or work assignments, please do not hesitate to contact this office.

I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS OF MY EMPLOYMENT AT THE BLACK CULTURAL CENTER DURING THE SUMMER TERM ELEVEN WEEK SESSION.

cc: George Stevens
Betty Aikens

Reggie Simmons
(Signature)

*Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331*



October 6, 1977

Mr. Oliver Baseden
3598 Kincaid
Eugene, Oregon 97405

Dear Mr. Baseden:

On behalf of the Black Cultural Center Advisory Board, I extend our appreciation for your genuine interest in the Cultural Center manager's position. We were fortunate to have had the opportunity to visit with you and other well qualified candidates.

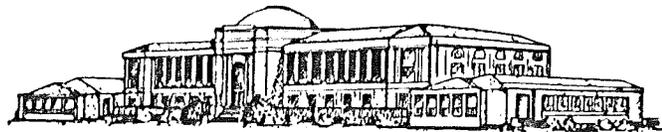
The Board has recommended Mr. Zachary Marsh for the position starting October 7, 1977. This is a fixed term appointment for the 1977-78 academic year. We welcome your continued interest and hopeful support of the Cultural Center during these developmental years.

Respectfully,

Bernard J. Pitts
Assistant Director Educational
Activities and Physical Recreation

BJP:db
cc: Chairperson, Black Cultural Center Advisory Board

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



October 6, 1977

M E M O R A N D U M

TO: Dean George Stevens, Director Memorial Union
FROM: Bernard J. Pitts, Assistant Director of Educational Activities
RE: Black Cultural Center Manager's Position

On behalf of the Black Cultural Center Advisory Board Executive Committee, I wish to recommend for your consideration Mr. Zachary Marsh for the Black Cultural Center manager's position. Mr. Marsh was selected from two other very impressive applicants.

Enclosed please find the application forms from the applicant's interview for the manager's position.

At this time, I wish to express the Board's appreciation for your continued support in our endeavor to create the Black Cultural Center concept.

The established hours for the Cultural Center will be reviewed by the Advisory Board in the near future and an hourly schedule will be presented for your approval.

BJP:db
Enclosures

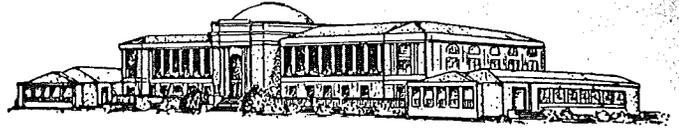
Memorial Union and Student Activities

Department of Student Activities

and Physical Recreation

Memorial Union East Building

Corvallis, Oregon 97331



November 3, 1978

MEMORANDUM

TO: M.U. Cultural Center Facility Coordinators

FROM: Bernard J. Pitts, Assistant Director

SUBJECT: Bi-Monthly Meetings Scheduled

Please submit to my office by November 10th your daily schedule. I would like to determine when each of you is available for a meeting.

I would like to coordinate a time twice a month that we can meet and discuss the Cultural Centers that you administer. These meetings would be held every other week for approximately one-half hour. The sharing of ideals; discussing weekly usage patterns; discussing ways to market the centers for general use; and other agenda items will be reviewed.

The first meeting will tentatively be held the week of November 13-17. Prior to this meeting please develop a list of things you feel important that should be discussed.

cc: George Stevens

Correspondence 1977-78

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



November 2, 1977

M E M O R A N D U M

TO: John Irving, Associate Director, Development Office

FROM: Bernard J. Pitts, Assistant Director Educational Activities
and Physical Recreation

RE: Black Cultural Center Foundation Account

The Black Cultural Center Advisory Board, in its meeting of October 19, 1977, authorized the expenditure of \$62.42. Please send the check to the Memorial Union Business Office and have it deposited in account #69-J.

Thank you for your assistance.

BJP:db

cc: Pearl Gray, Chairperson
Black Cultural Center Advisory Board

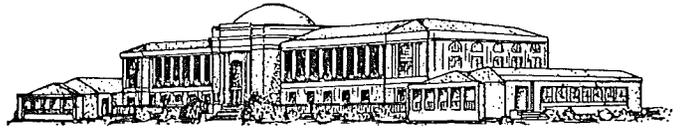
May 9, 1978

Manager: Zachary Marsh

Accident Report
Black Cultural Center

On May 9, 1978 a window was broken downstairs in the television room by Paula Smith. Paula Smith was trying to open the far right window when the glass shattered. Leon Jordan the receptionist on duties at that time, informed me of the broken window and how it occurred.

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



May 31, 1978

MEMORANDUM

TO: Sgt. Ross, Campus Security
FROM: Bernard J. Pitts, Assistant Director
RE: Cultural Centers

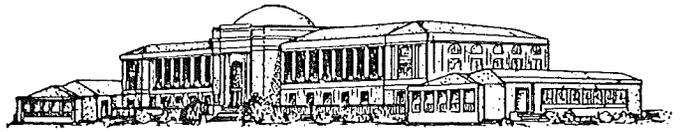
The Chicano Cultural Center, 1969 A St., and the Native American Longhouse, 26th and Jefferson, will close for the summer months beginning June 9. Please assist our office in checking the security of these facilities.

The Black Cultural Center located at 2390 Monroe St. will be occupied by the facility manager, Mr. Zach Marsh, during the summer months. He has been assigned several clean-up and remodeling tasks at the Center. However, the facility will not be available for public use.

Any usage of these facilities will need clearance from our office. Thank you for your assistance.

cc: George Stevens

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



June 2, 1978

Mr. Zachary Marsh
Black Cultural Center

Dear Zach,

The Black Cultural Center Advisory Board, in its meeting of May 30, reviewed and approved your request to maintain occupancy in the Center during Summer Term. To compensate for your living accommodations the Board expects the below identified projects to be performed.

Guidelines:

1. Minimum of 20 hours per week performed on house projects.
2. Weekly meetings to be established with the Assistant Director of Educational Activities to discuss progress on work assignments.
3. Seek advice from the Memorial Union maintenance crew on specific job techniques.
4. Use of manager's apartment only, other areas of the Center are not available for personal use.
5. Responsible for TV cable and telephone bills incurred during the summer months.
6. Inform the Assistant Director of Educational Activities when you will be away from the Center for any extended period of time.
7. Responsible for the security of the Cultural Center.

Work Assignments: (these are not listed in priority)

1. Paint kitchen area.
2. Paint all interior door frames.
3. Install baseboards in TV room and in front room.
4. Paint exterior front porch floor.
5. Paint stairway leading to upstairs meeting room.
6. Paint bookshelves located in living room.
7. Shampoo carpets in TV room and living room.
- ~~8. Shampoo carpet in lounge area of Native American Longhouse.~~
9. General cleaning of entire Center.

All paint selections, paint supplies, and necessary equipment to fulfill these projects can be obtained from Mr. Ben Schwegman, head of the Memorial Union maintenance crew. If you should have any questions regarding these conditions or work assignments please do not hesitate to contact this office.

I HAVE READ AND UNDERSTAND THE ABOVE CONDITIONS OF MY EMPLOYMENT AT THE BLACK CULTURAL CENTER DURING THE SUMMER TERM 1978.

Zachary Marsh

(Signature)

Ben Schwegman

cc: George Stevens
Pearl Spears-Gray

October 6, 1978

TO: Black Cultural Center Advisory Committee

Pearl Spears-Gray, '80
Lonnie B. Harris, '80
J. Marshall Jennings, '80
Ester L. Lowery, '79
TBA, '81

Affirmative Action
Educ Opp Program
Financial Aid
Counseling Center

Ex Officio: Bernard J. Pitts

Student Activities

FROM: Robert W. Chick, Vice President for Student Services

SUBJECT: Membership for 1978-79

This memorandum confirms the reappointment of faculty members continuing on the Black Cultural Center Advisory Committee for 1978-79. The last year of committee service is indicated after each member's name. Recommendations for the remaining positions are welcomed, as this will assist in completing committee appointments. Student appointments will be made through the ASOSU 2nd Vice President as soon as possible and a list of names provided to the committee chairman.

The following will be retiring from the committee and is to be commended for the fine service rendered:

Harrison NMN Branch

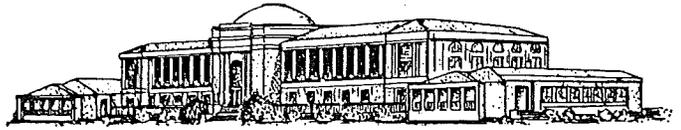
Art

The work of committees is of extreme importance to the University and the contribution of each member is highly valued. Your willingness to serve is appreciated, and if I can assist in any way, please let me know.

/skt

cc: D. B. Nicodemus
Tom Rietmann
B. J. Pitts
G. F. Stevens

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



October 16, 1979

MEMORANDUM

TO: Cultural Center Student Employees

FROM: Lillian A. Kuga, Program Advisor

The Advisory Board to the Cultural Center voted to increase the hourly wage for the receptionist position to \$3.40.

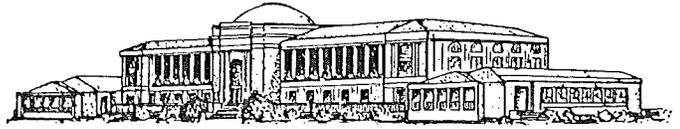
The stipulation concerning this increase includes abolishing the separate custodial positions and increasing the receptionist's responsibility to include all these duties.

Duties include:

1. vacuuming the carpet
2. neatly straightening the furniture covers
3. sweeping and mopping
4. empty and clean ashtrays
5. empty trashcans in the garbage cans outside
6. Clean and supply restrooms
7. Cleaning windows, inside and out

Requests for supplies should come to this office. If you have any questions, you may contact me at the Student Activities Center, 754-2101.

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Cornwallis, Oregon 97331



October 25, 1979

MEMORANDUM

TO: Officers of Cultural Center Student Groups
FROM: Lillian A. Kuga, Program Advisor
SUBJECT: Leadership Workshop

There will be a Leadership Workshop for the officers of the Chicano Student Union, Black Student Union, and Native American Club. We will be discussing such items as: effective leadership styles, group dynamics, and goal-setting. There will also be some time to discuss some common concerns, and to share new ideas.

Your role and involvement as an officer is crucial to your student group - so please plan to attend.

Date: November 8, 1979

Time: 7 - 9 pm

Room: MU 110

Please RSVP by November 5, 1979, to Lillian Kuga, Student Activities Center, 754-2101.

To Bernie

To-Memorial Union Business Office. ATTN: Bobbie.
11/6/79.

Please add the following names to the cultural center payrolls.

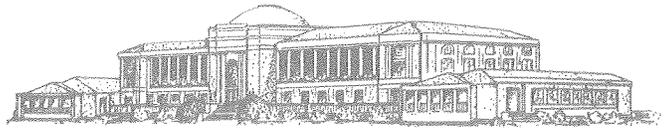
DAVID L. COOPER (Black Cultural Center
Facility Coordinator)

ROBERTO ~~SALINAS~~ (Chicago Cultural Center
SALINAS. Facility Coordinator).

Jillmai Kuga, Program
Advisor

Both coordinators are to be paid a maximum of 40 hours per month at \$ 3.10 an hour. I will be turning in time cards for them with our regular work/study cultural center receptionist.

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



March 4, 1980

MEMORANDUM

TO: Faculty Advisors,
Chicano, Black, and Native American Student Organizations

FROM: David R. Bush, ^{DRB} Program Advisor

RE: Career Opportunities with First National Bank of Oregon

As you are probably aware, the First National Bank of Oregon is quite interested in discussing banking opportunities with the three major minority organizations on campus. The Personnel Division of First National is willing to speak at the organizational meetings, but needs to know if student interest exists and if so, convenient times need to be identified.

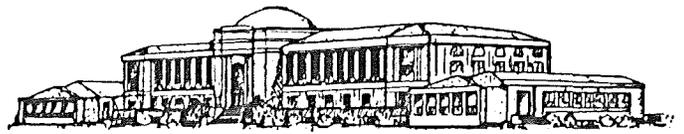
Please make this an agenda item at your next meeting and supply me with a list of interested students and times that they would be available to meet with the banking representative. I will be happy to provide the coordination, but will need this information by Friday, April 11, 1980.

The enclosed material should be of assistance in providing you with further information about First National. Please let me know if I can provide further clarification.

Thank you for your assistance.

cc: Bernard J. Pitts

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



May 20, 1980

MEMORANDUM

TO: Black and Chicano Cultural Center Staffs
FROM: David R. Bush, Program Advisor *DRB*
SUBJECT: Closure of Cultural Centers

This is to inform you that the Cultural Centers will close for summer on Friday, May 30, at 5:00 pm. Please submit your time sheets to your Facility Coordinator by Monday, June 2, at noon. I will also need your summer address written on the reverse side of your time sheet; you can expect a paycheck to be mailed after June 1.

If you wish to be considered as a receptionist/custodian for the 1980-81 academic year, please contact the Activities Center when school begins in September.

Please direct all requests to me for use of the Chicano or Black Cultural Center after May 30.

I wish you a pleasant summer!

CC: BJ Pitts

Past Information

Cultural Center Hours

Black Cultural Center . . 754-4372

Monday, Wednesday, Friday 11:30 am-6:00 pm
Tuesday, Thursday 10:30 am-6:00 pm

Native American Longhouse

. **754-2738**

Monday, Wednesday, Friday 2:30 pm-5:00 pm
Tuesday, Thursday 10:30 am-5:00 pm

ALSO:

Wednesday and Thursday night 6:00 pm-10:00 pm

Chicano Cultural Center 754-3790

Monday-Friday 8:30 am-5:30 pm

One Typewriter available at the Memorial Union information desk and several available at M.U. East and Cultural Centers for student use.

LEASE AGREEMENT
STOVER, EVEY AND JACKSON, INC.
 CORVALLIS, OREGON

STOVER, EVEY and JACKSON, INC. Lessor, in consideration of 3 months rent as the initial deposit (the balance of which will be retained by the Lessor if rental is terminated prior to the end of 3 months), agrees to deliver, install, and maintain the following Household Appliances:

Rental will be billed monthly in advance.

Make Westinghouse Model # RC131LR4Z Serial # RNE 48709 \$ per month 9⁵⁰

				\$
				\$
				\$
				\$
				\$

PAYEE: BERNIE PITTS.

The Lessee PHILLIPPA MARSH agrees to pay the rent in advance, as billed, (with a period of 10 days grace from due date) maintain equipment free from misuse and not to move equipment from address shown below without permission of the Lessor.

Lessor reserves right to terminate rental and remove equipment if customer mis-use is flagrant or if rent is not paid when due.

Stover Evey Jackson Inc.
 Lessor

Phillippa Marsh
 Lessee

2320 NW Monroe
 Address
Corvallis Oregon

Union Board Against Separate Black Center, But Is Overruled

What to do about black student demands for a black student center—separate physical quarters—in a college union?

At the Wisconsin State University-Whitewater this demand, among others was presented to the president of the University who in turn referred it to the State University Board of Regents. The Regents decided that black social and cultural centers could be set up in union buildings at any of the state system campuses if they were kept open to all persons and under control of the union governing board. The authorized facilities were referred to as "culturally relevant student centers."

Then the demand of the black students shifted to a specific request for a separate room—with record player, paperback library with books by black authors, tables and chairs, and refreshments—where black students could be by themselves, away from the main stream of union traffic.

President Vetoes Board Action

University Center Board (union policy board) turned down this request for separate quarters by an 8-0 vote. But the University president vetoed the board's action. And some members of the faculty circulated petitions asking all groups and individuals in the University community to cancel all use of the center because of the board's decision "to deny space for a black cultural center."

Inasmuch as the Whitewater happenings had implications for all unions in the State University System, in view of the Regents' authorization of "black social and cultural centers for use by all students and faculty . . . said facilities to be under the supervision and control of the appropriate student center (union) supervisory boards and school administrators," Norman Moore, director of the Whitewater Union, sent a memorandum to all union directors in the state explaining the Whitewater union board's position, accompanying the memo with a chronology of the events at Whitewater. The memorandum said, in part:

Board By-passed Initially

"First, permit me to explain that we do have a policy board made up of six students and six faculty.

Normal procedure has been for any matter considered to be of great import to be (1) discussed fully by the Board as an overview; (2) referred to sub-committee for definitive study; (3) presented as motion or recommendation to the Board by sub-committee; (4) action taken by the

Board. The Board is, of course, then subject (by constitution) to the president of the University and, in turn, to the Board of Regents.

"Obviously this procedure was not followed in this particular case. The 'demands' were presented to President Carter, not the Board. By the time it was presented to the Board the definition of a black culture center had changed considerably; i.e., they did not want a 'separate' room necessarily, etc. Since there was ambiguity as to what was really wanted, our sub-committee for Improvements and Development was asked to attempt to clarify the request by discussing the matter with members of the Society of Afro-American Students. As you can see by the chronological listing of events and the minutes, this was done. We have come full cycle now and are back to the concept of a separate room.

Separate Room "Not Union Function"

"I want to make one thing perfectly clear . . . I do not believe that such a room should exist as a proper function or concern in the University Center. When the center's original construction cost is being paid for through a student assessment and the ensuing bond indebtedness is being met by that same student assessment, then I do not believe any such group, whether it be faculty, Negro, fraternity, or other should receive such consideration unless perhaps approved by a vote of the student body by referendum.

"One of the primary functions of such a center, in my opinion, is that of integrator; i.e., to integrate the various members of the university community. I do not believe such an integration of the students, faculty, administration, and guests of the university can properly take place by providing each group a separate room even though they are under the same roof. Such an arrangement can only impede integration rather than aid it.

"Certainly these groups must have a place to go for purposes of individual identification with their respective groups, but I believe the college union should not be that place. On the contrary, it should provide the facilities for inter-group identification on both an individual and a group basis. I say 'group basis' because even in fully open areas groups still tend to group.

Union Facilities Belong to All

"I seriously question the university providing such a facility in a union financed as this one is, as well as on the basis of whether or not such a union could fulfill one of its basic obligations,

HEW RULES:

Separate Social Area Violates Rights Act

Caution in the establishment of programs for black and other minority group students is called for by the U.S. Department of Health, Education and Welfare.

In a memorandum mailed to college and university officers, Mrs. Ruby G. Martin, director of the Office for Civil Rights, said the office has encouraged and will continue to support efforts to recruit, enroll, and matriculate "high risk" students. But, she said, "we must enforce the Congressional intent of prohibiting Federally assisted institutions from offering services and benefits which result in segregation on the basis of race."

Activity Space Must Be Open to All

According to Mrs. Martin's statement, "certain actions on the part of an institution of higher education constitute a violation of compliance requirements of Title VI of the Civil Rights Act of 1964."

Among these violative actions is limited "Separate Social Activity Space." The HEW statement reads: "Where the institution donates or otherwise makes available institution-owned facilities or land for student use or activities or where it provides funds or other financial assistance to acquire or operate facilities for such activities, it must be assured that the activities are to be operated without discrimination based on race, color or national origin."

Other violations noted include separate housing for students based on race and separate colleges, schools, or institutes.

"In our meeting with the president of the University last Friday (which you will note came last, not first) we discovered that he believed the Center should provide such separate facilities for both the black students and the faculty. This is his privilege. He is the president. It is very unfortunate that this belief was not conveyed to us earlier for now we have the well-known cart before the horse."

COLGATE OKs BLACK QUARTERS IN UNION

Thirty-five Negro students walked out of the Colgate University Faculty Club, which they had occupied for 4 days seeking to enforce demands for a black cultural center, when Frank W. Wallin, University president pro-tem, told the student body the Association of Black Collegians would have the interim use of the first and second floors of the Union building and that the University will continue trying to find a "more suitable" solution.

Who's a "Guest"

The new Regent regulation reads:

"An 'invited guest' is a person who is invited by the university, by a university department, or by a registered university organization to use the union buildings or union grounds during a specific conference, special function, tour or official visit taking place on campus; or

(2) by a union member to use the union buildings or union grounds for a specific occasion or registered program taking place in the buildings or grounds, and who is escorted to the buildings or grounds by the member and accompanied by the member while there.

"The use of union buildings and grounds by an 'invited guest' is limited to the specific occasion to which he is invited. A person making regular, repeated use of the buildings and grounds will not be regarded as an 'invited guest'."

Damned If You Don't Check, and If You Do

Now some students are complaining vigorously about Union attendants asking them and their "friends," in periodic test checks, to show their ID cards.

And the student government board, fearful that city police would move in recently published, gratuitously, a half page in the student newspaper—which it described as a "public service announcement"—reading: "The police want the Union portrayed as the hangout of local undesirable elements and as a market place for drugs. Their next goal is to have the Union policed by city cops with people at the doors checking everyone for a photo ID card. . . . If you are interested in saving the Union for the community, then please do not bring dope into the Union. Do not make deliveries here. Do not pay for drugs here. Don't even make contacts here. Remember, big brother is watching."

So the dilemma continues.

Students Out to Smash Things? Teach 'em Karate

Dean McDowell, Union director at Southern Connecticut State College, noted in the December issue of the *Bulletin* that a study at Haverford College showed "55 percent of the students feel like smashing something."

McDowell has been operating on that premise since he came to Connecticut three and one-half years ago. A former Marine, amateur boxer, Black Belt Karateist, the father of two college age boys, McDowell initiated karate self defense classes at the college. He invited all who felt frustrated or "hung up" to work off their frustrations—and so far, "smashing something" on the campus has been confined to the gymnasium.

THE CHALLENGE OF THE BLACK CENTER

Should separate centers for black students be encouraged? What are the implications for college unions, whose historic purpose in this country has been to provide a "common meeting ground" for all students? Should such centers, if established, be part of the union structure or in any way underwritten by general union or university funds?

The resolution of such questions is one of the "tasks" posed in the report of the Association's Task Force on Human Resources adopted at the 1969 conference.

The development of the new Martin Luther King Afro-American Student Center "for the social and cultural life of the black student" at New York University's Washington Square campus is perhaps a typical case in point.

The center has a main lounge, offices for a director and his staff, conference rooms, a library with books on Afro-American culture. (Similar facilities for NYU's Heights campus have been proposed.)

The center is run by a board of directors consisting of black students and black faculty advisers. It has employed a director and secretary who organize programs, arrange for lectures, seminars, mini-courses, and social events.

The new center was a focal point of much controversy during its first year

(1968); the director was dismissed after a few months.

The controversy, according to a NYU publication, "The Black Student at New York University," was based primarily upon "certain misunderstandings over what concepts should be promoted for the good both of the Black community and of the University." But the history of these months, according to the publication, "has made clear three things of importance:

"(1) The students and University did not have the same kind of center in mind when negotiations had begun, when they had ended, and when plans were implemented for its creation.

"(2) The University was placed in a position of supporting a center that could be promoting, by popular definition, a form of separatism.

"(3) The students had wanted and were willing to take full responsibility for the operation and maintenance of the center."

After a student strike, in which the center director was heavily involved, an arrangement was agreed upon whereby the University would honor its commitment to take care of the center's operational expenses for the school year; the center programs were financed through a gift from an anonymous donor.

Beginning last September 1, the center became completely autonomous.

Photos of Ghetto Ready to Exhibit

"I Am Black But Comely," an exhibit of 42 black and white photographs depicting the culture of the black ghetto, had its premiere showing recently at Cornell University's Willard Straight Hall and is now available to other unions.

The photos were taken by Michael Parkhurst, a member of the staff at the Cornell Libraries which commissioned the project. Parkhurst has been a free-lance photographer for about five years and the current exhibit is his third one-man show. He spent a week in North Philadelphia in August to shoot the photos, a week in which he was "continually reminded of the quote from Song of Solomon which titles the exhibit."

Commenting on the exhibit, one reviewer wrote "Michael Parkhurst's camera, healing and mortifying, rests like the eye of a compassionate god on the city of man. Like a god, the camera has forgotten magic, in favor of a greater and better power—compassion."

The exhibit, with the photographs mounted on masonite, ready for hanging, may be rented for a three-week period at

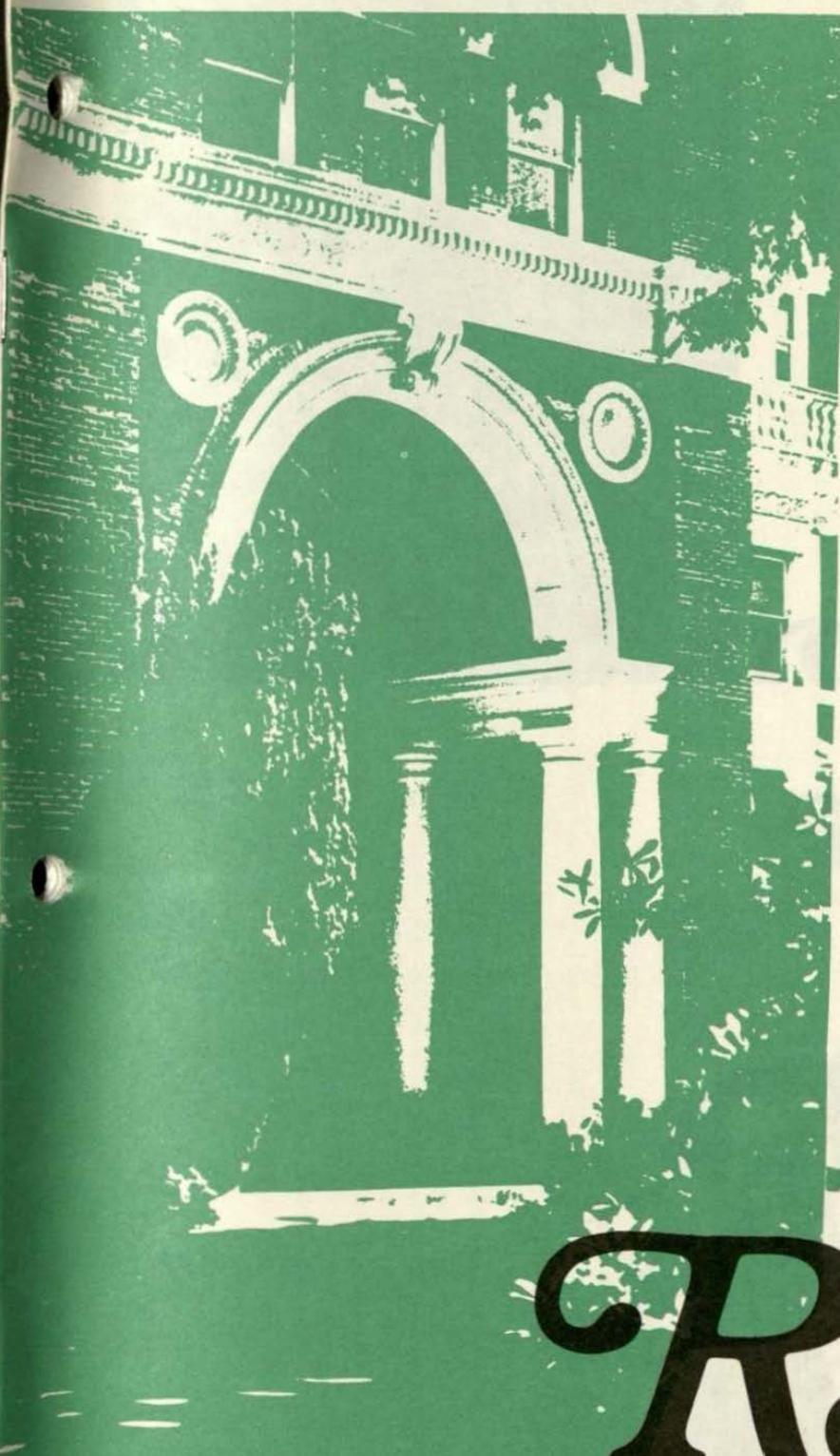
\$75.00 plus shipping charges. Information on the traveling schedule may be obtained from Miss Sharon Staz, program consultant, Willard Straight Hall, Cornell University, Ithaca, N.Y. 14850.

HOW TO OPEN DOOR TO UNION CAREER

Following through its recommendation for the establishment of a human resources bank, ". . . for minority students and staff who have potential for a career in union work," the Association's Task Force on Human Resources has urged that all individuals interested in launching a union career, particularly those from minorities, write to the central office requesting the Professional Development Committee's pamphlet on internships in college unions.

The internships are paid positions which require little or no initial union experience but which provide opportunities for exposure to the various dimensions of union administration and which frequently allow for enlarged responsibility as the individual gains experience and confidence.

The pamphlet lists all those colleges which have indicated they have internships and assistantships.



Residence halls handbook

1973



74

contents

Introduction.....	1
Staff.....	2
Dining Services.....	4
Policies and Procedures.....	7
Student Government.....	16
Contracting Information.....	18
Emergency Telephone Numbers.....	Inside Back Cover



Editor: David T. Doherty
Graphics: Diok Richardson



Introduction

Welcome to the Oregon State University residence halls. Upon enrolling as a student at OSU, you become a member of a community designed to deepen and broaden your educational growth and experience.

Citizenship in the University community carries with it certain responsibilities and obligations. Among these are a concerted effort to advance educationally, fulfill the terms of various contracts, and develop respect for the rights of other citizens in the community, while adhering to University rules and regulations and the laws of the State of Oregon which pertain to its citizens.

The University is committed to and encourages mature self-direction, a necessary ingredient in the accomplishment of academic, social, and personal objectives. Accordingly, every attempt is made to provide the environment necessary to accomplish this aim.

To assist the individual in advancing toward these objectives, residence halls offer mini-courses, guest speakers, student government opportunities, group picnics, intramural activities, and other varied experiences. Through such experiences, the individual can interact naturally with others and thereby reflect upon himself and his personal development.

This handbook is designed to help you answer questions about your hall and the experiences it can provide. If you need more information, see your living group president, your Resident Assistant, or your Head Resident.



Staff

Oregon State University residence halls provide various types of living accommodations for more than 3800 students. Living in the halls is viewed as an integral part of the total educational process. It involves the potential for a full measure of personal interaction and the participation in and coordination of out-of-class living experiences with the on-going formal and informal learning experiences.

The direction for providing optimum opportunities for the individual in these on-campus living environments is generated through the various staff in the Dean of Students Office and in the Department of Student Housing and Residence Programs.

Department of Student Housing and Residence Programs

All aspects of on-campus living accommodations are served through the various staff located in this central office in Room 204 of the Administrative Services Building. As a center of service, this office provides information and other necessary services ranging from rental agreements and physical arrangements to assistance on personal matters and programming ideas. Head Residents and Resident Assistants are considered as staff of this area and reside in residence halls to serve individual students and groups in mutually productive ways.

Students are invited to come to the central office whenever information, further services, or assistance is needed.

Head Residents

All residence halls have Head Residents who are responsible for the total operation of the halls. Major responsibility areas for the Head Residents, aside from the general administrative tasks required to insure the smooth operation of the halls, include working with program development to enhance the growth of each student academically, physically, socially, and culturally; advising students and student government groups; and supervising and training staff to meet the ends desired.

Head Residents are selected because of their experience, training, and interest in residence hall programs. Officers in all residence halls work closely with the Head Residents and other residence hall staff to achieve satisfactory and productive living experiences.

Resident Assistants

The first staff member you will meet is your Resident Assistant. An RA is assigned to each living unit in your hall to aid you whenever possible. Each RA is selected for his leadership experience, training, scholarship, and desire to help students. He is an upperclassman or graduate student who is familiar with the campus and the residence halls.

As a member of the Dean of Students' staff, your RA has a variety of responsibilities. He is always willing to help you with personal problems, and he can arrange for you to see persons in other University agencies when more specialized aid is necessary. You can expect your RA to respect your confidence in personal matters.

Your RA also acts as a liaison between you and the University for the mutual benefit of both. Do not just grumble -- take your suggestions and complaints to him; he will see that they are directed to the proper channels or assist you in taking them there.

Your RA serves as the advisor to the floor student government. He will be able to assist you with ideas and information for planning your activities. He is also responsible for working with student leaders in developing an effective method of enforcement of floor, hall, and University regulations.

Additional Student Services

Refer to the *Student Handbook* concerning information about the Student Health Service, the Counseling Center, the Financial Aid Office, and Student Activities.

STUDENT SERVICES DIRECTORY

OFFICE OF DEAN OF STUDENTS (AdS 220, x3661)

Robert W. Chick.....*Dean of Students*

DEPARTMENT OF STUDENT HOUSING AND RESIDENCE PROGRAMS (AdS 204, x1772)

M. Edward Bryan.....*Director*

S. Roger Frichette.....*Assistant Director*

Lydia White.....*Assistant Director*

David T. Doherty.....*Information Officer*

Robert Hartman.....*Program Coordinator*

Kathleen Scoggin.....*Acting Director of
University Food Service
(Residence Halls)*

John Jackson.....*Plant Superintendent*

OFFICE OF STUDENT SERVICES (AdS 218, x3661)

JoAnne Trow.....*Associate Dean*

William Brennan.....*Assistant Dean*

Kay Conrad.....*Assistant Dean*

J. Franz Hawn.....*Director of New Student
Programs*

J. Roger Penn.....*Director of Special
Programs*

OFFICE OF FINANCIAL AID (AdS 218, x2241)

Richard E. Pahre.....*Director*

COUNSELING CENTER (AdS 322, x2131)

Morris L. LeMay.....*Associate Dean and
Director*

STUDENT HEALTH SERVICE (SHS 206, x2721)

William Stephans.....*Director*

MENTAL HEALTH CLINIC (SHS 116, x2952)

Raymond S. Sanders.....*Director*

MEMORIAL UNION AND STUDENT ACTIVITIES (MU Office, x2416)

George Stevens.....*Associate Dean and
Director*

EDUCATIONAL ACTIVITIES AND PHYSICAL RECREATION (MU, x2101)

Donald R. Sanderson.....*Director*



Dining Services

Dining halls are coeducational and serve several residence halls in the same area. They are managed by food service supervisors who work under the Acting Director of University Food Services -- Residence Halls. Students will find that through food service staff efforts an atmosphere exists which invites resident students to relax, visit, and enjoy good food with one another.

Meal Plans

Students may elect a 15-meal plan ticket or a 20-meal ticket each term. The 15-meal plan is good Monday through Friday, for breakfast, lunch, and dinner. A 20-meal plan includes Monday breakfast through Sunday's buffet. Students may change meal plans *only* at the end of a term.

Meal Hours

Meals are served in all residence hall dining rooms, except Sackett and Snell, as follows:

Breakfast

Monday-Friday	7:00-8:30
Saturday	8:30-9:00

Continental Breakfast

Monday-Friday	8:00-9:15
Saturday	9:00-9:45

Soup 'n Sandwich Bar

Monday-Friday	10:30-1:30
---------------	------------

Lunch

Monday-Friday	11:00-1:00
Saturday	11:30-12:15

Dinner

Monday-Friday	4:45-6:00
Saturday	5:00-5:30

Brunch

Sunday	9:30-11:00
--------	------------

Buffet

Sunday	3:00-5:00
(Two dining halls)	

Sackett Dining Hall will serve a continental breakfast between 7:00 AM and 9:00 AM on Monday through Friday.

Changes in meal hours may be necessitated by class schedule changes, special campus events, or for other reasons. Meal hours posted on dining hall bulletin boards will be current at all times.

Dress

In order to maintain a pleasant atmosphere in the dining halls, but at the same time allow students the widest latitude in individual dress preferences, minimum dress standards have been established by the Residence Hall Council for all dining halls.

At all times, appearance should be presentable for public dining. In order to meet minimum safety, health, and sanitation standards, footwear must be worn at all times. Students who consistently violate minimum standards can expect disciplinary action to be taken.

Second Servings

Students have the opportunity for second servings at any time during the meal hours by returning to the serving area. Seconds, however, *cannot* be offered on steaks, chops, and occasional other items.

Standard portions will be served with priorities given to those students entering the serving lines for the first time. Food service costs are increased with this program; therefore, we ask that food be consumed in the dining hall and that you take only the food that you expect to consume. *No food is to be taken out of the dining*

hall.

Students who consistently violate this rule can expect disciplinary action. A charge of \$5 may be assessed for each violation.

Photo Meal Cards

A Photo Meal Card will be issued each term. Each resident must present his card to the checker at every meal. Your meal card is valuable; hence, you should treat it as cash. If you lose it, you can get another from West Dining Hall for a \$5 charge. No one will be permitted in the dining halls during meal hours unless he possesses a meal card or is a paid guest of a meal card holder.

Meal cards are not transferable under any circumstances. No food or beverage may be shared with a non-card holder at any time.

Without the savings derived from some expected absences from meals, a substantial increase in board rates would have to be made. *A card holder will be charged \$5 plus the cost of the meal for permitting a non-card holder to use his meal card or sharing food or beverage with a non-card holder.*

Any part of a meal constitutes a charge for the whole meal. Second and subsequent offenses will cost the card holder \$10 and may result in University disciplinary action.

Guests for Meals

You may take guests to meals in your dining hall by paying the regular guest rates of \$.75 for continental breakfast, \$1 for breakfast, \$1.50 for lunch or Sunday brunch, and \$2 for dinner (except steak nights and Sunday buffets which are \$2.50). Cash meal tickets should be purchased at hall desks during regular office hours. Cash meal tickets also may be purchased in the dining halls.

You are responsible for the conduct of any guest whom you escort to your dining hall.

Removal of Food and China from the Dining Halls.

All food taken during a meal period must be consumed in the dining hall. This rule is necessary because the residence halls are not designed as eating facilities.

Food carried out of the dining hall for non-boarders or "snacks" will result in increased cost to all residents. In addition, removal of china, silverware, glasses, and salt and pepper shakers will contribute to increased dining service costs. There are not sufficient funds to supply each student with such items for personal use.

Students who consistently violate this rule can expect disciplinary action. A charge of \$5 may be assessed for each violation.

Special Diets

If you are on a special diet for a medical reason, visit the Health Center and take instructions from a University physician to the food serv-

ice supervisor in your dining hall. Special dishes can be prepared for you for an additional charge of \$12 per month.

Reduction diets, except for extreme cases, are the responsibility of the individual student. The food service supervisor will be happy to assist an individual in the selection of menu items for a reduction diet.

Sick Trays

If you are confined to your room by illness, a sick tray may be obtained from the dining hall. The meal card of the student who is ill must be presented to the food service supervisor at least 30 minutes before the dining hall closes. The meal ticket will be returned when the tray is returned to the dining hall.

Class Conflicts: Early and Late Meals

Try to plan your class schedule so you can be in the dining hall for meals; it is impossible to refund charges for meals missed. No adjustment can be made for employed students whose working hours conflict with meal hours. Late meals will be available for students with classes during meal hours.

Sack Lunches

If you have a class or class field trips which will cause you to miss a meal, the dining hall staff will prepare a sack lunch for you. You must, however, notify the food service supervisor in your dining hall 24 hours in advance to obtain this special service.

Service During Vacations

Residence hall dining rooms are closed during all vacation periods. Meals for special holidays such as Memorial Day or the Fourth of July will be served according to the Sunday schedule. The last meal served before closing for vacation is Wednesday dinner before Thanksgiving and Friday dinner of final examination week.

Food Committees

In order to establish an effective channel of communication between the students and the food service staff, food committees have been formed by the students to work with their respective food service supervisors. Each committee meets to exchange ideas and information of mutual interest. Refer your suggestions to your Food Committee or to your unit food service supervisor.

Floor Dinners and Picnics

Floor dinners for special occasions may be held in your dining hall during fall and winter terms. Spring term is limited to barbecues and picnics. Each floor is permitted one special dinner or picnic each term. Menus necessarily must be limited.

Arrangements must be completed *two weeks in advance* between living group officers and dining hall staff. Residents are responsible for special table setting

service and clean up. Picnics for small groups cannot be accommodated.

About once each month, beginning in November and ending in May, a special dinner will be featured in your dining hall. This may be a festive buffet, smorgasbord, international dinner, or some other special event.

Special Service for Sportsmen

Student sportsmen may bring legally obtained game to be prepared for them by the food service staff, if work schedules will allow. Please contact your unit food service supervisor for this special service.

Student Employment

The University Food Service employs more student employees than any other campus employer. Unit food service student supervisors are responsible for hiring student employees. The student wage rate is \$1.60 per hour. Residents are given preference for all jobs and are, therefore, encouraged to apply for student jobs in the dining hall where they eat.





Policies & procedures

Laws, regulations, and rules represent man's best efforts to create a livable society and to induce socially acceptable behavior. Students at Oregon State University are expected to be mature, lawabiding, and responsible in their general behavior. Accordingly, they are expected to: obey national, state, and local laws; respect the rights and privileges of others; be forthright and honest in all their social and academic conduct; and in general conduct themselves in a manner which brings credit to themselves and to the University.

In addition to national, state, and local laws, students are expected to obey University regulations. These regulations state clearly some things which students must do and some specific things which they must not do if they wish to remain associated with the institution. *The University, however, does not attempt to define by formal rules every unacceptable action.* In situations not covered by specific regulations, a student should use common sense and be sure that his conduct is at all times consistent with that expected of a mature, responsible individual possessed of high ethical standards.

When a student's conduct is considered to be at variance with the University's standards, a disciplinary committee or University official having jurisdiction will review the facts and take appropriate action. In this connection, it is important to point out that violations of national, state, or local laws make a student liable not only to prosecution and punishment by civil courts, but also to concurrent disciplinary action by the University, which could include suspension or expulsion from the University.

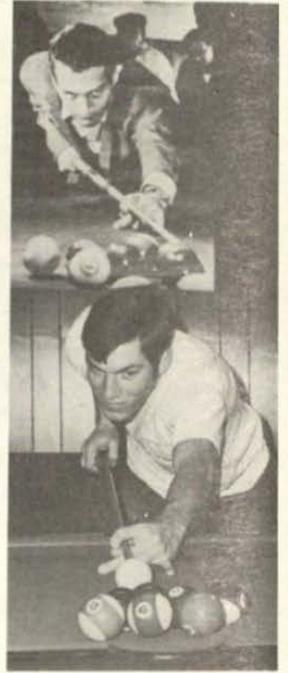
Students living in the residence halls should be aware of specific regulations and policies. In addition, read and be familiar with the student conduct section of your *Student Handbook*.

Subject	Policy	Procedure and/or Provision
Alcoholic Beverages	University regulations prohibit possessing, furnishing, or using alcoholic beverages by any person while on University owned or controlled property or in any recognized student living group except in properties used or rented for residential purposes by non-students, in living groups with all residents 21 years of age or over, or in University married student housing.	Not applicable.
Bicycles	Compliance with city and University regulations regarding useage is expected. Bicycles cannot be parked so as to block or prohibit the use of walkways, fire exits, or hall entrances. The University is not responsible for damage or theft of bicycles while on campus. Registration with the City of Corvallis Police Department is encouraged and required if ridden on city streets.	Racks are located adjacent to each residence hall. Students may, if they wish, keep their bicycles in their rooms for added protection. Any additional maintenance costs which result through such storage in the student room necessarily must be assessed to the occupant of that room.
Closed Areas	Roof areas of residence halls are closed to students except Weatherford Dining Hall's roof and the sundecks on Bloss, Callahan, Finley, and Sackett.	Sundeck roof keys may be obtained at the desks of the specified halls by student residents of those halls.
Damage or Equipment loss	Each student is responsible for the general condition of the room and equipment assigned to him, including loss and damages. Responsibility for equipment loss and damage or damage to common use areas may be assigned to all residents if the responsible parties cannot be identified.	Damages or equipment loss should be reported to the hall desk or to a staff member.
Drugs: Use and Possession	Student involvement in the use, possession, distribution, or sale of illegal drugs or narcotics (drugs or narcotics prescribed by a physician are excepted from this policy) is strictly prohibited.	Concerns or questions involving drugs or narcotics should be directed to the Mental Health Clinic, Student Health Service, or the Counseling Center. Information voluntarily given to the Student Health Service or the Counseling Center will be treated as confidential.
Electrical Appliances	Students may utilize the following appliances in their room: clock, fan, typewriter, blanket, hand hair dryer, razor, radio, record player, TV, tape decks, and personal lamp. The following appliances cannot be used in rooms: heating or cooking appliances, sun lamps, air conditioners, or refrigerators (except those rented through the RHC or those approved by the Department of Student Housing and Residence Programs).	Contact the RHC for specifics on renting a refrigerator or the Department of Student Housing and Residence Programs (ext. 1772 or AdS 204) for approval of non-rental refrigerators.
Elevators	Elevators exist in the halls for the convenience of the residents and their guests. It is expected that they will be used properly. Misuse may result in temporary loss of service or a service charge for repairs resulting from misuse.	Notify a Resident Assistant or the Head Resident immediately if any elevator failure occurs. All halls except Sackett and Weatherford (west wing) have self-service elevators.

Subject	Policy	Procedure and/or Provision
Firearms and Ammunition	Firearms and ammunition brought to the campus by hall residents cannot be kept in or brought into the halls unless they are checked in at the desk and stored in the cabinets provided.	Special gun-storage cabinets exist in each hall wherein men reside. A detailed procedural statement is available at each hall desk.
Fire Safety	All students and/or their guests are expected to respond appropriately whenever a fire alarm is sounded. Each person is expected to observe the fire safety guidelines.	<p>Fire safety procedural guidelines (in force whenever an alarm has been sounded) include: 1) lights on in rooms, 2) doors closed, 3) windows closed, and 4) curtains open. All individuals should: 1) wear shoes and wear or carry a coat, 2) walk in single file to the outside of the building and 3) remain outside until a return signal is sounded. In case of fire: 1) sound an alarm for the building, 2) notify the Fire Department (do not call unless a fire actually exists), 3) advise an RA or the Head Resident a fire exists as soon as possible.</p> <p>Chemical fire extinguishers are located on each floor in general use areas of each hall. If the chemical extinguisher can be used at the time of a fire without personal danger, please do so.</p>
Flammable Materials and Open Flames	<p>Open flames, including such items as candles, laboratory burners, stoves, torches, etc., cannot be used in any public or private area of a hall. Candles may be kept in student rooms for <i>decorative</i> purposes. Individuals may use matches or lighters to light cigarettes, cigars, or pipes.</p> <p>Explosives, including firecrackers or other fireworks, and highly flammable and/or combustible materials must not be brought into the halls. This includes motor bikes, motorcycles, scooters, etc. Lighter fluid should be tightly capped.</p>	Violations of this policy will be referred to the RHA Disciplinary Board. Violations also may be referred to City or State agencies for possible action.
Gambling	All forms of gambling are prohibited by OSU regulations to all persons while on University-owned or controlled property, to students in all living groups, and to all student organizations affiliated with the University. University regulations also prohibit gambling at any student function, either on or off the campus.	Not applicable.
Guests	Student over night guests are welcome in the residence halls on nights that do not precede school days or are not in examination weeks. It is the responsibility of the student to see that his guest(s) know(s) and obey(s) all living group regulations.	<p>Students must secure approval for an exception to the regulation from the Head Resident if the condition against having guests on school nights or during examination weeks presents a problem.</p> <p>For over night guests staying in student rooms and not using linen, there is no charge. The guest, however, must register with the hall desk or the Head Resident. If linen is desired, it can be obtained at the hall desk for a charge of \$1.</p>



Oregon
State
University



Residence hall life includes varied experiences and opportunities for the student as depicted in these examples. Study, of course, is a prime focus, but recreational moments, either by oneself or with a friend, also exist. Outstanding food is available in the dining services and ample facilities are in each hall for necessary tasks such as ironing, sewing, etc. And hall life provides the chance to meet new people.



The variety and value in hall life can be found in a jam session with an RA concerning what courses to take, in watching an intramural game with a friend, in pitching horseshoes, in making a 250 pound candle, or in enjoying quality food prepared by the bake shop. Residence hall students also get to share the delightful Oregon mist with other OSU students! On the whole, hall life can be just about anything the individual wants it to be -- academically, socially, and recreationally.



Subject	Policy	Procedure and/or Provision
Guests (continued)		Guest rooms exist in some halls. They should be reserved ahead of time, since the demand for use is high much of the year.
<p>Hours</p> <p>1. Building Security</p> <p>2. Calling</p> <p>3. Quiet</p> <p>4. Self-regulating</p> <p>5. Vacation</p> <p>6. Visitation</p>	<p>Residence halls are closed to the public between 12 midnight and 6 AM, Sunday through Thursday nights, and between 2 AM and 6 AM on Friday and Saturday nights.</p> <p>Individuals not residing in the residence halls may visit in the main lounge areas of the hall during open house, i.e., 6 AM to 12 midnight, Sunday through Thursday, and 6 AM to 2 AM on Friday and Saturday.</p> <p>Quiet hours are determined by the student government and the staff of the hall.</p> <p>All students may determine their own individual closing hours, with the exception of any student who has not reached 18 years of age.</p> <p>All halls are closed for vacation at 7 PM on the Wednesday prior to Thanksgiving and at 10 PM on the Friday of finals week each term. Closing hours are extended to 1 AM on the Sunday following Thanksgiving Day, Christmas vacation, and Spring vacation. The hours are extended to 2 AM on the Thursday of fall registration. On the nights before Memorial Day, Fourth of July, and other official University academic holidays, the closing hour is 2 AM.</p> <p>Residence halls may schedule visitation hours in accordance with the policies developed by the Residence Hall Council and approved by the Office of the Dean of Students. The following maximum limits have been established: Sunday through Thursday -- 10 AM to 12 midnight; Friday and Saturday -- 10 AM to 2 PM. Members of the opposite sex may not be in any private living area of the hall before or after visitation hours. They should be escorted to and from the main public area by their host or hostess.</p>	<p>Not applicable.</p> <p>Not applicable.</p> <p>Check with student officers or staff to obtain specific hour schedules.</p> <p>Qualifying students are provided an outside door key that will permit entry to their own residence hall on a self-regulated basis.</p> <p>Requests to remain in a residence hall beyond the established closing hours at vacation time must be directed to the Head Resident for approval.</p> <p>Requests for review and/or change in the visitation hours should be directed initially to the hall government and staff.</p>
Keys	Security of individual student rooms is the responsibility of the occupants. Students who are 18 years of age or older qualify for an outside door key for use in developing their own self-regulating hours.	Outside door keys must be returned to the hall desk by the Friday of finals week each term. Students who lose either their room or outside door key should report it to the hall desk. Replacement costs are \$5.80 (room) and \$4.00 (outside).
Kitchenettes	These facilities are designed for preparation of snacks, coffee, and other general use activities. They are not intended for cooking meals.	Many of the halls have kitchenettes on each floor. Each living group is responsible for cleaning of its own kitchenette. Keys for these rooms are available at the hall desks.

Subject	Policy	Procedure and/or Provision
Laundry Facilities	Use of laundry and ironing equipment is restricted to residents of the hall in which the equipment is housed.	All halls have coin-operated washing machines and free dryers. Ironing boards are provided in all halls, and irons may be checked out at the hall desk.
Light Bulbs	Light bulbs should not be replaced with brighter bulbs than is appropriate. Larger sizes may crack the reflector bowls in the lamp, overload the circuits, and create a fire hazard.	Burned-out bulbs will be replaced without charge. Check with the maids or custodian for a replacement. Do not attempt to fix a burned-out fuse; call the custodian or an RA.
Linen	Not applicable.	Each student is provided with two clean sheets and a pillow slip weekly. The day and time for linen exchange is posted on the linen room door in each hall.
Mail Service	Not applicable.	Your mail box number is the same as your room number. If you live in Bloss, Buxton, Callahan, Finley, Hawley, McNary, Sackett, Snell, West, or Wilson, your room key will open your mail box. If you live in Cauthorn, Poling, or Weatherford, your mail box combination will be available at the hall desk. Mail usually is sorted and delivered by mid-afternoon daily.
Personal Property	The University is not responsible for loss in the residence halls due to fire, theft; interruption of water, heat, or other utilities; or other causes. Residents are urged to provide their own personal insurance.	Not applicable.
Pets	No pets, with the exception of harmless aquarium life (i.e., fish), are allowed in the residence halls. In addition, laboratory specimens are not allowed in the residence halls.	Students who have pets in violation of the policy will be asked to remove them from the residence hall within 24 hours; failure to act accordingly may result in eviction from the hall. If eviction results, the student will forfeit his \$50 housing deposit and will be charged \$1 per day for the balance of the contract period.
Quiet Floors	Floors where no electronic sound equipment will be permitted except radios and/or stereophonic equipment with earphones. Consistent disregard for established quiet hours or refusal to help maintain a generally quiet environment will constitute grounds for moving such a violator to another floor or hall.	Students have the option to move to or from quiet floors with the approval of the Head Resident. Quiet floors are located in Callahan, Weatherford, and Wilson Halls.
Room Care	Each student is responsible for the upkeep of his room (or his portion of his room).	Vacuum cleaners, brooms, and mops are available on each floor. All rooms are cleaned by University personnel during term breaks. Procedures for room preparation prior to cleaning will be communicated through <i>LINCHPIN</i> .

Subject	Policy	Procedure and/or Provision
<p>Room Entry</p> <p>1. Outside Agencies</p> <p>2. Staff</p>	<p>Since the University and the residence halls are not sanctuaries, there are occasions when outside agencies will desire to search a student's room. When the agency is operating under a legal search warrant, the residence hall staff is expected to cooperate, but also to assure that the student's rights are not being violated. When the activity of a student results in a request by an outside agency, particularly police officials, to search a room without a search warrant, <i>such requests should be cleared with the Office of the Dean of Students.</i></p> <p>The entry and search of student rooms within the residence halls is necessary upon occasion to meet emergency situations, enforce regulations, and for safety, health, or maintenance measures.</p>	<p>Procedurally, the same criteria must be satisfied which control search without warrants in the civilian community, namely, 1) actual "hot" pursuit of a person who has been witnessed committing a crime; 2) a reasonable basis to suspect that a felony is actually being committed on the premises; or 3) consent of the person whose room is being searched.</p> <p>For more details on the policy and procedures, refer to hall staff members who have copies of the document: "Student Room Search by Outside Agencies" in their Staff Manual.</p> <p>The right of authorized University staff to enter student rooms is defined in the document: "Room Search by Residence Hall Program Staff." Refer to a hall staff member for a review of that document.</p>
Sewing Machines	Not applicable.	Sewing machines are available in halls in which women reside. Bobbins may be checked out at the hall desk.
Signing Out	Although it is not compulsory, all students who plan to be away from a living group <i>overnight</i> are encouraged to sign-out or leave word of their destination. All students are encouraged, furthermore, to leave a forwarding address when leaving for a vacation. It is recommended that women students leave word concerning their destination when they will be away from their hall after dark.	Complete signing out activities at the hall desk or leave word with a staff member.
Signs or Articles Display in Rooms	The University expects students to regulate their own lives in accordance with accepted standards of good taste. This means that possessions or displays which are inconsistent with accepted standards should not be kept in student rooms or displayed in student room windows.	Not applicable.
Soliciting	For the protection of students and to prevent interruption of studies, soliciting and selling on University property is prohibited.	Residents encountering a solicitor or salesman are asked to report this person to a member of the residence hall staff.
Sun Bathing	Room blankets, pillows, cushions, linens, or other hall furnishings are not to be removed from their location for sun bathing (or other) purposes.	Special blankets for sun bathing will be provided upon request from the hall linen room. Check with the linen maid during the regularly scheduled linen day.
Telephone Service	Floor telephones are for local use only. Collect calls are not to be accepted on these telephones and long distance calls can be made only when they are collect	Individual room telephones are available in all rooms of Bloss, Buxton, Callahan, Cauthorn (women's floors only), and Poling Halls. All other halls have tele-

Subject	Policy	Procedure and/or Provision
Telephone Service (continued)	or credit card calls.	<p>phonic service on an optional basis. Applications for service should be made through the Communication Services Office located in the Administrative Services Building.</p> <p>Individuals misusing floor telephones by placing prepaid long distance calls or by receiving collect calls may be assessed a \$5 administrative charge by the Communication Services Office, as well as be subject to University disciplinary action.</p>
Transfers	Students wishing to transfer rooms within their hall or to transfer between halls must secure the approval of the Head Resident.	If a transfer is approved, the regular check out procedure must be followed. See the clerk at the hall desk for details.
Water Beds	Because of the excessive weight and leaking potential, water beds are prohibited in the halls.	Not applicable.





Student government

Students living in the residence halls are members of the Residence Hall Association and the University community, the latter consisting of faculty members, administrators, and students. Each has a share in governing the institution.

Since the administration has delegated much of the governing authority in appropriate spheres to student government, it is up to each student to assume his own share of this obligation by participating in hall and floor government. Through hall and floor councils, students have structures which enable them to establish many of their own governing policies and programs.

Residence Hall Government

There are three levels of student government in the halls: 1) floor, 2) hall, and 3) inter-hall. Any student living in the residence halls may apply for an office if he meets requirements outlined in the respective hall and ASOSU constitutions. Freshmen are urged to gain experience through committee participation before applying for higher positions.

Student government has established an annual fee of \$10 in order to finance desired activities and programs. This non-refundable fee is collected on a 40% (fall term), 30% (winter term), and 30% (spring term) basis. Each term's portion of the government fee will be included in the first room and board payment for that term.

Floor Councils

The governing council for each floor generally consists of a president, vice president, secretary, treasurer, social chairman, and other officers which the members consider necessary. Floor-level government serves to build spirit and unity in the basic living group. Floor meetings are scheduled regularly throughout the school year. Here students have a chance to become acquainted with one another, plan activities, discuss problems, offer suggestions, review governmental actions, and become acquainted with hall and campus activities.

Hall Councils

The presidents of the floors and the hall officers elected at large in a particular hall comprise the membership of the hall councils.

Each residence hall has a constitution that defines the relationship of hall government to the floor governments and specifies the duties and responsibilities of officers on the hall council.

Residence Hall Association (RHA) and Residence Hall Council (RHC).

All students living in the residence halls are members of the Residence Hall Association of which the Residence Hall Council is the governing body.

The RHC works to promote the best interests of residence hall students, to further the aim of good student government in the halls, to foster the spirit of unity, to coordinate the activities of the residence halls, and to represent the members of the halls in matters of concern to these members.

The RHC consists of 1) the Presidents Council of which hall presidents and RHC executive officers are members and 2) two RHC Area Councils of which two elected representatives from each hall are members. Students are urged to contact members of the RHC with suggestions, ideas, or matters of concern in the interest of further improving the residence halls.

Residence Hall Association Disciplinary System

Oregon State University considers students to be mature individuals. Regulations can guide and control the environment to a large degree, but standards of conduct are largely the responsibility of each individual. It is understood that each student will conduct himself in accordance with the regulations of the University and laws of the city, state, and federal governments. Beyond that, the University, through the President and Dean of Students, has delegated to student living

groups the authority to make the most of their own living rules. The regulations with which everyone should be thoroughly familiar are stated in the *Student Handbook*, the *Residence Hall Handbook*, and separate hall publications.

While broad limits are imposed on disciplinary actions in order to maintain minimum levels of consistency, discipline cases are handled on an individual basis. Thus there is no rigid hierarchy of offenses and mandatory penalties.

Two principles underlie the disciplinary efforts at OSU and the residence halls. These apply whether disciplinary action is being administered by the disciplinary boards, the residence hall staff, or through the Office of the Dean of Students. The *first* principle is that disciplinary action is aimed primarily at assisting the individual involved to redirect his behavior and energies along acceptable lines. The *second* principle is that every effort is made to encourage students to assume responsibility for their own discipline, behavior, and actions.

The RHA disciplinary system operates at two levels: hall and inter-hall. The members of the various disciplinary boards are responsible both to help educate the members of their halls as to acceptable behavior as well as to hear disciplinary cases.

Students whose behavior does not meet University or residence hall standards, or is otherwise not acceptable, are subject to disciplinary actions which can include:

- 1) *Hall Warning*. A verbal or written statement that a student's actions are not acceptable and that subsequent infractions may result in more severe action.
- 2) *Hall Probation*. A written statement that further misconduct may result in a recommendation that a student be removed from the floor or hall, and/or other disciplinary action.
- 3) *University Warning*. An official statement of the University's concern about behavior which is not acceptable. Since University Warnings are cumulative, further misconduct may result in more serious action.
- 4) *University Probation*. A period of time during which further misconduct may result in the student being referred to the University Disciplinary Committee for possible suspension or expulsion from the University, and/or other severe action.

Official University action normally requires students under the age of 21 to notify their parents or legal guardians and have them write to the Office of the Dean of Students indicating their awareness of their son's/daughter's involvement and the action taken. Cases involving possible suspension or expulsion from the University shall be forwarded to the Office of the Dean of Students for referral to the University Disciplinary Committee. Cases occurring during dead or final week of each term may be heard by personnel in the Department of Student Housing and Residence Programs or the Office of the Dean of Students.

Further information about membership in the various boards, the jurisdiction of each board, and other actions which can be taken is contained in the RHA Disciplinary System Constitution. Hall officers, members of the disciplinary boards, Resident Assistants, and the Head Residents have copies of the document.

Living Group Accounts

In order to maintain campus recognition, each residence hall living group must keep funds collected from student members on deposit with the Student Activity Accounting Service.

Residence Hall Activities

The residence halls program of activities is designed to supplement the student's classroom experiences and to thus broaden his education. An active, meaningful hall program provides opportunities for all residents to participate in those activities and programs which are of interest to them. Typical activities center around the following areas:

Social activities include functions such as exchanges, firesides, dances, hayrides, beach parties, and floor dinners.

Recreational-intramural activities provide the opportunity to engage in football, basketball, softball, track, swimming, bowling, and golf, as well as bridge and pool tournaments.

Cultural-educational activities provide opportunities such as lectures and discussions with faculty members, films, study skills seminars, tutorial programs, and plays. Special facilities have been developed for educational activities in some of the residence halls. The Jefferson Street side of Weatherford Hall houses a student library, including the Steven A. Norton Memorial room, which contains reference books and current newspapers and periodicals. Finley, Poling, Sackett, and Wilson Halls house computer consoles by which students are able to obtain data from the University Computer Center. Weatherford and Wilson Halls both provide dark rooms for photographic development work.



Contract information

For freshmen, an application for a residence hall reservation is for the entire school year, as defined in the official University calendar, and becomes a contract upon payment of the \$50 housing reservation deposit. Upperclass students may elect either to sign an academic-year contract or a one-term contract.

Read and preserve the document entitled *Student Housing Contract: Terms and Conditions for Residence Hall and Food Service Accommodations*. You have assumed full responsibility for complying with its contents. Questions about any facet of the contracting process should be directed to the Contracting Officer, Department of Student Housing and Residence Programs, Administrative Services Building 204, extension 1772.

Contract Period

The contract period is for one academic year (or the remaining portion thereof), or for one term for those who are sophomores or above and sign a one-term contract.

The contract period for residency begins in all residence halls at 9 AM the day before registration fall term and 1 PM the day before registration winter term and spring term. Residence halls will remain open until 10 PM the last day of final examination week each term.

Residence halls will be open prior to the contract period to accommodate students participating in New Student Programs. Students arriving before the contract period begins will be assessed an additional room and board charge.

Housing Reservation Deposit

A \$50 housing reservation deposit must accompany the contract application. The full \$50, less any charges, will be returned to the student after he checks out of the residence hall at the completion of the contract period.

The reservation deposit is forfeited if the contract is not carried out, except in the special cases stated in the contract (and noted on

the following page.) If the student contracts to return to the residence halls for the succeeding academic year, the \$50 will be retained as a continuing reservation deposit. Charges for maintenance generated by individual actions cannot be made against the reservation deposit during the contract period.

At the end of the contract period, the deposit may be used to pay outstanding hall dues and/or maintenance charges (for repair or replacement of damaged furniture or fixtures for which the student is responsible). Charges for equipment loss or damage or for defacement of common use areas (i.e., lounges, recreation rooms, corridors or bathrooms) may be assessed equally against the residents of the area. Any balance remaining in the deposit after all charges have been paid will be refunded about six weeks after the close of the contract period.

Termination of Contract

The contract shall be canceled when a student withdraws from the University during or at the end of any term. In certain exceptional cases, i.e., for justified and substantiated medical reasons, financial hardship, or upon application to move into a fraternity, sorority, or off-campus cooperative house, the contract may also be canceled at the end of the term.

The chart on the following page denotes the possible categories within which a student may seek termination of his contract. The chart also includes the likely financial liabilities that will result from such termination.

Direct questions concerning contract termination to the Contracting Officer in the Department of Student Housing and Residence Programs.

Room and Board Payments

Residence hall charges include both room and board and must be paid through one of three payment plans: annual, term, or installments within a term. In installment payments, the student should make his payments no later than the tenth

day of the month indicated in the billing that he receives.

All room and board payments should be made either by campus mail to the Business Office or in person at the Cashier's Office. Both offices are located in the Administrative Services Building. A penalty of \$1 per day up to a maximum of \$5 is assessed for each late payment. If payment is not received 10 days after the due date, the student may be asked to vacate the residence halls and his registration may be canceled. Students experiencing financial difficulties may secure a temporary loan through the Financial Aid Office, Administrative Services Building.

Transfers

Hall changes will be considered after the second week of a term, upon making a request to the Head Resident. If, during a term, one wishes to change rooms within his hall or between halls, discuss it with the floor Resident Assistant or the Head Resident. They will advise as to the ap-

propriate procedures to follow, if a room or hall change is possible.

Reassignment

The University reserves the right to reassign individuals to different rooms or halls in the event that such reassignments are determined to be necessary.

Checking In

When the student checks into his room, he should note the Room Inspection Report card that has been prepared by the maid. If the report is accurate, it should be signed and returned to the hall linen room. If it contains an error, discuss it with the maid, get her to correct the report, sign it, and turn it in to the linen room.

Checking Out

When the student leaves the hall at the end of a term or the year, or if a room transfer oc-

	Forfeit \$50 Deposit	Refund \$50 Deposit Minus \$10 Professing Fee	Refund Room and Board according to Refund Schedule	Pay \$1 per Day for Remainder of Contract Period
1. Cancellation of Reservation before August 1		+		
2. Cancellation of Reservation after August 1	+			
3. Cancellation of Reservation during the 10 days prior to first day of classes and student enrolls	+			+
4. Cancellation of reservation 10 days prior to first day of classes winter and spring terms (for contracts taking effect that term)		+		
5. Student moves from residence hall and remains enrolled (exceptions noted below in #9, #10, #11)	+			+
6. Student married and moves from residence hall	+		+	+(Until end of term)
7. Student withdraws from University:				
a. For justified and substantiated medical or financial reasons, academic suspension, or military draft		+	+	
b. For reasons other than those stated in 7a. above.	+		+	
8. Student's conduct is such to require his removal from the residence halls	+			+
9. a. Student moves to sorority, fraternity, or private cooperative at end of term	+			
b. Student moves to sorority, fraternity, or private cooperative during the term	+			+(Until end of term)
c. Student moves to University-owned cooperative (deposit is transferred)				
10. Student receives permission to cancel his contract at end of a term for financial reasons and remains enrolled.		+		
11. Student receives permission to move from the residence hall at the end of a term for reasons other than financial hardship and remains enrolled in the University	+			
12. Student elected to a major hall office (Hall Pres., V. Pres., Treas., Fl. Pres., Coop. Pres., House Manager) who has completed three consecutive terms of office is eligible to move from the halls at the end of a term.		+		
13. Student is absent from Corvallis area for 10 or more consecutive days for an academic or health requirement. (Refund Board only on pro-rate basis.)				

curs, the maid will help check out the room after all personal possessions are removed. The student should carefully check the inspection card completed by the maid to be certain that no errors exist. Otherwise, a charge may be assessed if a damage is reported. Corrections must be made before leaving the premises.

Room checks generally can be made only between 8 AM and 5 PM on weekdays. Notify the maid 24 hours in advance so that she will be sure to be present at the desired check out time. It is important for the student to be present during the check out procedure; otherwise, the maid's report will be considered as final and accurate.

An extra charge may be assessed for extra custodial service required to move personal belongings or to clean up trash remaining when a student leaves his room or the hall.

Checking Out After Final Examinations

Students may not remain in the residence halls later than 24 hours following their last examination in final examination week or after 10 PM on the last day of that week (whichever comes first), except by permission of the Head Resident.

Vacations

All residence halls will close promptly at 10 PM the last day of final examinations. Halls close at 7 PM on the last day of classes preceding Thanksgiving vacation. Halls will reopen at 1 PM on the Sunday preceding registration or the beginning of classes. If the demand warrants, a limited amount of space may be kept open for students who *must* remain in Corvallis. A special charge will be made for housing during vacation periods, since these are not included in term charges. *No meals are served during vacations.*

Appeals on Policies and Procedures

Within the University structure there is opportunity for appeals from decisions made by student governing groups, discipline boards, and University administrators. The appeal procedure in discipline hearings is detailed in the by-laws of the particular board. A description of the University discipline hearing and appeal procedure is found in the *Student Handbook*.

Appeals concerning the Residence Halls Contract and other housing policies should be directed to the Department of Student Housing and Residence Programs. Subsequent appeals may be directed to an appropriate appeal board.

emergency numbers



	Campus (754)	City
STUDENT HEALTH SERVICE.....	2721	
Located on campus directly across from Weniger Physics-Chemistry Hall. Personnel on duty at all times.		
EMERGENCY CALL AT NIGHT.....	1473	752-7183
Call Campus Security; if no answer, call City Police.		
EMERGENCY TRANSPORTATION SERVICE.....	1473	
For students who become ill or are involved in minor accidents on campus.		
AMBULANCE.....	3333	753-4415
Report exact location of point of pickup and give brief description of the injury.		
FIRE.....	3333	753-6611
Report exact location of fire and give brief description of type.		
POLICE	1473	752-7183
Report exact location and give brief description of problem.		

BOISE STATE COLLEGE

Policies and Regulations
Governing the Minority Cultural Center

I. Purpose and Objectives of the Minority Cultural Center.

The Minority Cultural Center will provide a program of academic, cultural, philanthropic, social and recreational services. By this we mean to give students and any other interested group, minority students and white students, an awareness of the contributions that minority groups have made to the world, history and progress. Also, try to give a better understanding of the racial situation, life styles, gestures, cultural traits and of various movement organizations such as the Black Panthers, La Raza Unida, the American Indian Movement and many others. We would like to feel that by teaching about ethnic minority groups, we can create an area of greater understanding.

A line of division made up primarily of ignorance and a lack of understanding, is a definite barrier at Boise State College and and in the Boise community. Communication is the problem that we at Boise State College and all across the country are facing. To deny that there is a problem is the myth that has too often been accepted at Boise State College or, if accepted, the seriousness of the problem has been undermined. There are many educational institutions throughout the United States that are making efforts to establish minority programs, this includes Idaho State University and the University of Idaho.

The minority student discovers that Boise State College, and the surrounding community have not taken any affirmative action to relate to the problem of coming from one environment and entering a completely different one. We believe that the Minority Cultural Center will be helpful to all Boise State Students, especially the minority students in the following ways:

1. Establishing a self-help tutoring program.
2. Better recruitment of minority students.
3. Unity between minority students, white students and community.
4. Bridge student communication at Boise State College.
5. Promote racial harmony.
6. Incorporate Black, Chicano, and Native American culture into the curriculum.

II. Governing Body of the Minority Cultural Center.

A. The Minority Student Board:

The Minority Student Board will consist of two student representatives from each minority group represented on the Minority Student Board. The represented minority groups consist of Blacks, Chicanos, Native-Americans, Asian-Americans and Handicapped students. The Minority Student Board will also include, two senators representing the A.S.B. and a faculty advisor. All members of the Minority Student Board shall have voting privileges except the faculty advisor.

*who selects advisor?
how is chairperson selected?*

B. Duties:

1. The Board will have the responsibility to see that all governing policies of the Minority Cultural Center are enforced.
2. The Board will assume the responsibility for representing and protecting the rights and interest of all minority students on campus.
3. The Board will act as an advocate for all minority groups represented on the Board.
4. The Board will solicit the assistance of interested persons on campus and in the community to assist in the success of the Minority Cultural Center.
5. The Board will plan the utilization of the facilities at the Minority Cultural Center.
6. The Board will determine by application and vote by the Board, who shall reside at the Minority Cultural Center.
7. The Board will assist and advise the Committee of Cultural, Educational and Social events.
8. The Board will have the responsibility to set up a time schedule of hours and days the Minority Cultural Center will be opened. And to assign minority students to act as host during opened hours.
9. The Board will recruit faculty and minority students to help at the Minority Cultural Center during opened hours.

*with concurrence
of funding
body.*

*establish
hours of
use*

III. The Committee of Cultural, Social and Educational events for the Minority Cultural Center.

A. Description:

The Committee of Cultural, Social, and Educational events will consist of two student representatives from each minority group represented on the Minority Student Board. This committee will be assisted by other minority students when necessary.

+ *students residing at house.*

B. Duties:

The Committee of Cultural, Social and Educational events will be responsible for promoting and developing cultural, social and educational events which will be beneficial both to the community and Boise State College. This committee has the responsibility to ^{request} ~~recruit~~ volunteers from the community and minority students to assist in implementation of these programs.

IV. Regulations governing the use of the Minority Cultural Center.

Recognized usage available to

A. ~~Student groups, student organizations and community groups.~~

Recognized
~~Student groups, student organizations and community groups~~ who reserve the use of the Minority Cultural Center for informal and formal events shall be responsible for all property and liable for any and all property damage caused in the facility during time reserved for its use.

~~Student groups, student organizations and community groups~~ who utilize the Minority Cultural Center shall be responsible for the cleanup of the facility *if necessary after use.*

~~Student groups, student organizations and community groups~~ requesting to reserve the facility shall do so seven days in advance *through St Union Bldg Scheduling Office.*

B. Individual students of Boise State College and citizens of the community.

Individuals shall be
~~He or she is~~ responsible for their actions in the Minority Cultural Center, and are liable for any property damage caused in this facility.

C. The Minority Cultural Center may not be used for illegal purpose or purposes by person or persons utilizing the facility.

*priority
except study
room &
library*



CORVALLIS, OREGON 97331

OREGON STATE UNIVERSITY

OFFICE OF STUDENT SERVICES
Administrative Services Building
Phone: AC 503/754-3661

May 8, 1973

M E M O R A N D U M

To: Bernie Pitts
Robert Phillips

From: R. W. Chick, Dean of Students *RWC*

Subject: Minority Cultural Center, Boise State College

Attached is information recently obtained from Boise State College concerning the operation of their Minority Cultural Center. If because of lack of finances it isn't possible to establish separate minority cultural centers here until the Union is expanded, maybe a Cultural Center such as this at Boise State College could be developed in a house like the one on Monroe.

Since ASOSU would be sponsoring such a Center you may wish to talk with John Gartland and other ASOSU officers about this possibility as well as separate centers. I have sent this same information to Maria Garcia, Dave Hudson, and others who would be interested.

RWC/gp

cc: John Gartland

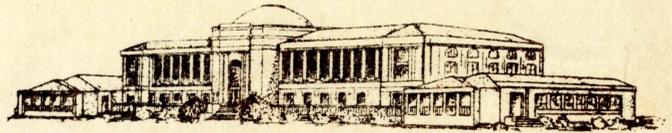
- 1 - occurrence of past failure of minority cultural center at OSU.
- 2 - reflect the lack cooperation among minority leaders in the ASOSU. minority affairs committee
- 3 - General atmosphere on campus among the separate minority on campus poor
- 4 - BSU students feel that they do not want to purchase house of open to be mixed

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331

May 17, 1973



TO: Dean Robert Chick, Dean of Students

SUBJECT: Proposed Minority Culture Center

Members of the Black Student Union are deeply concerned over the possibility of combining various minority groups in one cultural center.

Though this idea may have good merit, it seems to ignore the differences among the Indian, Chicano, and Black students on this campus. Please note the past attempts and of structural failures to get these groups in a homolographic relationship. For example, both the cultural center in the basement of the Home Ec and the ASOSU Minority Council were designed with the hope that all segments could work together and help change the social and educational situation that we all mutually pursue. But, realistically, how successful were these conscientious attempts?

We strongly urge that, if any type of culture center be considered, that it be separate facilities. A separate center, if utilized effectively, can take to the fullest advantage the student peer group influence that is conducted toward the Black students' objectives and help introduce the University's aims. This center could provide a student community engaged in similar curricular offerings, thereby giving the Black students a commonality of attitudes and interests. The center could idealistically make the Black student deal with everyday Black-related concerns collectively. The most obvious attribute of a separate center is the capabilities of lending an atmosphere for the Black student to relieve daily frustrations and tensions; to communicate these problems with fellow peers.

Another need which the facility could furnish is the availability and exposure of Black culture found in art and music. A library of magazines and books relating to Black history and politics could also supplement his/her white liberal education.

*suggestion to make money
to pay rent of house
clean up Parker Stadium*

All of the above concerns and needs are theoretically the same for all minority groups. How can one facility accommodate them successfully?

On behalf of the Black Student Union we would like to express our appreciation for your sincere concerns.

Respectfully,

Robert Phillip, President B.S.U.

Bernard J. Pitts, Faculty Advisor

cc: John Gartland



MEMORIAL UNION
CORVALLIS, OREGON 97331
(503) 754-2593

also to:
Dr. GEORGE STEVENS
Dean of Student Activities

Sept 30
ASOSU
Report

OREGON STATE UNIVERSITY
ASSOCIATED STUDENTS

July 27, 1973

Dr. Robert Chick
Dean of Students
Oregon State University

Dear Dean Chick:

As a result of our meeting on July 10th with Dean George Stevens and yourself, Buggy Poe and I have drafted a proposal to establish governing boards for the respective cultural centers. May I emphasize that this is only the second draft and therefore nothing is so structured that it could not be changed if better ideas are formulated. In fact, the respective minority groups have not been contacted yet for input with regards to this plan. It was my feeling that we should first attempt to produce an initial proposal and then have the various groups react. If need be they could recommend changes that would better suit their needs to establish a viable and representative program.

Initially, Buggy and I talked about the possibility of establishing one governing board that would tie all three groups together. But after some thought, we decided that it would be better to keep the governance structure close to each group. The membership of each group would be structured so as to provide a communication link with the various minority groups along with representation from the Memorial Union and ASOSU. Again, let me reemphasize that our approach is not the only one possible. I would appreciate any reaction which you might have. The proposal is outlined on page two.

Realizing that time is quickly getting away from us, I hope you will give this issue your immediate attention. I have also sent a similar letter to Dean George Stevens for his reactions. If possible, I would like to schedule a meeting for the latter part of this week to discuss the proposal and decide where to go from here. Your attention is greatly appreciated. I remain ...

Sincerely yours,

John Gartland
ASOSU President

JG:ct

cc Buggy Poe, ASOSU 2nd Vice-President
Bernard Pitts, Asst. Dir. of Educ. Activities

PROPOSED MEMBERSHIPS OF BOARDS FOR CULTURAL CENTERS

Black Center

Members:

- 1 Black representative from ASOSU Minority Council
- 1 B.S.U. member *official rep.*
- 1 ASOSU representative (Senator, Executive member)
- 2 Black students-at-large (1 grad student if possible)
- * 1 MU Minority Programming representative
- * Bernie Pitts
- Milt Jackson
- Lonnie Harris
- Ron McClain

Attempt to include women

Chicano Center

Members:

- 1 Chicano representative from ASOSU Minority Council
- 1 CSU member
- 1 ASOSU representative (Senator, Executive member)
- 2 Chicano students-at-large (1 grad student if possible)
- * 1 MU Minority Programming representative
- * Bernie Pitts
- Dave Valencia
- Ramon Chacon
- 1 Faculty representative

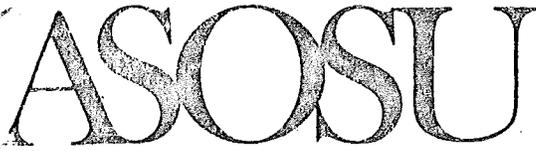
Native American Center

Members:

- 1 Native American from ASOSU Minority Council
- 3 Indian Club members (1 grad student if possible)
- 1 ASOSU representative (Senator, Executive member)
- * 1 MU Minority Programming representative
- * Bernie Pitts
- Barbara Bowman
- Miriam Orzech
- 1 Faculty representative

* Ex officio -- non-voting member

*- Pro & Con. of separate admin body.
- Chairperson of choice*



OREGON STATE UNIVERSITY
ASSOCIATED STUDENTS

MEMORIAL UNION
CORVALLIS, OREGON 97331
(503) 754-2593

August 7, 1973

Originals also to:
Dean Milosh Popovich
Dr. Robert MacVicar

Dean Stuart Knapp
Dean of Undergraduate Studies
Oregon State University

Dear Dean Knapp:

As a direct result of several meetings with ASOSU representatives and university administrators, a proposal for establishing three separate Minority Centers (Black, Chicano and Native American) has been developed. Enclosed is a statement of general purpose and objectives along with a general list of responsibilities for the advisory boards. The proposed membership structure has also been included for your information.

Because this proposal may eventually become part of the University program, we thought that it would be important to obtain any reactions, suggestions or comments which you might have while it is still in its initial stages.

At this point, we have not taken this proposal to the respective minority groups for direct input. We believe that it would be wise to first develop a general plan and then submit it to the individual groups for their reaction. We do have some faculty members in mind to serve on the boards, but again, this is something which will require input from the respective centers.

If you should have any opinions about the direction in which we are heading or have further questions that I have not answered, please contact me. We will keep you up to date as we proceed in this matter. Thank you for your attention. I remain...

Sincerely,

John Gartland
ASOSU President

JG:ct

Enclosures

cc Dean Chick
Ernie Pitts
George Stevens
Bugsy Poe
John Gartland

Attention

MINORITY ASSISTANCE FUND

sponsored by YN-YWCA
Round Table member:
Benton County United Way

The Y-Round Table Minority Assistance Fund has been established to assist minority group students (ex. Asian American, Puerto Rican, Chicano, Native American, American Black) who have great financial need. The applicants must be American citizens. The number of full tuition grants will be different each year depending on the dollar contributions made to the Y-Round Table. The money comes from bookstore receipts and other donations.

Requirements

Each applicant must apply for the YN-YWCA Round Table Minority Assistance Fund at the financial aid office. They must already have a current file in this office, and they each applicant must write a letter directly to the Y-Round Table explaining why they need this scholarship. The applicant must have attended the university for three consecutive terms, excluding summer term, and have a cumulative G.P.A. for these three terms of at least 2.0. The applicant must have carried 12 hrs. for these three consecutive terms.

Deadline

Applications must be submitted before May 10, 1978. The recipient will be notified by June 15, 1978. The money will be awarded for fall term 1978.

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



Feb. 18, 1977

MINORITY CULTURAL CENTERS

The Oregon State University Minority Cultural Centers (Black, Chicano, Native American) are established to provide separate locations and facilities for programming various academic, cultural, recreational, and social events related to the respective minority groups.

These cultural centers which are public facilities serve to bring together the many aspects of the individual minorities and provide an opportunity for intergroup mixing among the various segments of the University and local community.

Through various cultural center programs a greater understanding and awareness of the various minorities and their racial situations, lifestyle, cultural traits, and history can be achieved.

OSU's cultural centers are part of the Memorial Union Activities Program. Each cultural center is governed by advisory boards composed of students, faculty and administrators.

CULTURAL CENTER LOCATIONS

Black Cultural Center
2320 Monroe Street
Telephone no. 754-4273

Chicano Cultural Center
1969 A Street
Telephone no. 754-3790

Native American Longhouse
Jefferson and 26th Street
Telephone no. 754-2738

Office of
Publications



Corvallis, Oregon 97331 (503) 754-3166

February 10, 1977

MEMO TO: Director, Black Cultural Center

FROM: Jean Udall, Catalog Editor

A handwritten signature in cursive script that reads "Jean Udall".

I would like to include in the 1977-78 and subsequent general catalogs some information about the Black Cultural Center. Would you please write a brief description of the Center including what its purpose is, what activities it sponsors, who it serves, its location and phone number, and any other information you think would be relevant to readers of the catalog. (The catalog's "audience" includes prospective students as well as currently enrolled students, faculty, and others.) I will probably include information about the Center under Educational Activities (pp. 18 and 19 in the current catalog.)

I would appreciate receiving this information by February 21. In the meantime, don't hesitate to call me (x3166) if you have any questions.

Thanks very much.

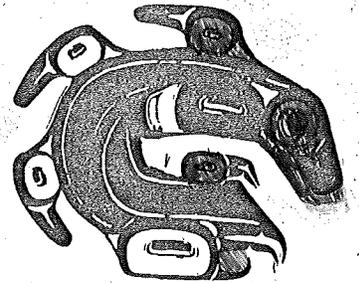
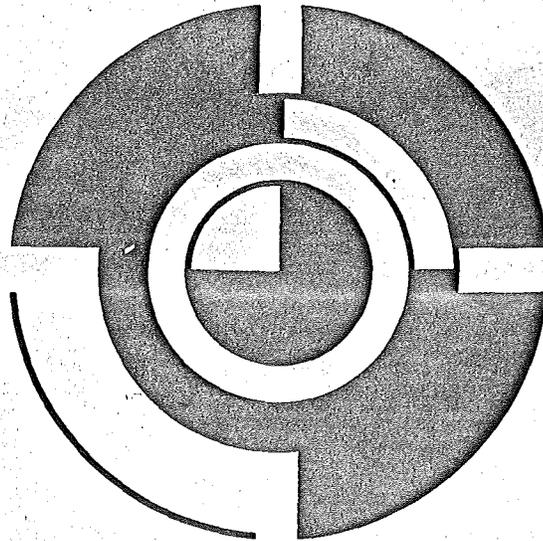
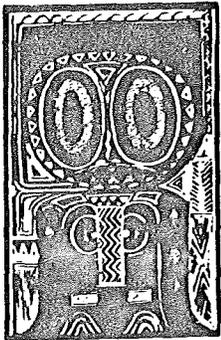
a u t u m n

NEWSLETTER

VOLUME, I

NUMBER I

university of washington



ethnic cultural center

Educational Opportunity Program



75

"The White Man Never
Cared For Land, Or Deer,
Or Bear. When We Indians
Kill Meat, We Eat It All
Up. When We Dig Roots,
We Make Little Holes.
When We Built Houses, We
Make Little Holes. We
Shake Down Acorns And
Pinenuts. We Don't Chop
Down The Trees. We Only
Use Dead Wood. But The
White People Plow Up The
Ground, Pull Down The
Trees, Kill Everything.
The Tree Says, "Don't.
I Am Sore. Don't Hurt
Me." But They Chop It
Down And Cut It Up. They
Blast Rocks And Scatter
Them On The Ground. How
Can The Spirit Of The
Earth Like Them."

-A Wintu Woman

Historical Background

The Ethnic Cultural Center at the University of Washington was initially conceived by a handful of minority students a few years ago as a small area to accommodate the minority students' needs. It has emerged as an attractive physical structure that promotes the academic, cultural, and social goals of the University's Black, Asian-American, Chicano, Native American, and impoverished white students' needs. University campuses have traditionally tended to reflect the social mores and values of the nation's greater white majority and in so doing, have ignored the cultures of ethnic groups that have experienced a history of discrimination.

The Ethnic Cultural Center provides minority students at the University of Washington an opportunity for intensive exploration of their cultural experience and identity in a physical setting away from the influence of the traditional American culture. Further, the center provides an opportunity for whites to experience an atmosphere dominated by ethnic people and their cultures.

UNIVERSITY OF WASHINGTON
 OFFICE OF MINORITY AFFAIRS PERSONNEL
 394 Schmitz Hall
 1400 Campus Parkway

<u>NAME</u>	<u>PHONE #</u>	<u>POSITION</u>
Samuel Kelly	543-6598	Vice President
<u>SUPPORTIVE SERVICES</u>		
Mike Castellano	543-5715	Assistant Vice President
<u>AMERICAN INDIAN DIVISION</u>		
Don Matheson	543-9696	Supervisor
<u>ASIAN DIVISION</u>		
Sandy Fujita	543-4727	Supervisor
<u>BLACK DIVISION</u>		
Myrtis Thompson	543-6530	Supervisor
<u>CHICANO DIVISION</u>		
Greg Ochoa	543-9295	Supervisor
<u>ECONOMICALLY DISADVANTAGED DIVISION</u>		
Judy Carr	543-7132	Supervisor
<u>ETHNIC CULTURAL CENTER</u>		
John Gilmore	543-4635	Director
<u>ETHNIC CULTURAL CENTER THEATRE</u>		
Rafic Bey	543-4327	Manager
<u>READING/STUDY SKILLS CENTER</u>		
Nate Ward	543-4240	Director
<u>TUTORIAL CENTER</u>		
Alexis Martinez	543-7047	Director
<u>RESIDENT RELEASE PROJECT</u>		
Kent Mercer	543-4781	Director
<u>GRADUATE SCHOOL</u>		
Herman McKinney	543-5900	Associate Dean
<u>HEALTH SCIENCES - MINORITY AFFAIRS</u>		
Luther Strong	543-7164	Director

In Acknowledgement of the Bicentennial Celebration
Black Arts/West Theatre Presents Its
1975-76 Theatre Season

ANOTHER AMERICA: THEMES OF STRUGGLE

1. season opener: Statements by Athol Fugard (3 one-act plays)
 - . The Island
 - . Statements After An Arrest Under The Immority Act
(an American premiere)dates: November 14 - December 7
2. holiday delight: Tambourines to Glory by Langston Hughes
dates: December 19 - January 11
3. black theatre classic: A Raisin in the Sun by Lorraine Hansberry
dates: February 6 - 29
4. works-in-progress: Playwright-in-Residence/Rockefeller Foundation Grant
dates: March 11 - 28
5. soul searching: The Blacks by Jean Genet
dates: April 9 - May 2
- *6. new musical (west coast premiere): Hamlet Jones by Peyton Deane
-adapted by Dorothy Silver from Langston Hughes' play Little Ham
dates: June 4 - 27

Another America, Black Arts/West's Bicentennial production, will be touring throughout our new season. It is especially performed by the BA/W Touring Company, The Resurrection Communicators.

For information, scheduling and booking, contact 322-2011 or 329-4111.

*NOTE: Dates may change to earlier slot, depending on possible Black Arts/West tour. Also possibility of a T.B.A. program going into May slot.

BLACK ARTS/WEST ANNOUNCES DRASTIC SLASH IN TICKET PRICES THIS SEASON!!!

Adults \$3.00 Students \$2.00 Children \$1.00

Black Arts/West Theatre
3406 East Union, Seattle 98122

Tel. 322-0211

Administrative Office / Dance Studio
722 - 18th Avenue, Seattle 98122

Tel. 329-4111

*Site, Children's Drama Classes

Recommended Reading

U.S. HISTORY: ON THE BLACK SIDE

by

Seattle Author - Cliff Hooper

Published By
The Harrison-Madrona Center
2036½ East Madison
Seattle, Washington 98122

THE ETHNIC CULTURAL CENTER THEATRE
3940 Brooklyn Ave. N.E.

will show two films

BLACK ORPHEUS
&
BATTLE OF ALGIERS

November 13, 14, 15
8:00 p.m.

Admission: \$1.50 Students
\$2.00 Non-students

WASHINGTON STATE
HUMAN RIGHTS COMMISSION

Bill W. Hilliard, Executive Secretary

Dolores Sibonga Appointed New
Deputy Executive Secretary

The appointment of Dolores Sibonga as the new deputy executive secretary of the Washington State Human Rights Commission was announced recently by Commission executive secretary Bill W. Hilliard.

Ms. Sibonga came to the Commission from the staff of the King County Council, where she was a legislative administrative assistant.

A graduate of Seattle's Garfield High School, the University of Washington communications school, and the U of W law school, the new rights official was admitted to the state bar association in 1973. She subsequently practiced law with the Seattle-King County Public Defender's Office.

Ms. Sibonga has an extensive background in communications. She was a producer, writer, and assistant promotion manager for KOMO television and she edited the Filipino Forum, a minority publication.

"I am most pleased that the Commission will be enjoying the benefits of Ms. Sibonga's service. Her education, experience, and commitment to the betterment of the human rights conditions of all citizens will be an extremely positive influence", commented Hilliard.

Those wishing to contact Mrs. Sibonga please call 464-6500.

THE CASE OF F. ABUEL AND E. ALMERANTE

Francisca Abuel and Estelita Almerante are two young Filipinas and former employees of the Seattle Philippine Consul General, Julia Pilarca. Ms. Pilarca has charged Ms. Abuel and Almerante with theft and having run away. The young Filipinas charge persecution and face the possibility of deportation. The International Drop-In Center (IDIC) and the Filipino Community Council of Seattle, Inc., are in the midst of this controversy...but as a faction.

The IDIC has taken a stand to defend the two young women. The following resolution was published in the form of a newsletter:

Dear Friends,

The INTERNATIONAL DROP-IN CENTER has taken a stand to defend the rights and liberties of two young Filipinas, Francisca Abuel and Estelita Almerante, former employees of the Philippine Consul General, Julia Pilarca, who are in danger of being deported. To do this, we need your moral and financial support. We have opened a defense fund (Almerante-Abuel Defense Fund) under the International Drop-In Center's account #0660051417 at the Rainier Bank, Maynard Avenue Office, Seattle, Washington 98104. Any contributions will be deeply appreciated.

For further information, call or write: The International Drop-In Center, 610 South Weller Street, Seattle, Washington 98104. Phone number, (206) 622-4053.

SOIC

The Seattle Opportunities Industrialization Center

Presents

A HARVEST MOON JAMBOREE

Saturday, November 22, From 9:00 p.m. - 1:00 a.m.

Olympic Room - Seattle Center

BYOB - Set-Ups, Music by Bridges

Admission - \$10.00 per person

A Project Independence Fund Raiser

For Information call 228-2813

*Tax Deductable

TUTORS TO THE CENTRAL AREA

Central Area Motivation Program Center

722 - 18th Avenue

Seattle, Washington 98122

(206) 329-4111

CAMP is planning to initiate a tutoring program for central area grade school children (grades 3, 4, 5 and 6). Subjects are math and reading for approximately two to three hours per week. Those interested in the program contact John Eichelberger, Director, Community Organization or Ms. Marlué Winston at 329-4111.

ITS NEEDED!

AISA

The American Indian Student Association (AISA) will meet every Thursday at 2:30 p.m. in the University of Washington Student Union Building, room to be posted.

HYPERTENSION PROJECT FUNDED

The Seattle Urban League's Hypertension Project has received \$10,000 from the Washington State Heart Association to continue its program through February, 1976.

In its first six months of operation this project has achieved impressive results. Fifteen community education and screening sessions were held attended by over 1,100 persons. At these sessions 846 persons had their blood pressures taken and 156 had high readings.

Persons with high readings are re-screened and referred to physicians or clinics for confirmation. Those identified as having hypertension (high blood pressure) are encouraged to seek medical care and are provided with a list of free clinics.

Ms. Marion Rivers, Coordinator for the project, pointed out that Hypertension strikes Blacks twice as frequently as it does Whites. "Twenty-five percent of Blacks have it, and it is a much more serious problem than Sickle Cell Anemia", she pointed out. "For every Black with that disease there are 100 with hypertension."

Hypertension is difficult to deal with because many of those who have it feel fine and show no symptoms until they suffer something serious, such as a stroke.

Ms. Rivers said that the project plans to move its educational component into the public schools. Sessions are already scheduled at Garfield and other high schools. "We are going to start stressing preventive measures aimed particularly at young people", she said. Screening will also continue at a variety of other community locations.

Anyone who would like to volunteer to help should call Ms. Rivers at 447-3792.

SEATTLE URBAN LEAGUE

Twelve University of Washington students received Edwin T. Pratt Memorial Scholarships from the Seattle Urban League's Edwin T. Pratt Memorial Scholarship Fund.

The League's Scholarship Fund annually awards tuition-only scholarships to minority residents of King County who could not otherwise attend college. This year a total of 27 scholarships was awarded, an increase of nine over the previous year. Since its beginning the fund has awarded over \$150,000 in scholarships to 529 students.

The fund is entirely supported by local contributions. All money received is distributed for scholarships. For further information, please contact the Seattle Urban League at 105-14th Ave., Seattle, Washington 98122. Phone number - 447-3792.

OPEN DOOR
CLINIC

24 Hours a day

Information - Referral
Crisis telephone line
Counseling - Advocacy
Crisis intervention
Medical Clinics
Women's Clinic
Community Education

5012 Roosevelt Way N.E.
Seattle 98105

524-7404

ACTIVE MEXICANOS
501 Dexter Ave. N.
Seattle, Washington 98109

EMERGENCY SERVICES

EMPLOYMENT SERVICES

PARA-LEGAL SERVICES

PAROLE ADVISORY

Employment
Housing
Referrals to treatment program centers
Counseling
Transportation
Family and social relationship meetings

ACTIVE MEXICANOS OFFICES

MAIN OFFICE: 501 Dexter Ave. No.
Seattle, Wa. 98109
Phone: 624-3662

SATELLITE OFFICE: High point Neighborhood House
WEST SEATTLE 6566 32nd Ave. S.W.
Seattle, Wa. 98126
Phone: 932-3700

SATELLITE OFFICE: Park Lake Neighborhood House
WHITE CENTER 9900 8th Ave. S. W.
Seattle, Wa. 98146
Phone: 762-4513

Dec. 7, Sun., afternoon; the 3RD ANNUAL GREAT BAZAAR. At Univ. Congregational Church, 4515 16th Ave. N.E., just N. of UW campus. Parking lots across street. Can you donate hand-made articles, baked goods, white-elephant items, books, toys? We have cloth, yarn (but need macrame cord) for people to work on at home. We need help in transport, set-up the Saturday before, and booth personnel the day of BAZAAR. All offers, questions, information (inc. current drop-off points) being fielded by Cynthia Hansen, 783-5794. All proceeds go to UFW's struggle in California.

AFRICAN NEWS

NEWSLETTER OF THE AFRICAN PROGRESSIVE STUDY GROUP

(Seattle)

The African Progressive Study Group Seattle is very happy to announce the launching of its newsletter the "African News".

The news letter will help us to intensify our work in doing active propaganda for the national liberation struggles of our people home, it will also provide a medium through which Africans and other progressive people can exchange views and ideas on important and pressing topics and problems concerning Africa.

This will be a place also where the links between the struggles of the African people and the people of Asia, Latin America, United States and all over the world will be discussed to show the necessity for support and solidarity between all the oppressed and exploited people.

ARTICLES, SUGGESTIONS, CRITICISMS AND DONATIONS ARE WELCOME. ALL CORRESPONDENCE TO AFRICAN PROGRESSIVE STUDY GROUP (SEATTLE) AND "AFRICAN NEWS" SHOULD BE SENT TO C/O AFRICAN CENTRE, P. O. BOX 22370 SEATTLE, WASHINGTON, 98122.

1
merry 9
Christmas
5 7

and

happy
new
Year

ecc

Educational Opportunity Program

Objective

To increase the awareness of minority group members toward their own heritage and at the same time develop among all people an understanding and appreciation of that heritage.

Facilities

Unit I is a single-story structure that will serve as the focal point of minority student activities.

The accommodations include:

- Multi-purpose rooms
- Study rooms
- Office space
- Library
- Print room
- Recreational areas
- Kitchen facilities
- Conference rooms

Unit II is a two-story structure that will be the performing arts center. Its accommodations include:

- 200-seat theatre
- Tutorial center
- Arts and crafts area
- Reading skills and computation center

Activities

- Student meetings
- Guest speakers
- Rap sessions
- Art displays
- Drama productions
- Films
- Community involvement
- Workshops
- Conferences

Staff

Under the direction of the Vice-President for Minority Affairs:

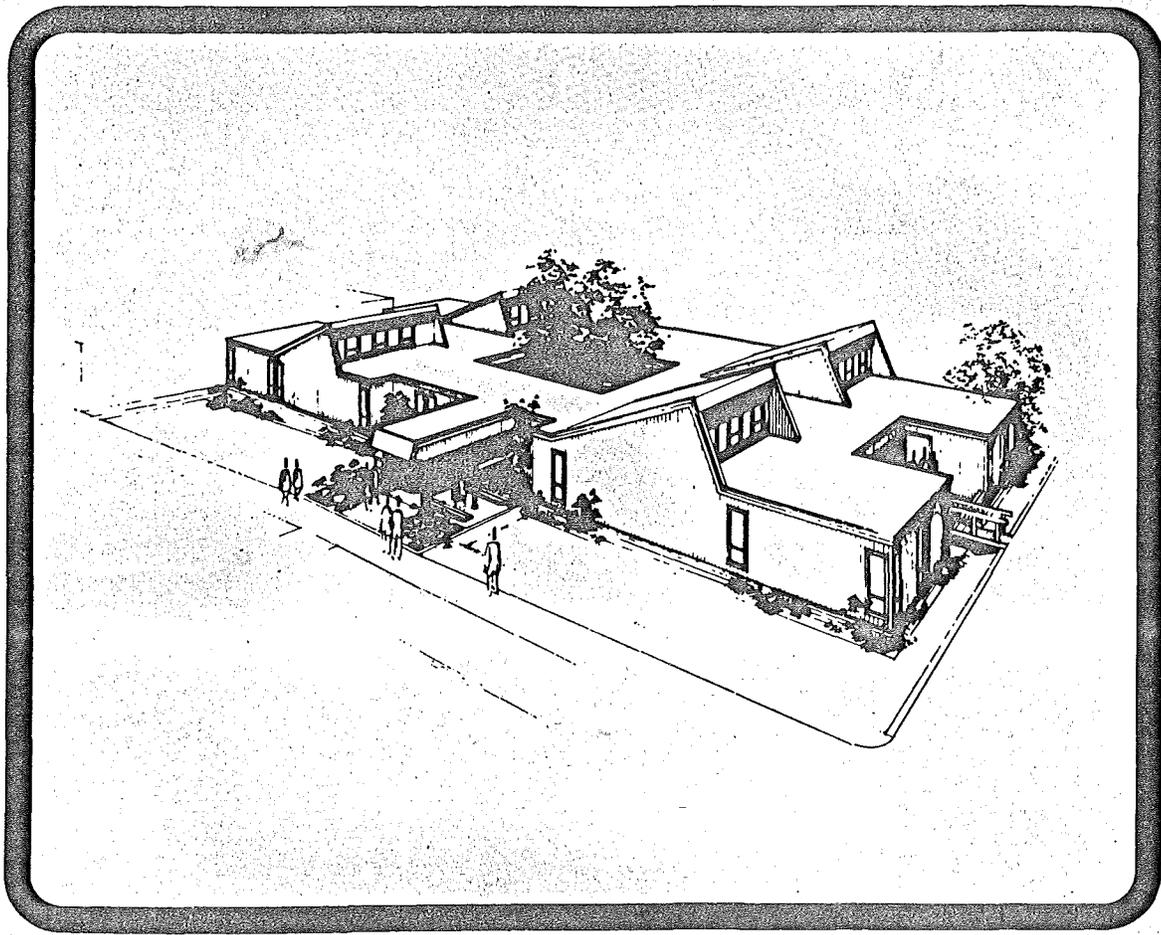
- Director
- Associate Director
- Secretary

Student Advisory Board
Representatives from Black, Asian-American, Chicano, and Native American divisions; Resident Release Project, Economically Disadvantaged Students, and Third World Women.

- Office Assistants
- Night Managers
- Librarian
- Library Assistants

- Theatre Manager
- Video Coordinator
- Production Assistant

office of minority affairs



I wish to contribute to the
Educational Opportunities
Program Scholarship Fund:

Enclosed: \$ _____

Name: _____

Address: _____

Contributions should be addressed:

Office of Development
University Relations
411 Administration Bldg.
AI-10
University of Washington 98195

ETHNIC CULTURAL CENTER
3931 Brooklyn Avenue N. E.
Seattle, Washington 98195
Phone: 543-4635

This issue of ECC Notes:

ECC Staff: John Gilmore
 Director
 Sharif Mohammed
 Ju Yen Teng
 Carol Vander Ven

ECC Theater: Rafic Bey
 Charles Canada
 Paul Litz

Newsletter Consultant: John Burton

SURVEY OF ETHNIC CULTURAL CENTERS
IN THE WESTERN UNITED STATES

Submitted by Kaye Nielsen

for ED 584

November 25, 1975

TABLE OF CONTENTS

- I. Introduction
- II. Development
- III. Design of Study
- IV. Results--
 - Table 1
 - Table 2
 - Table 3
- V. Conclusions
- VI. Epilogue
 - Appendix A
 - Appendix B
 - Appendix C

I. Introduction

America as the melting pot has existed as an overriding philosophy in the United States, with various nationalities from throughout the world assimilating into American society. The idea, of a better life, where a man who works hard can "get ahead", was firmly implanted into the minds of the emigrants. Communities grew out of common nationalities, but gradually the groups interspersed, cultures became somewhat vague, and the process of the melting pot had served its purpose. This development seemed natural to those who had come to the United States voluntarily and since they were, for the most part, a product of Western Society, culture shock was not a large problem. Many traditions had evolved from Western Europe to the United States, so assimilation did not result in the compromising of basic goals, nor in the sacrificing of one's true identity.

During the formulating years of the United States as a viable nation, the idea of the melting pot became prominent, and every culture from Native American Indian to Orientals were expected to assimilate, denying their own heritage while accepting that "west is best." After the Civil War and the War with Mexico, again it was required that these minorities accept western culture as

their own and refuse themselves any other identity different from that of the mainstream of Americans. Cultural pluralism was not allowed in American Society.

Today and in the past twenty years, the United States is beginning to realize the false assumption that was made regarding the philosophy of the melting pot in America. The minorities who have played a great role in the development of our society are tired of being denied their heritage. Western society has constantly made minority people feel inferior, by ignoring that other cultures are equal to western ideals.

A growing awareness toward other cultures is evolving, particularly on the college campus where materialism and traditional societal roles are being questioned and revised. It is in the university that new attitudes and philosophies can be developed to account for and accept minorities with different cultures. The changing role of universities is of essential importance if America is to be a pluralistic society. Because of this, the role that universities are assuming in regards to minority students needs to be examined and evaluated. One area where one may begin such a study is in observing the development and present status of ethnic cultural centers and their

effectiveness on the campus. This area is the topic of study, in an attempt to discover the current trends of ethnic cultural centers in the Western United States.

II. Development

During the 1960's, with the Civil Rights Movement, a large push for minority students to enroll at universities occurred. Programs that were federally funded were developed on many campuses and gradually minority enrollments did increase on major university campuses. The number of minority students in higher education has grown, just as the number of caucasian students, resulting in little change in the percentage of minority students on a campus. The recruitment of minority students, particularly blacks, has served only to redistribute those students causing a leveling-off or decrease in enrollments in Black Colleges (Egerton, 1971).

As minorities became more aware of the environment at the university, they found themselves exposed to the racism exerted by the institutions. Black students began to demand involvement in those areas of decision making that critically affect them, such as black student enrollment, expansion of minority faculty, and financial opportunity

programs (Kaurouma and Justaf, 1971). With this need to be involved in decisions, came the need to develop organizations for Black Students to increase the impact of their feelings. The Black Student Union that developed on many campuses during the late 60's is typical of the organizations formed to exert influence on the university power structure.

With the pressure exerted on the university, the Black Student Union and other organizations were regarded as a viable group on the campus and accepted as a part of the power structure. As the 1970's developed, and minority enrollments doubled for all minority groups (Menacker, 1974), conflicts arose between the black student groups, who had been the target of most opportunity programs, and other aspiring minority groups. Depending upon the university, minority rivalries were handled either by lumping them all under one program, or by having each minority group under a separate area. The disadvantages with the first method being a suppression of cultural differences resulting in adverse psychological effects, while the second option precludes limited resources and reduction in the impact of minorities as a whole (Menacker, 1974).

One method that developed on many campuses was the idea of an ethnic cultural center. Most colleges have provided centers for foreign students for years, as well as Newman Clubs, and other organizations with common interests, goals, and priorities. Minority students who were now integrated into classrooms, were voluntarily separated socially. Individuals require group acceptance as well as self-acceptance, and need to achieve identity and self esteem while developing essential competencies and skills. The cry for psychological togetherness by minorities in an attempt to create a pluralistic niche in society resulted in the creation of the cultural centers (Cross, 1970).

Although viewed by some to be racist centers, the cultural centers seemed to fill a definite void in the life of a minority student on campus. The following passage by Alivn Pouissant, gives one a feeling regarding the need for cultural centers.

"It must be remembered that black people are seeking not only social and economic help but a strong psychological identity. The Negro is not only demanding equal rights but is also searching for inner emancipation and escape from the chronic effects of white racism on his psyche. In this search for peace, many young blacks feel a need to insulate themselves from the subtle expressions of a racism which they experience in their daily encounters with whites. In this context the growth of black organizations in

campuses takes on a significance notably different from the one of self-consciousness which they experience in the presence of whites. Such uncomfortable feelings prevent them from being relaxed and thus, themselves."(Johnson, 1973)

If Negroes were truly equals in our society, then a black subculture could exist as so many others do in our society.

Some guidelines concerning minority students were developed by the Division of Association Personnel of NASPA, that seem to direct universities toward the formation of some type of cultural center. The guidelines included according attention to the culture and heritage of minorities through the planning of effective programs of social and cultural activities with the total involvement of each group, establishing programs to address the particular educational and social needs of minorities to give support to the essential personal needs of students, promoting awareness programs to acquaint other members of the university community with the special needs of minority students, and developing sensitivity toward problems that occur when minorities are introduced into a previously segregated society (NASPA Journal, 1972).

The creation of such centers led to problems in the available resources, in organization of a trenchant program, and in identification of interested and effective minority students to

head such centers. The material that has been written regarding the solution to these problems is negligible if, in fact, anything has been written at all. Apparently, there is little communication at an administrative level between cultural centers on the various university campuses. Although presently many minority organizations still prevail, separate centers appeared to be declining. An attempt was made to find information about cultural centers at various universities, but nothing has been published. Doubts were raised regarding the status of such centers today, their effectiveness, and their changing role at the university.

III. Design of the Study

Because of the void that exists in the availability of information on cultural centers, a questionnaire was developed to determine some of the trends of cultural centers on the west coast. (See Appendix A) The questionnaire requested information concerning the present status of cultural centers, the types that existed, the centers goals and programs, the relative effectiveness and the amount of participation by the minority students. A section was included that considered those cultural centers that previously existed, but were now closed.

After developing the questionnaire, it was given to George Stevens, Director of the Union, and Bernard Pitts, Assistant Director of Educational Activities and presently advisor to the Black Cultural Center at Oregon State University. Their suggestions were considered and the resulting questionnaire was sent to various universities.

No attempt was made to select a random sample of institutions since this study is not concerned with what is typical, but only with general trends of cultural centers in the western United States. Names of directors of the college unions were obtained from the ACUI Directory, including all Pacific 8 schools and many of the major universities in each state. (A listing of universities that were sent questionnaires is included in Appendix B.) An attempt to send the questionnaire to a considerable amount of private colleges as well as state universities was made, and the institutions range from small, Willamette, to large, University of Washington. Each school was sent a copy of the questionnaire and cover letter, along with a self-addressed stamped envelope to make the return of the questionnaire convenient for the universities.

After receiving nineteen responses out of thirty-eight, a follow-up letter was sent to

each of the nonresponding institutions. It was hoped that at least twenty five of the universities would respond before the results were tabulated and evaluated for the study.

IV. Results

By November 25, twenty-two of the institutions had responded to the inquiry. The following tables reveal the varying situations that exist in ethnic cultural centers. Because of this, many of the questionnaires had not been fully completed, leading to results that may appear to be inaccurate. Since only ten institutions have centers presently, among the respondents, this is the base for the questions in Table 2. Table 3 involves only four responses from the schools that previously had centers that are now closed. The other eight institutions have never had any cultural centers although some of the people involved in answering the questionnaire expressed a desire to establish a cultural center. The following tables reveal the type of information received from this survey.

TABLE 1

<u>Responding Institution</u>	<u>Ethnic Cultural Center</u>
Washington State University	Yes: Black Native American
Willamette University	Yes: Black Minority Center
Pepperdine University	Yes: Black Chicano
Portland State University	Yes: Black Chicano Native American
San Diego State University	Yes: Black Chicano Native American
University of Southern California	Yes: Chicano
Eastern Washington State College	Yes: Black Native American
University of Utah	Yes: Black Chicano Native American
University of Oregon	Yes: Black Chicano Native American
California State University at Fullerton	Previously
Whitworth College	Previously
Whitman College	Previously
University of Nevada at Las Vegas	Previously
University of California at Berkeley	Never
University of Arizona at Tucson	Never
Westminister College	Never

TABLE 1 Continued

<u>Responding Institutions</u>	<u>Ethnic Cultural Center</u>
Utah State University	Never
University of the Pacific	Never
San Jose State University	Never
University of California at San Diego	Never
Stanford University	Yes: Black Chicano Native American

Table 2

Centers Now in Existence

1. Types of Centers	Length of Existence(years)		
	0-2	2-5	Over 5
<u>8</u> Black	2	3	3
<u>7</u> Chicano	2	3	2
<u>6</u> Native American Indian	3	1	2
<u>1</u> General Minority Center	1		
2. Participation by Minority Students			
<u>0</u> Inactive			
<u>1</u> Relatively inactive; 10-25%			
<u>6</u> Moderately active; 25-50%			
<u>2</u> Active; 50-75% involved			
3. Effectiveness (based on opinion of respondent)			
<u>3</u> Growth and expansion			
<u>1</u> Recession			
<u>3</u> Stability			
4. Facilities			
<u>6</u> Room or area in the College Union			
<u>2</u> Room or area in another campus building			
<u>3</u> Separate building			
<u>1</u> No specific place			
5. Funding of Center			
Type			
<u>5</u> Student Fees		<u>1</u> Grant from University	
<u>3</u> University Allocation		<u>1</u> Other; income from activities	
<u>2</u> Private Contributors			

Table 2

Continued

Amount of funding

1 0-\$500

4 \$2,000-\$4,000 (Two were Native American, one Chicano)

6 More than \$6,000 (Two were identified as being
Black Centers)

6. Responsible Administrative Unit

5 Dean of Students

1 University Foundation

2 Other; Associated Students, Dean of Student Life

7. Body establishing policy

4 Board of faculty and students

4 Dean of Students

8. Community Support

1 Free Labor

5 Nothing

1 Monetary Support

2 Other

9. Types of Programming in Centers (Ranked)

1. Campus wide programs to promote minority awareness

2. Programs designed for minority students

3. Political programming to extend to non-campus
community

4. Activities supporting the programs of the Union

10. Goals and Objectives of Centers (Ranked)

1.5 Seek group identity

1.5 Develop awareness of minority position on
campus

Table 3

Centers Now Closed

1. Length of existence of center
3 0-2 years (None in any other category)
2. Reason for center closing (based on opinion)
1 Lack of effective management
3. Types of Centers
4 Black Student Center
1 Chicano Center
0 Native American Indian
4. Predictions for future of the centers
1 Revival of centers
1 Program will vary from campus to campus
1 No opinion
5. Facilities Available
3 Room or area in College Union
1 Room or area in another campus building
6. Goals and objectives of the former center (ranked)
 1. Seek group identity
 2. Seek individual identity
 3. Develop awareness of minority positions in the community
 4. Develop awareness of minority positions on campus
 5. Promote programs of interest to minorities

V. Conclusions

The small size of the sample does not allow for anything but very general observations. The data that seemed to be most revealing, has been mentioned in the following discussion as the general status of the centers of the responding institutions.

It appears that nearly half of the schools in the Western United States have never been involved in the establishment of ethnic cultural centers. From information received regarding this void, it could be assumed that either the lack of interest on the part of minority students or administration, the lack of available resources, or the lack of minority students, kept these institutions from developing ethnic centers.

There does not seem to be a definite trend towards larger institutions having cultural centers as might be expected. Those schools that have centers usually have more than one, although the Black Cultural Center seems to prevail. Among the respondents having cultural centers there was a feeling that seeking group identity and developing awareness of minority positions on campus were the major goals of the centers, followed by seeking individual identity and promoting programs of interest

to the minority students. Although the comparison may not be an exact one, the centers that have closed, ranked the goals slightly different with group and individual identity, and awareness of minority students in the community, being the major goals.

With these major objectives were matched the main types of programming sponsored by the centers. Campus wide programs to promote minority awareness and programs designed for minority students were the most prominent types of programming.

Generally, the ethnic center was located in a room or area of the College Union, although some centers do have separate buildings for their use. The responsibility, administratively, lies most often with the Dean of Students, and it was evenly divided between having a board of faculty and students or the Dean of Students Staff, establish policy for the centers. Most of the respondents felt the centers now in operation involve at least 25 - 50% or more of the minority students on campus.

Only one university felt that the ethnic cultural center was ineffective, while the others listed various programs ranging from academic related support services and cultural programs, to fund raising drives. Perhaps because of this, only one respondent felt that the center would close

in a few years. Among the respondents whose centers have closed there were similar answers, with none of these individuals foreseeing a recession in the cultural centers.

A final observation might be made regarding the level of funding of the cultural centers. The majority of the centers indicated a funding of over \$6,000 per academic year, mainly supported by student fees. Where the respondents had discriminated between types of ethnic centers, the Black Cultural Center tended to have the larger budget (over \$6,000), while Native American and Chicano Centers were more often in the \$2,000-\$4,000 range.

Other responses seemed to vary, without any definite trends. In retrospect, it would be interesting to send out questionnaires to all institutions on the West Coast, or select a random sample throughout the United States to observe differences in centers in the various geographic areas of the country. A few of the questions should be revised to delineate the differences between types of centers on one campus. A redistribution of the questions might cause less confusion, since a few respondents had some trouble following directions as to which questions they were to answer. An exact definition of the

types of groups compromising an ethnic cultural center would be necessary since further confusion existed in determining the constitution of such a center.

Ethnic Cultrual Centers appear to be assuming an active part in campus functions at many universities. To determine whether they are fulfilling the needs of the minority student would necessitate a longitudinal study comparing minority students at different campuses in varying situations. It is hopeful that more research can be performed in the area of minority students social needs, since many universities appear to ignore this topic. Only by supplying programs that contribute to the development of all students, including minorities, will the university offer a vaible contribution to an individual's life.

VI, Epilogue

One week after the completion of this study, The Ethnic Cultural Center on the University of Washington campus, responded to the questionnaire with additional information being sent about its center. The material presented the most organized and effective program now in operation among the ethnic centers of any of the responding institutions. It is this type of information that needs to be shared on campuses across the nation to give insight into the possibilities for ethnic centers.

The responses on the questionnaire were not vastly different from other responding centers. However, it was felt that over 75% of the minority students were involved in the programs of the center, which is a larger percentage than any other school reported, and this was the only response where isolating minority students from the main campus, was listed among the top three objectives of the cultural center. A separate position of Vice-President of Minority Affairs assumed the administrative responsibilities for the center, and worked with a student advisory board and the Director of the Center in establishing policy.

The Ethnic Cultural Center at University of Washington, provides a place for minority students to explore their own culture in depth, apart from

the influence of traditional American Culture. It also allows caucasian students an opportunity to experience an atmosphere dominated by non-western culture and ideals. By reviewing the materials in Appendix C (those sent by University of Washington) one realizes the broad extent that cultural centers can influence not only minority students lives, but the lives of all university students.

Memorial Union and Student Activities
Oregon State University

No 3084

DATE 10-4 1926

Received from Bennie Pitts

Ninety-nine ⁹⁹/₁₀₀ DOLLARS \$ 99/99

FOR Reimbursement

CREDIT ACCOUNT:

Name Black Student Union

Account No. X-57

By K. Deegan

January 14, 1977

Attention: Student Activities Director

Oregon State University
Corvallis, Oregon 97331

Enclosed you will find a survey entitled "Non-Traditional Undergraduate Student Involvement in Student Activity Programs at the Predominantly White University".

This survey is designed to assess:

- A. The degree of involvement on the part of the non-traditional student in regards to campus governance, student organizations and university or college programming.
- B. The attitudes of the student activity practitioner concerning the non-traditional student.*

The results of this survey will be presented at the 1977 ACPA Denver Convention Program entitled "Responses of Student Activity Professionals to Non-Traditional Students".

The survey will be one of three basic techniques utilized by the program facilitators to determine the effectiveness of existing student activity programs in regards to the non-traditional student. (A copy of the program abstract is enclosed.)

Identification is for the sole purpose of reporting the results of the survey. No institution will be identified. You and your institution will be given a copy of the completed study.

Please return the survey by February 1, 1977.

A return envelope is included in this mailing for your convenience.

Your cooperation is greatly appreciated.

Sincerely,



Sarah Ann Ford
Director, Multi-Cultural Center
Marquette University
ACPA Commission IV
414-224-6769

*For purposes of this survey non-traditional student will be defined as: Minority Students (Black, Spanish, American Indian, and Asian) Returning Women, Handicapped Students, and Commuter Students.

"Non-Traditional Undergraduate Student Involvement in Student Activity Programs at the Predominantly White University"

SURVEY

I General Information

A. Please describe your institution by answering the following questions.

1. What is the total number of undergraduate students currently enrolled at your college or university.

Round off to the nearest 100 13,600.

2. (check one) Institution is Public Private

3. (check one) Institution is Urban Rural

4. (check one) Institution is College University

5. (check one) Church Affiliation Yes No

B. In Column I, please identify by check mark the two largest non-traditional undergraduate student groups currently enrolled at your institution.

C. In Column II, please indicate the approximate population of these student groups.

COLUMN I

COLUMN II
(Approximate Population)

Minority Students

<u>X</u>	Black	<u>200 est</u>
_____	Spanish	_____
_____	American Indian	_____
_____	Asian	_____
<u>X</u>	Returning Women	<u>100-150</u>
_____	Handicapped Students	_____
_____	Commuter Students*	_____

*Check only if Commuter Students are considered to be non-traditional at your institution.

II Degrees of Non-Traditional Student Involvement in Campus Activities.

A. Directions: By using the following key, please indicate the degree of participation for the two largest non-traditional student groups identified in the General Information Section (I) (B).

1 = 10% or more of the students participating in the activity are non-traditional students.

2 = 5% or more of the students participating in the activity are non-traditional students.

3 = 1% or more of the students participating in the activity are non-traditional students.

4 = No Participation.

B. In Column I - Place answers which reflect involvement of the largest designated non-traditional student group.

C. In Column II - Place answers which reflect involvement of the second largest non-traditional student group.

<u>Degree of Non-Traditional Student Participation in:</u>	<u>Column I Largest Group</u>	<u>Column II Second Largest Group</u>
1. Government Leadership Positions (Executive Branch)	(4)	(4)
2. Student Government Representatives	(3)	(4)
3. Student Government Committees	(3)	(4)
4. Student Government or Union Programming Boards	(3)	(4)
5. Attendance at Student Government Sponsored Activities	(3)	(4)
6. Predominantly White Social Greek Sororities	(4)	(4)
7. Predominantly White Social Greek Fraternities	(4)	(4)

- KEY 1 = 10% or more
2 = 5% or more
3 = 1% or more
4 = No Participation

<u>Degree of Non-Traditional Student Participation in:</u>	<u>Column I Largest Group</u>	<u>Column II Second Largest Group</u>
8. Predominantly White Service Organizations	(4)	(4)
9. Honoraries (Academic, Fraternal)	(4)	(4)
10. Predominantly White Student Clubs	(4)	(4)
11. Club Sports or Intramurals	(3)	(4)
12. Religious Organizations	(4)	(4)
13. Attendance at major events sponsored by predominantly white student organizations	(3)	(4)
14. Orientation Planning Board	(4)	(4)
15. Orientation Student Leaders (Welcoming new students)	(4)	(4)
16. New Students Participating in Orientation Activities	(3)	(4)
17. Parent's Participating in Orientation	(3)	(4)
18. General planning of major programs sponsored by student activities i.e. Homecoming, Variety Shows, etc.	(3)	(4)
19. General attendance at major programs sponsored by student activities	(3)	(4)

II Attitude of the Student Activity Practitioner Concerning Non-Traditional Students.

- A. Directions: Respond to each statement by (1) circling one of the four choices (a. strongly agree b. agree c. disagree d. strongly disagree) and (2) responding a. yes or b. no to the question. Is this a current practice in your office?
- B. Please respond to question (2) in light of the two largest non-traditional student groups identified in the General Information Section (I) (B).

STATEMENTS

1. Campus organizations should be monitored to determine whether they are congenial to non-traditional students and whether non-traditional students are encouraged to participate.
a. strongly agree b. agree c. disagree d. strongly disagree
Is this a current practice in your office? a. yes b. no
2. Special efforts must be made by student activity practitioners to increase non-traditional student participation in extra-curricular activities such as social clubs, service groups, student government, etc.
a. strongly agree b. agree c. disagree d. strongly disagree
Is this a current practice in your office? a. yes b. no
3. Procedures must be established to ensure that student entertainment and activity programs include appropriate literature, art, music, and lectures that feature artists and intellectuals which reflect the interest of non-traditional students.
a. strongly agree b. agree c. disagree d. strongly disagree
Is this a current practice in your office? a. yes b. no
4. Structured experiences which would promote meaningful interaction between non-traditional students and traditional students should be provided or facilitated by student activity practitioners.
a. strongly agree b. agree c. disagree d. strongly disagree
Is this a current practice in your office? a. yes b. no

5. Studies should be conducted by student activity practitioners to ascertain the needs of non-traditional students at their institution.

a. strongly agree b. agree c. disagree d. strongly disagree

Is this a current practice in your office? a. yes b. no

6. A close relationship should exist between student activity practitioners and university administrators who deal specifically with non-traditional student groups.

a. strongly agree b. agree c. disagree d. strongly disagree

Is this a current practice in your office? a. yes b. no

7. There should be a staff member(s) located within the student activity area who is directly responsible for dealing with non-traditional students.

a. strongly agree b. agree c. disagree d. strongly disagree

Is this a current practice in your office? a. yes b. no

8. Student activity practitioners should actively seek non-traditional student input in the on-going affairs of the student activity office.

a. strongly agree b. agree c. disagree d. strongly disagree

Is this a current practice in your office? a. yes b. no

9. Special consideration should be given by student activity practitioners in promoting programming that is specifically geared to non-traditional student groups.

a. strongly agree b. agree c. disagree d. strongly disagree

Is this a current practice in your office? a. yes b. no

10. Union or other office space should be made available to non-traditional student groups.

a. strongly agree b. agree c. disagree d. strongly disagree

Is this a current practice in your office? a. yes b. no

Comments relating to specific items, areas and services not covered by the survey or elaborations on answers:

Your title or office Assistant Director Educational Activities & Physical Recreation
i. e. Assistant Director Student Activities

Institution Oregon State University

Address Memorial Union, Corvallis, OR 97331

Memorial Union Records, Folder “Black Cultural Center”, 1975-1984**

Table of Contents

- Related to all Centers, 1977-1983
- Asian Cultural Center’s Establishment, 1980
- Multicultural Advisory Board Meeting Minutes, 1980
- BCC Lonnie B. Harris Name Change, 1980-1984
- Black Youth of American, 1976
- BCC Vandalism, 1976-1979
- BCC Events, 1975-1982
- BCC Budget, 1980-1981
- BCC Position Description, 1981-1982
- BCC Meeting Minutes, 1981-1982
- Agreements, 1982

**The original materials within the MU Records BCC folder and housed in the OSU archives

RELATED TO ALL
CENTERS

Who is James Banks?

James Banks is a professor of Education at the University of Washington, Seattle. He is a specialist in Social Studies and in Ethnic Studies, and has written widely in these two fields. Dr. Banks has written over seventy articles, contributing to such journals as The Phi Delta Kappan, Harvard Educational Review, The Social Studies, School Review, Educational Leadership and Social Education. His books include:

1. Teaching Strategies for Ethnic Studies (Allyn and Bacon, 1975)
2. Teaching Strategies for the Social Studies, 2nd Ed. (Addison-Wesley, 1977)
3. Teaching Social Studies to Culturally Different Children (Addison-Wesley, 1970)
4. Multi Ethnic Education: Practices and Promises, Phi Delta Kappa Fastback #87, 1977

CULTURAL CENTERS' POLICIES AND PROCEDURES

1. Keys are issued to the Black and Chicano Cultural Center Facility Coordinators for the purpose of unlocking and locking their respective centers during approved operating hours. The Longhouse key is on reserve at the MU Business Office for receptionists, staff advisors, and club-members. Additionally, students may be issued keys (usually club presidents) for conducting official club business by making requests through the respective advisory board to the Director of the MU, via the Program Advisor. (Attachment A)
2. Responsibility for the appearance and security of the Center is outlined in the job descriptions. (Attachment B & C)
3. Payroll
 - A. Pay periods run from the 15th to the 14th, with time sheets due to the P.A. office on the 14th (if 14th falls on a weekend or holiday, time sheets are due the last working day prior to the 14th). Time sheets for receptionists are maintained by themselves and approved by their immediate supervisor.
 - B. Pay rates are established in the Centers' budgets and are available from the Program Advisor. Generally, merit increases are awarded those employees who's performance is satisfactory. (Attachment D)
4. Problems, accidents, and/or emergencies should be reported to:
 - A. Program Advisor or Assistant Director (x2101), Monday - Friday, 8:00-5:00
 - B. Chairperson of Advisory Board
 - C. Campus Security (x4473) - fire, medical, and security emergencies. Ambulances should be dispatched through Campus Security personnel.
 - D. MU Business Office (x2416) - after 5:00 p.m. on weekdays and weekends. (Reports must be made to the Student Activities Office or Business Office even after initial report to Campus Security.)
5. Telephones are to be used for Center or Club business only. All long-distance calls may be arranged through the P.A. on the Student Activities Center telephones.
6. Office supplies should be called into the Program Advisor. Supplies are for the operation of the Center, and not for visitors, personal, or club use. Additional time sheets and weekly report forms should be ordered with office supplies.
7. Library materials should be used in the Centers. A student or staff I.D. card should be secured for materials to be checked-out for use in the Center. All order requests for magazines, books, etc., will be initiated through P.A.
8. Assigned work hours are the responsibility of each employee. If one cannot make their hours, the immediate supervisor needs to be informed. The supervisor will inform the Program Advisor if the Center's operating hours will be temporarily altered. In the case where an employee finds it necessary to leave the Center during scheduled work hours, they will leave a note on the outside door indicating when they will return, secure the building, and inform the Activities Center.

9. Hiring Employees

- A. Announcement of staff vacancies (Facility coordinator and receptionist/custodians) shall be made in the Barometer and to the Centers. The Student Activities Center (SAC) will place all ads in conjunction with the facility coordinator. Also, the facility coordinator will announce position openings to the club president.
- B. Applications will be available through the SAC. Work-study eligible applicants should be referred to financial Aid Office for a work-study voucher and submit this voucher along with an application. Completed application materials need to be returned to the SAC. Department must submit a work-study request for each term to Financial Aid Office. (attachment DD)
- C. Interviews - Screening, interviewing, and hiring of all employees should be conducted by the Advisory Board Chairperson, 1 or 2 student representatives, and 1 SAC representative. The facility coordinator will be involved in selecting receptionists.

NOTE: 3 out of the above 5 must be present to constitute a hiring committee. A SAC representative must be included in all interviews.

- D. Notification of selected applicants will be made by the SAC. Final appointments for facility coordinator will come from the Director of the MU. (Attachments E & F)

1. Notification to the MU Payroll Office will be made by the P.A.

10. Weekly Reports

Employees of all 3 cultural centers are required to complete "weekly report" forms (attachment "G"). This form is submitted to the P.A. for his/her records. Such data is useful for term reports and budget hearings (justifications for Center's existence).

11. Inventories

An inventory of Cultural Center's property should be taken at least quarterly. As major items are donated to the centers, the P.A. should send a memo to the University Foundation Office to be entered on the official University inventory. This process helps to avoid retracting of the property by the donor (or anyone else) and may aid in the recovery of stolen property.

12. Use of Cultural Center Facilities

Certain policies and procedures exist for use of all 3 centers (see attachment "I"). These policies and procedures have been adopted by all 3 advisory boards and approved by the MU Director. NOTE: The B.C.C. has a fireplace with specific advisory board rules and regulations (see attachment "I", p.2)

13. Operating Hours

Operating hours are established by each advisory board and should be posted in a visible location (see attachment "J"). Final's week schedules may be modified (or hours be totally eliminated) with the advisory board's prior approval. Schedules should be distributed to the secretarial staff in the Activities Center, Associate Director, and MU Business Office Manager.

George Steward

CURRENT OFFICERS:

Hispanic Student Union

President	Maria Mendez	754-5538
Vice Pres.	Tom Suarez	758-4523
Secretary	Nadine Saragoza	758-9380
Treasurer	Giovanna Leon	758-7240

Black Student Union

President	Annie Sowell	754-4372
Vice Pres	Rica Brooks	754-0717
Secretary	Lesa Clark	754-9343
V.P./Tres	Derek Waren	

Native American Students

President	Donna Converse	752-5419
Vice Pres	Valerie Antone	754-2738
Secretary	Wiley Fortson	754-2940
V.P./Tres	Deborah Goroff	758-8107

POSITION ANNOUNCEMENT

The Memorial Union announces the position of min

QUALIFICATIONS:

1. Admitted to O.S.U. Graduate School
2. Provide three references
3. Enrolled in a minimum of a two-year grad
4. Experience in working with minorities
5. Demonstrated communication skills
6. Demonstrated leadership abilities
7. Experiences in supervising supportive st

SALARY:

Salary funding is based on .30 FTE plus tuit

APPOINTMENT:

Position appointment is based upon the recommendations of the Cultural Center Advisory Boards.

Position will be for 9 months, September - June, with annual review.

Date 3-2

To: Darroch Phillips Scoggin
 Pitts Stevens
 Fitzgerald Reeder Williams
 Harris Sanderson

From: [Signature]

Initial and Forward
 For your information
 As Requested
 Return at your convenience
 For your file
 For your action

COMMENTS:

for your files

POSITION ANNOUNCEMENT

The Memorial Union announces the position of minority Cultural Center Coordinator.

QUALIFICATIONS:

1. Admitted to O.S.U. Graduate School
2. Provide three references
3. Enrolled in a minimum of a two-year graduate program
4. Experience in working with minorities
5. Demonstrated communication skills
6. Demonstrated leadership abilities
7. Experiences in supervising supportive staff

SALARY:

Salary funding is based on .30 FTE plus tuition omission.

APPOINTMENT:

Position appointment is based upon the recommendations of the Cultural Center Advisory Boards.

Position will be for 9 months, September - June, with annual review.

MEMORIAL UNION AND STUDENT ACTIVITIES
OREGON STATE UNIVERSITY, CORVALLIS, OREGON

POSITION DESCRIPTION

Cultural Center Coordinator - .30 FTE

RESPONSIBLE TO: Assistant Director of Educational Activities

GENERAL STATEMENT:

Assist the ethnic student organizations in developing programs, assume the responsibility of the day to day operations of the Memorial Union cultural centers and work closely with the respective Cultural Center Advisory Boards in the establishment and the administering of policies and procedures.

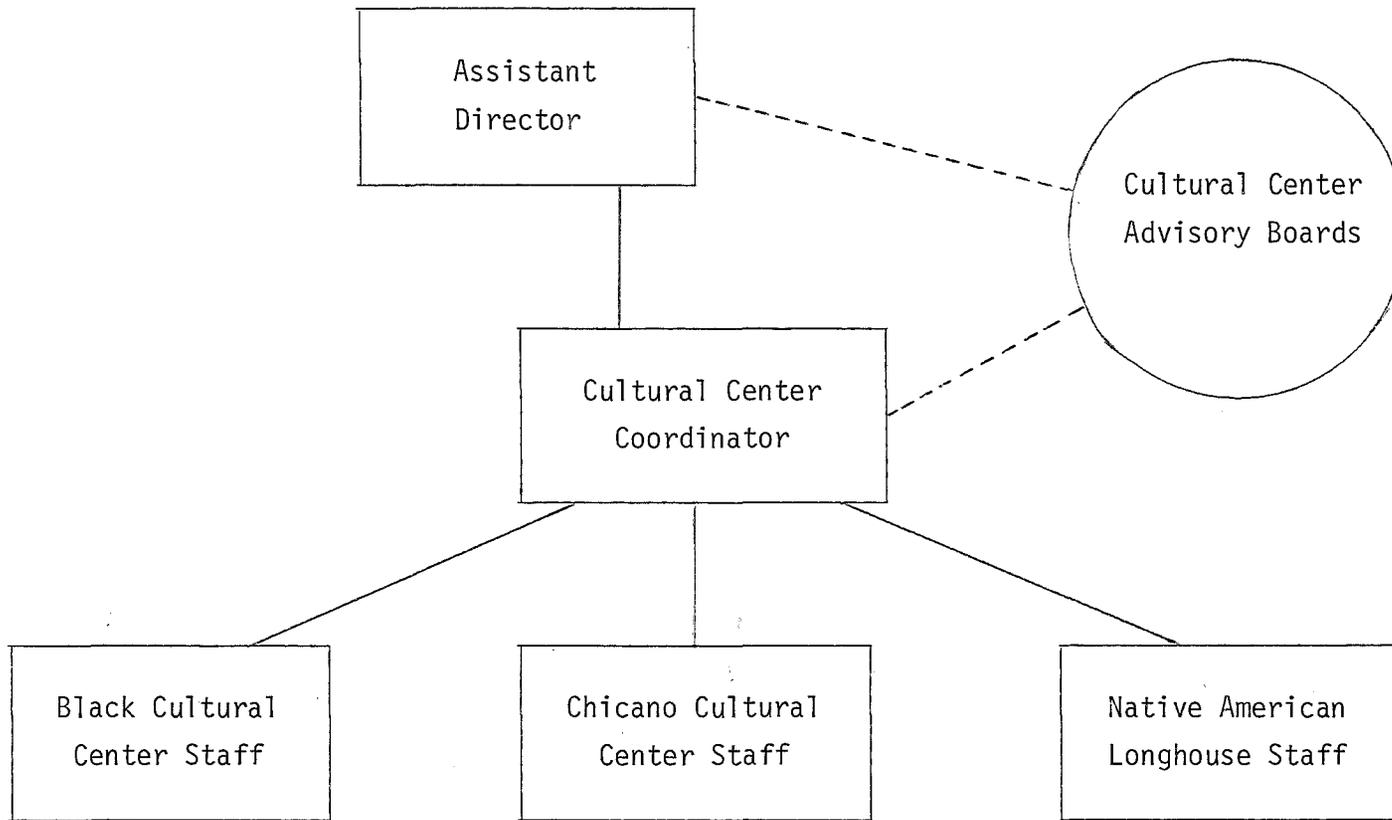
SPECIFIC RESPONSIBILITIES:

A. Administration

1. Assumes day to day management of cultural centers.
2. Provides coordination with Assistant Director and the Advisory Boards in implementing university philosophies, services, and facilities.
3. Employs and supervises student employees. Develops student employee work schedules.
4. Responsible for the security of the centers and responsible for the centers to maintain scheduled hours.
5. Assists in resolutions of conduct and discipline problems within and around the centers.
6. Serves as ex-officio non-voting member to the respective minority Cultural Center Advisory Boards.
7. Provides in-service training and orientation for student staff.
8. Administers budget as assigned.

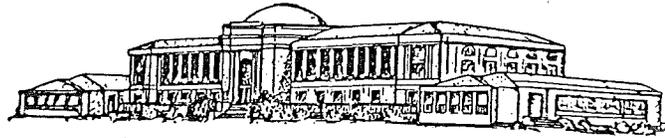
B. Program

1. Provides direction and assistance to the ethnic student organizations in their program endeavors.
2. Counsels with individuals and/or groups in use of the cultural centers and facilities in accordance with the Advisory Boards' policies and procedures.
3. Assists in planning co-curricular activities with the respective ethnic groups in and around the cultural centers.
4. Advises Memorial Union Program Council Ethnic Programs Committee.
5. Advises and interprets university policies to all student organizations.



Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon

Student Activities
University
31



Date 2-21
To: Darroch Holsberry Sanderson
 Brown, A. Johnson, D. Stevens
 Fitzgerald Pitts Weller
 Harris Reeder

From: [Signature]
 Initial and Forward
 For your information
 As Requested
 Return at your convenience
 For your file
 For your action

COMMENTS:

*for your files -
this will be in
University catalog
for 1977-78 under
heading "Educational
Activities"*

OSU 2843

University Minority Cultural Centers (Black, Chicano,
established to provide separate locations and facilities

academic, cultural, recreational, and social events
minority groups.

centers which are public facilities serve to bring together
individual minorities and provide an opportunity for
the various segments of the University and local com-

through various cultural center programs a greater understanding and aware-
ness of the various minorities and their racial situations, lifestyle, cultural
traits, and history can be achieved.

OSU's cultural centers are part of the Memorial Union Activities Program.
Each cultural center is governed by advisory boards composed of students, faculty
and administrators.

CULTURAL CENTER LOCATIONS

Black Cultural Center
2320 Monroe Street
Telephone no. 754-4273

Chicano Cultural Center
1969 A Street
Telephone no. 754-3790

Native American Longhouse
Jefferson and 26th Street
Telephone no. 754-2738

Memorial Union and Student Activities
Oregon State University
Cornwallis, Oregon 97331



Feb. 18, 1977

MINORITY CULTURAL CENTERS

The Oregon State University Minority Cultural Centers (Black, Chicano, Native American) are established to provide separate locations and facilities for programming various academic, cultural, recreational, and social events related to the respective minority groups.

These cultural centers which are public facilities serve to bring together the many aspects of the individual minorities and provide an opportunity for intergroup mixing among the various segments of the University and local community.

Through various cultural center programs a greater understanding and awareness of the various minorities and their racial situations, lifestyle, cultural traits, and history can be achieved.

OSU's cultural centers are part of the Memorial Union Activities Program. Each cultural center is governed by advisory boards composed of students, faculty and administrators.

CULTURAL CENTER LOCATIONS

Black Cultural Center
2320 Monroe Street
Telephone no. 754-4273

Chicano Cultural Center
1969 A Street
Telephone no. 754-3790

Native American Longhouse
Jefferson and 26th Street
Telephone no. 754-2738



Memorandum

To: George Stevens, Memorial Union - Student Activities

From: Emilio Vejil *EW*

Subject: Operation of Cultural Centers

Arrangements on a number of items involved in the operation of the Cultural Centers need to be made. In the past these items have been handled by the Program Adviser (David Bush, 1980-81 - under the supervision of Bernie Pitts). The items are:

1. Payroll. Where should the time sheets be turned in? Who should sign them? When should they be turned in? Also, arrangements for the facility coordinator payroll must be made.
2. Office Supplies. In the event that office supplies are needed, who should be contacted?
3. Weekly Reports. To whom should the weekly reports prepared by each of the employees of each of the Cultural Centers be submitted?
4. Inventories. In the event of receipt of donations, who is responsible to notify the University Foundation?
5. Long Distance Calls. Through whom may long distance business calls for the Cultural Centers or the organizations be arranged?
6. Work Hours. In the event that work hours are changed, who should be notified after the immediate supervisor?

I have also reviewed the attached "Procedures for Scheduling Use of Cultural Center Facilities" and feel that they should be kept as is. Please review and make recommendations.

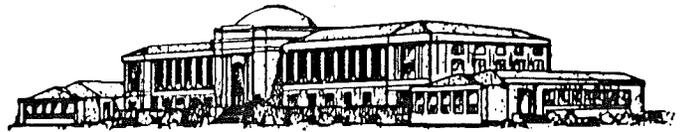
Your cooperation and response on the above is appreciated.

d



Memorial Union and Student Activities

Department of Student Activities
Memorial Union East Building
Corvallis, Oregon 97331-5004



January 5, 1983

Arnie Sowell
3217 NW Orchard
Corvallis, OR 97330

Re: Memorial Union and Student Activities Cultural Centers
Coordination and Management

Dear Arnie:

Please be advised that Don Johnson, Assistant Director of Student Activities, has been appointed as the Coordinator/Manager of the University's Cultural Centers. Please schedule a meeting with Mr. Johnson on or before Thursday, January 13, 1983. It is important that you and Mr. Johnson become acquainted and review facilities budgets and expenditure procedures, facilities use procedures, position descriptions, advisory board policies and related matters.

Should additional information be needed, please contact me.

Sincerely,

Donald R. Sanderson
Director of Student Activities

DRS:da

cc: Don Johnson
Leeann Nash
George Stevens, Chair, Cultural Center Advisory Boards

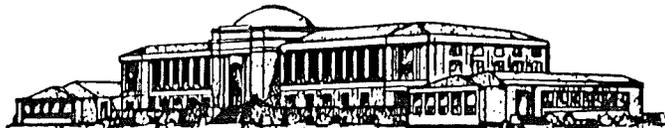
Memorial Union and Student Activities

Department of Student Activities

Memorial Union East Building

Corvallis, Oregon 97331-5004

January 5, 1983



Elvira Quintero
West Hall Room 420
OSU Campus

Re: Memorial Union and Student Activities Cultural
Centers Coordination and Management

Dear Elvira:

Please be advised that Don Johnson, Assistant Director of Student Activities, has been appointed as the Coordinator/Manager of the University's Cultural Centers. Please schedule a meeting with Mr. Johnson on or before Thursday, January 13, 1983. It is important that you and Mr. Johnson become acquainted and review facilities budgets and expenditure procedures, facilities use procedures, position descriptions, advisory board policies and related matters.

Should additional information be needed, please contact me.

Sincerely,

Donald R. Sanderson
Director of Student Activities

DRS:da

cc: Don Johnson
LeeAnn Nash
George Stevens, Chair, Cultural Center Advisory Boards

ASIAN CULTURAL
CENTER'S
ESTABLISHMENT

M E M O R A N D U M

Date: June 3, 1980
To: Ed Bryan
From: Robert Chick *RC*
Subject: Request for Asian Cultural Center

The establishment of the existing cultural centers was done through Student Activities and the Memorial Union. Associate Dean George Stevens is responsible for establishment and coordination of these centers.

It took months, and even years, to get some of the Centers established because of the need to obtain recognition, funding, suitable space, etc. If it is decided to establish an Asian Cultural Center, it would probably not be possible to accomplish this by the beginning of the 1980-81 academic year. However, this request is deserving of consideration, and in keeping with our policies should be referred to George for his attention.

As you know from our recent meeting with Vice President Smith and Business Manager Jeffrey, the assignment of miscellaneous housing is being done through Vice President Smith's office. Any requests for use of miscellaneous housing ^{on campus for Academic 1980/81} are to be directed there. If it is determined that another cultural center should be established and financing is obtained, a request for use of miscellaneous housing would then be directed to Vice President Smith. I urge you to try to contact these students before their departure so that they can make contact with George before the end of this academic year. If you have any questions, please contact me.

/gp

cc: George Stevens (with copy of request)

Counseling Services



Corvallis, Oregon 97331 (503) 754-2131

May 30, 1980

Mr. Edward M. Bryan, Director
OSU Housing
AdS Bldg., Rm. 204
Campus

Dear Mr. Bryan:

Re: Asian Cultural Center

We are writing to inquire about the possibility of securing housing for an Asian Cultural Center on or near the OSU campus.

As the numbers of Asian students increase, the desire for such a Center has been expressed by students, staff, and faculty. The basic purpose for having a facility where people can gather together is to promote a better understanding of the great diversity between Asian cultures. Currently, there are eight different groups on campus, Cambodian, Chinese, Asian-American, Hui-O-Hawaii, Japanese, Korean, Pacific Islands, and Vietnamese. Five of these groups are anxious and prepared to establish an Asian Cultural Center. These Student Associations are the Cambodian, Chinese, Asian-American, Pacific Islands, and Vietnamese. Together, they represent a membership of approximately 200 students.

The need for cultural exchange and understanding between students, staff, and faculty, and between the Asian students themselves has never been greater. A suitable facility where people can congregate and interact can of itself be a positive force in promoting the groups' basic purpose.

We would like to hear from you concerning the feasibility of our request. Please do not hesitate to contact us for further information regarding our Associations and/or our intentions.

Although some of us will not be here during the summer, we can receive mail through the OSU Counseling Center. Mail can be addressed to Scott Wong, Coordinator - Efforts to Establish an Asian Cultural Center at OSU. Enclosed is a list of the Student Associations, their presidents, and their faculty advisors.

Thank you for your assistance in this matter.

Very truly yours,

A handwritten signature in cursive script that reads "Scott Wong".

Cambodian Student Assoc.
Chinese Student Assoc.
Asian-American Student Assoc.
Pacific Islands Student Assoc.
Vietnamese Student Assoc.

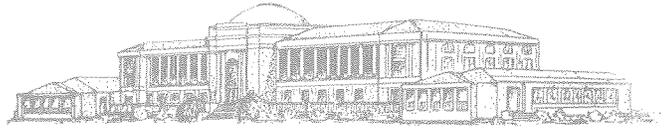
jm
Enc.

Asian and Pacific Island Groups at O.S.U.

- (1) Cambodian Student Association
President: Sothirak Pou Wilson Hall 228 754-4150
Advisor: Robert J. Simpson Elec. Engr. 754-3617
- (2) Chinese Student Association
President: Jough-Tai Wang 1050 S.W. Jefferson #2 757-9828
Advisor: Maw Suen Ma Chemistry 754-2341
MIN-CHIH HUANG 218 N.W. 8th #3 757-9519
- (3) Hui-O-Hawaii
President: Carolyn Choriki 636 N.W. 27th #4 757-7821
Advisor: Les Fuchigami Horticulture 754-3695
- (4) Japanese Student Association
President: Masaaki Furukawa 4024 N.W. Witham #42 757-8491
Advisor: Matt Amano Business Administration 754-3689
- (5) Korean Student Association
President: Myung Koo Kang 1460 N.W. Division #44 754-9219
Advisor: Jong S. Lee Food Tech 754-3277
- (6) Pacific Islands Student Association
President: Rod Brillantes 636 N.W. 27th #3 757-1993
Advisor: Karl J. Nice Science Ed. 754-4031
- (7) Vietnamese Student Association
President:
Advisor: Leonard Adolf History Dept. 754-3421
home: 752-1588
- (8) Asian-American Student Association
Executive Committee: Scott Wong
Diane Siaget
Lyn Osaki 754-0855

MULTICULTURAL
ADVISORY BOARD
MEETING MINUTES, 1980

Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



June 1, 1981

MEMORANDUM

TO: George Stevens, Associate Dean for Student Activities and
Director, Memorial Union

FROM: David R. Bush, Program Advisor
Bernard J. Pitts, Assistant Director 

SUBJECT: Proposal for Multi-Ethnic Board

The three cultural centers have developed into a common meeting area and functional program area. This progress is directly attributed to the strong guidelines established by past advisory boards and current strong student club leadership.

This, however, is a proposal to develop one, central, multi-cultural advisory board. There has been a lack of activity and coordination of efforts between the three individual boards which now exist. In addition, our records demonstrate that approximately 25% of the individual board meetings called this year did not reflect a quorum. There has been indications of a lack of interest from current faculty committee members.

After discussions with several faculty and student advisory board members, the following recommendation has been formulated: this is in recognition that for continual growth and effectiveness, the center must have a strong supportive advisory group.

1. To appoint one, central advisory board to serve in an official advisory capacity to the MU Director, and Assistant Director; and
2. maintain the three existing boards as unofficial advisory sources to the central board. As an unofficial committee, the MU and Student Activities would continue to serve as coordinator and secretary for the committee's business.

Proposed composition of a multi-cultural advisory board:

(2) representatives from each cultural center: (1) student representing their respective club; (1) faculty; plus ASOSU 2nd V.P., MUPC Ethnicity Chairperson, and Assistant Director of Educational Activities (ex-officio) (Note: since the B.C.C. has two ethnic components, black and African, it is recommended that (2) students be appointed: (1) to represent the black component and (1) to represent the African component.

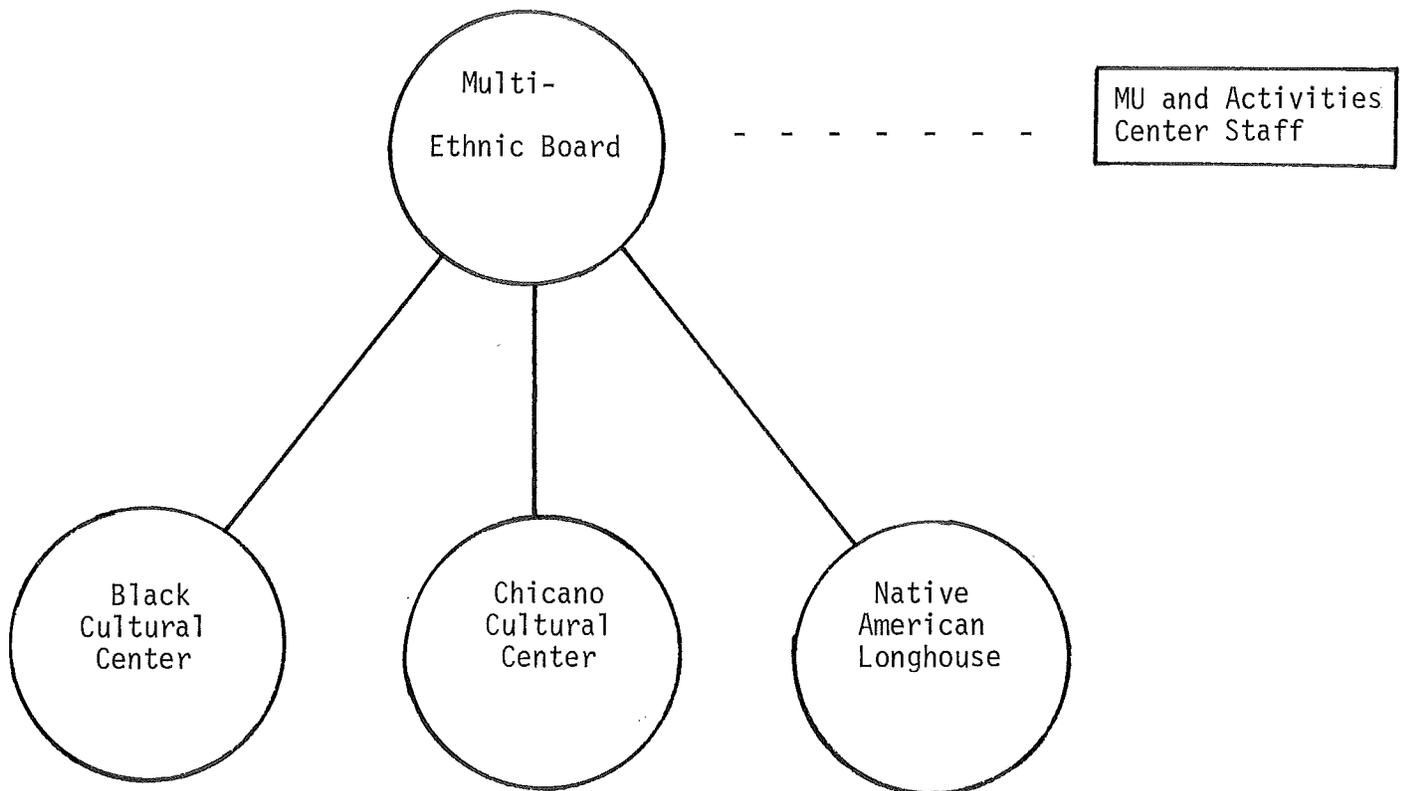
Advantages for a multi-cultural board:

1. to increase the cultural centers clout within the present governance structure of the Union,
2. to provide a structure which would encourage active participation in the support and management direction of the centers, and thus, would release the administrative staff from making all of the decisions alone, and
3. to provide a central source which the university would recognize as an advocate for cultural programming on campus.

Disadvantages have also been expressed:

1. identities of the individual centers may be lost,
2. members of a central board may lack an understanding of other cultures other than their own, and thus, could restrict future programming and development of individual centers, and
3. central board meetings could be longer due to three centers' business vs. one.

We would welcome any discussion.



April
Summary of ~~May~~ 24, 1980
Meeting of the Cultural Center's
Advisory Board Chairpersons
and Club Advisors

ATTENDANCE: Pearl Gray, Betty Griffin, Roselyn Esperanza, Robert Gutierrez, Joyce Greiner, Gian Coberly, Bernard Pitts, David Bush

TASK: To identify problems associated with the coordination of the Black, Chicano, and Native American Cultural Centers and related Ethnic group programs; and to propose solutions - immediate and long range.

IDENTIFICATION OF PROBLEMS:

1. Possible decline in future funding of Cultural Centers.
2. Under-utilization of centers, students and programs.
3. Lack of quality programming due to poor coordination, planning, and resources.
4. Lack of continuity from year to year.
5. Escalating administrative and operating costs associated with maintaining three centers.
6. Relatively small portion of financial resources available for cultural programming.
7. Lack of leadership skills among club officers.
8. Lack of communication among advisory boards and clubs.
9. Lack of organized group overseeing cultural centers - (decentralization).

IDEAS FOR SOLUTIONS (Concepts only at this point):

- I. Employ a Cultural Centers Coordinator to:
 1. Manage the three centers.
 2. Serve as a resource person to faculty, staff, and students.
 3. Coordinate a variety of resources: physical, faculty, club officers, and financial.
 4. Assist in programming.
 5. Educator: leadership training, "how to function in a University," retreats, etc.
- II. Ethnic Advisory Council:
 1. Coordinate and direct operation and activities of cultural centers (centralization v.s. decentralization).
 2. Forum to express ideas and gain support.
 3. Communication source for activities of the three clubs.

NEXT PLANNING MEETING

DATE: Wednesday, May 14, 1980

TIME: 9:30am - 10:30am

ROOM: MU East, 245

Agenda items should be called into B.J. Pitts, x2101, before Friday, May 9.

Summary of May 24, 1980
Meeting of the Cultural Center's
Advisory Board Chairpersons
and Club Advisors

ATTENDANCE: Pearl Gray, Betty Griffin, Roselyn Esperanza, Robert Gutierrez,
Joyce Greiner, Gian Coberly, Bernard Pitts, David Bush

TASK: To identify problems associated with the coordination of the Black,
Chicano, and Native American Cultural Centers and related Ethnic
group programs; and to propose solutions - immediate and long range.

IDENTIFICATION OF PROBLEMS:

1. Possible decline in future funding of Cultural Centers.
2. Under-utilization of centers, students and programs.
3. Lack of quality programming due to poor coordination, planning,
and resources.
4. Lack of continuity from year to year.
5. Escalating administrative and operating costs associated with main-
taining three centers.
6. Relatively small portion of financial resources available for
cultural programming.
7. Lack of leadership skills among club officers.
8. Lack of communication among advisory boards and clubs.
9. Lack of organized group overseeing cultural centers - (decentralization).

IDEAS FOR SOLUTIONS (Concepts only at this point):

- I. Employ a Cultural Centers Coordinator to:
 1. Manage the three centers.
 2. Serve as a resource person to faculty, staff, and students.
 3. Coordinate a variety of resources: physical, faculty, club officers,
and financial.
 4. Assist in programming.
 5. Educator: leadership training, "how to function in a University,"
retreats, etc.
- II. Ethnic Advisory Council:
 1. Coordinate and direct operation and activities of cultural centers
(centralization v.s. decentralization).
 2. Forum to express ideas and gain support.
 3. Communication source for activities of the three clubs.

NEXT PLANNING MEETING

DATE: Wednesday, May 14, 1980

TIME: 9:30am - 10:30am

ROOM: MU East, 245

Agenda items should be called into B.J. Pitts, x2101, before Friday, May 9.

Summary of May 14, 1980
Meeting of Cultural Center's
Advisory Board Chairpersons
and Club Advisors

Attendance: Betty Griffin, Rosalyn Esperanza, Joyce Greiner,
Gian Coberly, Bernard Pitts, David Bush, Marshall
Jennings, Beverly Durham, Paula Fitzgerald

Faculty Advisors

Joyce Greiner, faculty advisor for the Native American Club, commented that advisor "burnout" is the emotional feeling of faculty advisors, based on the attitude of student leaders and the lack of a cohesiveness feeling in the group.

Multi-Ethnic Board

The following ideas were generated in regard to developing one, central cultural advisory board:

1. Such a board should not be political, but serve in an advisory capacity to the three existing boards and related clubs.
2. Composition
 - (a) 2 representatives from each advisory board: 1 student, 1 faculty member
 - (b) ASOSU 2nd VP or designee
 - (c) Assistant Director of Educational Activities or designee
 - (d) Cultural Center's Program Coordinator

One student from this board would be selected to serve as a non-voting ethnic representative on the ASOSU Senate.

3. Purpose: to share common ethnic concerns amongst Blacks, Chicanos and Native Americans, and serve as an advocate for support from the University for Cultural Programming.

Cultural Centers' Program Coordinator

The Program Coordinator is viewed as a person to assist minority club leaders and advisory boards with their programming endeavors. Such a position would not include management of the Cultural Centers or their employees, but serve in a resource and advisory capacity. Specific duties and responsibilities so far discussed (not yet formally proposed) may be found in the "April 24 Summary" and "Possible Duties and Responsibilities of a Cultural Center's Coordinator" (please disregard sections on "management"). Duties not included in the above handouts are: Liason between Ethnic Board and Clubs, and Liason between MUPC and ASOSU.

Next Meeting

Date: 5/21/80 (Wed.)

Time: 9:30 - 10:30 am

Location: MU East 245

If you cannot attend, please call the Activities Center, X2101



Summary of May 21, 1980
Meeting of Adhoc Committee
on Cultural Centers

Attendance: Betty Griffin, Rosalyn Esperanza, Joyce Greiner, Bernard Pitts, David Bush, Arnie Sowell, Angie Fuentes, Lonnie Harris, Diane Russell, Porifilo Bena, Pearl Gray, Bob Gutierrez.

Multi-Ethnic Liason Committee

Composition: Faculty club advisor; ASOSU 2nd VP, Chairpersons of Advisory Boards (Faculty); VPs of Minority Clubs; Program Coordinator. A Co-Chairpersonship was proposed, with a faculty member and club members to be selected from the above membership.

This Committee is perceived as providing intercommunication between the three individual Boards. It was emphasized that such a committee would not be a policy making body. This Central Advisory group could serve as spokesperson for the OSU minority population or at least a campus focus point for references.

Program Coordinator

The following questions were posed for consideration:

1. Who would the Program Coordinator be? It was agreed that a .50 FTE Instructor rank would allow the most flexibility in obtaining a qualified applicant pool. (GJT.A.s would be considered under the Instructor Rank).
2. How would this person be hired? A three-part screening process was proposed: screening of applications, interviews, and meeting with the students. Since the FTE would be allocated to Student Activities, Bernie Pitts would make the final recommendation for hiring to Assoc. Dean Stevens.
3. What duties and responsibilities would this person maintain? It was discussed that this person would be the primary resource and advisor for minority programming functions. The C.S.U. distributed "possible duties and responsibilities" sheet.

There was also the concern of the Program Coordinator taking powers away from the 3 clubs. It was emphasized that this person would have "functional" responsibilities in programming, and not decide which programs to develop.

The Program Coordinator selected must be sensitive to the needs of the 3 clubs, and help the members to develop skills to better represent themselves to the factions on Campus.

4. When would such a position start? Due to the late development of plans, it would not be feasible for a Coordinator to be hired by the start of Fall Term, 1980. Nevertheless, we should begin planning a leadership session for the three clubs to occur fall term.

There continued to be some specific concern expressed by representatives of the Native American Club. These specific concerns will be discussed at the next meeting.

NEXT MEETING

DATE: Wednesday, May 28, 1980

TIME: 9:30-10:30 am

PLACE: 245 MU East

If you cannot attend, please notify the Student Activities Center, X2101.

Summary of the May 28, 1980
Meeting of the Ad hoc
Committee on Cultural Centers

Present: Griffin, Greiner, Sowell, Harris, Pitts

1. General consensus to continue this group meeting was made, with the make-up reflecting representation from each of the Cultural Centers. The official title of this internal committee will be "Multi-Ethnic Liason Committee".

It was a recommendation that the Dean of Undergraduate Studies be asked to serve as an ex-officio member.

2. A major leadership program is viewed as a necessity for the leadership teams of the three minority clubs. All newly appointed officers for the Black, Native American and Chicano clubs will be invited to participate in a comprehensive program September 25-28. Tentative plans include:
 - 9/25 - General Session - topic items: Group Dynamics; Roberts Rule of Orders; Time Management.
 - 9/26 & 9/27 - Participate in the EOP retreat held at the Tadmor Lodge, Lebanon, Oregon
 - 9/28 - Sessions continue on campus: discuss OSU organization; discuss OSU financing structure; discuss the role of the officers; session on communication skills.
3. It was requested that Eric Swenson come to the next meeting to discuss the status of the state wide Minority Program Ad hoc Committee.
4. The next meeting is scheduled for June 4, 9:30 am in the MU East 245. Topic of discussion will continue of the feasibility of establishing a Coordinator for Minority Programs.

Summary of the June 4, 1980
Meeting of the Ad hoc Liason
Committee on Cultural Centers

Present: Sowell, Gray, Swensen, Coberly, Russell, Bush, Esperanza, Pitts,
Harris.

1. Eric Swensen, Director of Global Studies, was present to discuss the Minority Consortium. Ten institutions comprise this consortium to fund an Intercultural Forum of minority programs. Concerns expressed by the Committee included the lack of OSU's involvement with planning, funding of the Forum, and duplication of efforts. Swensen emphasized that this Forum is still on an ad hoc basis. The Forum would include international cultures and is not limited to ethnic minorities; therefore, the Liason Committee suggested that international programs be taken up with the entire student body. Swensen has made no commitment of OSU, but requested at least one faculty and one student serve on this ad hoc committee. Pitts will check to see when the next I.C.F. meeting will be and attend. He will accumulate information and will indicate that OSU's involvement will be discussed in the Fall by the various cultural center advisory boards.

2. Coordinator for Minority Programs

In addition to specific roles and duties previously discussed, the Liason Committee expressed the following as pertinent to the Coordinator's position:

- A. Serve in an advisory and resource capacity (functional responsibilities) and not as a decision maker.
- B. A coordinator should not duplicate a faculty advisor's responsibility.
- C. A coordinator should be responsive and supportive to the ethnic minority needs. Such may mean assisting in the identifying and securing of financial resources, however, with the recognition that a learning opportunity remain available to the students in program planning.

Motion: Harris/Gray moved to support the concept of establishing a Minority Program Coordinator with the realization that such a position may not be funded for the 1980-81 academic year.
Passed by consensus.

3. Leadership Training

It was agreed that Pitts would call a meeting during the summer to plan details of the Fall 1980 Leadership Training Workshop (for further details, consult the May 28 Summary). Pitts requested names and addresses of newly elected officers so that workshop information can be sent out over the summer break.

BCC LONNIE B. HARRIS
NAME CHANGE 1980-1984

M E M O R A N D U M

Date: August 5, 1980
To: Bernie Pitts
From: Bob Chick *Bob*
Subject: Memorial Plaque for Lonnie Harris

Since our telephone conversation I have talked with President MacVicar, Vice President Smith, and George Stevens about Jerald Berry's request for a memorial plaque to honor Lonnie Harris. Everyone is very supportive, so it seems appropriate to proceed as we discussed and obtain final approval from the Memorial Union Board.

I agree with George's suggestion that the plaque be developed to memorialize Lonnie rather than to dedicate the lounge to him because some time the Black Cultural Center might move to another location.

With regard to the request about the sign outside the Black Cultural Center could you and George discuss and recommend what seems appropriate. If you have any questions about this, please give me a call.

/skt

cc: George Stevens ✓

November 25, 1980

M E M O R A N D U M

To: James Winters, President -- Black Student Union

From: Robert W. Chick, Vice President -- Student Services *RWC*

Subject: Memorial for Mr. Lonnie Harris

This memorandum will confirm our conversation yesterday relative to a memorial for Mr. Lonnie Harris. As I explained, it was my understanding last spring after talking with Mr. Jerald Berry, president of the Black Student Union, that it was agreeable to memorialize Mr. Harris by developing an appropriate plaque to be placed in the lounge of the Black Cultural Center with information on the outside sign that the Lonnie B. Harris Lounge is located inside. It was my further understanding that a trophy case would be built in the lounge which would contain some of Mr. Harris' baseball trophies. Subsequently, I conferred with Mr. Miles Metzger, Associate Director of Facilities Planning, Vice President Smith, and President MacVicar who approved the plan. The only remaining step was to obtain approval of the Memorial Union Board since it is responsible for the administration of all cultural centers. This was never done.

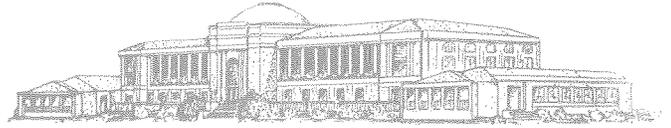
Upon learning that the members of the Black Student Union and the Black Cultural Center Advisory Board prefer to dedicate the whole building to Mr. Harris rather than a special room as is the practice in the Memorial Union, I informed you it will be necessary to take other steps to obtain approval. Whenever there is a request for a building to be named for a person as a way of memorializing, the State Board of Higher Education must make the decision. The University only has authority to approve naming of special rooms in buildings. Your request must be in writing and after approval by the Black Cultural Center Advisory Board, submitted through Dean Stevens to the Memorial Union Board of Directors. After approval by the Memorial Union Board of Directors, it would be submitted to the University Buildings Names Committee through Mr. Miles Metzger. It is necessary to include information in the request on the person being memorialized, i.e. date of birth, date of death, dates of service, contributions to the particular organization, and the University. If you have any questions about the information to be submitted, please call Mr. Miles Metzger, 754-2001. If approval is given by the Buildings Names Committee and President MacVicar, the request would then be forwarded to the Board of Higher Education for their decision. If you have any questions about the procedures to follow, please contact Dean Stevens or me.

/skt

cc: Miles Metzger
Bernie Pitts
George Stevens ✓



Memorial Union and Student Activities
Department of Student Activities
and Physical Recreation
Memorial Union East Building
Corvallis, Oregon 97331



June 1, 1981

MEMORANDUM

TO: George Stevens, Associate Dean
FROM: Bernard J. Pitts, Assistant Director
SUBJECT: B.C.C. new sign request (Black Cultural Center)

The B.C.C. has discussed and considered a name change for the Center throughout this academic year. Final resolutions after determining both pro and con viewpoints is to rename the B.C.C. to:

"Lonnie B. Harris Center"

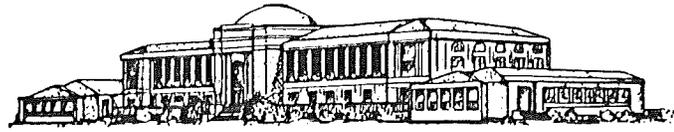
An overview of various comments made by advisory board members which led to this recommended change are:

- meets with African and Black Student Union's approval
- consistent with other building names on campus
- memorial for someone who was instrumental in Black affairs at OSU and as such, should not be forgotten
- "B.C.C." is no longer appropriate name, as it fails to recognize the A.S.A.'s involvement, does not encourage use of the center by other campus groups (name implies a limitation to the black component of OSU)
- "Afro-American Center", as an alternate name is not a descriptive nor accurate title of the Center's purpose.

If this name change is approved, please advise me of the proper procedures to initiate process.

cc: Jennings
Winters

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



June 29, 1981

7/15
Mini will send info
in two weeks

Contact
Mini Degeet
for information
call 2:30

Black Cultural Center
Advisory Board
% Bernard J. Pitts

Dear Bernie,

In response to the request of the Black Cultural Center Board to rename the Center the Lonnie B. Harris Center the following procedure is necessary.

1. Authorization by the Memorial Union Board of Directors.
2. If authorization is given the Memorial Union Board of Directors would recommend the name change to the University Committee for naming campus buildings.
3. That committee recommends to the President, who in turn recommends to the State Board of Higher Education.
4. The final decision is made by the State Board of Higher Education.

It would seem to me that a biographical statement should be prepared for Lonnie giving as much background information as possible but with particular reference to his contributions to O.S.U. students and the development and subsequent operation of the Black Cultural Center.

This statement could then be presented to the various authorizing agencies in support of the name change.

When the Black Cultural Center Board has compiled the appropriate information I would be pleased to assist in the development of the statement.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

Vice President Chick

June 29, 1981

Black Cultural Center
Advisory Board
% Bernard J. Pitts

Dear Bernie,

In response to the request of the Black Cultural Center Board to rename the Center the Lonnie B. Harris Center the following procedure is necessary.

1. Authorization by the Memorial Union Board of Directors.
2. If authorization is given the Memorial Union Board of Directors would recommend the name change to the University Committee for naming campus buildings.
3. That committee recommends to the President, who in turn recommends to the State Board of Higher Education.
4. The final decision is made by the State Board of Higher Education.

It would seem to me that a biographical statement should be prepared for Lonnie giving as much background information as possible but with particular reference to his contributions to O.S.U. students and the development and subsequent operation of the Black Cultural Center.

This statement could then be presented to the various authorizing agencies in support of the name change.

When the Black Cultural Center Board has compiled the appropriate information I would be pleased to assist in the development of the statement.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

cc: Vice President Chick

OBITUARY

Lonnie B. Harris

July 30, 1927 -- July 9, 1980

Lonnie Benjamin Harris was born in Hemphill, Texas July 30, 1927. He graduated from Jefferson High School in Portland, Oregon, where he received All State recognition in baseball during his junior and senior years. He was voted into the Softball Hall of Fame and was the recipient of the Portland Baseball Amateur Association's Man of the Year Award.

He attended Vanport College, Portland State University and Oregon State University. He worked as a counselor at the Donald E. Long Juvenile Detention Home. While employed by Federal Electric Corporation, he established five new centers in California, Utah, Oregon and Washington. He also worked for the Timberline Job Corps Center in Estacada, Oregon and was a senior counselor at the Clearfield Job Corps Center in Utah and Assistant Director of the Community Action Program in Vancouver, Washington.

Mr. Harris was the first Director of the Educational Opportunities Program and, more recently, was both a counselor and a recruiter for the Program. Lonnie encouraged the Black students at the University to establish a chapter of the Kappa Alpha Psi Fraternity on the campus and was the chapter's first adviser.

Lonnie Harris was a member of Corvallis Rotary Club, chairman of the Human Relations Committee of Corvallis, and was on the Board of Directors of the UGN Fund and the Boys Club of Corvallis; he was a representative on the Review Board Panel of the Corvallis Police Department and the Review Board of the ROTC. He was also a member of the NAACP.

He is survived by his widow, Mae Frances Harris, two daughters, Rita Sharon Harris and Barbara Jean Harris, and a granddaughter, La Shonda Elizabeth Marie Harris.

MEMORANDUM

Oregon State University
Educational Opportunities Program

337 Waldo Hall

Phone 754-3628

To: Bernie Pitts
From: Mimi Orzech *Mimi*
Re: Biographical information on Lonnie Harris

Aug. 31, 1981

I'm attaching a copy of the obituary from Lonnie's funeral in Portland last year. There's really not much I can add to it except for the few facts listed below:

Lonnie was first director of the M&SSP-Minority and Special Services Program which changed its name a year or so later the EOP-Educational Opportunities Program. M&SSP was a real mouthful and did not have the positive connotation which EOP does. Lonnie was Director from 1969 (Fall) to 1973. From 1973 to his death he held the dual responsibilities of counselor and recruiter.

Lonnie was a consistent supporter of student activities and was the motivating force behind the establishment of the Black fraternity.

I hope this helps. If you have any specific questions don't hesitate to contact me.

MEMORANDUM

Oregon State University
Educational Opportunities Program

337 Waldo Hall

Phone 754-3628

To: Bernie Pitts
From: Mimi Orzech *Mimi* Aug. 31, 1981
Re: Biographical information on Lonnie Harris

I'm attaching a copy of the obituary from Lonnie's funeral in Portland last year. There's really not much I can add to it except for the few facts listed below:

Lonnie was first director of the M&SSP-Minority and Special Services Program which changed its name a year or so later the EOP-Educational Opportunities Program. M&SSP was a real mouthful and did not have the positive connotation which EOP does. Lonnie was Director from 1969 (Fall) to 1973. From 1973 to his death he held the dual responsibilities of counselor and recruiter.

Lonnie was a consistent supporter of student activity and was the motivating force behind the establishment of the Black fraternity.

I hope this helps. If you have any specific questions don't hesitate to contact me.

OSU 2557

*Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon*

Date 9/11/81
To: Brown, A. Pitts Stevens
 Harris Rietveld Weller
 Holsberry Reeder West
 Johnson, D. Sanderson Wigle

From: *DPJ*
 Initial and Forward
 For your information
 As Requested
 Return at your convenience
 For your file
 For your action

COMMENTS:

OSU 2843

d Assistant Director
couver, Washington.

f the Educational
ly, was both a
ram. Lonnie
niversity to
Psi Fraternity
rst adviser.

His Rotary Club,
tee of Corvallis,
he UGN Fund and
epresentative on
s Police Depart-
He was also a

He is survived by his widow, Mae Frances Harris, two daughters, Rita Sharon Harris and Barbara Jean Harris, and a granddaughter, La Shonda Elizabeth Marie Harris.

OBITUARY

Lonnie B. Harris

July 30, 1927 -- July 9, 1980

Lonnie Benjamin Harris was born in Hemphill, Texas July 30, 1927. He graduated from Jefferson High School in Portland, Oregon, where he received All State recognition in baseball during his junior and senior years. He was voted into the Softball Hall of Fame and was the recipient of the Portland Baseball Amateur Association's Man of the Year Award.

He attended Vanport College, Portland State University and Oregon State University. He worked as a counselor at the Donald E. Long Juvenile Detention Home. While employed by Federal Electric Corporation, he established five new centers in California, Utah, Oregon and Washington. He also worked for the Timberline Job Corps Center in Estacada, Oregon and was a senior counselor at the Clearfield Job Corps Center in Utah and Assistant Director of the Community Action Program in Vancouver, Washington.

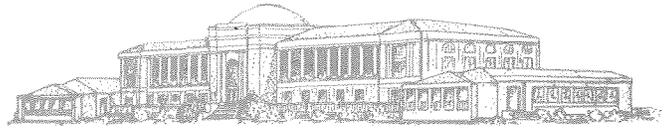
Mr. Harris was the first Director of the Educational Opportunities Program and, more recently, was both a counselor and a recruiter for the Program. Lonnie encouraged the Black students at the University to establish a chapter of the Kappa Alpha Psi Fraternity on the campus and was the chapter's first adviser.

Lonnie Harris was a member of Corvallis Rotary Club, chairman of the Human Relations Committee of Corvallis, and was on the Board of Directors of the UGN Fund and the Boys Club of Corvallis; he was a representative on the Review Board Panel of the Corvallis Police Department and the Review Board of the ROTC. He was also a member of the NAACP.

He is survived by his widow, Mae Frances Harris, two daughters, Rita Sharon Harris and Barbara Jean Harris, and a granddaughter, La Shonda Elizabeth Marie Harris.

Memorial Union and Student Activities

**Oregon State University
Corvallis, Oregon 97331**



June 29, 1981

7/15
Mini send info
in two weeks

Contact
Mini Dept
for information
call 2130

Black Cultural Center
Advisory Board
% Bernard J. Pitts

Dear Bernie,

In response to the request of the Black Cultural Center Board to rename the Center the Lonnie B. Harris Center the following procedure is necessary.

1. Authorization by the Memorial Union Board of Directors.
2. If authorization is given the Memorial Union Board of Directors would recommend the name change to the University Committee for naming campus buildings.
3. That committee recommends to the President, who in turn recommends to the State Board of Higher Education.
4. The final decision is made by the State Board of Higher Education.

It would seem to me that a biographical statement should be prepared for Lonnie giving as much background information as possible but with particular reference to his contributions to O.S.U. students and the development and subsequent operation of the Black Cultural Center.

This statement could then be presented to the various authorizing agencies in support of the name change.

When the Black Cultural Center Board has compiled the appropriate information I would be pleased to assist in the development of the statement.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

Vice President Chick



November 9, 1982

S. M. Metzger, Associate Director
Facilities Planning

SUBJECT: Proposed New Name for Black Cultural Center.

I am pleased to lend my support to the proposal of renaming the Black Cultural Center to the "Lonnie B. Harris Memorial Center." Since Mr. Harris's biographical information is being forwarded to you by others who are also supporting this name change, I will not provide additional detail in this memoranda. I would, however, point out that Mr. Harris was the early leader in educational opportunities on the Oregon State University campus and was particularly effective in assisting the School of Engineering in recruiting well qualified minority students. It is fitting that this university recognize his achievement and pioneering efforts, particularly as it affects educational opportunities for black students, by naming the Black Cultural Center, the "Lonnie B. Harris Memorial Center."



Fred J. Burgess
Dean of Engineering

kjh

cc: George F. Stevens, Associate Dean
Student Activities

November 16, 1982

S.M. Metzger
Chairman of the OSU Building Names Committee
Oregon State University

Dear Mr. Metzger,

This is a letter of endorsement to name the OSU Black Cultural Center after Lonnie B. Harris, an honor that is appropriate to his memory,

My four year association working with Lonnie Harris began in 1969 as secretary and then GTA with the Educational Opportunities Program. As Director of this program, Mr. Harris committed himself to assisting all those program students, their families and indeed anyone who came to him in need. His office and his home were rarely empty. He gave of himself freely and generously and rarely said "no" to anyone. As the new man on campus and with the increasing awareness of racial issues that made headlines across the country, Lonnie was asked to participate on panels, give talks, join clubs, be on committees, cook his famous soul food dinners to raise money for student projects or retreats or graduation parties, and, again he rarely said "no". This dedication took its toll in poor health and painful bouts with his knees.

I miss my friend, Lonnie. We used to reminisce over those students who had gone in and out of those doors in Waldo Hall. The beginnings of E.O.P. were happy and exciting times. Everyone worked hard to make the program successful. There are students from those times who are making a difference in their world because of the patience and caring of Lonnie Harris. His legacy lives on in students and friends who knew him. How appropriate it would be to name the Center in his honor as a memorial to a man who truly cared and gave of himself freely and generously. I sincerely hope that this will be approved.

Sincerely yours,

Patricia M. Eberhardt

Patricia M. Eberhardt

cc: Emilio Vejil

Internal Revenue Service

Department of the Treasury

District
Director

1220 S.W. 3rd Ave., Portland, Oregon 97204

November 23, 1982

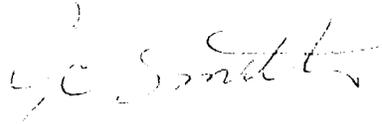
► Mr. S. M. Metzger, Chairman of
Building Names Committee
c/o Dean Stevens, Director M.U.
Oregon State
Corvallis, Oregon 97331

. Dear Sir:

It has been brought to my attention that a proposal has been made to change the name of the OSU Black Cultural Center to the "Lonnie B. Harris Memorial Center". As one of the original organizers of the Black Cultural Center, I wholeheartedly endorse this proposal. Mr. Harris was a close friend who unselfishly gave his all to students when and wherever needed. Without him there would not have been an E.O.P. as we know it today. Many of the minority students who have graduated from OSU owe their success to Mr. Harris and his tireless efforts to obtain financing, recruit new students and fight for a program which many "conservatives" did not want.

The change of name to the "Lonnie B. Harris Memorial Center" would be a shining tribute to a man who gave his all to OSU and its students.

Sincerely,



J C Smith
Class of '78

November 30, 1982

Dr. Robert MacVicar
President
Oregon State University

Dear President MacVicar:

The Building Names Committee has received two requests for the re-naming of special centers on campus. One is the existing Black Cultural Center for which we have a request from the Memorial Union Board of Directors to re-name it the "Lonnie B. Harris Center". The other is the existing Chicano Cultural Center for which we have a request from Emelio Vejil to re-name it the "Hispanic Cultural Center".

These names relate directly to the programs involved, rather than to the buildings, and would not stay permanently with the building but move on to other locations as the program moves. Consequently, they do not need to come before the Building Names Committee for consideration. Rather, they would be more appropriately handled administratively similar to the naming of the Department of Printing, Instructional Resources and Materials Center, Division of Continuing Education, etc. I therefore am forwarding these requests to you for appropriate consideration and action, along with the file of material that has been received in each case.

Enclosed I am including the following:

Black Cultural Center

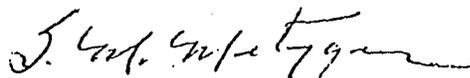
1. Letter of Nov. 16, 1982, to Miles Metzger from Vice President Robert W. Chick.
2. Memorandum of Nov. 19, 1982, to S. M. Metzger from Fred Burgess.
3. Letter of Oct. 11, 1982, to Norman E. Hutton from S. M. Metzger.
4. Letter of Feb. 16, 1982, to Tom Parsons from Norman Hutton, Chairman, Memorial Union Board of Directors.
5. Minutes of the Feb. 9, 1982, Memorial Union Board of Directors Meeting.
6. Letter of June 29, 1981, from George Stevens to the Black Cultural Center Advisory Board.
7. Obituary for Lonnie B. Harris.
8. A copy of the Black Cultural Center Agreement.

9. Memorandum of June 1, 1981, from Bernard J. Pitts to George Stevens.
10. Minutes of the May 26, 1981, Black Cultural Center Advisory Board.

Chicano Cultural Center

1. Memorandum of Nov. 8, 1982, from Emilio Vejil to Miles Metzger.

Sincerely,



S. M. Metzger, Chairman
Building Names Committee

SMM:bb

cc: D. A. Bucy
T. D. Parsons
N. E. Hutton
E. Vejil

Office of the President



Corvallis, Oregon 97331-2128 (503) 754-4133

December 7, 1982

To: Dr. Robert W. Chick, Vice President for Student Services
From: Robert MacVicar, President *Robert MacVicar*
Subject: Requests for Renaming Special Centers on Campus

This is in response to your letter of November 16, 1982, to Miles Metzger of the Building Names Committee.

After discussing the matter with Mr. Metzger, it is agreed by both of us that the request relates not so much to the naming of a building but to the naming of a particular program element of the Memorial Union; hence, it is my opinion that the attached letter from Mr. Metzger deals with the issue in an appropriate fashion in that it recommends that the matter not be related to specific buildings but rather be related to programs in somewhat the same way as the interior spaces of the Memorial Union have been given specific designations without involving the Building Names Committee. Thus, it would seem appropriate for the Board of the Memorial Union to redesignate, as it has requested, the Black Cultural Center to the Lonnie B. Harris Center and the Chicano Cultural Center to the Hispanic Cultural Center, and these designations are officially approved by this office.

RM:is

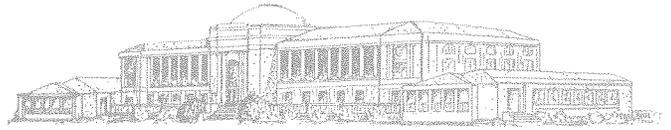
Attachment

cc: Vice President Parsons
Mr. Metzger

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331



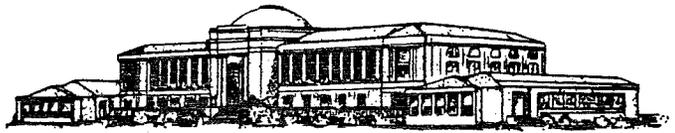
March 7, 1984

TO: George Stevens, Assoc. Dean and Director of the Memorial Union
FROM: Don B. Johnson, Assistant Director of Student Activities *DBJ*
SUBJECT: Black Cultural Center

On December 7, 1982, President MacVicar approved a request to change the name of the Black Cultural Center to the "Lonnie B. Harris Center." As per the requested recommendation, this name change will not stay permanently with the building, but will move on to other locations, if and when the program moves. I would like to request a new sign to be ordered with the approved name change.

Memorial Union and Student Activities

*Oregon State University
Corvallis, Oregon 97331-5004*



March 13, 1984

Don Johnson
Assistant Director
Activities Center
Oregon State University

Dear Don,

Peter List informs me that he has asked for a quotation from the Physical Plant for a sign for the Black Cultural Center.

It was agreed that the sign would read Lonnie B. Harris Black Cultural Center and that it would be rendered in the same way as other campus signs carved in a natural wood finish.

When you have the estimate in hand, please inform me so a work order can be placed from this office to move the project along.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

cc: Walt Reeder
Peter List

BLACK YOUTH OF
AMERICA, 1976

Dean George Stevens
Director, Memorial Union
OSU Campus

February 11, 1976

Dear Mr. Stevens:

We as officers of the Black Student Union feel that participation in the Conference on Black Youths in America, taking place on March 4th thru 6th, in Louisville, Kentucky, will benefit not only our organization, but the total Oregon State University community. This contribution will take place in the form of material, information and new recruits for Oregon State from the afore mentioned conference.

Not only will this conference provide leadership training for the leaders of The Black Student Union, but will serve as a vehicle to better integrate the Black Student Union and other organizations on this campus.

Any consideration on your behalf will certainly be appreciated.

Sincerely,



Bobby R. Hill
President, Black Student Union



Joe C. Smith
Vice-President, Black Student Union

February 19, 1976

Bobby R. Hill
President
Black Student Union

Dear Bobby:

The letter you directed to me regarding travel funds for the Conference on Black Youths in America should have been directed to the A. S. O. S. U. Senate for consideration.

The timing of this request may be too late to accomplish your purpose since the Senate met last night and will not meet again until March 2.

Vice President Ann Daneke may be of some assistance in advising you of how to proceed at this point since she is also a member of the Black Cultural Center Advisory Board.

I have asked Bernie Pitts to contact you as soon as possible in the event he may be able to reach you sooner than this letter will.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

(REGISTRATION FORM)
 NATIONAL CONFERENCE ON THE BLACK FAMILY IN AMERICA: BLACK YOUTH

NAME _____ POSITION _____
 HOME ADDRESS _____ TELEPHONE _____
 INSTITUTION OR BUSINESS _____ ADDRESS _____ TELEPHONE _____
 THESIS OF PAPER _____
 GENERAL DESCRIPTION OF PAPER _____
 (FOR THOSE WHO WISH TO SUBMIT PAPERS)

DAY	TIME	REGISTRATION					
THU. MARCH 4	9:00 A.M. - 5:00 P.M.	REGISTRATION					
	1:00 P.M. - 2:30 P.M.	PANEL SESSION A "BLACK YOUTH: CULTURE RACISM AND ALIENATION" DR. THOMAS WINDHAM	PANEL SESSION B "HIERARCHICAL CONTROL OF BLACKS: A RELATIONAL SYSTEMS ANALYSIS" JAMES S. ROWE, JR.				
	2:45 P.M. - 4:30 P.M.	"BLACK THEOLOGY: BLACK YOUTH"					
	5:00 P.M. - 6:00 P.M.	"PERSPECTIVES ON BLACK CHILD DEVELOPMENT" DR. JAMES COMER - YALE UNIVERSITY					
	8:00 P.M.	GENERAL SESSION - KEYNOTE SPEECH DR. JOHN BLASSINGAME - YALE UNIVERSITY					
	9:45 P.M.	RECEPTION (ALL CONFEREES)					
FRI. MARCH 5	9:00 A.M. - 5:00 P.M.	REGISTRATION					
	9:30 A.M. - 10:50 A.M.	SYMPOSIA	A	B	C	D	E
	11:00 A.M. - 12:20 P.M.	SYMPOSIA	A	B	C	D	E
	1:30 P.M. - 2:50 P.M.	SYMPOSIA	A	B	C	D	E
	3:00 P.M. - 4:20 P.M.	SYMPOSIA	A	B	C	D	E
	4:30 P.M. - 6:00 P.M.	PANEL SESSION	"EDUCATION: PAST, PRESENT, FUTURE"				
	8:00 P.M. - 9:45 P.M.	GENERAL SESSION	DR. ALVIN POUSSANT - HARVARD				
	9:45 P.M.	RECEPTION (ALL CONFEREES)					
SAT. MARCH 6	9:30 A.M. - 10:45 A.M.	SYMPOSIA	A	B	C	D	E
	10:55 A.M. - 12:00 P.M.	PANEL SESSION	"FAMILY STRUCTURE, VIABLE?"				
	12:00 NOON	CLOSING ADDRESS - CONGRESSMAN/BLACK CAUCUS					

REGISTRATION FEE \$20.00 (DETACH & RETURN) STUDENT FEE \$10.00

*ALL CONFERENCE ACTIVITIES WILL BE HELD AT STOUFFER'S. SPECIAL RATES ARE AVAILABLE AT STOUFFER'S AND THE FOLLOWING NEARBY HOTELS: HOLIDAY INN, RODEWAY INN, AND HOWARD JOHNSON.

BCC VANDALISM

BLACK CULTURAL CENTER REPORT

Manager: Zachary Marsh

February 6, 1979

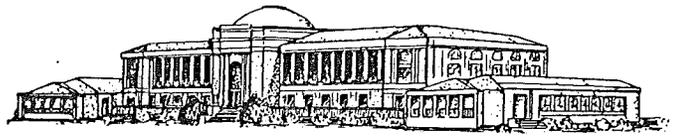
On January 6, 1979 the Black Cultural Center was vandalized at approximately 1:00 A.M. The back porch was broken out at the bottom and a new door was replaced. The only object taken from the house was the top of the toilet tank.

The experimental college has scheduled two classes to meet at the BCC for winter term 1979.

The average attendance per day has been 12 people.

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon

at Activities



Date 10-2-1

76

To: Darroch Holsberry Sanderson ..
 Brown, A. Johnson, D. Stevens
 Fitzgerald Pitts Weller
 Harris Reeder

From: *B. J. [unclear]*

- Initial and Forward
- For your information
- As Requested
- Return at your convenience
- For your file
- For your action

COMMENTS:

for your file

Black student leaders, students, and faculty,
University, involving the unfortunate incident
at the following statement.

that lead to the October 18 incident have been
opening of the Cultural Center, April 19, 1975,
general harassment, Cultural Center sign stolen,
stone throwing, fire crackers, individual student harassment, -
these inflammatory, irresponsible, and apparent calculated events
will come to an immediate halt!

OSU 2843

The latest incident (CROSS BURNING) has a negative historical
connotation, as we all know.

The Black community for many years has made an attempt to work
within the organized structure at Oregon State University, and
to become a vital asset to the total community. Incidents like
the above mentioned, cause us to question university and community
commitment!

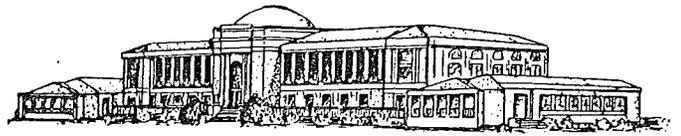
To those individuals guilty of being naive of cross burning,
and those who wish to look the other way, (not becoming involved)
we ask your support in our efforts to continuously provide this
university community a unique, meaningful, and educational contri-
bution.

Ron Slaughter
Betty Aikens
Reggie Simmons
Bernard Pitts
Larry Griggs

Memorial Union and Student Activities

Oregon State University

Corvallis, Oregon 97331.



October 21, 1976

As concerned Black student leaders, students, and faculty, at Oregon State University, involving the unfortunate incident October 18, we submit the following statement.

The symptoms that lead to the October 18 incident have been prevalent since the opening of the Cultural Center, April 19, 1975, i.e., trash dumping, general harassment, Cultural Center sign stolen, stone throwing, fire crackers, individual student harassment, - these inflammatory, irresponsible, and apparent calculated events must come to an immediate halt!

The latest incident (CROSS BURNING) has a negative historical connotation, as we all know.

The Black community for many years has made an attempt to work within the organized structure at Oregon State University, and to become a vital asset to the total community. Incidents like the above mentioned, cause us to question university and community commitment!

To those individuals guilty of being naive of cross burning, and those who wish to look the other way, (not becoming involved) we ask your support in our efforts to continuously provide this university community a unique, meaningful, and educational contribution.

Ron Slaughter
Betty Aikens
Reggie Simmons
Bernard Pitts
Larry Griggs

BCC EVENTS, 1975-1982

Black Cultural
Center

Welcomes You
to

Open House

April 26, 1975

WELCOME
THE BLACK STUDENT UNION
AND
THE BLACK CULTURAL CENTER
EXTENDS A MOST CORDIAL WELCOME

WE HOPE ALL GUESTS WILL GAIN MUCH FROM
VISITING THE CENTER AND TAKING PART IN
THE OPEN HOUSE

PHOTOGRAPHY:
HARRISON BRANCH

SCULPTURE:
CHARLES TATUM

FACTS ABOUT THE CULTURAL CENTER

History:

The Cultural Center is a joint venture between the ASOSU and the Black Student Union. The concept was developed three years ago. Work on the idea was continued through the Dietz and Gartland administrations and this year the Kingzett administration, with strong support of the B.S.U., under the direction of Bobby Hill finalized the long awaited concept of a Black Cultural Center.

The "Young House," a university owned house, was made available Fall Term, 1974. With financial assistance from Student Senate, Alumni and community donors, the house was renovated and furnished. The Memorial Union has been designated as the administrative unit.

A Black Cultural Center Advisory Board was established late Fall Term, 1974, through the Dean of Students office. The Board's role is to advise, assist and support the B.S.U. in all matters relating to the Center.

The Center will house the Black Student Union Office, recreation area, lounges and study areas.

Today marks the beginning of many exciting educational, social and cultural events concerning the unique heritage of Black people.

BLACK STUDENT UNION OFFICERS

President *Bobby Hill*
Vice President *Robbye Bowles*
Secretary *Karen Jackson*
Treasurer *J. C. Smith*

BLACK CULTURAL ADVISORY BOARD

Chairperson *Betty Griffin*
Education
Co-Chairperson *Bobby Hill*
B.S.U. President

Larry Griggs
E.O.P

Bernard Pitts
Student Services

Lonnie Harris
E.O.P.

Will Gamble
Biology

Annette Turner
Student-at-Large

OPEN HOUSE

THE BLACK STUDENT UNION
and
THE BLACK CULTURAL BOARD
at
OREGON STATE UNIVERSITY
Cordially
Invites You To Attend

OPEN HOUSE

for

THE BLACK CULTURAL CENTER

2320 Northwest Monroe

Corvallis, Oregon

April 26, 1975

3:00 - 5:00 p.m.

The Corvallis Ambassadors

extend best wishes and congratulations

To

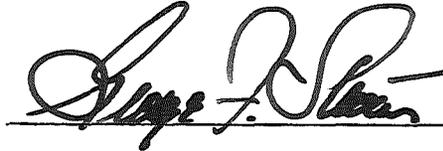
THE OREGON STATE UNIVERSITY
BLACK STUDENT UNION

Upon the occasion of

The Dedication of the
Black Cultural Center

This 26th Day of April 1975 in

the Spirit of Community Pride, Recognition and Friendship



President, Corvallis, Oregon

April 16, 1975

SCHEDULE OF EVENTS

Saturday, April 26, 1975

Dear Friend:

During the weekend of April 25th, several counselors and students from the Portland Area School System will be visiting the Oregon State University Campus. The scheduled program includes a Soul Food Dinner and Friendship Dance; follow-up activities to our 1974 Fall Retreat which was sponsored by the Danforth Foundation. You, as a friend of EOP, are asked to dine and dance with us.

May we look forward to seeing you?

Sincerely,



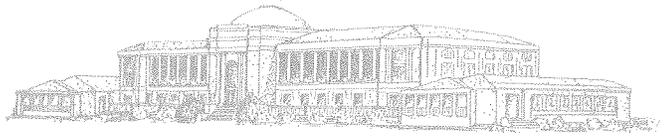
Lawrence F. Griggs, Coordinator
Visitation Weekend

8:00 a.m.	Bus Service from Portland
9:45 a.m.	Registration: Conference Center, West Hall
10:00 a.m.	Tour of Academic Departments Guides: EOP students
12:00 Noon	Lunch and EOP Presentation: West Ballroom Memorial Union
1:45 p.m.	Students -- Track Meet: OSU Track Field Counselors -- Round Table Discussions with EOP Staff
5:00 p.m.	Soul Food Dinner: Snell Gallery
7:00 p.m.	Movie: Earth Science Auditorium
9:00 p.m.	Friendship Dance: Snell Ballroom

Sunday, April 27, 1975

9:00 a.m.	Farewell Breakfast
10:00 a.m.	Bus departs for Portland

Memorial Union and Student Activities
Oregon State University
Corvallis, Oregon 97331



December 9, 1976

TO: Dr. Robert MacVicar, President's Office
Ms. Pearl Gray, Affirmative Action
Dr. Stewart Knapp, Undergraduate Studies

RE: Mr. Alex Haley, author of the novel "Roots" - May 25, 1977 - campus appearance

Recently you were informed of the availability of Mr. Haley for a campus appearance. Pursuant with this contact your office indicated an interest in providing financial assistance to off-set the expenses to be incurred for this May 25, 1977 on campus appearance.

Arrangements are currently being negotiated through Leigh Bureau Agency out of San Francisco. It is anticipated that the author/lecturer Mr. Haley will be available throughout the day of May 25th for maximum University and community exposure. With this objective in mind it is hopeful that we will be able to achieve this through the following suggestions:

- a. attend several pre-determined classes
- b. book autographing period at the Oregon State Bookstore
- c. informal reception at the Black Cultural Center
- d. lecture in the Gill Coliseum/Home Economics Auditorium

All of these scheduled events will be open to the general public.

It should be noted that the above mentioned suggestions have not been confirmed by Mr. Haley's agent. The agent, however, did indicate Mr. Haley is generally receptive to University's requests.

Convocations and Lectures Committee may also be available to provide financial support. However, this subject will have to be discussed at the next Convocations and Lectures scheduled meeting.

Please communicate to this office any additional suggestions that you may have which will allow us to maximize exposure of Mr. Haley while on campus.

Respectfully,

Bernard J. Pitts
Assistant Director of Educational
Activities & Physical Recreation

cc: Irwin Harris
George Stevens
Robert Chick

OREGON STATE UNIVERSITY FOUNDATION
Application for Financial Support

1) Name of Applicant: Memorial Union Ethnic Programs Date: 1-5-77

2) Department/Organization: MU/Student Activities

3) Nature of Request - Include a brief summary, statement of objectives and significance. (Attach additional pages as required to provide a more detailed description of project and to justify proposed expenditures.)
This request for the amount of \$2,000 is to be used for Black Awareness Week, February 7-12, 1977. This week should benefit Black students, as well as non-blacks. Black awareness is coordinated to help more blacks, as well as non-blacks to see and understand some black cultural existings that aren't well understood in today's society, or even here at OSU. This amount of \$2,000 will be used for speakers Abby Lincoln, Donald Bogal and a jazz band. I am hoping that Abby Lincoln, as a black minority, woman, speaker, singer and actress, can answer questions which students in these fields would like to ask. She appeared on

4) Amount Requested: \$2,000 Date Needed: 1/15/77 (see supplemental sheet)

5) Budget - Indicate amount requested in each category. (List unusual items.)

Salaries & Wages	_____	Assessments	_____
Equipment	_____	Supplies	_____

6) Will other agencies be participating in the financing of this project? ASOSU
(If yes, please list showing amounts.) NOT KNOWN AT THIS TIME

7) Applicant's Signature Paula Dawson Title Ethnic Chairperson

8) Comments by Department Head (or immediate supervisor)*

This program is an attempt to enrich the college community of another cultural life style. The goal of the Memorial Union & activities is to provide recreational, social and cultural exposure.

Donald Bogal Signature Date 1-5-77

9) Comments by Dean/Division Director*

STUDENTS HAVE DONE A GOOD JOB OF COORDINATING CURRENT ORGANIZATIONAL RESOURCES TO DEVELOP THIS EMPHASIS PROGRAM. THE FUNDS REQUESTED WOULD ADD AN IMPORTANT AND DYNAMIC DIMENSION TO THE PROGRAM.

Robert J. Allen Signature Date 1-5-77

*Please include benefits to your program and your willingness to support with other funds.

Action:

Date:

Supplemental Sheet

Nature of request:

shows such as Mission Impossible, Marcus Welby and ABC TV Movie, "Short Walk to Daylight." Donald Bogal is a speaker from New York who has had very good recommendations as a speaker. He expresses what he sees as discrimination of blacks in movies, with a film showing of different movie parts. He also speaks on his newly released book "Toms, Coons, Mulattoes, Mammys and Bucks." I feel Donald Bogal, from his reading, will bring to mind that blacks have progressed with their own life styles. I am hoping he will get across to some students, if not all, that history played a very unfair part with blacks.

The black blues band will stand for music of yesterday. Hearing some of the sounds of white man's music the songs came from the black man's talent which he never received credit for. I'm hoping this week will develop a memory of good thoughts for all students and staff who participate. Because of OSU reputation blacks are now making it better here than they have ever in the history of OSU. So we want this week to help non-blacks who still live in the year 1809 that blacks are progressing as well as not being as undeveloped as many people think. Blacks are wanters, dreamers and students like many other races, so why shouldn't we be noticed, understood and respected as human and black human as well?

I know this week isn't going to change everything at once, but it is a start to the ending of racism at OSU if not anywhere else.

In conclusion, Black Awareness Week will hope to bring better understanding to people throu black music, art, poetry, blues band, speakers, authors and food, etc.

A reply is needed as soon as possible for the booking of Abby Lincoln. Any possible financial assistance will be appreciated.

A request is also being made to ASOSU.

Thank you,

Sincerely,

Paula Dawson
MUPC Ethnic Chairperson

Total Sum Needed:

Abby Lincoln	\$2,500.00
Donald Bogal	750.00
Blues Bank	800.00
	<u>\$4,050.00</u>

Funds requested;

OSU Foundation	\$2,000.00
ASOSU	\$1,500.00

Total funds on hand

Ethnic Programs	\$500.00
Black Student Union	200.00
	<u>\$700.00</u>

TENTATIVE BLACK HISTORY WEEK
February 7 - 12, 1977

Schedule of Events

- Sunday, February 6 * Bill Monroe - King of Blue Grass Concert
Monday, February 7 * French Braiding - MU Lounge 12 Noon
* Ali's Greatest Fights - Video Tape - 2 p.m.
* Art Exhibit - all week
* BSU Drill Team 1-1:15
Tuesday, February 8 * Movie - "The Man" - 2 showings-MU 105 1 & 4 p.
Wednesday, February 9 Abby Lincoln - lecture - Lounge - 12 p.m.
Abby Lincoln - reception - Black Cultural Cent
1-3 p.m.
Abby Lincoln - coffee house - 8-12 p.m.
* Singing Group "MS" - 8-12 p.m.
Thursday, February 10 * Games & Recreation 7-12 p.m.
Friday, February 11 Jazz group
Saturday, February 12 * Semi Formal dinner and fashion show
Thursday, February 24 Donald Bogart (lecture & Slides).

* PROVIDED THROUGH MEMORIAL CLASS AND B. S. H. RESOURCES

Center celebration held

By KAREN LEE
For the Barometer

President MacVicar presented three Nigerian plaques to the Black Cultural Center during their second anniversary ceremony Tuesday afternoon.

On behalf of the center, Ron Slaughter, Black Student Union (BSU) president, accepted the plaques MacVicar and his wife Clarice had acquired on their recent trip to Central Nigeria.

"I hope the center can find a place to hang the plaques as a symbol of the fact that there is a culture in Africa that black students can relate to," said

MacVicar. "It is a culture of a very high form and high artistic merit."

The plaques depict the classic period of Nigerian art with black ebony sketching on woven cloth. Each plaque displays the different words; Culture-Africa, Nigeria-Culture and Nigeria-Prestige.

"I thought it would be interesting to have the plaques not only for the art form but for the particular colors, which are orange and black, OSU's colors," MacVicar said with a smile. He added, "Mrs. MacVicar mounted the plaques herself."

The Black Cultural Center, which is the home base for

BSU, holds Educational Opportunity and Experimental College courses every term. Funding comes from ASOSU and BSU.

"The center is open to anyone on campus and they are welcome to use the recreation room, study room, classroom and any other part of the house," said Reggie Simmons, senior in economics and live-in manager for the center.

Simmons puts in 30 to 40 hours a week running daily activities for the center. During the ceremony he cited many people and organizations who are major forces in creating the center.

"ASOSU, Beaver Club and the Ambassador Club, along with BSU members, the Black Cultural Center advisory board, J.C. Smith, assistant manager for the center, Betty Aiken, BSU faculty advisor and Bernie Pitts, assistant to the director of the Activity Center, all deserve special thanks," said Simmons. "Another key person was President MacVicar, who has given us all his support."

According to Slaughter, future plans for the BSU include setting up ideas for next

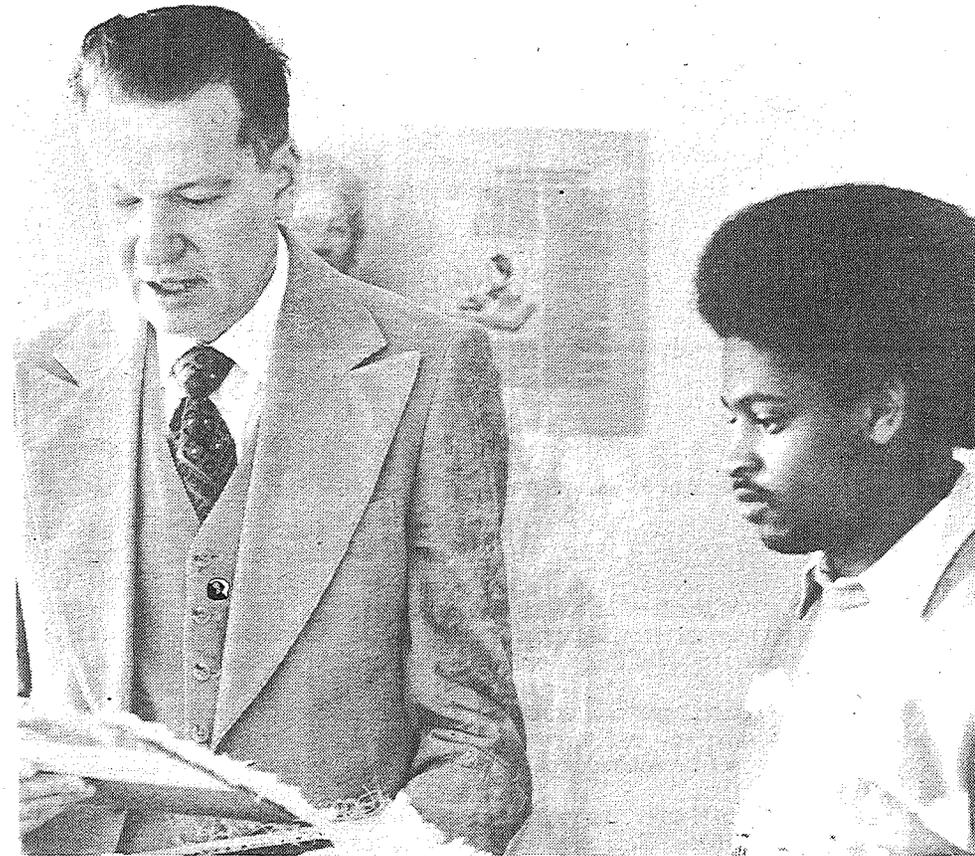


Photo by John Mallinson

Second anniversary

President Robert MacVicar presents a plaque to Ron Slaughter, Black Student Union President, as a part of the Black Cultural Center's second anniversary.

year, such as allocating funds for a Black Cultural Center library and selecting new officers.

**Springtime is
car service time**

at **Firestone** 

**Check chuckhole damage
with a
Front end**

Candidates vie

Black Student Union

Oregon State University

2320 Monroe St. (754-4372)

Corvallis, Oregon 97330

Dear *Pres. Stevens and Ambassadors club members.*

You are cordially invited to join the staff and students of Oregon State University in their celebration of the Second Anniversary of the Black Cultural Center.

1976-77 has been an exciting year for those involved with the Black Cultural Center. It is in this regard that we ask you to join in our celebration.

We look forward to seeing you Tuesday, April 26,
at 2:30 p.m.

Sincerely,



Ron Slaughter, President
Black Student Union



Reggie Simmons, Coordinator
Black Cultural Center

Black Student Union

Oregon State University

2320 Monroe St. (754-4372)

Corvallis, Oregon 97330

Dear *Dean Stevens*

You are cordially invited to join the staff and students of Oregon State University in their celebration of the Second Anniversary of the Black Cultural Center.

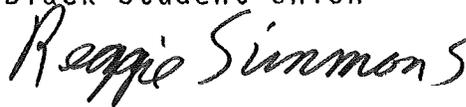
1976-77 has been an exciting year for those involved with the Black Cultural Center. It is in this regard that we ask you to join in our celebration.

We look forward to seeing you Tuesday, April 26,
at 2:30 p.m.

Sincerely,



Ron Slaughter, President
Black Student Union



Reggie Simmons, Coordinator
Black Cultural Center

February 18, 1977

Ron Slaughter
President
Black Student Union

Dear Ron:

Please express our thanks to the members of the Black Student Union for the excellent dinner and style show you presented last Saturday night.

My wife and I enjoyed the occasion and were mindful of the organization and effort it took to have things run so smoothly.

Your remarks were particularly appropriate and well prepared.

It was a pleasant evening and we appreciated being included.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities and
Director - Memorial Union

MEMORANDUM

The members of the Black Student Union request the pleasure of your company at a reception in the celebration of our third anniversary of the Black Cultural Center, Wednesday, April 26, 1978, from 3:00 to 4:00 p.m., at the Black Cultural Center, 2320 N.W. Monroe Street, Oregon State University. The program will begin at 3:00 p.m. with a short introduction of how the Black Cultural Center became a part of Oregon State University.



"My Blackness is the Beauty
of This Land, Tender and
Strong, Wounded and Wise."
Lance Jeffers

THE BLACK STUDENT UNION
OF
OREGON STATE UNIVERSITY
REQUESTS THE PLEASURE
OF YOUR COMPANY
AT THE
BLACK CULTURAL CENTER'S
OPEN HOUSE ON
FEBRUARY 11th, 1978
AT
2320 MONROE STREET
OPEN HOUSE HOURS
ARE BETWEEN
10:00 AM TO 3:00 PM



"Each generation must out of relative obscurity discover its mission, fulfill it or betray it." Frantz Fanon

BLACK HISTORY EVENTS

AT

Oregon State University

- February 3 Dumi and the Mananzi - Marimba Ensemble Milam Auditorium, 8:00 pm
Sponsored by the MU Entertainment and Ethnic Committee
- February 5 "Count Down at Kusini" (Movie)-
Sponsored by Delta Sigma Theta- Milam Auditorium, 6:30 and 8:30 pm
General Admission - \$2.00
Students, Senior Citizens and Children - \$1.00
Proceeds go to local charity.
- February 8 Jim Banks Lecture-
"Multi-Ethnic Education: Practices and Promises."
MU Ballroom, 7:00 pm
Sponsored by the MU Ethnic Program
- February 11 Black Cultural Center Open House
2320 NW Monroe Street
10:00 am - 3:00 pm
"Heritage in Black" and "Black History: Lost, Stolen and Strayed" will be shown through the day.
- February 12 "The Learning Tree"
Milam Auditorium, 7:30 pm
- February 16 Rindetta Jones Lecture
"Black Awareness"
Gilbert 101, 7:00 pm
Sponsored by the Black Student Union and MU Ethnic Program

Dedication marks student leadership

Sowell is a busy man

By DAVE RODEWALD
of the Barometer

"I'm trying to have the black students become a more viable and stronger part of this campus ... it will never be completely done."

This frustrating job is what newly elected Black Student Union President Arnie Sowell is attempting to accomplish while he is at OSU.

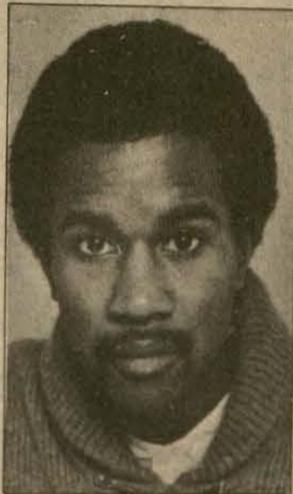
And Sowell is a very busy man.

Besides his work with the BSU, he tutors athletes, works for the Educational Opportunity Program — a program that helps minority students at OSU — and he is working on his double major in biology and history.

Yet with all this, Sowell is finding time to plan OSU's Black History Month.

Sowell was born in Pittsburgh, Penn. But because his dad, retired Lt. Col. Arnie Sowell, Sr., was in the Army, he traveled a lot. Sowell completed his last seven years of secondary education at the Heidelberg American High School, in Heidelberg, West Germany.

When it came time to choose a college, Sowell said, he



Arnie Sowell

"chose OSU from out of a hat." But he said he was attracted to the university because he had heard it was a good science and technical school.

"There weren't as many black students as I thought," Sowell said about OSU.

When he came to OSU, Sowell aspired to be a track star. His dad finished in fourth place in the 800 meters at the Melbourne Olympics in 1956, and he had received second place the 800 meters in the 1978 European Track and Field Championships.

"I would like to see the awareness level increase so people can make their own decisions"

—Arnie Sowell

But Sowell changed his mind when he decided to devote more time to his studies.

He decided to become a candidate for BSU president last year while he was vice president of the organization, he said. And while he is president, Sowell said, he would like to see OSU students become more aware of the Black Student Union.

The BSU meets at 7 p.m. every Monday in the Black Cultural Center, 2320 N.W. Monroe Ave.

"I would like to see the awareness level increase so people can make their own decisions," Sowell said.

Brooks needs involvement



Rica Brooks

Brooks also studied nursing in high school and obtained practical experience by working at the Silvan Children's Clinic in Portland.

Brooks said she likes the idea of having a Black History Month, but she does not like having it in February. "It (February) is the shortest month of the year."

For Brooks, the activities of Black History Month began Jan. 15 on the anniversary of Martin Luther King Jr. "I would like to change Black History Month into Black History Term," she added.

The Black Cultural Center is useful for blacks, Brooks said, because of its central location. It "gives us a place to be with other blacks," she explained.

But she said she also believes the center is useful for the campus and the community, citing examples of classes from local high schools that visit the center.

"People can relate to black people on campus better, and their problems," Brooks added.

According to Brooks, the center provides a place to hold meetings, do homework, meet with friends and watch the soaps.

But best of all, Brooks said, "it's a place on campus to call your own."

The center "gives us a place to be with other blacks ... It's a place on campus to call your own"

—Rica Brooks

By DAVE RODEWALD
of the Barometer

Rica Brooks, sophomore in pre-medicine, "felt the need to become involved" and answered that need last December when she successfully campaigned and was elected vice president of the OSU Black Student Union.

Along with BSU President Arnie Sowell, Brooks is a main facilitator for Black History Month events at OSU.

Brooks is originally from Portland, where she attended the then all-female Monroe High School, which later was merged with Washington High school.

She had not planned to come to OSU, but to attend an out-of-

state college. Brooks later enrolled here when she encountered problems with financial aid and did not want to strain her parents financially by paying out-of-state tuition, she said.

Brooks indicated that her major was influenced by her mother's career as a physician's assistant. She said she would like to become a pediatrician someday.

According to Brooks, her interest in children and childhood diseases were sparked after she had open heart surgery at age eight to repair a hole in her heart.

PEANUT NITE
at Murphy's Tavern

8:30-11:30
with Live Music
from
SWAMP GRASS



As An Activity Of
BLACK HISTORY MONTH

DR. ROMNEY M. MOSELEY

Associate Director, Center for Faith Development
Candler School of Theology, Emory University

will be on campus February 9-12

RECEPTION: Wednesday, February 10, 4 p.m.
Black Cultural Center

PUBLIC PRESENTATION: Thursday,
February 11, Noon, (brown bag)
Westminster House

TOPIC:

"Political Theology and
the New Right"

Please Come — All Are Welcome

Sponsored by College of Liberal Arts, Black Student
Union and the Affirmative Action Office

BACK BY POPULAR DEMAND:

The "Original"

OSU CHOIR

Singing

VALAGRAMS

Sender's Name _____

Address _____

Phone _____

Recipient's Name _____

Address _____

Phone _____

Prices: By Phone—\$3.00 In Person—\$5.00 Trio/
Barbershop Quartet—\$15.00 Entire Choir—\$30.00
Long Distance Calls—\$3.00 + Cost of Call

How Would You Like Your Choir Valagram delivered:

By Phone _____ In Person _____ Male Singer _____

Female Singer _____ Doesn't Matter _____

When can we reach your Sweetie? _____

Do you want your Valagram to be anonymous? _____

CHECKS MAY BE MADE OUT TO THE OSU CHOIR.
Orders will be accepted until 3 p.m., February 10th.

WE WILL DELIVER FRIDAY (ON CAMPUS)
AND ANYWHERE IN TOWN (SUNDAY, FEB. 14)

Don't be fooled by imposters ... only Choir Valagrams are delivered by:
TUXEDOED BASSES AND TENORS, ELEGANT ALTOS & SOPRANOS,
CLASSY BARBERSHOP QUARTETS, OR THE IMPRESSIVE FULL CHOIR
ORDER YOURS TODAY at the MU Ticket Office for: a Loved One, a Classmate, a Housemom, a
House, Yourself, a R.A., a Roomie, a Coach, a ROTC Prof, a College President, a Parent (by long-
distance), a Cook, an Enemy ...

HISTORY, cont. from page 8

cultures, they return to the upward paths of their own culture, which is nourished by the living reality of its environment, and which negates both harmful influences and any kind of subjection to foreign culture."

To echo Malcolm X: "Our history did not begin in chains, and it will not end in chains." But this is what we are being bludgeoned with under the guise of education.

Many resources are spent by the media, educational and religious institutions to perpetuate the suppression of black history. As a result, black historians spend the preponderance of their time rectifying the omissions and outright fabrications regarding black people.

After Cheikh Anta Diop set the controversy of Egypt to rest, clearly demonstrating that this was a Black African civilization that evolved from earlier southern cultures, a committee of UNESCO in 1978 struck the pyramids from the seven Wonders of the World and replaced it with the pre-Columbian

American settlement of the Vikings.

While it is widely understood that astrology is of African derivation, momentous implications of this fact escape mention. Black historian John G. Jackson documents that all of the Greek gods and goddesses were black.

The Madonna and the Christ child were black, according to the documents. And even Christmas and Easter have their foundations in astrological mythology. Dr. Yosef Ben-Jochannan, the famous black historian at Cornell, further demonstrated the African origins of Judaism, Christianity, and Islam.

It is Imhotep not Hippocrates, who is the Father of Medicine and Architecture. It was Hero, not Fermat, who discovered the principle of least time in optics. Hero also invented the first steam engine. Carbon steel was being made in Southeastern Africa more than 2,000 years ago. A scale model of a glider aircraft has been recently uncovered in Egypt that is

about 2,300 years old.

Black inventors abound: Elijah McCoy, train lubrication system; Lewis Latimer, electric light filament; Garrett Morgan, stoplights; George Caruthers, first camera to take pictures of the moon; Robert Shurney, tires for the moon buggy, and Frederick Gregory-side stick throttle control for jumbo jets, to name a few. Yet, when Dr. John Pappademos, a black nuclear physicist, undertook a survey of a representative 17 college physical science texts issued since 1970 by the top publishing houses in the United States, none of the 186 scientists pictured were black. Eight blacks were pictured in these scientific tests, but those were all athletes.

History is made every day, and it is imperative that we have a clear understanding of what is happening and why.

Why was Walter Rodney assassinated in 1980? Why were Lumumba, Cabral, King, Malcolm, Mondlane, Hampton, and Biko murdered? Why is the United

States so adamant about aiding an illegal apartheid regime? Why does Corvallis allow the sale of South African gold coins (kruggerands) and the opening of a (black) Sambo's Restaurant?

Did you know these people were black: Aesop, Audubon, Beethoven, Cleopatra, Karl Marx and St. Augustine. Do you know who the following people are: David Walker, Fannie Lou Hamer, Ella Baker, Denmark Vesey, Gabe Prosser, Henry Highland Garnet, Martin Delaney, Frantz Fanon, Elmer 'Geronimo' Pratt, Nelson Mandela, Marcelino dos Santos, and Kwame Kdrumah?

We must all be committed to the teaching of black history for two primary reasons: black people need it to counter 400 years of self-hate indoctrination; and non-black people need it to promote the understanding without which peaceful coexistence is impossible.

Rhett Lewis
Graduate student in fisheries

Recycle this newspaper!

MUPC presents . . .
Relaxing music
with Coffeehouse Guest

RILLINGSWORTH BROTHERS
contemporary/
folk

TONIGHT
8-9:30 p.m.
MU Lounge



Free Refreshments

The Only Place Like It.

Fairchild Discrete Division in San Rafael, one of the leading manufacturers of discrete transistors and diodes.

You have the chance to grow within a talented group recognized as a frontrunner in our field. Backed by the dedication to excellence of Schlumberger, Ltd., a multinational firm.

All just twenty minutes north of San Francisco in stunning semi-rural Marin County. Away from the congestion. Close to redwood stands, the Pacific Ocean, and rolling hills.

Take Your Place

If you're graduating with a degree in Mechanical Engineering, Electrical Engineering, Physics, or Chemistry, there may be a place for you with us. Check the Fairchild binder in your Placement Center for details on Discrete Division. Then, talk with our representative.

Discrete Interviews

We'll be on campus
February 16 & 17, 1982

Or, send a practical and academic résumé to Fairchild Discrete Division, Attn: C. Stewart, 4300 Redwood Highway, San Rafael, CA 94903.

As an equal opportunity, affirmative action employer, we encourage women, members of minority groups, and the disabled to apply.

Put Yourself In Our Place

FAIRCHILD
A Schlumberger Company

Discrete Division

the Shutterbug
LENSES - NEW, USED & DEMOS

PRICES GOOD THROUGH 2/13 ONLY
NO LAYAWAYS, HOLDS, OR TRADE-INS ON THIS GREAT SALE!



Highest Quality LENSES



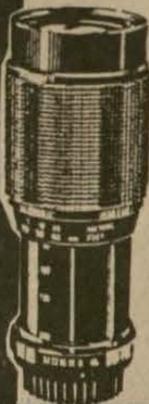
28mm Wide Angle f2.8 fully coated

\$89⁸⁷



135mm Telephoto f2.8 fully coated

\$89⁸⁷



80-200 MACRO-ZOOM
Only 5" long, built-in hood, multi coated, 52mm filter size, 5 year guarantee

\$169⁸⁸

Soligor 23 f3.5 Min.	\$84 ⁹⁵	Aubell 400 f5.6	\$110 ⁰⁰
Soligor 35 f2 Min.	\$60 ⁰⁰	Hanimex 24 Nikon	\$65 ⁰⁰
Soligor 400 f5.6 Kon.	\$239 ⁹⁵	Aubell 80-210 f3.8	\$105 ⁰⁰
Soligor 28-80	\$269 ⁸⁷	Vivitar 135 f2.8	
Soligor 80-200	\$199 ⁸⁷	Canon used	\$35 ⁰⁰
Soligor 85-300	\$289 ⁸⁷	Takina 28 Oly. used	\$80 ⁰⁰
Soligor 70-260 used	\$145 ⁰⁰	Takina 80-200 Oly.	\$199 ⁰⁰
Soligor 23 f3.5 used	\$45 ⁰⁰	Minolta 200 f3.5 used	\$105 ⁰⁰
Fuji 200 screw-mt used	\$40 ⁰⁰	Kentar 24 f3.5	\$79 ⁹⁵
Vivitar 85-205 screw-mt	\$105 ⁰⁰	Pentax 28 f3.5	\$99 ⁸⁷
Albinar 100-200 Min.	\$100 ⁰⁰	Tefnon 70-160	\$119 ⁸⁷
		Nikon 35 f2.5 E	\$60 ⁰⁰

PENTAX OWNERS!!

Vivitar XV-2



\$99⁹⁵

BODY ONLY - TAKES K LENSES

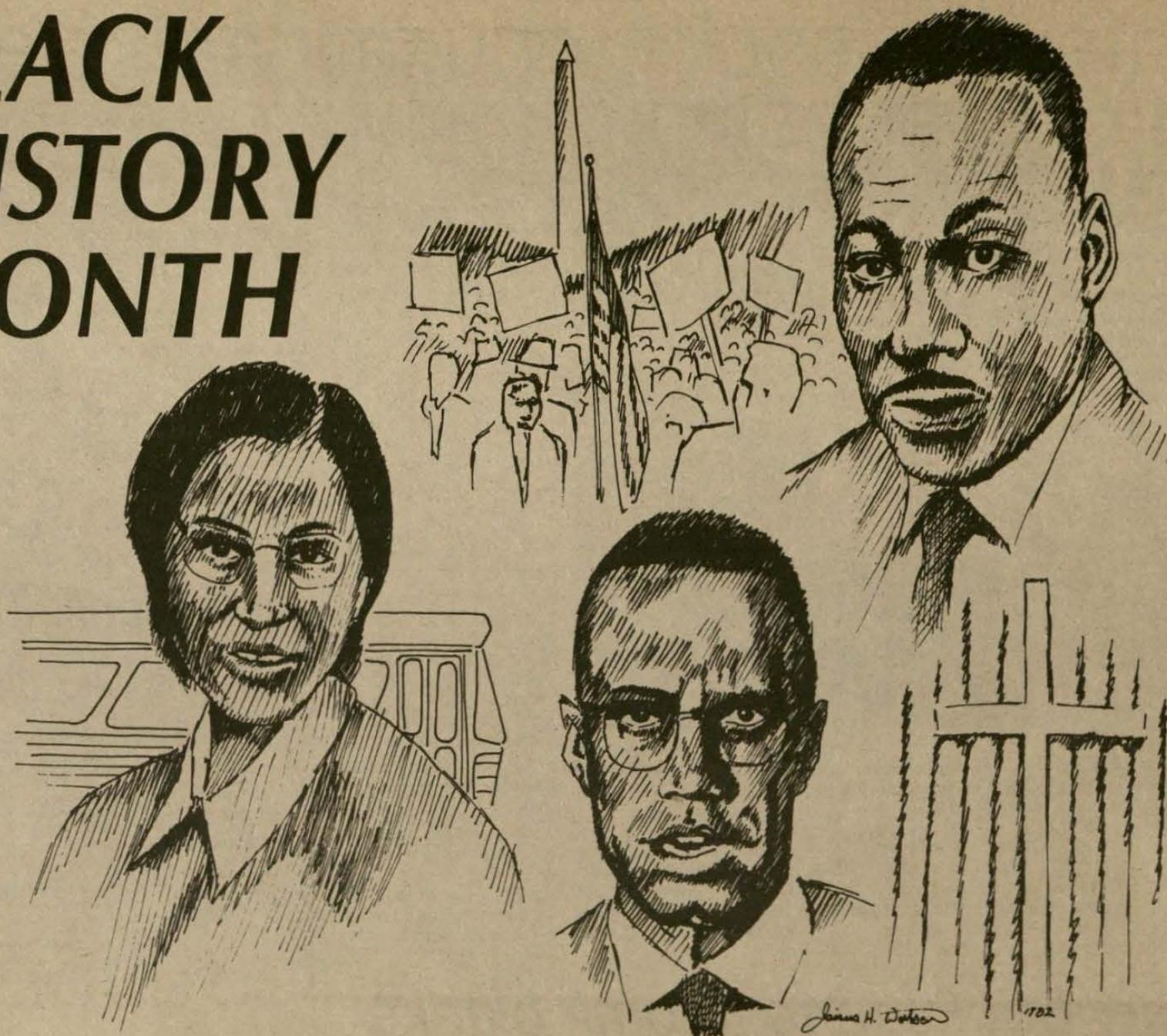
USED CAMERAS

Canon Tb "n" body	\$65 ⁰⁰	Konica TC body	\$70 ⁰⁰
Canon FTB body	\$55 ⁰⁰	Minolta XL401	
Canon FTB Booster	\$55 ⁰⁰	Movie	\$125 ⁰⁰
Canon G19	\$65 ⁰⁰	Canon 514 XLS	
Canon QL25	\$40 ⁰⁰	Movie	\$200 ⁰⁰
Agfa Optima	\$45 ⁰⁰	Pentax Spotmatic	\$50 ⁰⁰
Yashica Penta J	\$30 ⁰⁰	Pentax H-3	\$35 ⁰⁰
Yashica GSN	\$50 ⁰⁰	Olympus 35 EC	\$40 ⁰⁰
Praktica LB	\$95 ⁰⁰		

Vivitar

200 f3.5 Nikon	\$ 79 ⁹⁵
80-200 f4.5	\$134 ⁹⁵
70-150 f3.5 Nikon	\$159 ⁹⁵
70-210 Nik, Mik.	\$249 ⁹⁵
28-50 Pentax K	\$89 ⁹⁵
28mm f2.8 Pentax K	\$69 ⁹⁵

BLACK HISTORY MONTH



Black Americans contribute to country

By RANDY ANDERSON
of the Barometer

In 1926, black historian Carter G. Woodson devised the idea of Negro History Week.

In the 1970s, the celebration became known as Black History Week.

Now, the observance is a month-long event.

Arnie Sowell, OSU Black Student Union president, said the month is a time to inform people of black history. It also is a time to look at the status of blacks in America today, he said.

February was chosen as the honorary month because it coincides with the birthdays of black leader Frederick Douglass and President Abraham Lincoln, according to Sowell.

The following is a list of a few famous black Americans — some depicted on this section's cover — in U.S. history and a brief biographical description of each:

PHILLIS WHEATLEY- Born in Africa in 1753, Wheatley was kidnapped and brought to America on a slave ship in 1761. She quickly learned English and began to write poetry. Today, Wheatley is regarded as one of America's important early poets.

JOSEPH CINQUE- Born in Africa in 1811, Cinque was kidnapped and sold into slavery. At one time he led 54 slaves in a successful revolt aboard a slave ship. Cinque told his comrades, "Brothers . . . I am resolved that it is better to die than be a white man's slave . . ."

Many years later, the U.S. Supreme Court pardoned Cinque with the conclusion that every man had a right to fight for his freedom.

FREDERICK DOUGLASS- Born in 1817, Douglass at one time was a slave who sought freedom through escape. He was in the forefront of black activities, and he fought for black rights as well as rights for other minorities and women.

He is considered by many historians to be the most influential black leader in the 19th century.

HARRIET TUBMAN- Born a slave in Maryland in 1823, Tubman eventually ran away from her master and headed north in an effort to seek freedom. At many times throughout the following years she would sneak back to the south to help guide other slaves to freedom.

At one time, a \$40,000 reward was offered for her capture by angry slaveowners. During the Civil War, she served as a nurse, spy and scout for the Confederate Union Army.

W.E.B. DU BOIS- Born in 1863, Du Bois is regarded by many historians as the most important man in black history. A well-educated man, Du Bois was the first black to receive a Ph.D. from Harvard University.

He also is credited as a founder of the National Association for the Advancement of Colored People. Du Bois served 13 years as the head of the departments of history and economics at Atlanta University.

There, he conducted the annual Atlanta Conference on Negro problems.

Du Bois wrote countless articles for magazines and eventually compiled many of his works into his sociological study of the Negro people. The book, titled "The Souls of Black Folk" was printed in 28 editions and was translated for use abroad.

GARRETT MORGAN- Born in 1877, Morgan is viewed as one of the great black inventors. His most noted inventions include the gas mask and the traffic signal.

JACK JOHNSON- Born in 1878, Johnson became boxing's first black heavyweight champion. He irked many whites during his time by having affairs with white women and eventually marrying one. Outcries for a "white hope" to beat him were smashed when he knocked out James Jeffries, former undefeated heavyweight champ.

RICHARD WRIGHT- Born on a plantation in 1908, Wright ascended rapidly to become known as one of the best authors of his time. His many books portrayed black life and racism in the United States. According to Frank Shaw, OSU history professor, Wright brought awareness to many whites about how blacks viewed whites and their position in society.

ROSA PARKS- Born in 1913, Parks is now a leader in the Civil Rights movement. She is best known as the woman who boarded a bus in Montgomery, Ala. and refused to

give up her seat to a white man.

Parks subsequently was arrested, an incident which sparked the Montgomery bus boycotts. As a result, 98 percent of the blacks in Montgomery refused to ride the bus.

MALCOLM X- Born in 1925, X's human rights speeches and active leadership for blacks helped promote the spirit of protest and black awareness. He believed that blacks were not free in the United States and advocated freedom through peaceful means.

But X also made it clear that if peaceful means were not successful, freedom could be acquired through violent means. X was assassinated in Harlem in 1965.

MARTIN LUTHER KING, JR.- Born in 1929, King is the most popular and well known of civil rights leaders. A spokesman for black Americans, he also was president of the Southern Christian Leadership Conference.

His dramatic non-violent speeches and marches helped win passage of the Civil Rights Act of 1964. At age 35, King received the Nobel Peace Prize.

At age 39 in a speech in Memphis, Tenn., King said he had "seen the Mountaintop." On the following day, April 4, 1968, King was assassinated by a sniper's bullet.

Information for this article was provided by the OSU Black Cultural Center and OSU history professor Frank Shaw.

Center fills social, educational roles

By RANDY ANDERSON
of the Barometer

The OSU Black Cultural Center has a short but interesting history, its regular visitors will relate.

It was not until 1972 that groundwork for the building was laid by Lorenzo Poe, then Associated Students of OSU vice president. This groundwork began because of a need for a facility to house the Black Student Union, which became an official campus organization in 1970.

Before the BCC was planned, BSU members met regularly in either the Memorial Union or at members' homes.

In 1974, a meeting of the OSU deans resulted in final plans for a Black Cultural Center.

Following the meeting, the present BCC building at 2320 N.W. Monroe Ave. was donated by the university at no cost.

Some renovation of the building was conducted by OSU Physical Plant workers, but most of the repair and remodeling work was that of students.

On April 26, 1975, OSU President Robert MacVicar and then BSU President Bobby Hill cut the ribbon that officially opened the OSU

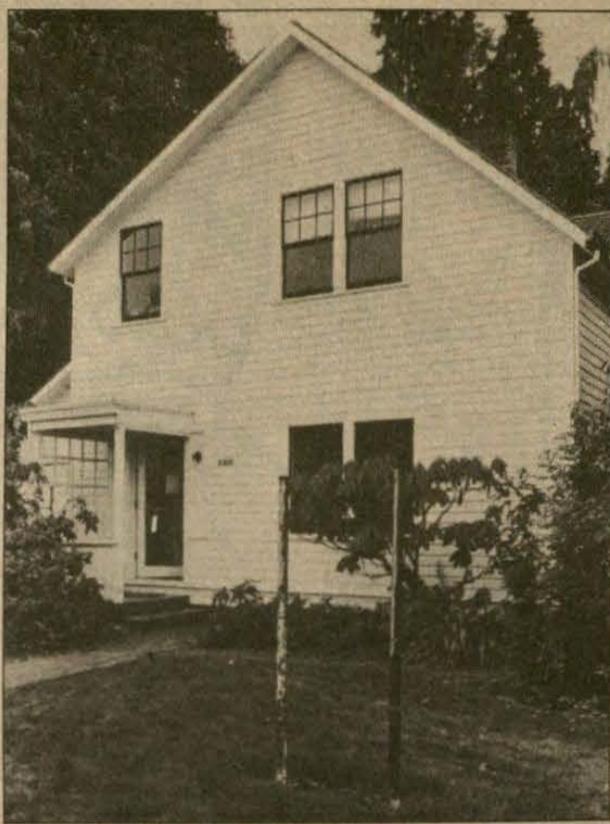


Photo by Craig Parish

The Black Cultural Center, located on 2320 NW Monroe Ave., is the home of the Black Student Union.

Black Cultural Center.

Betty Griffin, OSU program director for foundations, was an education instructor at the time.

"Our (the BSU's) over-

whelming goal was and still is to provide cultural activities and events that will bring about better awareness of black history," Griffin said.

But during 1976, several incidents marred the optimism accompanied by the center's opening.

Those incidents included garbage dumped on the lawn, eggs thrown at the center and several acts of general harassment.

These incidents came to a peak in October 1976, when vandals erected and burned a cross on the BCC lawn.

According to Griffin, after the cross-burning incident more people in the community became involved in helping the center and BSU get going.

Griffin said donations of furniture and similar items increased.

And with the increase in community support, the BSU membership has increased nearly three times what it was in 1975, she continued, adding that this is with a very low increase in the black population on campus.

The BCC has had positive effects on its students, Griffin said.

"Since I have been here, black students have become more serious in their academic studies and they are becoming more involved in community activities," she said.

A few years ago, she said, very few black students became involved in community affairs.

Last year, the African students on campus took over part of the center, where their offices are now located.

Despite the varied interests and increased involvement by people who frequent the BCC, one problem that has remained is that students are generally misinformed about the center.

"Many students assume this is only a social place for black students," Griffin said. "This is far from being true."

"It (the BCC) is designed to be an educational and informative center surrounding the history and contributions of black people," she explained.

She added that the center is open to the general public and the university population.

The BCC is open weekdays from 10:30 a.m. to 11 p.m. More information about the BSU or BCC is available at the center, 754-4372.

(Information not attributed in this article was provided through the OSU Archives.)

Highlights of History Month

- Today, 7 p.m. A discussion of rape prevention led by two members of Corvallis' Rape Crisis Center, in the Black Cultural Center, 2320 N.W. Monroe Ave.
- Feb. 10, 4 p.m. A reception honoring Romney Moseley, associate director of the Center for Faith Development at Candler Center for Theology at Emory University in Atlanta, Ga. in the BCC.
- Feb. 11, noon Moseley is scheduled to speak about "Political Theology and the New Right" at Westminster House.
- Feb. 12, 7 p.m. Videotape showing of "For Colored Girls Who Have Considered Suicide When the Rainbow is Enuf" in Kidder Hall room 108-J.
- Feb. 13, 7 p.m. Valentine's dance at the University of Oregon.
- Feb 15, 7 p.m. Film of John Henri Clarke, chairman of Puerto Rican and black studies at Hunter College in New York City. Topic: the Historical Significance of Black Scientific Contributions. Kidder Hall room 108-J.
- Feb 16, 2 p.m. Bill Isabell, head of Black Emphasis Program for the Northwest region of the Weather Service, speaks on career opportunities in the BCC.
- Feb 16, 7 p.m. Jerry Rodgers, OSU graduate student in counseling, presents a panel seminar on blacks in the criminal justice system in the BCC.
- Feb. 17, 7:30 p.m. Philip Walker of the African-American Drama Company in San Francisco will perform a one-man play titled "Can I Speak for You Brother?" in the Memorial Union East Forum.
- Feb 18, 3:30 p.m. Larry Harper, CH2M Hill engineer, talks on engineering job opportunities in the BCC.
- Feb 19, 7 p.m. The "History of the Drum" is presented by Bruce Smith, congo player for the rhythm and blues group "Pleasure" at U of O.
- Feb. 22, 7:30 p.m. "Black Art Week" begins with the showing of the movie, "Penitentiary," starring Leon Kennedy, in the BCC.
- Feb 24, 7:30 p.m. Showing of the movie, "Cornbread, Earl and Me," starring Keith Wilkes, in the BCC.
- Feb 25, 3:30 p.m. Kathy Baker, director of Affirmative Action Program at Hewlett-Packard, gives a career seminar in the BCC.
- Feb 25, 7 p.m. Ron Hernden, head of Portland's Black United Front, talks about "Reagonomics" in the BCC.
- Feb 28, 4:30 p.m. Black History Month concludes with a potluck dinner followed by a showing of the movie, "The River Niger," starring Lou Gossett and James Earl Jones, in the BCC.

History books tend to omit blacks

This article should be prefaced with the assertion that "black history" would not be necessary if an accurate world history were taught in a proper context.

The ethnology of any group (including Europeans) can only be fully understood in relation to the other peoples of the world.

However, this is hardly the case in the United States;

students are being miseducated as a matter of national policy.

Commentary

Amilcar Cabral, one of the most brilliant political theoreticians of contemporary history and engineer of the liberation movement of Cape Verde and Guinea-Bissau, proffered an

analysis of such syndromes before his assassination in 1973.

"Culture, simultaneously the fruit of a peoples' history and a determinant of history, is the synthesis of the balances and the solutions which society engenders to resolve the conflicts that characterize each phase of its history. The domination of a people can be maintained only by the permanent,

organized repression of the cultural life of the people concerned. We are taught to disdain everything African and to revere everything European. A people who free themselves from domination will be free culturally only if, without complexes and underestimating the importance of positive accretions from the oppressor and other

(See HISTORY, page 8)

1982
Sweetheart Ball
Featuring: **Night Song**
February 20
NENDEL'S INN
Tickets on sale Monday, Feb. 8
at all Greek living groups.
Tickets available to the public
Feb. 16 at the MU ticket windows.
\$5.00 a couple.
Presented by Panhellenic and IFC.

**FRAME YOUR PICTURES
NOW AT LOW PRICES!**

Save 10% on our already low framing prices now through February 15. Sale includes wood or metal frames, glass, mat, backing and labor. Get your photos and prints upon the wall in style at bargain prices!



2007 NW Monroe St. 752-0577
(near Togo's)

OPEN 10-5:30 MON. THRU SAT.

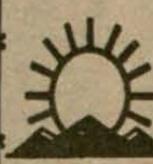
TRAINS ARE FUN!!

We book . . .

The Orient Express to Venice or Istanbul
The Transiberian to Vladivostok
The Australian Trans-Continental to Perth
Amtrak to Hastings, Nebraska

We Sell . . .

Eurail & Youthrail Passes
Japanrail Pass
Australia Pass
Britrail Pass
Via Pass (Canada)



**Pathfinder
travel inc.** 754-8881
560 N.W.
Van Buren

INTERNATIONAL YOUTH HOSTEL REP.

BCC BUDGET, 1980-1981

revised
2/28

MEMORIAL UNION
BLACK CULTURAL CENTER
Budget Request 1980-81

Salaries

¹ Facility Coordinator (15 hr/week)	\$1,868.00	
² Receptionist/Custodian (0 hr/week)	665.00	
Payroll Assessment	<u>58.00</u>	
Sub-total		\$2,591.00
Office Supplies	53.00	
Telephone & Postage	<u>321.00</u>	
Sub-total		374.00
Equipment Maintenance	107.00	
Custodial Supplies	26.00	
³ Building Maintenance	160.00	
Miscellaneous	<u>53.00</u>	
Sub-total		346.00
Electricity	253.00	
Heat	948.00	
Water	170.00	
Waste Disposal	<u>100.00</u>	
Sub-total		1,471.00
⁴ Building Repairs	214.00	
Grounds Care	<u>96.00</u>	
Sub-total		<u>310.00</u>
	TOTAL	\$5,092.00

¹\$3.50/hr. for 12 weeks; \$3.75/hr. for 22 weeks

²\$3.10/hr. for 12 weeks; \$3.35/hr. for 22 weeks at work/study percentage.

³Miscellaneous interior painting expense

⁴Basement repairs

MEMORIAL UNION
BLACK CULTURAL CENTER
Budget Request 1980-81

Salaries

¹ Facility Coordinator (15 hr/week)	\$1,868.00	
² Receptionist/Custodian (.0 hr/week)	665.00	
Payroll Assessment	<u>58.00</u>	
Sub-total		\$2,591.00
Office Supplies	53.00	
Telephone & Postage	<u>321.00</u>	
Sub-total		374.00
Equipment Maintenance	107.00	
Custodial Supplies	26.00	
³ Building Maintenance	160.00	
Miscellaneous	<u>53.00</u>	
Sub-total		346.00
Electricity	253.00	
Heat	948.00	
Water	170.00	
Waste Disposal	<u>100.00</u>	
Sub-total		1,471.00
⁴ Building Repairs	214.00	
Grounds Care	<u>96.00</u>	
Sub-total		<u>310.00</u>
TOTAL		\$5,092.00

¹\$3.50/hr. for 12 weeks; \$3.75/hr. for 22 weeks

²\$3.10/hr. for 12 weeks; \$3.35/hr. for 22 weeks at work/study percentage.

³Miscellaneous interior painting expense

⁴Basement repairs

MEMORIAL UNION
BLACK CULTURAL CENTER
Budget Request 1980-81

Salaries

1 Facility Coordinator (15 hr/week)	\$1,868.00	
2 Receptionist/Custodian (0 hr/week)	665.00	
Payroll Assessment	<u>58.00</u>	
Sub-total		\$2,591.00
Office Supplies	53.00	
Telephone & Postage	<u>321.00</u>	
Sub-total		374.00
Equipment Maintenance	107.00	
Custodial Supplies	26.00	
3 Building Maintenance	160.00	
Miscellaneous	<u>53.00</u>	
Sub-total		346.00
Electricity	253.00	
Heat	948.00	
Water	170.00	
Waste Disposal	<u>100.00</u>	
Sub-total		1,471.00
4 Building Repairs	214.00	
Grounds Care	<u>96.00</u>	
Sub-total		<u>310.00</u>
TOTAL		\$5,092.00

1 \$3.50/hr. for 12 weeks; \$3.75/hr. for 22 weeks

2 \$3.10/hr. for 12 weeks; \$3.35/hr. for 22 weeks at work/study percentage.

3 Miscellaneous interior painting expense

4 Basement repairs

OREGON STATE UNIVERSITY

FINANCIAL AID OFFICE

CORVALLIS, OREGON

Memo

TO: George Stevens, Associate Dean

DATE: November 12, 1981

FROM: Emilio Vejil *EV*

SUBJECT: Key Issuance

Jimmy Winters (Black Student Association President), Michelle Minden (Native American Club President), and Tom Suarez (Chicano Student Union President) have been approved by the respective advisory boards of the cultural centers to have a key issued to them for the respective cultural centers. Your approval is requested.

EV

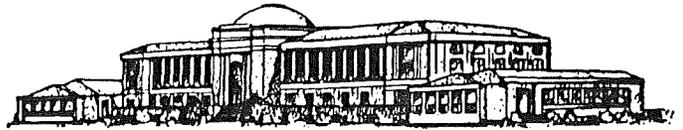


Memorial Union and Student Activities

Department of Student Activities

Memorial Union East Building

Corvallis, Oregon 97331-5004



February 26, 1982

MEMORANDUM

TO: Black Cultural Center Advisory Board

FROM: Mary Meyer, Program Advisor *MEM*

SUBJECT: Notice of Meeting

DATE: Friday, March 5, 1982

TIME: 3:30 p.m.

PLACE: Black Cultural Center

AGENDA

1. Operating hours for dead week and finals week
2. Operations report from facility coordinator - Rene Blakely

MEM/th

BCC POSITION
DESCRIPTION, 1981-1982

Financial Aid Office



Corvallis, Oregon 97331

November 13, 1981

MEMORANDUM

TO: George Stevens, Memorial Union
FROM: Emilio Vejil *EW*
SUBJECT: Cultural Centers - Hiring Procedures

Hiring procedures established in 1980-81 for the Facility Coordinator and Receptionist/Custodian jobs were not employed in 1981-82 for the reason that they were not known.

Materials regarding the Cultural Centers' policies and procedures were sent to me after the initiation of interviews while I was out of town. However, the processes used by the different advisory boards and the level of professionalism of the participants proved to be very satisfactory. The committees will be advised of the procedures effective winter term.

d



Financial Aid Office



Corvallis, Oregon 97331

November 24, 1981

George F. Stevens
Director, Memorial Union
Campus

Dear Mr. Stevens: Re: Coordinator for Black Cultural Center

This letter is to inform you that the selection process for the position of Coordinator for the Black Cultural Center has been completed.

The person selected by the committee and approved by the Board for the position is Nannette Renee' Blakely. She was chosen from a field of seven applicants, four of whom were invited for interviews. Based on her background, interests, and ideas for the center, it was felt that she was the best qualified person.

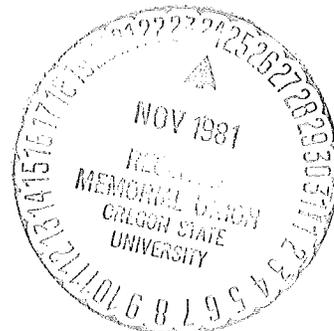
Ms. Blakely was offered the position and has accepted. Her salary, as established by the Board at an earlier meeting, will be \$200 per month.

Sincerely yours,

A handwritten signature in cursive script that reads "J. Marshall Jennings".

J. Marshall Jennings
Chair, Black Cultural Center Advisory Board

CC: Emilio Vejil





Financial Aid Office

Corvallis, Oregon 97331 (503) 754-2241

August 5, 1982

Mr. George F. Stevens
Director, Memorial Union
Oregon State University
CAMPUS

Re: Coordinator for Black Cultural Center

Dear Mr. Stevens:

This letter is to inform you that the selection process for the position of Coordinator for the Black Cultural Center has been completed.

The person selected by the committee and approved by the board for the position is Roland McKoy. He was chosen from a field of three applicants, all of whom were invited for interviews. Based on his interest in the position, ideas for the center, and his background, it was felt that he was the best qualified person.

Mr. McKoy was offered the position and has accepted. His salary has not been established by the board, but is expected to be at least \$200 per month.

Sincerely yours,

A handwritten signature in cursive script that reads "J. Marshall Jennings".

J. Marshall Jennings
Assistant to the Director
Chair, Black Cultural Center
Advisory Board

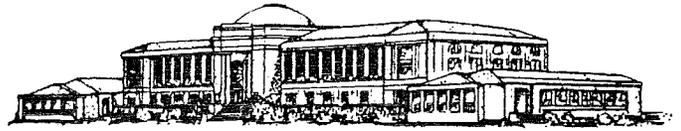
/skt

cc: Emilio Vejil



Memorial Union and Student Activities

*Oregon State University
Corvallis, Oregon 97331-5004*



May 24, 1983

Rica Brooks
Black Cultural Center
Oregon State University

Dear Rica,

Upon the recommendation of the Black Cultural Center Advisory Committee I am pleased to appoint you to the position of Facilities Coordinator for the Center.

This appointment is effective beginning September 27, 1983 with a flexible schedule averaging 15 hours per week at the rate of \$250.00 per month during the academic year and is contingent upon your being enrolled as a student at Oregon State University during the period of your employment.

We are pleased to have you join the staff and look forward to working with you.

Sincerely,

George F. Stevens
Associate Dean of Students
for Student Activities &
Director - Memorial Union

cc: Leann Nash
Walt Reeder

BCC MEETING MINUTES,
1981-1982

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, February 27, 1981

Present: Tay, Campbell, Carlson, Jennings, Sowell, Brooks, Clark, Bush

I. BCC Hours of Operation

Currently the BCC operating schedule is: Monday-Friday, 12-5; 6-10 p.m. Arnie Sowell, Facility Coordinator reported that several members have requested the Center remain open to 11:00 p.m. during Dead Week for studying and relaxing.

The Board, by consensus, authorized the extension of evening hours to 11:00 p.m., provided that current staff are available to work.

Finals Week is March 16-20, and an operating schedule is in the formulation steps. Sowell reported that the setting of firm hours will depend on: 1) existing staff's final's schedule; and 2) anticipated use of the Center by BSU and ASA members. It is projected that for Friday- March 20, the Center will be closed, and that the regular operating schedule will be in effect for Monday - Thursday.

Sowell reported that several users of the Center are requesting morning operating hours (10:00-noon) be approved for spring term. The Board requested that the BSU and ASA take this back to their organizations for final review. However, the Board found no problems associated with extended hours, with the exception of exceeding the 40 hr. per week operating guidelines.

II. Facility Coordinator's Report

- A. *SHOWTIME Proposal - Sowell made a request to the Board for approval of SHOWTIME. He, along with other BSU officers feel that such a service would attract and retain more users of the Center. Bush indicated he would check if this is possible for University facilities.
- B. Use of the BCC - Sowell had a request from the O.S.U. and U. of O. chapters of Kappa Alpha Si, a Black fraternity, for use of the Center, Sunday, March 1, from 8:00-10:00 p.m. The request is being made for the Community service part of pledging (i.e., busy work, such as washing walls, mopping, etc.). Chapter advisors, Arnie, and Dr. Gamble (OSU Faculty) will be in attendance. Approximately 14 pledges (7 from each campus) to be in attendance.

It was by consensus that the Board authorized the use of the Center with the above understanding.

- C. Sowell reported that he and Winters attended the MU Board of Directors meeting on Thursday afternoon, in which the BCC budget was reviewed. The major change in the budget proposed for 1981-82 was an increase in the labor line-item, to reflect 100% of the cost for student staff. Upon the Director's review, they are recommending that approximately 1/3 of the proposed labor line-item be approved. That is for every 3 work study staff, 1 non-work study person can be hired. For details of the budgeting process, please consult the related handout distributed at the Advisory Board meeting.

- D. Black History Month - Sowell reported that all programs and receptions went well and that the Center was heavily utilized for many events during the month. Arnie commented on the success of the dance held at the Center the previous weekend, and thus, may be proposing future events (i.e., once per month) to the Board.
- E. Update on Rennovations - A library is being started in the Center. Arnie is calling for old magazines, books, etc., for addition to the existing collection. The Center budget is absorbing costs for some current subscriptions. Additonally, a pool table has been donated and is to arrive shortly. Plans to paint the Center will be submitted once a working crew is established. Arnie invited Board members to tour the Center and observe the changes netting from moving the offices upstairs.

III. Bush reported that the Leadership Training Seminar planning meeting flopped, due to no one in attendance. Apparently, at this time, there is no interest in conducting such a program.

*NOTE: SHOWTIME is not permitted on campus, PERIOD! This is per Corvallis Cable T.V. Company contact after the Board meeting.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, April 27, 1981

Present: Carlson, Campbell, Jennings, Bush, Winters, Tay, Matsen

1. Multi Cultural Board Concept

Bush proposed the concept of 1 advisory board to oversee the operation of all 3 cultural centers. The problem appears to be the lack of activity and coordination of efforts between the 3 individual boards. Advantages to one central board, as discussed, are:

- A. Increase the Board's clout within the present governance structure of the Union
- B. Create a more active group willing to add more support and management direction to the centers.

Similarly, disadvantages were addressed:

- A. Identities of the individual centers may be lost
- B. Members of a central board may lack an understanding of other cultures other than their own, and thus, could restrict the future program or development of those centers.
- C. Central board meetings could be longer, due to 3 center's business vs. 1.

The Board agreed to take a private poll of individual members to help assess support or lack of support for combining the 3 boards. This poll will include advantages and disadvantages (Bush & Jennings) along with statements provided by the BSU & ASA (Tay and Winters).

2. Facility Coordinator's Report

- A. Renovation - the BCC painting project is nearly completed, with the TV room & bathroom remaining. Also, Sowell, BCC Facility Coordinator is requesting books and magazines for the Center's library. Furniture coverings and draperies are being solicited to finish the living room area.
- B. Typewriters - Sowell reports the problem of (3) obsolete and non-functional manual typewriters. He requested of the Board to purchase (or trade in old typewriters) one (1) electric model. Bush commented that an electric model is quite expensive and has not been budgeted for, however, he will check as to the feasibility with the MU.
- C. Showtime - Arnie reported that the residence halls have been permitted to subscribe to "Showtime", however, the cultural centers were denied service. This denial was based on the fact that public buildings cannot receive the service. Bush will contact the Housing Department to research this problem.

3. African Students Association

Winnie Tay, ASA president, announced plans for their annual African Day Celebration: Saturday, May 30, at Benton County Fairgrounds. Speakers and a dinner are being planned. BSU input will be provided.

4. Black Student Union

Jimmy Winters, BSU president, reported that Sunday's showings of "Freedom Frontier", were successful. The Board, by consensus, granted the BSU permission to conduct a Mom's Weekend Reception on May 2, at the BCC. Readings, speakers, and socializing will comprise the program (the Facility Coordinator & BSU president will supervise the activity).

5. Facility Coordinator Position

- A. Recruitment - Recruitment for a Facility Coordinator was discussed. Bush suggested that the Board, BSU and ASA start now by encouraging and recommending qualified applicants, with the actual selection process not occurring until early fall, 1981. The Board also entertained the idea of actually recruiting and selecting a Coordinator prior to closing in June. This would serve to reduce the delayed time of opening in fall. Bush commented that selection prior to September could result in (1) change of plans over the summer of applicants; (2) fewer applicants due to the lateness in the term; and (3) eligibility status of applicants may change over the summer. No action was recommended, however, interested persons should talk with Dave, Arnie, Jimmy, Marshall or Winnie, with job descriptions available from Dave.
- B. Salary - Winters and Sowell presented the problem of Facility Coordinator receiving less salary than most receptionists. Bush reported that the Coordinator salary is based on 10-15 hours per week, with the assumption that basic duties, such as supervision of receptionists, locking and unlocking, and attending meetings can be accomplished within this time period. Additionally, the rewards of the position includes experience and recommendations in addition to a salary. Other time commitments and duties are usually volunteered by the Coordinator and are not part of their job description. Winters suggested the possibility of combining some receptionist duties to increase the salary of the Coordinator. Bush and Sowell will meet to conduct a salary analysis and make a recommendation back to the Board.

Black Cultural Center Advisory Board
Minutes of Meeting, May 26, 1981

Present: Campbell, Ferguson, Sowell, Brooks, Bush

The following was discussed in lack of a quorum.

Recommendation for Center's Sign

"Lonnie B. Harris Center"

Supportive views:

- Meets with African and Black Student Union's approval
- Consistent with other building names on campus
- Memorial for someone who was instrumental in Black affairs at OSU and as such, should not be forgotten
- "B.C.C." is no longer appropriate name, as it fails to recognize the A.S.A's involvement, does not encourage use of the center by other campus groups (name implies a limitation to the black component of OSU).
- "Afro-American Center", as alternate name is not a descriptive nor accurate title of the Center's purpose.

This recommendation will be forwarded to Dean Stevens for his review, and will assist him in making a recommendation to the MU Board of Directors (a lengthy review and approval process will proceed this Directors' decision).

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, December 7, 1981, B.C.C.

Members Present: Marshall Jennings, Arnie Sowell, Emilio Vejil, Renee Blakely,
Mary Van Vliet, Rica Brooks:

Agenda:

1. Introduction of new facility coordinator
 2. Opening of the Cultural Center
 3. BSU report
 4. Multi-Ethnic Board Meeting
-
1. The Black Cultural Center has been in full operation for the past week. It is well cleaned and ready to go.
 2. Renee Blakely was introduced as the new facility coordinator. Renee's plans include:
 - a) Cleaning up the center
 - b) Repairing the plumbing
 - c) Improving the insulation to reduce heat costs
 - d) Purchasing matching carpets for the dining & kitchen areas
 - e) Purchasing desparately needed office supplies
 - f) Planning a career placement workshop for January. A week long event including careers, interviewing, political awareness, resumes, etc. Climax would be a celebration of Martin Luther King's birthday by having a social hour with cakes in the Ballroom. This would be a campus wide event.
 3. Arnie Sowell reported:
 - a) He has not received any requests for the BCC to be open more than the currently posted hours. Possibly the center could be open additional hours dead and finals week by extending hours on Saturday and Sunday. A phone poll to the absent committee members will be made.
 - b) New BSU administration has been selected. They are :
 - Arnie Sowell - President
 - Derrek Warren - Vice President
 - Rica Brooks - Vice President
 - Lisa Clark - Secretary

Possibly have a meeting Friday, December 11, with a Christmas party following. Hopefully they can select an additional secretary and Sargent at Arms then.
 - c) Arnie would like to have dues reinstalled, along with BSU membership cards.
 - d) He would like to see more planned study breaks, potlucks, and breakfasts.
 - e) For Black History Month, he would like to have films, speakers, and dances.
 - f) Have a bottle and can drive to increase the Center's funds.

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, December 7, 1981
Page 2

4. There is a Multi-ethnic Board Meeting tentatively planned for the third week of winter term.

Meeting adjourned at 4:08 pm

BLACK CULTURAL CENTER ADVISORY BOARD
Minutes of Meeting, May 5, 1982, Black Cultural Center

Members Present: J. Marshall Jennings, Rene' Blakely, Connie Montgomery, Emilio Vejil, Laurie Green, Jimmy Winters, Dave Carlson, Francis Shaw, Ed Ferguson

Not Present: Arnie Sowell, Donald Anadu, Patrick Owusee, John C. Campbell

1. Selection of Facility Coordinator

An ad has been placed in the Barometer for the 1982-82 Facility Coordinator of the Black Cultural Center. Connie Montgomery reported that to date, no applications have been submitted. A screening committee was formed. Marshall Jennings indicated that he would like to see the committee stay at about 5 members to keep schedule conflicts at a minimum. The committee should be comprised of a faculty representative, and students representing the Black Student Union, African Student Association, and Student Activities Center. It was noted that in the past the interviews have lasted about 5-10 minutes. It was felt that the assigned candidates should be ranked in the event that someone declined or if the person selected did not return next year, another person could be offered the position. As discussed, the selection process will include two meetings. The first will be for interviewing candidates and the second will be for discussing interviewing results.

2. BSU report

The Black Student Union met on May 5 to discuss plans for spring functions and elect new officers.

3. Update on Sign

Emilio reported that the recommendation for the facility name change was referred to the building names committee. Miles Metzger, a member of the committee will notify Emilio when the meeting to discuss this will occur so that any interested parties can attend.

4. Cultural Center Awareness

A concern was raised regarding heightening the public awareness of the Black Cultural Center. It was noted that in order to maintain an effectively functioning facility, it is important to have events which bring in new members and heighten awareness of the facility with the general campus populations. It was suggested that students plan fund raising events. It was also recommended that students utilize the Student Activities Center for program ideas.

Meeting adjourned at 1:50 p.m.

BCC AGREEMENTS, 1981

BLACK CULTURAL CENTER
Agreement

Oregon State University hereby assigns the house located at 2320 NW Monroe Street to the Memorial Union for use as a Black Cultural Center. This assignment is for the 1980-81 academic year, with the option of extending it through the 1981-82 academic year, subject to availability of the property, the mutual agreement of the Black Cultural Center Advisory Committee and the University, and satisfactory performance of its purpose.

The Black Cultural Center at Oregon State University exists for the purpose of providing various academic, cultural, recreational and social events for Oregon State University students. As participants of the Black Cultural Center, students should be made more aware of the many aspects of differing ethnic groups and opportunities should be provided for inter-group mixing among the various segments of the university and the community.

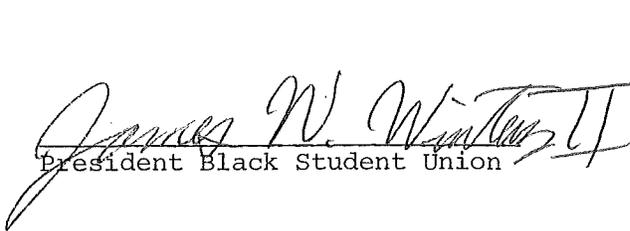
1. Budget requests from the Black Student Union shall be reviewed by the Advisory Committee prior to being submitted annually to the Memorial Union for inclusion in its budget for the matters relating to operation of the Center and to A.S.O.S.U. for inclusion in its budget for matters relating to program.
2. Employees of the Cultural Center shall become staff members of the Memorial Union.

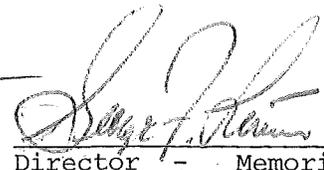
Their employment shall be mutual agreement of the Cultural Center Advisory Committee and the Director of the Memorial Union and in accordance with university employment procedures. This shall apply to staff members who are hired to perform specific tasks, as well as those selected to live on the premises in exchange for administrative services.

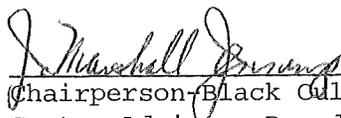
3. Donated furniture and equipment shall become the property of Oregon State University Foundation and shall be included in the inventories of the Memorial Union.
4. The Black Student Union shall maintain program funds in a separate account in the Memorial Union Business Office to be expended as authorized by the Advisory Committee and/or its duly appointed representatives.

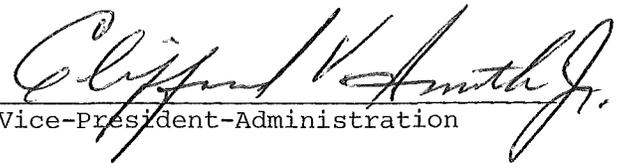
5. The Black Cultural Center Advisory Board shall maintain the facilities and grounds in a manner acceptable to the standards of the University and shall agree to abide by University policies related to the use of University property and relative to the conduct of University programs.

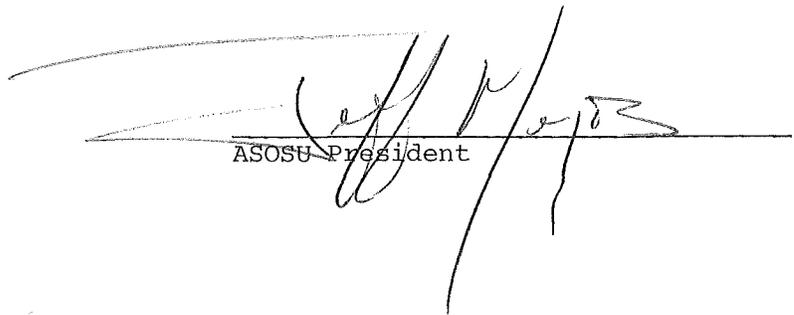
The undersigned agree to accept the conditions of this assignment on the ninth day of January 1981.


President Black Student Union


Director - Memorial Union


Chairperson Black Cultural
Center Advisory Board


Vice-President-Administration


ASOSU President